



Wide Area Workflow (WAWF) eBusiness Suite Overview: iRAPT / EDA / myInvoice

Defense Finance and Accounting Service

Business Integration Services
V. Carol Smith
Open House



Wide Area Workflow (WAWF) eBusiness Suite

- ▶ EC Tools Overview
- ▶ Wide Area Workflow (WAWF) eBusiness Suite - Vendor
- ▶ Payment Systems – Legacy and ERPs
- ▶ WAWF Help
- ▶ iRAPT Training Opportunities/Electronic Toolbox
- ▶ Questions



EC Tools Overview



Vendor registers in **SAM**,
remittance data transmitted to
EC systems/CEFT



Contracts/mods,
vouchers are
posted to **EDA**



Vendor enters invoice and
shipment data into **iRAPT**, or
transmit via **SFTP** or **EDI**

Government performs
acceptance of goods and services
in **iRAPT** transmitted to
entitlement/accounting systems



Vendor monitors invoice
status and views AOP in
myInvoice



Wide Area Work Flow (WAWF) eBusiness Suite - Vendor

WAWF eBusiness Suite

- ✓ Single face delivering access to a number of business applications and capabilities that were once managed independently



WideAreaWorkFlow
e-Business Suite V 5.6.0

Register

Help/Training

Certificate Login

Certificate Login

User ID Login

User ID

Password

Login

[Forgot your User ID?](#) [Forgot your Password?](#)

System Messages

(2014-11-14 15:00:00) System: **All** Subject: **New Java Updates** Message For: **All Users**

WAWF is installing a new version of the PKI signing application. If you are experiencing issues with CAC sign in, we ask that you clear your browser cache and try again. If you are still experiencing problems, we ask that you uninstall and reinstall java on your machine.

(2014-11-17 00:00:00) System: **IUID** Subject: **IUID Registry GAM Questions** Message For: **All Users**

For IUID Registry Group Administrator (GAM) related questions contact the IUID Registry Helpdesk at 269-961-4745 or iuid.helpdesk@dla.mil.

(2014-08-21 00:00:00) System: **WAWF** Subject: **Air Force Helpdesk** Message For: **All Users**

Attention Air Force Users: Email messages processed within WAWF environment (e.g., via helpdesk link or user registration requests) may not reach their intended recipients. This issue seems only to affect users whose address contains "US.AF.MIL". Until this issue can be corrected, please use outlook to contact the Air Force helpdesk directly at: saf.fmpaffso.wawf@us.af.mil. If you are a user registering/requesting a WAWF role and no actions has been taken 48 hours after a successful registration, please contact the Air Force helpdesk directly. We apologize for the inconvenience and appreciate your patience.



Wide Area Work Flow (WAWF) eBusiness Suite - Vendor

Vendor Applications / Capabilities

- ✓  iRAPT - Invoicing Receipt Acceptance Property Transfer
- ✓  EDA – Electronic Document Access
- ✓  myInvoice
- ✓  IUID – Item Unique Identification Registry



Wide Area Work Flow (WAWF) eBusiness Suite - Vendor

▶ Vendor Applications / Capabilities

- ✓ iRAPT Vendor / Vendor View Only Role
 - Automatic access to EDA and myInvoice modules
- ✓ IUID Registry
 - Does not require iRAPT access



iRAPT Overview



- ▶ iRAPT is the old 'WAWF'
- ▶ Secure, web-based system utilized for creating, approving, accepting, certifying, and viewing electronic transactions associated with requests for payments and shipping notices
 - ✓ Note: iRAPT also has Property Transfer functionality
- ▶ Supports DoD goal of moving to paperless acquisition process
- ▶ DFAR clause (252.232.7003) mandates WAWF use



iRAPT Benefits

- ▶ **Reduction of Paper-based Support Functions**
 - ✓ Labor savings realized by eliminating manual entry
 - ✓ Reduces mail, file, and copy support functions
- ▶ **Global Accessibility**
 - ✓ Multiple users can access documents globally
 - ✓ Streamline processing, reduce re-entry, improve accuracy
- ▶ **Eliminates Lost or Misplaced Documents**
 - ✓ All documents stored in single location with accessibility via web
 - ✓ Enables DoD to take Maximum Benefit of Discounts
 - ✓ Enables Timely & Accurate Payments
 - ✓ Decreases Interest Penalties
- ▶ **Accuracy of Documents**
 - ✓ Reduction of Unmatched Disbursements, duplicate payments, and payment delays
- ▶ **Secure and Auditable Transactions**
 - ✓ PKI utilized for user identification and digital signature
- ▶ **Enables Capture of Unique Identifier (UID) and Radio Frequency Identifier (RFID) Data**
- ▶ **Track movement of Government Furnished Property (GFP)/Government Furnished Equipment (GFE)**



Why WAWF for Electronic Invoicing?

Contractors **must** submit invoices electronically.



- It's the Law
 - Mandated by Public Law: Section 1008 of National Defense Authorization Act of FY 2001
- It's being enforced!
 - DFAS updated to include requirement for electronic invoicing, effective for contracts issued after Feb 28, 2003.
- DFARS Clause 252.232-7003 (DFARS 232.7004)
 - Requires electronic invoicing.
 - Requires electronic supporting documentation.

<http://www.acq.osd.mil/dpap/dars/dfars/index.htm>



iRAPT User Roles at a Glance

- ▶ Vendor
 - ✓ Contractor or Supplier
- ▶ Inspector & Acceptor
 - ✓ Requiring Activity, Contracting Officer Representative (COR), Quality Assurance Reviewer (QAR)
- ▶ Cost Voucher Reviewer/Approver
 - ✓ DCAA/DCMA
- ▶ Grant Approver
 - ✓ Role used to approve and certify Grant and Cooperative Agreements before sending them to the Pay Office
- ▶ Local Processing Office (LPO)
 - ✓ Role used in situations where documents must be certified by a local office before forwarding to DFAS
- ▶ Pay Official
 - ✓ DFAS Paying Office
- ▶ Group Administration (GAM)
 - ✓ Role is used by an individual selected at the organization/location level, that is charged with the responsibility of maintaining the users of his/her assigned organizations. (Gate Keeper)
- ▶ View Only
 - ✓ Roles are used by supervisors and administrators



DFAS EC Tools Overview

1



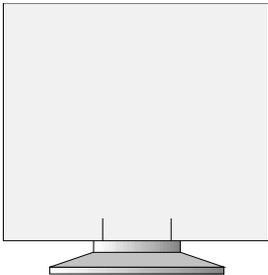
Vendor registers in **SAM**, remittance data transmitted to EC systems/CEFT

2



Contracts/mods, vouchers are posted to **EDA**

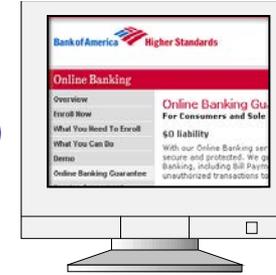
3



Vendor enters invoice and shipment data into **WAWF**, or transmit invoices via **EDI**.

Government performs acceptance of goods and services in **WAWF** transmitted to entitlement/accounting systems.

5



Vendor receives payment via electronic funds transfer (**EFT**) and uses myInvoice to track their payment.

4



Vendor monitors invoice status and views AOP in **MyInvoice**.

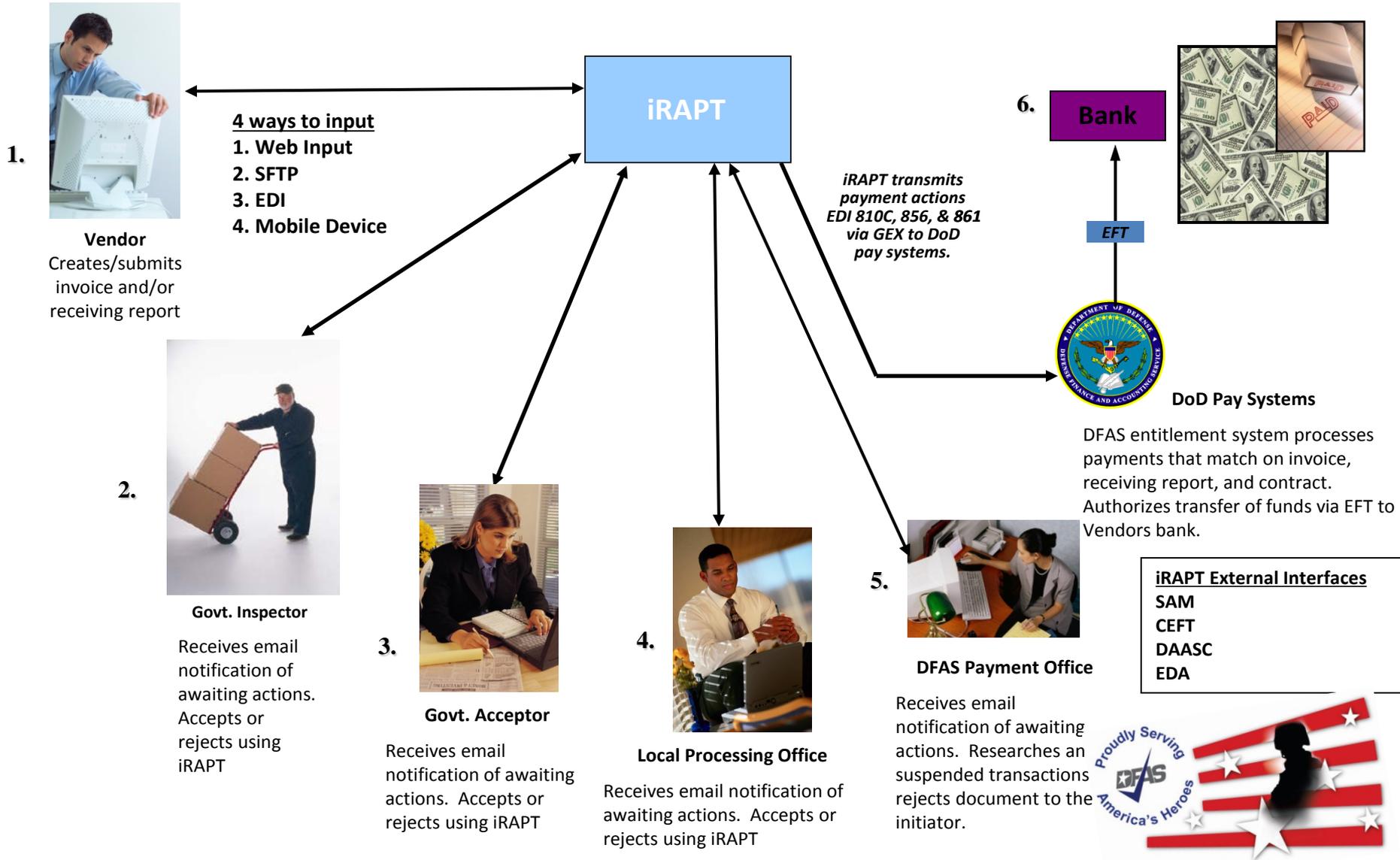


...and Enables Users to Access and to Process Documents Electronically

- Users can be:
 - Vendors
 - Government Officials
- Documents include:
 - Contracts
 - Invoices
 - Receiving Reports
- Documents are used to generate payments for goods and services



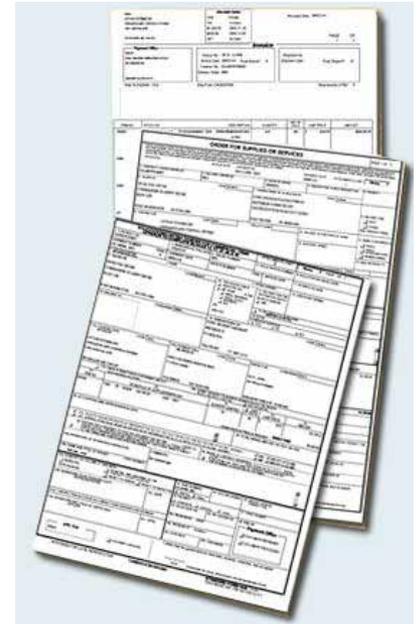
How Does It Work? - iRAPT Receipt & Acceptance Process



WAWF

Create & Process a Number of Documents Electronically...

- Stand Alone Invoice - FAR 32.905
- Fast Pay Invoice - FAR 52.213-1
- Invoice 2-IN-1 - FAR 32.905
- Construction Payment - FAR 52.232-5; FAR 52.232-10
- Commercial Item Financing - FAR 32.202-1(b); FAR 52.232-29 & -30
- Performance Based Payment - FAR 32.1003; FAR 52.232-32
- Progress Payment - FAR 32.5; FAR 52.232-16
- Stand Alone Receiving Report - DFAR Appendix F, DFARS 52.246-7000
- Invoice and Receiving Report (Combo) - FAR 32.905; DFAR Appendix F
- Reparables Receiving Report –
- Invoice and Reparables Receiving Report (Combo) -
- Cost Voucher – FAR 52.216-7, -13, & -14; FAR 52.323-7
- Grant and Cooperative Agreement Voucher –
- Navy Shipbuilding Invoice (Fixed Price) – DoD FMR Vol 10 CH 7 070205-B
- Navy Construction / Facilities Management Invoice -
- Telecom Invoice (Contractual) - FAR 52.232-25; DFARS 252.211
- Miscellaneous Payment
- Telecom Invoice (Non-Contractual)



Other iRAPT Document Types

▶ Cost Voucher (CV)

- ✓ Based on DCAA criteria, CVs routed to DCAA for approval or extracted from iRAPT upon submission
 - First Voucher
 - Dollar Value
 - Random Sampling

▶ Grants/Cooperative Agreements

- ✓ Research projects awarded to commercial organizations, nonprofit entities, and educational institutions (SF270)

▶ Non Procurement Instruments (NPI)

- ✓ Similar to Grants/Cooperative Agreements

▶ Financing Payments

- ✓ Progress Pay Request
- ✓ Commercial Item Financing
- ✓ Performance Based Payment

▶ Miscellaneous Payments



Documents are Routed Through iRAPT According to DoDAACs Entered by Vendor

| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30 | | | | 1. REQUISITION NUMBER | PAGE 1 OF |
|---|--|---|-----------------|--|--|
| CONTRACT NO. N0024404F5010 | | 3. AWARD/EFFECTIVE DATE | 4. ORDER NUMBER | 5. SOLICITATION NUMBER | 6. SOLICITATION ISSUE DATE |
| 7. FOR SOLICITATION INFORMATION CALL: | | a. NAME | | b. TELEPHONE NUMBER (No collect calls) | 8. OFFER DUE DATE/ LOCAL TIME |
| 9. ISSUED BY | | CODE | N00244 | 10. THE ACQUISITION IS <input type="checkbox"/> UNRESTRICTED SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> DIA) NAICS: SIZE STANDARD: | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE |
| FLEET AND INDUSTRIAL SUPPLY CENTER 937 N HARBOR DRIVE San Diego, CA 92132-0008 | | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) | | 12. DISCOUNT TERMS | |
| 15. DELIVER TO | | CODE | N65888 | 13b. RATING | |
| NADEP North Island San Diego, CA 92135-7050 | | 16. ADMINISTERED BY SEE BLOCK 9 | | 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | |
| 17a. CONTRACTING OFFEROR | | CODE | 1M3W0 | 18a. PAYMENT WILL BE MADE BY | |
| CACI CHANTILLI VA 22204-1234 TELEPHONE NO. | | FACILITY | | CODE | |
| | | | | N68688 | |
| | | | | DFAS SAN DIEGO CA 9123-1848 | |

Vendor - Invoice

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> [Routing](#)

| Contract Number | Delivery Order | CAGE Code/Ext. | Pay DoDAAC |
|----------------------------|----------------------------|--------------------------|------------|
| N0024404F5010 | | 1M3W0 | N68688 |
| Issue Date | Issue By DoDAAC | Admin DoDAAC * | |
| YYYY/MM/DD | N00244 | N00244 | |
| Ship To Code * / Extension | Ship From Code / Extension | LPO DoDAAC * / Extension | |
| N65888 | | | |



Combo (Invoice/RR) Workflow

Vendor



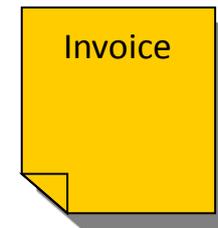
Inspector
(Optional)



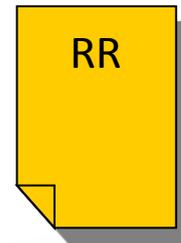
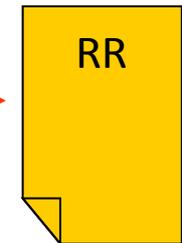
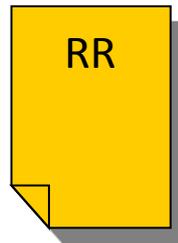
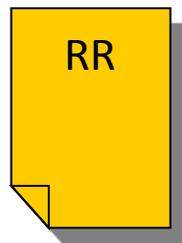
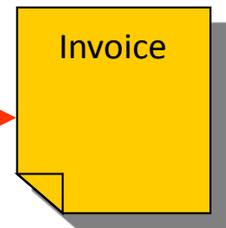
Acceptor



LPO
Local
Processing
Official
(Optional)



Pay Office



**Invoice and Receiving Report
Move as 2 Separate Documents**



Invoice 2-in-1 Workflow

Contractor



**Inspector
(Optional)**

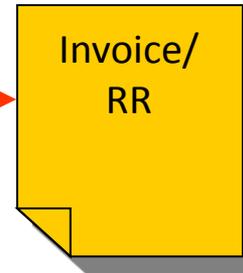
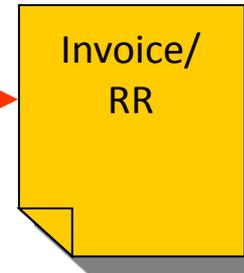
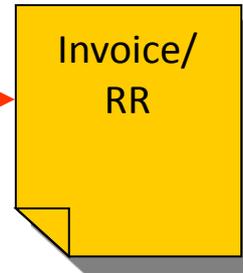
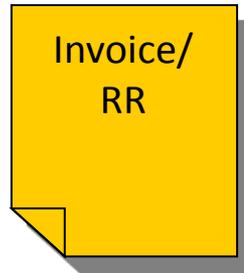
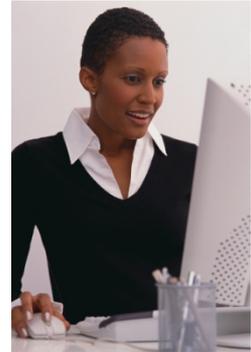


Acceptor



**LPO
Local
Processing
Official
(Optional)**

Pay Office



Invoice and Receiving Report

Move as One Document



Payment Systems & WAWF

- **CAPS** (Computerized Accounts Payable System);
 - Army, Defense Agencies and USMC
- **EBS** (Enterprise Business System) formerly called BSM;
 - DLA
- **IAPS-E** (Integrated Accounts Payable System - Electronic);
 - Air Force
- **MOCAS** (Mechanization of Contract Administration Services);
 - Defense Contract Management Agency and all the Military Services
- **One Pay**;
 - Navy, Defense Agencies and USMC
- **Navy ERP** (Enterprise Resource Planning)
 - Navy
- **GFEB**S (General Funds Enterprise Business System)
 - Army
- **DEAMS** (Defense Enterprise Accounting and Management System)
 - USTRANSCOM and Air Force
- **DAI** (Defense Agencies Initiative)
 - Defense Agencies



iRAPT Government Role Functionality

- ▶ Online ability to review documents and compare products/services to the contract terms
- ▶ Ability to electronically reject improper documents for modification
- ▶ Capability to electronically document inspection and/or acceptance, etc., and digitally sign the information will ensure prompt presentation of the required data to the payment office.
- ▶ Government official can perform many processes in iRAPT - depending on their iRAPT role, he/she can:
 - ✓ Inspect
 - ✓ Accept
 - ✓ Reject
 - ✓ Approve
 - ✓ Review
 - ✓ Certify
 - ✓ Process
 - ✓ Place documents on hold
 - ✓ View documents and check document status
 - ✓ Create Receiving Reports (Only Inspector and Acceptor Roles)
 - ✓ Correct and resubmit documents he/she has submitted that were rejected
 - ✓ Void documents he/she has submitted
 - ✓ Recall documents he/she has submitted or worked, make changes, and resubmit the documents
 - ✓ Make available for Recall documents he/she has worked
- ▶ System-generated e-mail notifications of actions taken assist all parties monitoring the process and initiating corrective or follow-up actions



iRAPT Status

| iRAPT Status | Location / Comments |
|---------------------|--|
| Accepted | <ul style="list-style-type: none"> • Certifier's folder (if in the workflow) or in the Pay Office |
| Approved | <ul style="list-style-type: none"> • Certifier's folder (if in the workflow) or in the Pay Office |
| Certified | <ul style="list-style-type: none"> • Pay Office |
| Correction Required | <ul style="list-style-type: none"> • Inspector makes Receiving Report available for correction |
| Hold | <ul style="list-style-type: none"> • On Hold within a government user's folder |
| In Process | <ul style="list-style-type: none"> • Was Reviewed by a Reviewer • Approver's folder |

| iRAPT Status | Location / Comments |
|-------------------|--|
| Inspected | <ul style="list-style-type: none"> • For Source/Source workflow - was forwarded to Pay Office unless an LPO is in the workflow • For Source/ Destination or Destination/ Destination - was forwarded to the Acceptor • For Cost Voucher – document was provisionally accepted by the DCAA Auditor and has been forwarded to the Pay Office unless an LPO is in the workflow |
| Navy - In Process | <ul style="list-style-type: none"> • Extracts sent to the Navy Logistics systems. This follows normal document workflow |



iRAPT Status continued

| iRAPT Status | Location / Comments |
|---------------|--|
| Paid | <ul style="list-style-type: none"> Status is an active link to the Historical Payment Information. Clicking on this status displays the information relevant to the actual payment, i.e., Disbursing Station Symbol Number, Voucher Number, and Amount of Payment |
| Pre-Certified | <ul style="list-style-type: none"> Local Processing Office |
| Pre-Inspected | <ul style="list-style-type: none"> For NAVCON Invoice - available in the Inspector's Inspection folder |

| iRAPT Status | Location / Comments |
|------------------|---|
| Recall Available | <ul style="list-style-type: none"> Pay Official made a document available for recall by the previous workflow user |
| Rejected | <ul style="list-style-type: none"> Sent back to the Initiator by the Government |
| Resubmitted | <ul style="list-style-type: none"> Corrected by the Initiator and resubmitted for action (only seen following a rejection by the Government) |



iRAPT Status continued

| iRAPT Status | Location / Comments |
|--------------|---|
| Reviewed | <ul style="list-style-type: none"> Reviewed by a Pay Clerk Remains in Pay Office awaiting Processing |
| Submitted | <ul style="list-style-type: none"> Created by Vendor and is awaiting initial government action RR which was created by the government and is awaiting initial government action |
| Suspended | <ul style="list-style-type: none"> Pay Office Did not successfully interface into entitlement system |

| iRAPT Status | Location / Comments |
|--------------|---|
| Void | <ul style="list-style-type: none"> An Invoice may only be voided after an LPO or Payment Official has rejected it |
| Processed | <ul style="list-style-type: none"> Acknowledgement from entitlement system that transaction successfully interfaced Extracted from WAWF for entitlement systems w/out acknowledgement functionality |
| Extracted | <ul style="list-style-type: none"> Transaction extracted from WAWF, awaiting electronic response from entitlement system |



WAWF Allows Users to Send Multiple E-mail Notifications

- WAWF uses a unique e-mail system for notifying the various users within the workflow of actions to be taken and document status.
- Users have ability to send notifications to additional e-mail addresses following an action.
- E-mail addresses are saved for future use after submitted.

Additional Email Distribution

Email Address

Address Book
email.user@dfas.mil
john.doe@dfas.mil

Send To *

>
>>
<
<<



Sample Email Notification

From: cscassig@csd.disa.mil
To: [REDACTED]
Cc:
Subject: GS23F0185K\HQ042305F0020\OBMBO\ \CI2N1\0028\59217\HQ0359\ \Submitted

Action DoDAAC\Ext: HQ0359

Document Type: Invoice 2-in-1 (Services Only)

Status: Submitted

Acceptance Date:

Processed Date: 2007/02/20

Contract Number: GS23F0185K

Delivery Order Number: HQ042305F0020

Contract Issue Date: 2004/10/21

Vendor CAGE\Ext: OBMBO

Shipment Number: 0028

Shipment Date: 2007/02/02

Invoice Number: 59217

Invoice Date: 2007/02/02

Has been Submitted by [REDACTED] on 2007/02/20. Status is Submitted.

THIS IS A SYSTEM GENERATED EMAIL MESSAGE, PLEASE DO NOT RESPOND TO THIS EMAIL.



DFAS Pay Offices / Legacy Systems Sampling

DFAS Pay Office → Pay DoDDAC → Pay System

| DFAS Location | Pay Office DoDAAC | Pay System | Previous DFAS Location |
|---------------------|-------------------|------------|------------------------|
| Columbus | HQ0337 | MOCAS | |
| | HQ0338 | MOCAS | |
| | HQ0339 | MOCAS | |
| | M67443 | CAPS-W | Kansas City |
| | HQ0303 | CAPS-W | Rock Island |
| | HQ0304 | CAPS-W | St. Louis |
| | HQ0131 | CAPS-W | |
| | HQ0251 | OnePay | |
| | F03000 | IAPS | Dayton |
| | SL4701 | EBS | |
| Cleveland | HQ0252 | DITCO-FABS | Pensacola |
| | N68892 | OnePay | Charleston |
| | N68566 | OnePay | Pensacola |
| | N68688 / N60957 | OnePay | San Diego |
| | N68732 / N60951 | OnePay | Norfolk |
| | N45924 | OnePay | Pacific |
| Indianapolis | HQ0105 | CAPS-W | |
| | HQ0301 | CAPS-W | Orlando |
| | HQ0335 | CAPS-W | Lexington |
| | HQ0347 | CAPS-W | |
| | HQ0431 | CAPS-W | |
| | HQ0471 | CAPS-W | |
| Rome | HQ0300 | CAPS-W | Lawton |
| | HQ0302 | CAPS-W | |
| | HQ0250 | CAPS-W | |
| | HQ0345 | CAPS-W | San Antonio |
| | HQ0348 | CAPS-W | Norfolk |
| | HQ0248 | OnePay | |
| Limestone | F67100 | IAPS | |
| | F78900 | IAPS | Limestone-Europe |



https://wawf.eb.mil/



WideAreaWorkFlow
e-Business Suite V 5.6.0

Register

Help/Training

Certificate Login

Certificate Login

User ID Login

User ID

Password

Login

System Messages

(2014-11-21 00:00:00) System: All Subject: WAWF Training Site Availability! Action Required! Critical! Message For: All Users
Effective 25 November!! -- Until further notice: Please utilize the following url for all WAWF Training requirements: https://nemo.nit.disa.mil



Quick Links

- Security and Privacy
- Accessibility
- Government Customer Support
- Vendor Customer Support

Getting Started Help

- Machine Setup
- Vendors Getting Started
- Government Users Getting Started
- Government Contractor Users Getting Started

iRAPT Mobile

- Apple App Store (External Link)
- Google Play (External Link)

Ogden Help Support

Click for New User Help



WAWF: New User Help

New User Information and Help

New User

Setup

- Machine Setup

Vendors Getting Started

- Wide Area Workflow eBusiness Suite - Getting Started Help
- IUID - Getting Started Help
- Help - iRAPT Vendor User Roles
- Help - EDA User Vendor Role
- Help - IUID Contractor User Roles

Government and Government Support Contractors Getting Started

- iRAPT - Government Getting Started Help
- iRAPT - Support Contractor Getting Started Help
- CORT Tool - Getting Started Help
- EDA - Government Getting Started Help
- EDA - Support Contractor Getting Started Help
- IUID - Government Getting Started Help
- Help - iRAPT Government User Roles
- Help - CORT Tool Government User Roles
- Help - EDA Government User Roles
- Help - IUID Government User Roles
- Help - Administration User Roles
- DD2875 Process

User Registration

- Registration

Training

Training

- Web Based Training

Help - System Information

- What's New in Wide Area Workflow e-Business Suite
- iRAPT Functional Information
- CORT Tool Functional Information
- iRAPT Instructions Clause Information
- iRAPT Mobile App
- iRAPT FTP User Guides
- iRAPT EDI User Guides

Help - Lookup Tables

- Group Administrator Lookup
- Active DoDAACs & Roles in iRAPT

Vendors - Getting Started Help

General Steps for a Vendor to follow to use Wide Area Workflow eBusiness Suite applications

- Step 1. Register with the System for Award Management (SAM). (This is a mandatory step.)
- Step 2. Establish an Electronic Business (EB) Point of Contact (POC) in SAM. (This is a mandatory step.)
- Step 3. Ensure CAGE Code is added to the Wide Area Workflow eBusiness Suite Vendor Group Structure. (This is a mandatory step.)
- Step 4. Establish an Organizational Email Address. (This is an iRAPT step only.)
- Step 5. Designate a Group Administrator (GAM). (This is a mandatory step.)
- Step 6. Determine if batch feeds for data input is necessary. (This is an iRAPT step only.)
- Step 7. Set up PCs to Access applications in Wide Area Workflow eBusiness Suite.
- Step 8. Self-Register GAM. (This is a mandatory step - there must be a GAM to activate vendors.)
- Step 9. Have all users for the CAGE Code(s) self-register on the Wide Area Workflow eBusiness Suite web site for one of the available Vendor Roles.
- Step 10. Complete the Web Based Training for the applications you will use in Wide Area Workflow eBusiness Suite.



WAWF: Web Based Training

WideAreaWorkFlow
e-Business
Version 5.6.0

New User Information and Help

New User

Setup

- Machine Setup

Vendors Getting Started

- Wide Area Workflow eBusiness Suite - Getting Started Help
- IUID - Getting Started Help
- Help - iRAPT Vendor User Roles
- Help - EDA User Vendor Role
- Help - IUID Contractor User Roles

Government and Government Support Contractors Getting Started

- iRAPT - Government Getting Started
- iRAPT - Support Contractor Getting Started
- CORT Tool - Getting Started Help
- EDA - Government Getting Started
- EDA - Support Contractor Getting Started
- IUID - Government Getting Started
- Help - iRAPT Government User Roles
- Help - CORT Tool Government User Roles
- Help - EDA Government User Roles
- Help - IUID Government User Roles
- Help - Administration User Roles
- DD2875 Process

User Registration

- Registration

Training

Training

- Web Based Training

Help - System Information

- What's New in Wide Area Workflow e-Business Suite
- iRAPT Functional Information
- CORT Tool Functional Information
- iRAPT Instructions Clause Information
- iRAPT Mobile App
- iRAPT FTP User Guides
- iRAPT EDI User Guides

Welcome to the Wide Area Workflow e-Business Suite - Web Based Training (WBT)



[Invoicing Receipt](#)
[Acceptance Property](#)
[Transfer - WBT](#)



Item Unique Identifier
Registry - WBT



Electronic Document
Access - WBT



Military Interdepartmental
Purchase Request -
WBT



COR Tracking Tool -
WBT



myInvoice - WBT



Ogden Help Desk: Vendor

Vendor Customer Support

Vendor Customer Support

- For questions on how to use the applications in the Wide Area Workflow eBusiness Suite refer to the Web Based Training for the specific application by clicking the Help Training button on the Wide Area Workflow eBusiness Suite Homepage.
- For questions or concerns with the information on your contract or the current status of an existing payment request, please contact your Contracting Officer.

iRAPT NOTE: The Wide Area Workflow eBusiness Suite Helpdesk CANNOT take any action on your iRAPT (formerly WAWF) document.

- For payment status, please validate the invoice in question is in a processed status in the iRAPT application. If your invoice/receiving report/combo/voucher etc is in a processed status, please contact DFAS for payment information or go the myinvoice application, which is now a part of Wide Area Workflow eBusiness Suite, or contact DFAS for payment information.

| Agency Name | System Name | Agency Primary Email | Commercial Telephone | Commercial Fax | DSN Telephone |
|-------------|-------------|----------------------|----------------------|----------------|---------------|
|-------------|-------------|----------------------|----------------------|----------------|---------------|

Technical Help

- If you are experiencing technical problems with Wide Area Workflow eBusiness Suite, please contact the DISA DECC Ogden Electronic Business Service Desk or click on the link under the Agency Name column below to submit your issue to the Ogden Help Desk.

| Agency Name | System Name | Agency Primary Email | Commercial Telephone | Commercial Fax | DSN Telephone |
|-------------|-------------|----------------------|----------------------|----------------|---------------|
|-------------|-------------|----------------------|----------------------|----------------|---------------|

| | | | | | |
|-----------------|------|-----------------------|--------------|--------------|--|
| Ogden Help Desk | WAWF | cscassig@csd.disa.mil | 801-605-7095 | 801-605-7453 | |
|-----------------|------|-----------------------|--------------|--------------|--|



Ogden Help Desk: Government

▶ 'Government Customer Support' link misleading

- ✓ Provides helpdesk data/links for various Services/Agencies for vendors

Government Customer Support

Government Customer Support

- For questions on how to use the applications in the Wide Area Workflow eBusiness Suite refer to the Web Based Training for the specific application by clicking the Help Training button on the Wide Area Workflow eBusiness Suite Homepage.
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iRAPT NOTE: Wide Area Workflow eBusiness Suite Helpdesk CANNOT take any action on your iRAPT (formerly WAWF) document.

- For payment status, please validate the invoice in question is in a processed status in the iRAPT application. If your invoice/receiving report/combo/voucher etc is in a processed status, please contact DFAS for payment information or go the myInvoice application, which is now a part of Wide Area Workflow eBusiness Suite, or contact DFAS for payment information.

| Agency Name | System Name | Agency Primary Email | Commercial Telephone | Commercial Fax | DSN Telephone |
|------------------------|-------------|------------------------------------|----------------------|----------------|---------------|
| Air Force Help Desk | WAWF | WAWF.Team@wpafb.af.mil | | | |
| Army Help Desk | WAWF | cco-ec-army-wawf-helpdesk@dfas.mil | | | |
| Marine Corps Help Desk | WAWF | susan.s.dibianca@lmco.com | | | |
| DLA Help Desk | WAWF | wawf@dla.mil | | | |
| DCMA Help Desk | WAWF | helpdesk@dcma.mil | | | |
| DFAS Help Desk | WAWF | cscassig@csd.disa.mil | | | |
| DISA Help Desk | WAWF | Susan.DAdamo@disa.mil | | | |
| Navy Help Desk | WAWF | CCL-EC-Navy-WAWF-Helpdesk@dfas.mil | | | |

Technical Help

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| Agency Name | System Name | Agency Primary Email | Commercial Telephone | Commercial Fax | DSN Telephone |
|-----------------|-------------|-----------------------|----------------------|----------------|---------------|
| Ogden Help Desk | WAWF | cscassig@csd.disa.mil | 801-605-7095 | 801-605-7453 | |



For More Information

- ▶ WAWF production web-site
 - ✓ <https://wawf.eb.mil>
- ▶ DFAS eCommerce web site
 - ✓ <http://www.dfas.mil/contractorpay/electroniccommerce.html>
- ▶ WAWF Reject Requests
 - ✓ <http://www.dfas.mil/dfas/ecommerce/wawf/rejectsrequests.html>
- ▶ myInvoice
 - ✓ <https://myinvoice.csd.disa.mil//index.html>
- ▶ EDA web site
 - ✓ <http://eda.ogden.disa.mil/>
- ▶ DoD RFID Info
 - ✓ <http://www.acq.osd.mil/log/rfid/index.htm>
- ▶ Unique Identification (UID)
 - ✓ <http://www.acq.osd.mil/dpap/pdi/uid/index.html>
- ▶ Federal Acquisition Regulation Web Site
 - ✓ <http://farsite.hill.af.mil>
- ▶ DFAS Customer Service: 1-800-756-4571



Questions

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DFAS
America's Heroes

