

**Supplemental Instructions
DFAS R&A Pay**

**Form DFAS-CL 5840
Affidavit Regarding Citizenship Status**

When to use this form:

This form should be completed by the claimant (*beneficiary/next of kin*) who has residency outside the United States (*foreign country*).

To complete the Affidavit Regarding Citizenship (DFAS-CL 5840), please follow the instructions below. Carefully read and complete all information as requested, and be sure to include any required documentation with your submission.

Instructions by Section

Line 1. Please fill in the country you're a citizen of.

Line 2. Please fill in the country you're a resident of.

Line 3. Please sign on the space provided (*signature must be witnessed by an Attesting Officer or Notary*).

Required Documentation

This form requires the following accompanying documentation for processing:

___ **SF 1174 Form.**

___ **Certificate of Death:** Please submit a copy of the Certificate of Death (**including cause and manner of death**). Please **do not send the original death certificate** because we are unable to return original documents. We request that you send a legible photocopy.

Submission and Questions

Please return all documents by mail or fax to:

Defense Finance and Accounting Service
Retired and Annuitant Pay
P.O. Box 7130
London, KY 40742-7130
Fax: 1 (800) 469-6559

Please direct questions to the address above or call our customer service representatives at 1 (800) 321-1080, between 7:00 a.m. and 7:30 p.m. Eastern Standard Time, Monday through Friday.