



DEPARTMENT OF DEFENSE
DEFENSE PRIVACY AND CIVIL LIBERTIES DIVISION

241 18TH STREET SOUTH, SUITE 101
ARLINGTON, VA 22202-3405

October 20, 2014

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS)
PRIVACY OFFICE

SUBJECT: Justification for the Continued Use of Social Security Numbers in DITPR Systems –
Accepted

Thank you for completing your review of Social Security Number (SSN) use within your systems. After review, the Defense Privacy and Civil Liberties Division has accepted your justifications for continued use of the SSN (see attached). Further review of these systems will not be required under DoD's current SSN Reduction plan. While these systems have been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Ms. Viki Halabuk at (703) 571-0070 or e-mail viki.l.halabuk.civ@mail.mil.

JENKINS.SAMUEL.
PAUL.JR.10905532
55

Digitally signed by
JENKINS.SAMUEL.PAUL.JR.1090553255
DN: cn=US, o=U.S. Government, ou=DoD,
ou=PKI, ou=OSD,
cn=JENKINS.SAMUEL.PAUL.JR.1090553255
Date: 2014.10.24 15:40:29 -0400

Samuel P. Jenkins
Director for Privacy

Attachment:
As stated

**SSN Use Justification Memo for
DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS)
October 20, 2014**

DITPR Number	System Name	Acronym	Accepted Justification
10	Business Management Redesign	e-Biz	(7) Federal Taxpayer Identification Number
18	Integrated Accounts Payable System	IAPS	(7) Federal Taxpayer Identification Number
36	Automated Disbursing System	ADS	(8) Computer Matching
97	myPay		(7) Federal Taxpayer Identification Number
99	Integrated Automated Travel System	IATS	(4) Interaction with Financial Institutions
100	Automated Time Attendance and Production System	ATAAPS	(8) Computer Matching
101	Integrated Garnishment System	IGS	(7) Federal Taxpayer Identification Number
835	Consolidated Returned Items Stop Payment System	CRISPS	(8) Computer Matching
861	Salary Offset Reporting System	SORS	(8) Computer Matching
887	Standard Negotiable Instrument Processing System	SNIPS	(8) Computer Matching
3115	Computerized Accounts Payable System	CAPS-W	(7) Federal Taxpayer Identification Number



DEFENSE FINANCE AND ACCOUNTING SERVICE
4800 MARK CENTER DR.
ALEXANDRIA, VA 22350-3000

DFAS-ZT

August 7, 2014

MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE

SUBJECT: Justification for the Use of the Social Security Number (SSN) and/or Tax Identification Number (TIN) – **Computerized Accounts Payable System (CAPS-W)**

The Defense Finance and Accounting Service employs a system called the Computerized Accounts Payable System (CAPS-W) uses SSN data. The SSN is carried as a tax identification number within the CAPS-W vendor module and is utilized for tax reporting purposes and performing payment offsets in accordance with Section 31001 (d)(2) of the Debt Collection Improvement Act of 1996 (DCIA) to satisfy delinquent non-tax debt owed to the Government. The data contains SSNs and TINs required for payment, collection, and tax reporting purposes. The last signed Privacy Impact Assessment (PIA) performed as part of the accreditation process was completed and signed on May 17, 2013.

The justification for the use of the SSN and/or TIN is DoDI 1000.30, Enclosure 2, Paragraph 2.c. (7), "Federal Taxpayer Identification Number". Financial institutions may require that individuals provide the SSN as part of the process to open accounts. It may, therefore, be required to provide the SSN for systems, processes, or forms that interface with or act on behalf of individuals or organizations in transactions with financial institutions.

The authority for this DoD information system to collect, use, maintain, and/or disseminate Personally Identifiable Information (PII) is found in the following: 5 U.S.C. 301, Departmental Regulations; Department of Defense Financial Management Regulations, Chapter 20; 31 U.S.C. Sections 3511, 3512 and 3513; and E.O. 9397 (SSN). The **SORN ID is T7225a**, while the DoD IT Portfolio Repository (DITPR) identifier for this system is 3115.

Justification for the use of the SSN and/or TIN does not constitute blanket permission to use such data. The CAPS-W application supports payment, collection and reporting for DoD components. The SSN and TIN must continue to be collected and stored in order to disburse payments, process collections, and handle tax reporting requirements established by the Internal Revenue Service. The system in question, CAPS-W, has established user roles that safeguard the SSN and TIN.

HINTON.JERRY
.S.1229587176

Digitally signed by
HINTON.JERRY.S.1229587176
DN: cn=US, o=U.S. Government, ou=DoD,
ou=PIG, ou=DFAS,
cn=HINTON.JERRY.S.1229587176
Date: 2014.10.01 16:41:56 -0400

Jerry S. Hinton
Director, Information and Technology