DEPARTMENT OF DEFENSE
DEFENSE PRIVACY AND CIVIL LIBERTIES DIVISION
241 18TH STREET SOUTH, SUITE 101
ARLINGTON, VA 22202-3405

October 20, 2014

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS) PRIVACY OFFICE

SUBJECT: Justification for the Continued Use of Social Security Numbers in DITPR Systems – Accepted

Thank you for completing your review of Social Security Number (SSN) use within your systems. After review, the Defense Privacy and Civil Liberties Division has accepted your justifications for continued use of the SSN (see attached). Further review of these systems will not be required under DoD's current SSN Reduction plan. While these systems have been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Ms. Viki Halabuk at (703) 571-0070 or e-mail viki.l.halabuk.civ@mail.mil.

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Date: 2014.10.24 15:40:29 -04'00'

Samuel P. Jenkins
Director for Privacy

Attachment:
As stated

SSN Use Justification Memo for DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS) October 20, 2014			
DITPR Number	**System Name**	**Acronym**	**Accepted Justification**
10	Business Management Redesign	e-Biz	(7) Federal Taxpayer Identification Number
18	Integrated Accounts Payable System	IAPS	(7) Federal Taxpayer Identification Number
36	Automated Disbursing System	ADS	(8) Computer Matching
97	myPay		(7) Federal Taxpayer Identification Number
99	Integrated Automated Travel System	IATS	(4) Interaction with Financial Institutions
100	Automated Time Attendance and Production System	ATAAPS	(8) Computer Matching
101	Integrated Garnishment System	IGS	(7) Federal Taxpayer Identification Number
835	Consolidated Returned Items Stop Payment System	CRISPS	(8) Computer Matching
861	Salary Offset Reporting System	SORS	(8) Computer Matching
887	Standard Negotiable Instrument Processing System	SNIPS	(8) Computer Matching
3115	Computerized Accounts Payable System	CAPS-W	(7) Federal Taxpayer Identification Number

DEFENSE FINANCE AND ACCOUNTING SERVICE
4800 MARK CENTER DR.
ALEXANDRIA, VA 22350-3000

DFAS-ZT

August 7, 2014

MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE

SUBJECT: Justification for the Use of the Social Security Number (SSN) and/or Tax Identification Number (TIN) – Standard Negotiable Instrument Processing System (SNIPS)

The Defense Finance and Accounting Service employs a system called the Standard Negotiable Instrument Processing System (SNIPS) to process checks issued from Defense Joint Military Pay System (DJMS) for Active and Reserve Components to include Mid- Month/End of Month pay, allotments, and garnishments. The data contains SSNs and TINs required for payment, collection, and tax reporting purposes. The last signed Privacy Impact Assessment (PIA) performed as part of the accreditation process was completed and signed on March 26, 2014.

The justification for the use of the SSN and/or TIN is DoDI 1000.30, Enclosure 2, Paragraph 2.c. (8), "Computer Matching". Financial institutions may require that individuals provide the SSN as part of the process to open accounts. It may, therefore, be required to provide the SSN for systems, processes, or forms that interface with or act on behalf of individuals or organizations in transactions with financial institutions.

The authority for this DoD information system to collect, use, maintain, and/or disseminate Personally Identifiable Information (PII) is found in the following: 5 U.S.C. 301, Departmental Regulations; Department of Defense Financial Management Regulations, Chapter 20; 31 U.S.C. Sections 3511, 3512 and 3513; and E.O. 9397 (SSN). The System of Records Notice (SORN) identifier for this system is T7901a, while the DoD IT Portfolio Repository (DITPR) identifier for this system is 887.

Justification for the use of the SSN and/or TIN does not constitute blanket permission to use such data. The SNIPS application supports payment, collection and reporting for DoD components. The SSN and TIN must continue to be collected and stored in order to disburse payments, process collections, and handle tax reporting requirements established by the Internal Revenue Service. The system in question, SNIPS, has established user roles that safeguard the SSN and TIN.

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Jerry S. Hinton
Director, Information and Technology