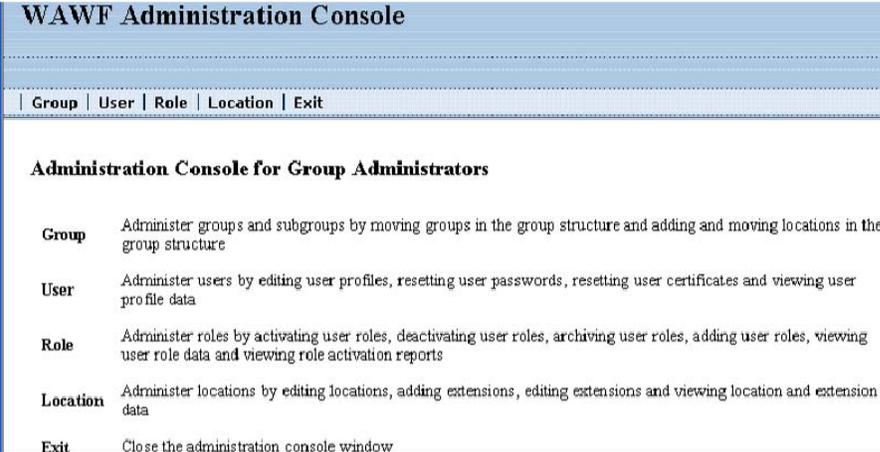
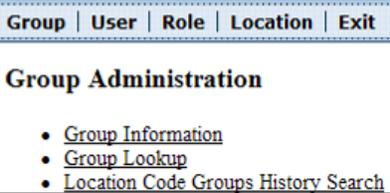
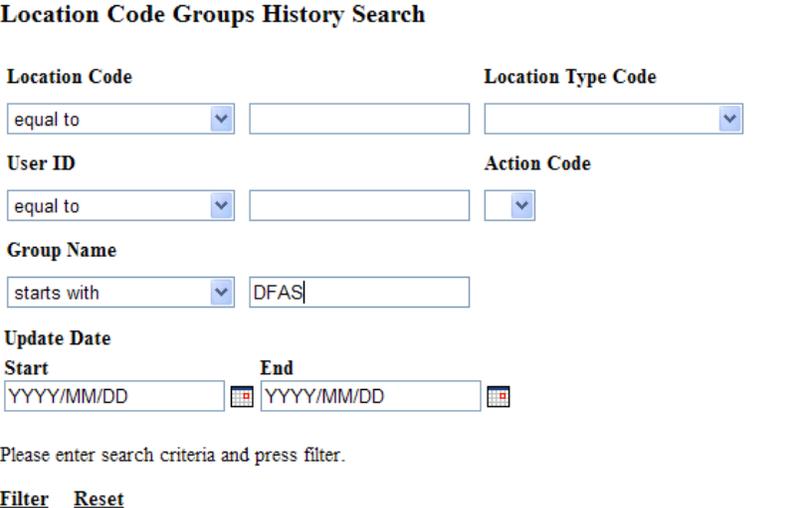


Location Code Group History Search

Procedure Follow the steps below to review the use the location code group history search functionality.

Step	Action
1	<p>After Logon, click on the Administration Console link at the top of the screen.</p>  <p>The screenshot shows the top navigation bar of the Wide Area Workflow 5.0.0 system. It includes a blue header with the text 'Wide Area Workflow 5.0.0' and a horizontal menu with the following items: User, Administration Console, Government, Property Transfer, Documentation, Lookup, and Logout.</p>
2	<p>Select the Group link at the top of the screen.</p>  <p>The screenshot shows the 'WAWF Administration Console' interface. At the top, there is a navigation menu with 'Group', 'User', 'Role', 'Location', and 'Exit' links. Below this, the page is titled 'Administration Console for Group Administrators'. It lists several administrative functions: <ul style="list-style-type: none"> Group: Administer groups and subgroups by moving groups in the group structure and adding and moving locations in the group structure User: Administer users by editing user profiles, resetting user passwords, resetting user certificates and viewing user profile data Role: Administer roles by activating user roles, deactivating user roles, archiving user roles, adding user roles, viewing user role data and viewing role activation reports Location: Administer locations by editing locations, adding extensions, editing extensions and viewing location and extension data At the bottom, there is an 'Exit' link with the text 'Close the administration console window'. </p>
3	<p>Select the Location Code Groups History Search link.</p>  <p>The screenshot shows the 'Group Administration' section of the interface. It features a navigation menu with 'Group', 'User', 'Role', 'Location', and 'Exit' links. Below the menu, there is a list of links: <ul style="list-style-type: none"> Group Information Group Lookup Location Code Groups History Search </p>
4	<p>Fill in any of the search criteria fields and select the Filter link</p>  <p>The screenshot shows the 'Location Code Groups History Search' form. It contains several search criteria fields: <ul style="list-style-type: none"> Location Code: A dropdown menu set to 'equal to' and an empty text input field. Location Type Code: A dropdown menu set to 'equal to' and an empty text input field. User ID: A dropdown menu set to 'equal to' and an empty text input field. Action Code: A dropdown menu set to 'equal to' and an empty text input field. Group Name: A dropdown menu set to 'starts with' and a text input field containing 'DFAS'. Update Date: Two date input fields labeled 'Start' and 'End', both set to 'YYYY/MM/DD'. Below the form, there is a prompt: 'Please enter search criteria and press filter.' At the bottom, there are two links: 'Filter' and 'Reset'. </p>

Continued on next page

