Defense Finance and Accounting Service

DFAS 7900.4-M
Financial Management Systems Requirements Manual
Volume 9, Accounts Payable (Payment Management)

August 2015

Strategy, Policy and Requirements

SUBJECT: Description of Requirement Changes

The complete listing and description of the requirements changes, deletions, and additions by chapters and systems requirements can be found below.

All changes in this volume are denoted by bold blue font.

VOLUME 9 - Accounts Payable (Payment Management)		
Req Id	**Change Type**	**Reason for Change**
09.01.009	**D - Authoritative Source/Reference Deleted**	
09.01.010		
09.01.011		
09.01.027		
09.02.084		
09.04.079		
09.04.094		
09.04.110		
09.07.030		
09.07.031		
09.07.042		
09.07.043		

Chart Legend:

A - Added
These are new requirements due to revised and updated source documents.

C - Changed
These requirements were contained in previous releases, but were changed for various reasons.

D - Deleted
These requirements were removed and are no longer required by the source documents.

Note: If there is no code in the requirements value added or change type columns, it is by definition unchanged.

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ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION

1. The Payment Management function deals with accounts payable. Depending on an agency's system architecture, specific activities relating to payments may be supported by other systems that provide payment data for control and management. For example, payroll systems usually trigger actual disbursements to employees through direct deposit or by check, and send only the expense and disbursement information to the system for recording the impact on the general ledger, funds control, and cost management processes.

2. Other systems may support activities that lead up to the payment stage, such as recording obligations and expenditures and establishing payables, but depend on the payment management system to manage the actual payment process itself. For example, a travel system might calculate the amount to be paid on a travel voucher and send transactions to the payment management system to record the expenses and a payable to the traveler. The payment management system would then schedule the payment for disbursement and confirm that the disbursement has been made.

3. Each Federal agency is responsible for providing appropriate control over all payments made by it or on its behalf. Part 1315 of title 5, Code of Federal Regulations implements the Prompt Payment Act requirements that specify Government policy for payments made by Federal entities. Different payment and related processes are used for different programs (e.g., entitlement program payments, commercial payments, and intra-governmental payments), for different payment methods (e.g., check, electronic funds transfer [EFT], and card technology), and for payments issuing offices (e.g., DoD disbursing offices, the Department of the Treasury, or Department of State). Various systems in the DoD architecture perform functions relating to payments. For example, fund-control systems establish obligations and other systems record accounts payable. Still other systems actually make the payments. Finally, summary data regarding payments are provided to accounting systems for proprietary and budgetary accounting purposes.

4. Throughout this Volume, the terminology used for "vendor," etc. is that used in the source document. DoD uses special terminology for "vendor" and "contractor" ("commercial" is the terminology used to include both vendor and contractor). Users must understand that this Volume does NOT necessarily use the special DoD terminology for requirements that come from sources outside of DoD.

5. Accounting and systems requirements for accounts payable are primarily contained in the Statement of Federal Financial Accounting Standards (SFFAS), Office of Management and Budget (OMB) Bulletins/Circulars and the Department of Defense Financial Management Regulation (DoDFMR). This volume and other DFAS 7900.4-M volumes may be applicable to your system.

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.004		To support the Payment Follow-Up process, the system must provide automated functionality to report third-party payments on the principal vendors' IRS 1099-MISC forms.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Maintain_And_Update_Payee_Information_001

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.005		To support the Payee Information Maintenance process, the system must provide automated functionality to capture the following vendor information: • Vendor ID number (agency-assigned) • Vendor name (Legal) • Vendor name (Doing Business as (DBA)) • Vendor name (Division) • Vendor address • Business type (support System for Award Management (SAM) published business rules for business type: Federal govt., state govt., small business, etc.) • Organization type (support SAM published business rules for organization type: sole proprietorship/Individual; partnership, employee, etc.) • US or Non-US • Product Service codes • SIC code• North American Industry Classification System (NAICS) code • Credit Card Vendor Indicator • Data Universal Numbering System (DUNS) number • DUNS + 4 number for each instance of banking information, for SAM vendors • Prompt Pay indicator and type, or payment terms • IRS 1099 indicator • IRS W-2 indicator • SAM registration indicator (required, exempt) • SAM registration status (active or expired) • Comment field • Active/Inactive indicator • Debarment indicator • Debarment start and end dates • Government wide Financial Report System (GFRS) • Agency Location Codes (ALC) (for Federal vendors) • Disbursing Office Symbol (for Federal vendors) • Default payment method, e.g., check, EFT • Alternate	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_002

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
			payment methods • Taxpayer Identification Number (TIN) • Foreign address indicator • Four remittance addresses, for check payments (including street address, city, state, zip code, and country) • Contact name, telephone number and e-mail address for each remittance address • Four instances of Electronic Fund Transfer (EFT) banking information (including account number; account type (e.g., checking, savings); and RTN) • Four instances of EFT bank name and address • Contact name, telephone number and e-mail address for each instance of EFT banking information, accommodating contact types defined as mandatory in SAM business rules.				
Maintain and Update Payee Information	09.01.009	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the system must provide automated functionality to validate for duplicate Taxpayer Identification Numbers (TINs) when adding or updating vendor records. Notify the agency when duplicate TINs are identified. Allow the error message to be overridden.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM	Maintain_And_Update_Payee_Information_003

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.010	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the system must provide automated functionality to maintain a history of changes made to vendor information. Capture name of data item changed, before and after values, entry date and time and ID of user who made the change.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_004

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.011	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the system must provide automated functionality to deactivate vendors on demand or based on agency-specified length of time with no activity.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_005

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.022		To support the Payee Information Maintenance process, the system must provide automated functionality to associate vendor and customer records that represent the same entity.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_016
Maintain and Update Payee Information	09.01.027	D - Authoritative Source/Reference Deleted	DELETED: The system shall have the capability to block a vendor from offset for any contract assigned in accordance with the Assignment of Claims Act of 1940.	Source: ; Source Date:	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Maintain_And_Update_Payee_Information_022

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Maintain and Update Payee Information	09.01.028		The system shall provide the capability to recognize (identify), record, and track when FAR clause 52.232-23 is cited on the awarded contract. Note: This clause allows the assignment of claims against contracts citing this clause.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_023

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Maintain and Update Payee Information	09.01.029		The system shall provide a capability for an authorized user to add, modify, save, and delete a Notice of Assignment (NOA) and/or Release of Assignment (ROA).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_024

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Maintain and Update Payee Information	09.01.030		The system shall provide a capability to send an acknowledgment of a NOA receipt as an electronic notification to the assignee after receiving validation from the contracting officer.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_025

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Maintain and Update Payee Information	09.01.032		The system shall have the capability to prevent more than one notice of assignment (NOA) for the same contract number and generate an alert to the authorized user.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_026

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Maintain and Update Payee Information	09.01.033		In the event there are more than one assignment of claims (NOA) for the same contract , the system shall validate the first assignment of claims has been released/ended before allowing activation of the second claim.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_028

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.034		The system shall have the capability to prevent the assignment of claims (NOA) prior to the effective date of it's associated contract number.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_029

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.035		The system shall have the capability to validate the minimum dollar amount for Assignment of Claims ($1,000).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_030

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.036		The system shall automatically identify assignees who are not registered in System for Award Management (SAM) upon receipt of Notice of Assignment requests.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_032

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.038		The system shall provide the ability to recognize, record, and track when FAR clause 52.232-24 is cited on the awarded contract. This clause prohibits the establishment of an assignment of claims against contracts citing this clause.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_031

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.039		The system must ensure prior to any payments that all vendors or contractors have been registered in System for Award Management (SAM) as prescribed by Federal Acquisition Regulation (FAR), Subpart 4.11. Conditions under which registration in SAM is not required prior to the award of a contract agreement are found at the FAR 1.1102.	Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_034

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.002		To support the Accounts Payable process, the system must provide automated functionality to record an accrued liability and the reclassification of the order from undelivered to delivered upon receipt of goods or services whether the goods are delivered or in transit.	Source: SFFAS1,77; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_002

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.023		The system must record interest payable for the amount of interest expense incurred and unpaid.	Source: SFFAS1,81; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_015

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.024		Interest payable to federal entities is an Intragovernmental liability and the system must account for it separately from interest payable to the public.	Source: SFFAS1,82; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_016

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Recognize Liabilities/Establish Payables	09.02.034		The system must record contract holdbacks as a part of the other liabilities rather than being included in accounts payable.	Source: DoDFMRVol4,Ch9,Sub0901; Source Date: 8/1/2009Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_020

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.037		The system must, for ongoing shipbuilding or construction of facilities, record accounts payable based on the percentage of completion of the project. The recorded accounts payable amount should be equivalent to the amount certified by the contracting officer and should not include any amounts held pending completion and acceptance of the contract.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009Source: SFFAS1,79; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_021

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.038		The system shall not delay in recognizing a liability based upon the availability of funds and shall disclose the accounts payable not covered by budgetary resources.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009Source: SFFAS1,80; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_022

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.041		To support the Invoicing process the system must provide automated functionality to capture the following additional information on invoice documents: • Vendor invoice number or account number • Invoice date • Invoice receipt date • Vendor ID number and name • Contract line/sub line number • Name and address of contractor official to whom payment is to be sent • Electronic Fund Transfer (EFT) banking information (account number, account type, Routing Transit Number (RTN)) • Data Universal Numbering System (DUNS)+4 number for System for Award Management (SAM) vendors • Payment terms (including discount for prompt payment) • Shipping terms (e.g., shipment number and date of shipment) • Vendor contact name and telephone number • Dates products were delivered or services were provided • User comments • Date invoice returned to vendor • Date improper invoice resubmitted by vendor.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_024

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Recognize Liabilities/Establish Payables	09.02.046		Other current liabilities due to federal entities are Intragovernmental liabilities that the system must report separately from those due to employees and the public.	Source: SFFAS1,85; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_026
Recognize Liabilities/Establish Payables	09.02.047		To support the Disbursing process, the system must provide automated functionality to record credit memo offsets against subsequent payments to the same vendor from the same or a different funding source.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_027

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Recognize Liabilities/Establish Payables	09.02.053		To support the Invoicing process the system must provide automated functionality to define recurring payments in the system and schedule items (e.g. contracts, leases, etc.) for payment on an interval determined by the agency (i.e., weekly, bi-weekly, monthly, quarterly or other specified number of days). Capture the actual payment dates on the individual payment records.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Recognize_Liabilities_And_Establish_Payables_032
Recognize Liabilities/Establish Payables	09.02.054		To support the Invoicing process the system must provide automated functionality to update recurring payment information for changes in agreement terms, amounts, frequency, etc.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_033
Recognize Liabilities/Establish Payables	09.02.056		To support the Disbursing process, the system must provide automated functionality to capture an agency-specified payment due date in place of a system-calculated due date (i.e. payment due date override).	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.4_Making Payments_DO	Agencies for which Treasury does not disburse (for example, the Department of Defense): Provide payment disbursement forms that include payment transactions consistent with Government Accountability Office (GAO) policy and procedures and as specified in the TFM.	Recognize_Liabilities_And_Establish_Payables_034

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Recognize Liabilities/Establish Payables	09.02.062		To support the Invoicing process the system must provide automated functionality to generate a letter or email to the vendor notifying them of the return of an improper invoice, upon the recording of an improper invoice reason code. Include the following information in the notice: • Vendor invoice number and date • Reason code(s) and description(s) of invoice discrepancies • Date of notice. • Request for a corrected invoice • Name, title, telephone number and e-mail address of Agency contact person.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_039
Recognize Liabilities/Establish Payables	09.02.064		To support the Disbursing process, the system must provide automated functionality to record purchases made through the use of imprested funds and third-party drafts.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Recognize_Liabilities_And_Establish_Payables_041
Recognize Liabilities/Establish Payables	09.02.083		To support the Invoicing process the system must provide automated functionality to define reason codes and related descriptions for improper invoices.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_060

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Recognize Liabilities/Establish Payables	09.02.084	D - Authoritative Source/Reference Deleted	DELETED: To support the Invoicing process the system must provide automated functionality to capture reason codes and related descriptions for the following types of invoice processing errors and actions: • Advantageous discount lost • Interest paid • improper payment made • Invoice adjusted • Invoice held from payment schedule • Invoice cancelled.	Source: ; Source Date:	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_061
Recognize Liabilities/Establish Payables	09.02.085		To support the Invoicing process the system must provide automated functionality to capture reason codes and related descriptions for improper invoices held or suspended (i.e., failed validations).	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_062
Recognize Liabilities/Establish Payables	09.02.086		To support the Disbursing process, the system must provide automated functionality to define dates (e.g., weekends, Federal holidays) for which payments cannot be scheduled. Prevent payment scheduling that falls on agency-excluded dates.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_063

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Recognize Liabilities/Establish Payables	09.02.088		To support the Disbursing process, the system must provide automated functionality to record disbursements-in-transit entries when payments are certified.	Source: DoDFMRVol3,Ch11,Sub1114; Source Date: 4/1/2015	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_065
Recognize Liabilities/Establish Payables	09.02.115		The system must have the capability to identify Foreign Military Sales (FMS) payments by case identifier (composed of the country code, implementing agency (IA) code, and a three-position case designator assigned by the IA) and the line item number . All requisitions for materiel or services have a case identifier and line item number.	Source: DoDFMRVol15,Ch3,Sub0301; Source Date: 6/1/2015	2.2.3.2_Reporting on Payments_DO	Agencies for which Treasury disburses: Provide payment transaction information at the required account classification level (for example, appropriation, fund, and receipt) and subclass code as specified in the TFM.	Recognize_Liabilities_And_Establish_Payables_092

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Recognize Liabilities/Establish Payables	09.02.116		The system must provide the capability to classify payables as governmental or public.	Source: DoDFMRVol6B,Ch4, Sub0403; Source Date: 5/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_093

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Recognize Liabilities/Establish Payables	09.02.119		The system must provide automated functionality to accrue and recognize an accounts payable in each accounting period based on constructive or de facto receipt when a contractor builds or manufactures facilities or equipment according to the government specifications.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009Source: SFFAS1,78; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_094

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Recognize Liabilities/Establish Payables	09.02.120		The system must alert the user when FAR 52.216-26 (Payments of Allowable Costs Before Definitization) is cited to notify an authorized user of definitization of Letter Contract is required according to the terms and conditions of the contract set forth by the contracting officer (i.e., payment to vendor up to 75% of the cost of the clin until definitization of the contract).	Source: DoDFMRVol10,Ch1,Sub0104; Source Date: 5/1/2014	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_095

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Recognize Liabilities/Establish Payables	09.02.121		The system must have a capability to identify the type of contract (i.e. cost, cost plus, fixed price, etc.)	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_096

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Recognize Liabilities/Establish Payables	09.02.125		The system must provide the capability to maintain an SFIS standard accounting classification structure.	Source: DoDFMRVol1,Ch4,Sub0406; Source Date: 6/1/2009	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_097
Recognize Liabilities/Establish Payables	09.02.126		The system must have the ability to identify, record, and maintain deliverable line item (e.g., CLIN/SLIN/ELIN) structures, at the lowest level (e.g., 0001, 0001AA, A001) IAW DFARS 204.71.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_099

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Recognize Liabilities/Establish Payables	09.02.127		The system must have the ability to identify informational SLINs as an identifier of accounting classifications for multiple funded contract line items. For example, CLINs 0001 ($12,000.00) and 0002 ($12,500.00) are funded by informational subline items 000101 ACRN: AA - $20,000.00 and 000102 ACRN: AB - $15000.00.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_098
Schedule Payments for Disbursement	09.03.006		The system must, if the amounts of two or more basic vouchers or invoices due one payee may be properly combined in one check, clearly indicate in the voucher number column on the voucher-schedule the individual basic voucher numbers. However, the items will be added and listed as a single payment.	Source: TFMVol1,Pt4,Ch2000, Sec2055.40; Source Date: 3/1/2012Source: TFMVol1,Pt4A,Ch2000,Sec2065; Source Date: 12/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_002
Schedule Payments for Disbursement	09.03.014		The system must for payments for services of a continuing nature such as rents, janitorial services, etc., which are performed under agency-vendor agreements providing for payments of definite amounts at fixed periodic intervals, be capable of making payments without submission of invoices, or bills by the vendor.	Source: TFMVol1,Pt4,Ch2000, Sec2025.30; Source Date: 3/1/2012Source: TFMVol1,Pt4A,Ch2000,Sec2055; Source Date: 12/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_010

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Schedule Payments for Disbursement	09.03.019		The system must generate a payment due date of either: (i) On the date(s) specified in the contract; (ii) In accordance with discount terms when discounts are offered and taken (see 1315.7); (iii) In accordance with Accelerated Payment Methods (see 1315.5); or (iv) 30 days after the start of the payment period as specified, if not specified in the contract, if discounts are not taken, and if accelerated payment methods are not used.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Schedule_Payments_For_Disbursements_013
Schedule Payments for Disbursement	09.03.035		The system must provide automated functionality to make payment using the Accounting classification reference number (ACRN) funding of the line item being billed. Line Item Specific: Single Funding.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_027

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Schedule Payments for Disbursement	09.03.036		The system must provide automated functionality to make payment in sequential ACRN order within the line item, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric. Line Item Specific: Sequential ACRN Order.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_028
Schedule Payments for Disbursement	09.03.037		The system must provide automated functionality to make payment within the line item in the sequence Accounting classification reference number (ACRN) order specified, exhausting all funds in the previous ACRN before paying from the next ACRN, if there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order. Line Item Specific: Contracting Officer Specified ACRN Order.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_029

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Schedule Payments for Disbursement	09.03.040		In the event there is more than one Accounting classification reference number (ACRN) within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, the system shall provide automated functionality to make payment from each ACRN in the same proportion as the amount of funding currently unliquidated for each ACRN. Line Item Specific: Proration.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_032
Schedule Payments for Disbursement	09.03.041		The system must provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN using the following sequential order: alpha/alpha; alpha/numeric; numeric/alpha; and numeric/numeric. Contract-wide: Sequential ACRN Order.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_033

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Schedule Payments for Disbursement	09.03.042		The system must provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN in the sequence order specified (if the contracting officer intends the funds to be liquidated in a specified ACRN order). Contract-wide: Contracting Officer Specified ACRN Order.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_034
Schedule Payments for Disbursement	09.03.044		The system must provide automated functionality to make payment using the Accounting classification reference number (ACRN) with the earliest cancellation date first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in that ACRN before disbursing funds from the next. Contract-wide: by Cancellation Date.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_036

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.045		The system must provide automated functionality to make payment from each Accounting classification reference number (ACRN) within the contract or order in the same proportion as the amount of funding currently unliquidated for each ACRN (if the contract or order that provides for progress payments based on costs, unless the administrative contracting officer authorizes use of one of the other options, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN). Contract-wide: Proration.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_037
Schedule Payments for Disbursement	09.03.047		In the event there is more than one Accounting classification reference number (ACRN) associated with the same cancellation date, the system must disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Line Item Specific: By Cancellation Date.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_038
Schedule Payments for Disbursement	09.03.048		In the event there is more than one Accounting classification reference number (ACRN) associated with the same fiscal year, the payment amount must be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Contract-wide: by Fiscal Year.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_039

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.049		In the event there is more than one Accounting classification reference number (ACRN) associated with the same cancellation date, the system must provide automated functionality to disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Contract-wide: by Cancellation Date.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_040
Schedule Payments for Disbursement	09.03.050		The system must require the Unique Identification (UID) code exists on the Material Inspection and Receiving Report (at the time of delivery) when the contract contains clause DFARS 252.211-7003, Item Identification and Valuation.	Source: DFARS,Pt211,Subpt211.2; Source Date: 12/1/2013	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Schedule_Payments_For_Disbursements_041
Schedule Payments for Disbursement	09.03.051		The system must provide automated functionality to flag a line item containing an exceeded Freight Charge Threshold (e.g., pre-paid transportation freight charges in excess of $100 without documentation substantiating charges IAW FAR 52.247-67 or FAR 47.303-17(d)(2), $250.00 or less).	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 7/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_043

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Schedule Payments for Disbursement	09.03.052		The system must flag invoices if two invoices on the same contract have the following preconditions: -- same gross amount -- invoice status is not deleted or rejected -- invoice payment date is not null -- invoices entered within plus or minus 45 days of each other -- net amount is greater than 0 -- the second invoice's last update date is greater than the last update on the original invoice. Upon meeting above preconditions, invoices that meet any of the following scenarios should be considered reviewable for an Improper Payment Integrity Check: -- gross amount is greater than user defined threshold -- identical invoice dates and invoice numbers -- identical vendor id and invoice numbers but different invoice dates -- identical invoice dates and material acceptance dates -- identical invoice dates, but different vendor id -- identical material delivery dates -- identical invoice dates but different input dates.	Source: OMBCIRA-123,AppC,PtI; Source Date: 10/1/2014	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_044
Schedule Payments for Disbursement	09.03.053		The system must have the capability to display the status (e.g., approved/not approved) of the Foreign Military Sales (FMS) Expenditure Authority (EA) requests.	Source: DoDFMRVol15,Ch4,Sub0401; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_045

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Schedule Payments for Disbursement	09.03.054		The system must provide the capability to generate requests for Foreign Military Sales (FMS) Expenditure Authority (EA) approval.	Source: DoDFMRVol15,Ch4,Sub0401; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_046
Schedule Payments for Disbursement	09.03.056		The system must provide the capability to record and maintain Foreign Military Sales (FMS) Expenditure Authority (EA) unique identifier (e.g., EA advice number or transaction control number).	Source: DoDFMRVol15,Ch4,Sub0405; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_047

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Schedule Payments for Disbursement	09.03.057		The system must have the capability to allow for quantities in excess of the obligation document. When the clause is cited, this is the following criteria: a) allow for input of quantities accepted in excess of any allowable variation in quantity b) track the value (based on the unit price) of the quantities accepted in excess of any allowable variation in quantity c) For quantities accepted in excess of any allowable variation in quantity that are valued at $250 or less: limit the payable amount to the quantity ordered plus any allowable variation in quantity d) For quantities accepted in excess of any allowable variation in quantity that are valued at more than $250: include the total excess quantity in the payable amount.	Source: 48CFRVol1,Ch1,Pt11, Subpt11.7; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_051
Schedule Payments for Disbursement	09.03.058		The system must provide automated functionality to recognize an accounts payable for the approved amount upon the receipt of the related invoice when contract financing payments are allowed to be issued to the vendor prior to the delivery of the good or service. (Examples of these contract financing payments include Advance Payments, Performance-Based Payments, Commercial Advances & Interim Payments, Progress Payments based on costs, Progress Payments based on percentage or stage of completion, and Interim Payments under a costs reimbursement contract.)	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_048

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.060		The system must have the capability to suspend interim cost voucher payments (against a cost-reimbursement type contract) until an approval has been received from an authorized government official e.g. DCAA.	Source: DoDFMRVol10,Ch10, Sub1003; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_049
Schedule Payments for Disbursement	09.03.062		The system must provide the capability to record contract financing payments against contracts designated as Foreign Military Sales (FMS) and apply the applicable payment and liquidation rates.	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_050
Schedule Payments for Disbursement	09.03.063		The system must provide automated functionality to suspend payment of invoices to the vendor for any portion of a contract line item or exhibit line item which contains an Not Separately Priced (NSP) item(s) until: The vendor has delivered the total quantity of all related contract subline items or exhibit subline items and the Government has accepted them.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_052

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Schedule Payments for Disbursement	09.03.064		The system must have a capability to flag invoices for further review by an authorized user to validate Evidence of Shipment exists for goods received when FAR 52.247-48 (Evidence of Shipment) is cited.	Source: 48CFRVol2,Ch1,Pt52, Subpt52.2; Source Date: 6/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_053
Schedule Payments for Disbursement	09.03.066		The system must provide automated functionality to accept contractor's extension of discount period or increase in the discount percentage beyond what was previously offered.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_054
Schedule Payments for Disbursement	09.03.067		The system must provide the capability to identify invoices/payment requests subject to funds canceling at fiscal year end, September 30.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_055

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.068		The system must provide the capability to automatically make federal excise tax payments on fuel purchases.	Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012Source: DoDFMRVol10,Ch6,Sub0603; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_056
Schedule Payments for Disbursement	09.03.069		The system must provide the capability to receive and process miscellaneous payments in an electronic format (e.g., EDI, XML) unless otherwise excluded.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_057
Schedule Payments for Disbursement	09.03.072		To support the progress payment process, the system must calculate the recoupment/liquidation amount for progress payments by multiplying the gross amount of the invoice by the liquidation rate.	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_059

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Schedule Payments for Disbursement	09.03.073		To support the progress payment process, the system must use the outstanding work in process (WIP) balance to liquidate progress payments, when the recoupment/liquidation amount is greater than the outstanding WIP balance.	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_060
Schedule Payments for Disbursement	09.03.074		The system must run integrity checks and flag invoices that meet the matching criteria to identify improper payments.	Source: OMBCIRA-123,AppC,PtI; Source Date: 10/1/2014	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_061
Schedule Payments for Disbursement	09.03.075		The system must generate a daily report identifying all potential improper invoices.	Source: OMBCIRA-123,AppC,PtI; Source Date: 10/1/2014	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_062

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Schedule Payments for Disbursement	09.03.078		The system must provide the capability to validate the Taxpayer Identification Number (TIN) for miscellaneous payments when the vendor is not required to register in the System for Award Management (SAM).	Source: DoDFMRVol10,Ch12, Sub1201; Source Date: 6/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Schedule_Payments_For_Disbursements_058
Execute Payments	09.04.012		To support the Disbursing process, the system must provide automated functionality to apply discount amounts across multiple accounting lines on an invoice using the ratio of the original invoice accounting line amounts to the invoice total.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_026

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.016		To support the Invoicing process the system must provide automated functionality to define reason codes and related descriptions for invoice processing errors in the following categories:• Advantageous discount lost • Interest paid, and • Improper payment made.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Execute_Payments_029
Execute Payments	09.04.042		To support the Disbursing process, the system must provide automated functionality to notify vendors of payments that have been offset by credit memos. Specify the invoice number, invoice amount, offset amount, payment amount and payment date.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	Requirement Not Covered by TFM Guidance		Execute_Payments_051
Execute Payments	09.04.047		To support the Disbursing process, the system must provide automated functionality to capture the following additional information for Intra-governmental Payment and Collection (IPAC) transactions: • Sender/originator TAS • Sender ALC • Sender Standard General Ledger (SGL) account • Sender BETC • Sender DO symbol • Sender DUNS number • Sender DUNS+4 number • Customer/receiver TAS • Customer ALC • Customer SGL account • Customer DUNS number • Customer DUNS+4 number • Customer BETC • Customer Department Code.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_056

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Execute Payments	09.04.048		To support the Disbursing process, the system must provide automated functionality to capture the following additional information with IPAC reclassifications: • Original DO symbol • Voucher number.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_057
Execute Payments	09.04.049		To support the Disbursing process, the system must provide automated functionality to capture SGL comments with IPAC disbursement and collection transactions.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_058
Execute Payments	09.04.056		To support the payment process, the system must provide an indicator (e.g., Y/N) as to whether payments to the contractor are exempt from Electronic Fund Transfer (EFT).	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_065

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Execute Payments	09.04.057		To support the payment process, the system must provide access to the following information related to an EFT payment • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); Blanket Purchase Agreement (BPA) number and all associated BPA call numbers (including modification number, if any); name and remittance address; • signature, title, and telephone number of the contractor official authorized to provide EFT information; • name, address, and nine-digit routing and transit number (RTN) of the contractor's financial agent; • contractor's account number and type of account (checking, savings, or lockbox); • the Fedwire Transfer System telegraphic abbreviation of the contractor's financial agent; and • the name, address, telegraphic abbreviation, and nine-digit RTN of the financial institution receiving the wire transfer payment if the contractor's financial agent is not connected directly to the Fedwire Transfer System online.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_136

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Execute Payments	09.04.058		To support the payment process, the system must access the following information related to the contract: • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); Purchase Order (PO) number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any) • award date; • obligating document number (if different from contract number); • contractor name and address, including any previous company name(s) used for the particular contract; • contract administration office; • payment office; • product or service description; • unit of measure; • unit price; • extended price; • quantity; • payment terms and conditions (e.g., discount terms, applicable payment clauses, withhold indicator, withhold percentage, etc.); • payment type (e.g., advance pay, progress pay, or partial pay); • accounting information; • names of government-designated receiving, certifying, and acceptance officials; • variance amount or percentage allowed; and • total amount.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_067

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Execute Payments	09.04.059		To support the payment process, the system must provide access to a protest decision that resulted in the award of costs.	Source: DoDFMRVol10,Ch12, Sub1202; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_068
Execute Payments	09.04.066		To support the payment process, the system must access assignment of claim information, as in the case of a bankruptcy or court ordered restructuring, to ensure payment is made in accordance with the assignment.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_075
Execute Payments	09.04.067		To support the payment process, the system must access the contract terms regarding delivery or constructive delivery.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 7/1/2014Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_076

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Execute Payments	09.04.068		To support the payment process, the system must access the advance/prepayment terms associated with a contract financing agreement.	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_077

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.070		To support the payment process, the system must access the following proper invoice information • name and address of contractor; • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • description of products or services for each item; • quantity for each item; • unit of measure for each item; • unit price for each item; • extended price for each item; • total invoice amount; • shipping terms; • payment terms; • name and address of contractor official to whom payment is to be sent; • name, title, phone number, and mailing address of person to notify if invoice is defective; • invoice date; • invoice receipt date; • proper invoice date; • proper invoice receipt date; • transportation costs; • prompt payment terms; • vendor invoice number; and • proper invoice acceptance date.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_079
Execute Payments	09.04.072		To support the payment process, the agency's single integrated financial management system must access the estimated cost of work completed by a contractor for facilities or equipment constructed or manufactured by contractors in accordance with contract specifications.	Source: SFFAS1,79; Source Date: 3/1/1993	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_081

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Execute Payments	09.04.073		To support the payment process, the system must access the following information from the receiving report • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • description of products delivered or services performed; • quantity of items delivered; • unit of measure; • date products delivered, or dates from/to services performed; • date products received; and • signature, printed name, phone number, and mailing address of receiving official.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_082

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Execute Payments	09.04.074		To support the payment process, the system must access the following acceptance information • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • product or service description; • unit of measure; • delivery/performance schedule; • quantities accepted; • quantity rejected; • date rejected (returned); • date products delivered or dates from/to services performed; • receipt date; • acceptance of products and services date; • progress payment approval date; • signature (or electronic alternative) of acceptance official; • name, title, phone number, and mailing address of acceptance official; and • interest calculation date in accordance with Title 5, Part 1315 of the Code of Federal Regulations (CFR).	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_083

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Execute Payments	09.04.075		To support the payment process, the system must access the following information associated with final acceptance at closeout relative to final payment • date of acceptance; • evidence of performance (e.g., receiving report approved by designated official); and • receipt of products and services.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_084
Execute Payments	09.04.078		To support the payment process, the system must provide evidence of performance indicator if payment was made prior to performance in accordance with the fast or advance payment clause.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_087

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.079	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide access to information on the history of contractor deficiencies to determine if fast pay abuse exists.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_088
Execute Payments	09.04.080		To support the payment process, the system must access the contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • contractor invoice number; • total invoice amount; and • name and address of contractor official to whom payment is to be sent.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_089

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Execute Payments	09.04.085		To support the payment process, the system must provide the ability to make payment without an invoice based on the contract schedule of payment.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_094
Execute Payments	09.04.087		To support the payment process, the system must provide the capability to flag payments for accelerated/special processing.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_096

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Execute Payments	09.04.089		To support the payment process, the system must match receipt, acceptance and payment to funding source(s) in accordance with contract.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_098
Execute Payments	09.04.093		To support the payment process, the system must permit payment without evidence of performance (for contract financing, including advance payments and commercial contract financing).	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_102

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.094	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the payment is for a commercial purchase card issuer.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_103
Execute Payments	09.04.095		To support the payment process, the system must permit payment to commercial purchase card issuers prior to evidence of receipt or performance.	Source: DoDFMRVol10,Ch23, Sub2304; Source Date: 7/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_104

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Execute Payments	09.04.097		To support the payment process, the system must access the following information for Intragovernmental payment and collection (IPAC) transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • obligating document number; • PO number; • invoice number; • pay flag; • quantity; • unit price; • unit of issue; • sender Treasury account symbol (e.g., appropriation); and • receiver department code.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_106
Execute Payments	09.04.098		To support the payment process, the agency's single integrated financial management system must Access the following information for IPAC adjustment transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • original IPAC document reference number; • original date accomplished; and • original accounting date.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_107
Execute Payments	09.04.099		To support the payment process, the agency's single integrated financial management system must access the following information for IPAC zero-dollar transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; and • customer ALC.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_108

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Execute Payments	09.04.104		To support the payment process, the system must verify that electronic payments are within the maximum amount specified in the Treasury Financial Manual (TFM).	Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_011
Execute Payments	09.04.108		To support the payment process, the system must provide the ability to produce aged accounts payable information.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Execute_Payments_015
Execute Payments	09.04.110	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the following optional data elements of the contract • line item number;• and estimated completion date.	Source: ; Source Date:	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_017
Execute Payments	09.04.114		To support the payment process, the system must enable electronic receiving report processing, submission of invoices, approval and signatures, and notification alerts for pending actions.	Source: DoDFMRVol10,Ch8,Sub0803; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_021

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Execute Payments	09.04.116		To support the payment process, the system must provide the ability to 'forward' or make available the invoice data to others outside the finance office (receiving and accepting personnel, contracting office personnel) for receipt and acceptance sign-offs on-line.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_023
Execute Payments	09.04.117		To support the payment process, the system must record or recognize if invoiced quantities exceed, match or are less than contract quantities, and keep track of quantities yet to be invoiced/received.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_024

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Execute Payments	09.04.120		To support the payment process, the system must be capable of pre-audit verification of required ACO approval before payment for the following invoices and vouchers: 1. Completion vouchers under cost-plus fixed-fee or other cost-reimbursement contracts. 2. Vouchers and invoices for termination costs under supplemental agreements unless the termination modification specifies the costs to be paid. 3. Completion vouchers under T&M and LH contracts. 4. Invoices for progress payments and performance-based payments under fixed-price type contracts. 5. Vouchers and invoices where the contract requires approval by the ACO before payment. 6. Invoices for the release of 'withhold' amounts previously instituted by the ACO. 7. Any payment request where a disbursing officer requires an ACO signature.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Execute_Payments_135
Execute Payments	09.04.122	D - Invalid Requirement	DELETED: The restrictions of FAR 32.906 prohibiting early payment do not apply to invoice payments made to small business concerns. However, contractors shall not be entitled to interest penalties if the Government fails to make early payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_110

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Execute Payments	09.04.123		The system must provide functionality to allow authorized users take an administrative offset (that includes appropriate administrative charges) against payment amounts due a contractor that is indebted to the government, when the name and tax identification number (TIN) of a payee match the name and TIN of a debtor and all other requirements for administrative offset have been met.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_111
Execute Payments	09.04.125		The system must provide a capability to withhold amounts otherwise due to the contractor in accordance with the contract Withholding Clause (DFARS 252.227-7030).	Source: DFARS,Pt252,Subpt252.2,Sec252.227; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_112

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Execute Payments	09.04.127		The system must allow an authorized user to modify the method of payment, when the payment office loses the ability to release payment by EFT.	Source: 48CFRVol1,Ch1,Pt32, Subpt32.11; Source Date: 8/1/2015	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_114
Execute Payments	09.04.128		The system must provide automated functionality to pay Grants and Cooperative Agreements within 7 days after receipt of the recipient's request at the administering office whenever electronic commerce is used.	Source: DoDFMRVol10,Ch19, Sub1901; Source Date: 8/1/2014Source: DoDFMRVol10,Ch19, Sub1904; Source Date: 8/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_115
Execute Payments	09.04.129		The system must have the capability to automatically re-entitle (process) any payment request against an order which contained canceled funds for which current funds have been obligated.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_132

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Execute Payments	09.04.130		The system must schedule payments falling due on weekends, federal holidays or agency excluded dates for the following business day.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	Requirement Not Covered by TFM Guidance		Execute_Payments_116
Execute Payments	09.04.131		The system must provide automated functionality to apply appropriate fiscal year funds for accrued interest and penalties (interest penalties will be charged to the fiscal yr(s) in which they accrue).	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_117
Execute Payments	09.04.132		The system must be able to recalculate all or specified previous progress payment liquidation based on change of liquidation rates. This applies when a modification is done changing the liquidation rate.	Source: 48CFRVol1,Ch1,Pt32, Subpt32.5; Source Date: 8/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_118
Execute Payments	09.04.133		For use in the calculation of interest penalty payments, the system must provide automated functionality to capture and update the Treasury interest rate.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_119

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Execute Payments	09.04.134		The system must provide automated functionality to release the payment of invoices to the vendor when all Not Separately Priced (NSP) item(s) have been delivered and accepted.	Source: DFARS,Pt252,Subpt252.2,Sec252.204; Source Date: 11/1/2013Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_120
Execute Payments	09.04.135		The system must provide the capability to prevent accrual of interest penalties exceeding 360 days.	Source: 5CFR,ChIII,SubchB,Pt1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_121
Execute Payments	09.04.136		The system must provide automated functionality to apply the interest rate in effect on the first day to the entire period of interest accrual.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_122

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Execute Payments	09.04.137		The system must provide automated functionality to ensure that payments are made no earlier than seven days prior of the payment period for all payments.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_123
Execute Payments	09.04.138		The system must provide automated functionality to compute discounts on mandatory withheld funds when these amounts are released for payment if previous payments were paid within the discount terms. The discount period for the released payment will begin when the entitlement office receives notification of the release.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_124
Execute Payments	09.04.139		The system must provide the capability to split invoice payments when discounts are offered by line item.	Source: 5CFR,ChIII,SubchB,Pt1315; Source Date: 8/1/2015Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_125

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.140		In the event the invoice/payment request is subject to funds canceling at fiscal year end, the system must allow payment prior to the scheduled due date. The payment has a scheduled due date of Oct. 8, 2XXX, the system should allow payment on or before Sep. 30, of the current year.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_134
Execute Payments	09.04.141		The system must provide the capability to pay GSA Motor Pool payment requests within 30 days of the billing date.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_126
Execute Payments	09.04.142		The system must provide the capability to process GSA Federal Telecommunication Services (FTS) within 15 days after receipt of the GSA payment request.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_127

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Execute Payments	09.04.143		The system must provide the capability to identify invoices / payment requests for services provided by the Government Printing Office (GPO). The invoice may be used to support payment instead of a receiving report certification, subject to later adjustment when required.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_128
Execute Payments	09.04.144		The system must provide the capability to accrue interest on interim payments (e.g., cost vouchers) under cost-reimbursement service contracts. Unless stated differently in the contract, the payment due date for interim payments under cost-reimbursement service contracts will be 14 days after the date of receipt of a properly approved invoice; however, for purposes of computing late payment interest penalties that may apply, the due date for making interim payments on cost-reimbursement contracts for services is 30 days after the date of receipt of a proper invoice.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_129
Execute Payments	09.04.145		The system must provide the capability to pay interim payments against cost-reimbursement service contracts as early as 14 days after receipt of invoice.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_130

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.012		To support the Payment Confirmation process, the system must provide automated functionality to liquidate individual disbursement-in-transit transactions and record confirmed disbursements upon receipt of payment confirmation from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	Source: TFMVol1,Pt4,Ch7000, Sec7020; Source Date: 8/1/2007	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Confirm_And_Followup_On_Payments_007
Confirm and Follow-up on Payments	09.05.013		To support the Disbursing process, the system must provide automated functionality to record transactions to reflect disbursement activity initiated by other agencies and recorded in Intra-governmental Payment and Collection (IPAC).	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 2/1/2015	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Confirm_And_Followup_On_Payments_008
Confirm and Follow-up on Payments	09.05.015		To support the Payment Follow-Up process, the system must provide automated functionality to generate IRS Forms 1099-MISC, 1099-INT and 1099-G in accordance with IRS regulations and in current IRS acceptable format, including hard copy and electronic form (i.e., bulk file). For example, produce an IRS Form 1099-MISC for payments of $600 or more to a sole proprietor for services rendered.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_010
Confirm and Follow-up on Payments	09.05.018		To support the Payment Confirmation process, the system must provide automated functionality to import payment confirmation data from the GOALS II/IAS RFC Agency Link.	Source: TFMVol1,Pt4,Ch7000, Sec7020; Source Date: 8/1/2007	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Confirm_And_Followup_On_Payments_013

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.020		To support the Payment Follow-Up process, the system must provide automated functionality to generate the Unmatched Invoice Document Lines Report. Result is a list of selected invoice document numbers with document lines not matched to obligations, receipts, and/or acceptance, as required by the matching terms of the obligation (2, 3 or 4-way matching). Report the following information for each invoice document listed:• Vendor number and name• Invoice number• Invoice date• Invoice receipt date• Invoice amount• Referenced obligation number• Document number• Document line number(s)• Document line amount(s)• Document line accounting classification• Unmatched document(s) (obligation, receipt and/or acceptance)• Age, in days, that invoice document line has been unmatched.Sorting options include document number, vendor number, vendor name, accounting classification and unmatched age.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Confirm_And_Followup_On_Payments_015

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.033		To support the Payment Follow-Up process, the system must provide automated functionality to query IRS 1099-MISC information. Parameters include calendar year, vendor name (legal or Doing Business As (DBA)), Taxpayer Identification Number (TIN) and Data Universal Numbering System (DUNS)+4 number. Result is details supporting IRS 1099-MISC reporting.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_026
Confirm and Follow-up on Payments	09.05.038		The system must provide automated functionality for an authorized user to electronically certify a Voucher.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Confirm_And_Followup_On_Payments_038
Confirm and Follow-up on Payments	09.05.040		The system must allow the receipt and acceptance to be recorded against a previously disbursed Fast Pay invoice. No additional processing will be initiated under this condition.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Confirm_And_Followup_On_Payments_031
Confirm and Follow-up on Payments	09.05.041		The system must provide automated functionality to initiate collection action after 45 days when (from the initial follow up letter) receipt/acceptance has not been received for Fast Pay payments made.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.4.2_Establishing Receivables_P	Determine receivable amount, including penalty and interest, and other receivable information consistent with OMB Circular No. A-129, the FASAB Handbook, and the CFR.	Confirm_And_Followup_On_Payments_032

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.042		To support the accounts payable and invoice processes, the system must provide the capability to write-off (adjust) accounts payable entries when no invoice has been received after more than six years since the date of acceptance by the Government.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_033

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.043		To support the payment process, the system must have the capability to receive payment error notifications from the disbursing system. This includes, for example, receiving notifications for returned/undelivered checks and/or EFT returns.	Source: DoDFMRVol5,Ch9,Sub090402; Source Date: 5/1/2014	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_034

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.046		To support the contract entitlement process, the system must provide automated functionality to generate a letter or e-mail requesting an invoice from the contractor for any accounts payable when not receiving an invoice within 180 days from the date of acceptable final performance.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_035

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.047		To support the contract entitlement process, the system must provide automated functionality to generate a follow-up letter or e-mail to the vendor requesting an invoice for goods or services that has acceptable final performance. This request is to be sent 60 days after the initial letter.	Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_036

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Reporting	09.06.016		To support the closeout process, the system must provide a receiving report containing a final indicator, with acceptance acknowledged by a designated agency official including:• contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any);• date of receipt;• date of acceptance; and• final acceptance indicator.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_013
Reporting	09.06.017		To support the closeout process, the system must access or provide evidence that the contractor's final invoice has been submitted.	Source: 48CFRVol1,Ch1,Pt4,Subpt4.8; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_014
Reporting	09.06.018		To support the closeout process, the system must provide evidence that a final invoice payment has taken place with the following:• final payment indicator (including any resolution of contract withholds);• invoice number; and• total amount paid.	Source: 48CFRVol1,Ch1,Pt4,Subpt4.8; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_015

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Reporting	09.06.021		To support the closeout process, the system must enable electronic contracting, obligation of funds, approvals and signatures, and notification alerts for pending actions.	Source: DoDFMRVol10,Ch8,Sub0803; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_018
Reporting	09.06.023		Based on the report requirements established in the participation agreement with the network bank, reports of the merchant's plastic card activity will be made available electronically by the network bank to the participating DoD activity (merchant). The summary will detail dates of deposits, dollar amounts of deposits, number of transactions processed, adjustment charges, and chargebacks. This report shall be used to reconcile any differences which may occur between the report and entries into the accounting system. The report shall also be reconciled with the Cash Collection Voucher (Department of Defense (DD) Form 1131), submitted to the DO or DDO, and deposit ticket information posted in the Transaction Reporting System (TRS) and/or the Payment Informaiton Repository (PIR).	Source: DoDFMRVol5,Ch11,Sub1109; Source Date: 2/1/2015	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Accounts_Payable_Reporting_020

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Reporting	09.06.024		The system shall provide a capability to process an SF1081 to correct an interfaced transaction (e.g., Treasury appropriation and station errors).	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Accounts_Payable_Reporting_021
Reporting	09.06.026		The system must have the capability to identify all obligations to current appropriations that were previously charged or would have otherwise been chargeable to a canceled appropriation.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_022
Accounts Payable Certifying Officer Legislation	09.07.001		The system must provide a capability to suspend invoices citing a Closed Account (closed appropriation).	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_001
Accounts Payable Certifying Officer Legislation	09.07.002		The system must provide the capability to systemically apply contract payment terms and conditions based on FAR and DFAR clauses.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_002

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Accounts Payable Certifying Officer Legislation	09.07.003		The system must provide automated functionality to reduce the amount of a payment request for unauthorized freight charges FOB (Freight On Board) Destination.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 7/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_003
Accounts Payable Certifying Officer Legislation	09.07.004		The system must provide automated functionality to pay freight charges on contracts marked as FOB Origin without documentation if within the dollar threshold on the contract.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 7/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_004
Accounts Payable Certifying Officer Legislation	09.07.005		The system must provide the capability for an authorized user to release the invoice for payment after validation of the existence of evidence of prepaid transportation freight charges.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 7/1/2014	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_005
Accounts Payable Certifying Officer Legislation	09.07.007		The system must have the capability to pay late payment penalties for utility payments when imposed.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_006

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Accounts Payable Certifying Officer Legislation	09.07.008		The system must provide automated functionality to compute offered discount on gross amount of the invoice less taxes or freight that is listed separately.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_007
Accounts Payable Certifying Officer Legislation	09.07.009		The system must provide automated functionality to determine that no discount should be taken on the progress payment liquidation portion of the invoice when, the discount is offered for the first time on an invoice and the contract does not contain a discount clause.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_008

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Accounts Payable Certifying Officer Legislation	09.07.010		The system must provide automated functionality to determine, after a progress payment has been made, that the discount should still be taken on any part of delivery payments applied in liquidation of progress payments.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_009
Accounts Payable Certifying Officer Legislation	09.07.012		The system must provide automated functionality to capture actual and constructive acceptance dates, in order to correctly calculate the valid Prompt Payment due date.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_010
Accounts Payable Certifying Officer Legislation	09.07.014		The system must provide automated functionality to prevent new obligations against expired appropriations.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 3/1/2015	2.1.1.2_Recording Budget Authority_P	Determine appropriated fund subdivisions, apportionments, reapportionments, and allocations before any of the appropriated funds are expended consistent with the budget execution activities as defined in OMB Circular No. A-11.	Accounts_Payable_Certifying_Officer_Legislation_011

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Accounts Payable Certifying Officer Legislation	09.07.015		The system must provide automated functionality to prevent new obligations against canceled appropriations.	Source: DoDFMRVol3,Ch10,Sub1001; Source Date: 3/1/2015	2.1.1.2_Recording Budget Authority_P	Determine appropriated fund subdivisions, apportionments, reapportionments, and allocations before any of the appropriated funds are expended consistent with the budget execution activities as defined in OMB Circular No. A-11.	Accounts_Payable_Certifying_Officer_Legislation_012
Accounts Payable Certifying Officer Legislation	09.07.018		The system must have the capability to release payment of invoices previously on hold upon receipt of modification ratifying name change request (Notation Agreement).	Source: DoDFMRVol10,Ch3,Sub0303; Source Date: 12/1/2013	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_013
Accounts Payable Certifying Officer Legislation	09.07.019		The system must provide automated functionality to make payments within 15 days after receipt of the invoice for Fast Payment contracts.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_014

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Accounts Payable Certifying Officer Legislation	09.07.020		The system must not calculate interest before the normal payment due date even if the company is a small business and the 'earliest possible' date falls before the due date.	Source: DFARS,Pt232,Subpt232.9; Source Date: 6/1/2013	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_015
Accounts Payable Certifying Officer Legislation	09.07.021		The system must provide automated functionality to calculate interest beginning on the first day after the due date of the invoice.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_016
Accounts Payable Certifying Officer Legislation	09.07.022		The system must provide automated functionality to calculate interest due in 30 day increments.	Source: 5CFR,ChIII,SubchB,Pt1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_021

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Accounts Payable Certifying Officer Legislation	09.07.023		The system must provide automated functionality to accept discounts offered on an invoice. Whether stipulated in the contract or offered against an invoice, a DoD Component should take the discount if economically justified but only after acceptance has occurred.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_017

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Accounts Payable Certifying Officer Legislation	09.07.027		The system must provide the capability to calculate additional late interest penalty when all of the conditions are met: A. The contractor is owed an interest payment; B. The interest was not paid with the invoice payment to the contractor on the date on which the interest became due; C. The contractor was not paid the interest within 10 days after the date on which the invoice was paid; D. The contractor makes a written request, not later than 40 days after the date on which the payment was made, for the additional penalty; E. The contractor must specifically assert that late payment interest is due under a specific invoice and request payment of any overdue late payment interest penalty: 1) the additional interest penalty shall be equal to one hundred percent (100%) of the original late payment interest penalty; and 2) additional penalty will be no less than $25 and no more than $5,000.	Source: 48CFRVol1,Ch1,Pt32, Subpt32.9; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_019
Accounts Payable Certifying Officer Legislation	09.07.028		The system must provide the capability for the manual input and process of miscellaneous payments. Payments will be requested using Standard Form (SF) 1034 (Public Voucher for Purchases and Services Other than Personal) (or substitute electronic version), SF 1164 (Claim for Reimbursement for Expenditures on Official Business), or other approved forms.	Source: DoDFMRVol10,Ch12, Sub1201; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_020

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Accounts Payable Certifying Officer Legislation	09.07.029		To support the Payee Information Maintenance process, the system must provide automated functionality to capture third-party payee information associated a primary vendor including: • Payee name • Payee point of contact • Payee telephone number • Payee email address • Remittance address or/banking information (account number, account type, routing transit number).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_022

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Accounts Payable Certifying Officer Legislation	09.07.030	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the system must provide automated functionality to prevent the deactivation of vendors that have unliquidated obligations or unpaid invoices in the system.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_023

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Accounts Payable Certifying Officer Legislation	09.07.031	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the system must provide automated functionality to prevent new obligations that reference inactive or debarred vendors.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_024
Accounts Payable Certifying Officer Legislation	09.07.034		To support the Disbursing process, the system must provide automated functionality to calculate the due date of vendor payments in accordance with 5 CFR Part 1315, including but not limited to the following factors: • Commodity type • Contract terms • Invoice receipt • Goods/services receipt and acceptance • Fast Payment • Discount terms • Accelerated payment methods • Government wide commercial purchase card rebates • Improper invoices returned more than 7 days after receipt.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_027

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Accounts Payable Certifying Officer Legislation	09.07.035		To support the Invoicing process the system must provide automated functionality to record additional shipping and other charges to adjust the payment amount, if they are authorized and within variance tolerances.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_028
Accounts Payable Certifying Officer Legislation	09.07.036		To support the Disbursing process, the system must provide automated functionality to calculate multiple due dates when items on an invoice have different payment terms.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_029
Accounts Payable Certifying Officer Legislation	09.07.037		To support the Disbursing process, the system must provide automated functionality to calculate whether taking a discount is economically justified as defined in Title 5 of the Code of Federal Regulations (CFR) 1315, Federal Acquisition Regulation (FAR) Subpart 32.906(e), and Office of Management and Budget (OMB) Circular A-123, Appendix B, Chapter 7.	Source: DoDFMRVol10,Ch2,Sub0201; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_030

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Accounts Payable Certifying Officer Legislation	09.07.038		To support the Disbursing process, the system must provide automated functionality to reduce payments to vendors to satisfy outstanding credit memos. Record the collection for the amount offset and reduce expenditures under the related obligation. If a credit is not fully liquidated by one payment, maintain the balance of the credit for application against a future payment.	Source: DoDFMRVol10,Ch18, Sub1803; Source Date: 12/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_031
Accounts Payable Certifying Officer Legislation	09.07.039		To support the Disbursing process, the system must provide automated functionality to calculate amounts to be disbursed, including discounts, interest, and penalties, in accordance with 5 CFR Part 1315. Record USSGL prescribed transactions for discounts taken, and interest, penalties and principal paid.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_032
Accounts Payable Certifying Officer Legislation	09.07.040		To support the Accounts Payable process, the system must provide automated functionality to record full or partial receipt and/or acceptance of goods and services by document line item. This is to include the receipt and/or acceptance of partial quantities of goods and services on each document line.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_033

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Accounts Payable Certifying Officer Legislation	09.07.041		To support the Invoicing process the system must provide automated functionality to match invoices to obligations, receiving reports and acceptance information by document line item and quantity. Perform matching of the (obligation and invoice, or obligation and receipt), matching of the (obligation, simultaneous receipt/acceptance and invoice), and matching of the (obligation, receipt, acceptance and invoice). Prevent the payment of invoices until the matching process is complete.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_034
Accounts Payable Certifying Officer Legislation	09.07.042	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the system must provide automated functionality to record 'obligate and pay' transactions where obligation and payment occur simultaneously.	Source: ; Source Date:	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_035

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Accounts Payable Certifying Officer Legislation	09.07.043	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the system must provide automated functionality to generate a payment if the receiver information matches the obligation, under related 2-way matching option.	Source: ; Source Date:	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_036
Accounts Payable Certifying Officer Legislation	09.07.044		The system must provide the capability to perform a prevalidation process that matches expenditures and obligations for fast pay transactions.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_037
Accounts Payable Certifying Officer Legislation	09.07.045		To support the Disbursing process, the system must provide automated functionality to validate payment terms on invoices against the payment terms on the related obligating documents. Calculate the most advantageous terms, store them on the invoice documents, and use them to calculate the payment due dates and amounts.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_038

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Accounts Payable Certifying Officer Legislation	09.07.046		To support the Invoicing process the system must provide automated functionality to define the criteria to be used in editing for duplicate vendor invoices, including one or more of the following: agency code, vendor number, vendor account number, vendor Taxpayer Identification Number (TIN), vendor invoice number, invoice date, invoice amount, referenced obligation document number.	Source: DoDFMRVol10,Ch3,Sub0301; Source Date: 12/1/2013	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_039
Accounts Payable Certifying Officer Legislation	09.07.047		To support the Accounts Payable process, the system must provide automated functionality to capture the following additional information on receipt documents (receiving reports): • Receiving official • Dates products were delivered or services were provided • Quantity/amount received • Vendor ID number and name • Ship to locations.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_040
Accounts Payable Certifying Officer Legislation	09.07.048		To support the Accounts Payable process, the system must provide automated functionality to capture the following additional information on the acceptance of goods/services: • Acceptance official • Dates products were delivered or services were provided • Date products/services accepted • Quantity/amount accepted • Date products/services rejected • Quantity/amount rejected • Vendor ID number and name • Ship to locations.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_041

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Accounts Payable Certifying Officer Legislation	09.07.052		To support the Invoicing process the system must provide automated functionality to process invoices for payment of partial quantities received and accepted.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_045
Accounts Payable Certifying Officer Legislation	09.07.053		To support the Invoicing process the system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are within the period of performance dates on the referenced obligation.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_046
Accounts Payable Certifying Officer Legislation	09.07.054		To support the Invoicing process the system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are dates for which the products/services have been received and accepted. Prevent the processing of invoices with unmatched dates and the duplicate processing of invoices with matched dates.	Source: DoDFMRVol10,Ch3,Sub0301; Source Date: 12/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_047

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Accounts Payable Certifying Officer Legislation	09.07.056		The system must provide automated functionality to make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one Accounting classification reference number (ACRN) associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Line Item Specific: By Fiscal Year.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_076
Accounts Payable Certifying Officer Legislation	09.07.057		In the event there is more than one Accounting classification reference number (ACRN) within a contract line item (i.e. informational sub-line items contain separate ACRNs), the system must provide automated functionality to make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. Line Item Specific: By Cancellation Date.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_077
Accounts Payable Certifying Officer Legislation	09.07.058		The system must provide automated functionality to make payment using the oldest fiscal year appropriations first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. Contract-wide: by Fiscal Year.	Source: DFARS,Pt204,Subpt204.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_078

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Accounts Payable Certifying Officer Legislation	09.07.059		To support the Disbursing process, the system must provide automated functionality to identify payments to be disbursed in a particular payment cycle based on their due date. Provide for on-line review and certification by an authorized certifying officer, including the holding of individual payments from inclusion in the payment schedule.	Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_049
Accounts Payable Certifying Officer Legislation	09.07.060		To support the Disbursing process, the system must provide automated functionality to capture prompt payment information required by 5 CFR Part 1315, including discounts taken, discounts lost, and interest paid.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_050
Accounts Payable Certifying Officer Legislation	09.07.061		To support the Disbursing process, the system must provide automated functionality to calculate payment amounts and due dates using Treasury rate tables, i.e., Prompt Pay Act Interest rate and Current Value of Funds rate.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2015	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_051

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Accounts Payable Certifying Officer Legislation	09.07.067		To support the Disbursing process, the system must provide automated functionality to capture payment terms on obligations that are different than those specified on the associated vendor record.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Accounts_Payable_Certifying_Officer_Legislation_057
Accounts Payable Certifying Officer Legislation	09.07.068		To support the Disbursing process, the system must provide automated functionality to define the default for recording late payment interest, i.e., to the same accounting classification as the original payment or to another specified accounting classification in the same fund as the original payment.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_058
Accounts Payable Certifying Officer Legislation	09.07.069		To support the Disbursing process, the system must provide automated functionality to, for payments that reference obligations in cancelled funds, bring forward accounting and non-financial information from the original obligation document to an invoice in the current year.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_059
Accounts Payable Certifying Officer Legislation	09.07.071		To support the payment process, the system must access the name, signature, and phone number of financial approving and certifying officers for a voucher.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_062

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS						DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.072		To support the payment process, the system must access the appropriation or fund symbol for each voucher.	Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_063
Accounts Payable Certifying Officer Legislation	09.07.074		To support the payment process, the system must provide the ability to recognize, for an invoice, that supplies or services have been received and accepted.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_065
Accounts Payable Certifying Officer Legislation	09.07.075		To support the payment process, the system must verify the contracting officer's approval, including amount and accounting information, for a performance-based payment.	Source: DoDFMRVol10,Ch8,Sub0801; Source Date: 8/1/2012Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_060

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Accounts Payable Certifying Officer Legislation	09.07.076		To support the payment process, the system must permit progress payments in the amount approved by the contracting officer.	Source: DoDFMRVol10,Ch8,Sub0801; Source Date: 8/1/2012Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_066
Accounts Payable Certifying Officer Legislation	09.07.077		To support the payment process, the system must provide an indicator (e.g., Y/N) as to whether the associated contract has a fast payment clause. If yes, the contractor's invoice triggers payment.	Source: 5CFR,ChIII,SubchB,Pt1315; Source Date: 8/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_067

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Chapter	**Req Id**	**Change Type**	**Requirement**	**Sources**	**Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)**	**Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.078		To support the payment process, the system must support the following pre-audit verifications • contract number is valid, and payee name is correct; • required administrative authorizations for the procurement and approvals for payment were obtained (names, titles, and phone numbers); • Taxpayer Identification Number (TIN) or payee ID number provided; • payment is not a duplicate payment; • delivered items or services are in accordance with the contract (quantities, prices, and amounts); • payment amount is in accordance with the contract (including any adjustments); • payment tracking control number, i.e., the number that links the invoice to the government payment; • description of items and services, quantity, and price on the invoice match the same elements in the contract to ensure that the correct contract/order number has been cited by the vendor, the correct obligation charged, and only contracted items/services and quantities are paid for; • cost effective discounts have been taken; • all applicable deductions were made and credited to the proper account in the correct amount; • receipt, acceptance and payment are matched to funding source(s) in accordance with the contract; and • financing payments have been properly liquidated against delivery payments.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_068

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Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.079		To support the payment process, the system must verify that the appropriate government officials have signed the appropriate form authorizing payment.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_069
Accounts Payable Certifying Officer Legislation	09.07.080		To support the payment process, the system must verify funds availability before making payment.	Source: DoDFMRVol10,Ch1,Sub0103; Source Date: 5/1/2014	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_073
Accounts Payable Certifying Officer Legislation	09.07.081		To support the payment process, the system must access the contract payment method (e.g., payment to be made by purchase card or other non-invoice means, or payment to be made by invoice) which triggers a rejection of any invoice, if the payment method specified by the invoice differs from that allowed for in the contract.	Source: DoDFMRVol10,Ch23, Sub2301; Source Date: 7/1/2014Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 3/1/2015	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Accounts_Payable_Certifying_Officer_Legislation_070
Accounts Payable Certifying Officer Legislation	09.07.082		To support the payment process, the system must access the names of individual(s) who must approve the invoice before payment can be made.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_071
Accounts Payable Certifying Officer Legislation	09.07.083		To support the payment process, the system must provide the ability to compare the electronic invoice data elements (contract/order number, description of items or services, quantity, and price) to the contract data and advise of 'match' or 'no match.'	Source: DoDFMRVol3,Ch11,Sub1103; Source Date: 4/1/2015	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_072

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Accounts Payable Certifying Officer Legislation	09.07.084		DoD policy is to assist small business concerns by paying them as quickly as possible after invoices and all proper documentation, including acceptance, are received and before normal payment due dates established in the contract (see 232.906(a)).	Source: DFARS,Pt232,Subpt232.9; Source Date: 6/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_074

ACRONYMS

ACH	Automated Clearing-House
ACO	Administrative Contracting Officer
ACRN	Accounting Classification Reference Number
ALC	Agency Location Code
BETC	Business Event Type Code
BPA	Blanket Purchase Agreement
CCD	Cash Concentration or Disbursement
CCD+	Cash Concentration or Disbursement Plus Addendum
CCR	Central Contractor Registration
CFR	Code of Federal Regulations
CTX	Corporate Trade Exchange
DBA	Doing Business As
DFARS	Defense Federal Acquisition Regulation Supplement
DFAS	Defense Finance and Accounting Service
DoD	Department of Defense
DoDFMR	DoD Financial Management Regulation
DSSN	Disbursing Station Symbol Number
DT/DV	Deposit Ticket/Deposit Voucher
DUNS	Data Universal Numbering System
EA	Expenditure Authority
ECS	Electronic Certification System
EFT	Electronic Funds Transfer
FACTS	Federal Agencies' Centralized Trial-Balance System
FAR	Federal Acquisition Regulation
FBWT	Fund Balance With Treasury
FFMIA	Federal Financial Management Improvement Act
FMS	Foreign Military Sales
GFRS	Government wide Financial Report System
GL	General Ledger
GOALS	Government Online Accounting Link System
GWA	Government-Wide Accounting
IA	Implementing Agency
IAS	Information Access System
IPAC	Intra-governmental Payment and Collection
IRS	Internal Revenue Service
NAICS	North American Industry Classification System

NOA	Notice of Assignment
PO	Purchase Order
RFC	Regional Financial Center
ROA	Release of Assignment
RTN	Routing Transit Number
SAM	System for Award Management
SFFAS	Statement of Federal Financial Accounting Standards
SGL	Standard General Ledger
TAS/TAFS l	Treasury Account Symbol/Treasury Appropriation Fund Symbol
TFM	Treasury Financial Manual
TIN	Taxpayer Identification Number
UID	Unique Identification
USSGL	United States Standard General Ledger