



Defense Finance and Accounting Service

DFAS 7900.4-M

Financial Management Systems Requirements Manual
Volume 9, Accounts Payable (Payment Management)

August 2014

Strategy, Policy and Requirements

SUBJECT: Description of Requirement Changes

The complete listing and description of the requirements changes, deletions, and additions by chapters and systems requirements can be found below.

All changes in this volume are denoted by bold blue font.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	Change Type and Description	Reason for Change
09.01.012	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.01.014	D - Duplicate Requirement Deleted	Maintain_And_Update_Payee_Information_034/09.01.039
09.01.015	D - Duplicate Requirement Deleted	Maintain_And_Update_Payee_Information_034/09.01.039
09.01.016	D - Duplicate Requirement Deleted	Maintain_And_Update_Payee_Information_034/09.01.039
09.01.017	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.01.018	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.01.023	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.01.039	A - New Based on Review of an Existing Authoritative source	
09.02.001	D - Duplicate Requirement Deleted	Covered by Audit_Trails_System_Controls_012/14.03.044

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type and Description	Reason for Change
09.02.010	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.014	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.016	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.048	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.058	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.073	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.02.082	D - Duplicate Requirement Deleted	This requirement is covered by Audit_Trails_System_Controls_012/14.03.044
09.02.087	D - Duplicate Requirement Deleted	Maintain_And_Update_Payee_Information_034/09.01.039
09.02.089	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.03.005	D - Duplicate Requirement Deleted	This functionality is part of the NACHA payment formats. This requirement is covered by Disbursing_Disbursements_037/17.14.037 and the Greenbook.
09.03.077	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.004	D - Duplicate Requirement Deleted	This functionality is part of the NACHA payment formats. This requirement is covered by Disbursing_Disbursements_037/17.14.037 and the Greenbook.
09.04.007	D - Duplicate Requirement Deleted	This requirement is covered by Disbursing_Disbursements_025/17.14.025 and Disbursing_U.S._Treasury_Checks_004/17.11.004

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type and Description	Reason for Change
09.04.009	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.015	D - Duplicate Requirement Deleted	This functionality is part of the NACHA payment formats. This requirement is covered by Disbursing_Disbursements_037/17.14.037 and the Greenbook.
09.04.028	D - Duplicate Requirement Deleted	CTX payments are part of the NACHA payment formats. This requirement is covered by Disbursing_Disbursements_037/17.14.037 and the Greenbook.
09.04.031	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.033	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.035	D - Duplicate Requirement Deleted	The TAFS pertains to the FBWT. This requirement is covered by Financial_Reporting_Cash_Accountability_Reporting_020/02.04.018
09.04.045	D - Duplicate Requirement Deleted	This is covered by Audit_Trails_System_Controls_012/14.03.044
09.04.046	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.051	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.053	D - Duplicate Requirement Deleted	This is a disbursing function covered by Disbursing_Disbursing_Operations_in_Foreign_Currency_005/17.15.005
09.04.055	D - Duplicate Requirement Deleted	Requirement covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.04.060	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.061	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type and Description	Reason for Change
09.04.062	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.063	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.064	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.065	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.069	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.071	D - Duplicate Requirement Deleted	This is a Disbursing function and is covered by Disbursing_Disbursements_016/17.14.016
09.04.077	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.088	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.090	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.100	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.105	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.04.106	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.04.107	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.04.109	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.04.124	D - Duplicate Requirement Deleted	This is covered by Audit_Trails_System_Controls_012/14.03.044

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type and Description	Reason for Change
09.04.133	C - Verbiage Edited for Clarity	Added opening statement for clarification
09.05.029	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.05.030	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.05.031	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.05.032	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.05.034	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.05.035	D - Duplicate Requirement Deleted	Covered by Record_Collections_009/14.01.083 and Financial_Reporting_023/02.04.037
09.05.036	D - Duplicate Requirement Deleted	Covered by Record_Collections_009/14.01.083 and Financial_Reporting_023/02.04.037
09.05.039	D - Duplicate Requirement Deleted	Covered by Record_Collections_009/14.01.083 and Financial_Reporting_023/02.04.037
09.05.045	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.06.019	D - Duplicate Requirement Deleted	This is covered by Record_Commitments_Obligations_And_Expenditures_006/08.03.018
09.06.020	D - Invalid Requirement	The accounting document number is provided on the obligating documents, it does not pertain to Accounts Payable
09.07.032	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.07.033	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.07.049	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type and Description	Reason for Change
09.07.050	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.07.051	D - Duplicate Requirement Deleted	Covered by Maintain_And_Update_Payee_Information_034/09.01.039
09.07.055	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.062	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.063	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.064	D - Invalid Requirement	This requirement is not valid. A funds overall cash position is controlled on the obligation side of the process, not by individual disbursements.
09.07.065	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.066	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.070	D - Invalid Requirement	Invalid requirement. Contract financing payments do not require any receipt/acceptance prior to payment
09.07.073	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.
09.07.085	D - Authoritative Source/Reference Deleted	OMB Circular A-123 Appendix D has rendered the JFMIP and OFFM documents obsolete.

Chart Legend:

A - Added

These are new requirements due to revised and updated source documents.

C - Changed

These requirements were contained in previous releases, but were changed for various reasons.

D - Deleted

These requirements were removed and are no longer required by the source documents.

Note: If there is no code in the requirements value added or change type columns, it is by definition unchanged.



Defense Finance and Accounting Service

DFAS 7900.4-M

Financial Management Systems Requirements Manual
Volume 09, Accounts Payable (Payment Management)

August 2014

Strategy, Policy and Requirements

SUBJECT: Financial Management Systems Requirements
Volume 09, Accounts Payable (Payment Management)

1. PURPOSE

a. This Volume presents the financial management system design and implementation requirements for Department of Defense (DoD) military components' and agencies' Accounts Payable (Payment Management) financial management systems. This Volume is part of the publication which reissues Defense Finance and Accounting Service (DFAS) 7900.4-M, "Financial Management Systems Requirements Manual," commonly known as the "Blue Book." This manual is a compilation of the Accounts Payable (Payment Management) specific Federal and Department of Defense (DoD) systems requirements. Any system reviews need to consider all DFAS 7900.4-M volumes and requirements in addition to these Accounts Payable (Payment Management) specific items contained in this volume.

b. The Blue Book serves as a "roadmap" to Federal and DoD financial management system requirements by major financial management functional areas and their authoritative sources, and will assist managers who are responsible for financial management systems in planning, designing, enhancing, modifying, and implementing financial management systems. Managers are ultimately responsible for being knowledgeable of and complying with the various authoritative sources of financial requirements (both legislative and regulatory). Guidance and procedures are contained in several volumes located on the DFAS Reference Library at <http://www.dfas.mil/dfasffmia/bluebook.html>. Appendix 4 of the manual includes links to where authoritative sources of requirements may be accessed.

c. Adherence to these requirements and all other applicable DFAS 7900.4-M requirements will enable DoD military components and agencies to meet Federal mandates and will help facilitate DFAS to progress toward reaching its strategic goal of providing services faster, better, and cheaper. The objective of this Volume is to promulgate the Accounts Payable (Payment Management) specific financial management systems requirements for system and program managers' use in developing Accounts Payable functionality.

2. APPLICABILITY:

Requirements contained within this document are applicable to accounting and finance systems operated and maintained by DoD.

3. POLICY:

a. This Volume provides a synopsis of Federal and DoD financial system requirements,

mandated by policy, for Accounts Payable (Payment Management) financial management systems. It is a comprehensive compilation of financial management systems requirements mandated by Public Law 104-208, “Federal Financial Management Improvement Act of 1996” September 30, 1996.

b. This Volume incorporates revisions to existing financial system requirements from the authoritative sources **via highlighting the appropriate text in bolded blue font**. See description of requirement changes for a complete listing and description of the financial systems requirements changes, deletions, and additions, for this volume.

c. Users of this Volume may forward questions, comments and suggested changes to:

Defense Finance and Accounting Service
Strategy, Policy and Requirements
Attn: Financial Management Systems and Requirements Branch
8899 East 56th Street
Indianapolis, IN 46249-0002

E-mail questions, comments, and suggestions to ffmiarequirements@dfas.mil

4. ORGANIZATIONAL RESPONSIBILITIES FOR FFMIA COMPLIANCE

a. Within DoD, various organizations operate financial management systems. In an overall scheme, many of these systems should be linked in an integrated network. However, these systems frequently “stand-alone” or “stovepipe” systems that are not logically integrated with other related systems. Critical financial data, instead of being transferred electronically between systems through well-controlled interfaces, are often transferred manually by means of journal vouchers, hardcopy spreadsheets, “data calls,” or other inefficient and error-prone methods.

b. DFAS functions as the primary Departmental entity responsible for producing a Trial Balance from the ERP general ledger and preparing the financial reports for the DoD. Much of the data used by DFAS to carry out the DoD’s accounting and financial reporting functions—such as property and inventory values—originate in non-DFAS organizations or systems. Therefore, other organizations, primarily the military services and Defense agencies, should be held responsible for the compliance of their financial management systems with all applicable Federal requirements. Appendix 5 of DFAS 7900.4-M contains Federal and DoD guidance on FFMIA compliance, evaluation, and reporting.

5. PROCEDURES:

Procedures are presented in each Volume of this Manual as appropriate.

6. RELEASABILITY:

UNLIMITED. This Volume as part of DFAS 7900.4-M is approved for public release and may be accessed at <http://www.dfas.mil/dfasffmia.html>

7. EFFECTIVE DATE: This Volume is effective immediately.

TABLE OF CONTENTS

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION	1
ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS	2
Chapter 01 - Maintain and Update Payee Information	2
Chapter 02 - Recognize Liabilities/Establish Payables	22
Chapter 03 - Schedule Payments for Disbursement	43
Chapter 04 - Execute Payments	58
Chapter 05 - Confirm and Follow-up on Payments	90
Chapter 06 - Reporting	100
Chapter 07 - Accounts Payable Certifying Officer Legislation	103
ACRONYMS	134

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION

1. The Payment Management function deals with accounts payable. Depending on an agency's system architecture, specific activities relating to payments may be supported by other systems that provide payment data for control and management. For example, payroll systems usually trigger actual disbursements to employees through direct deposit or by check, and send only the expense and disbursement information to the system for recording the impact on the general ledger, funds control, and cost management processes.
2. Other systems may support activities that lead up to the payment stage, such as recording obligations and expenditures and establishing payables, but depend on the payment management system to manage the actual payment process itself. For example, a travel system might calculate the amount to be paid on a travel voucher and send transactions to the payment management system to record the expenses and a payable to the traveler. The payment management system would then schedule the payment for disbursement and confirm that the disbursement has been made.
3. Each Federal agency is responsible for providing appropriate control over all payments made by it or on its behalf. Part 1315 of title 5, Code of Federal Regulations implements the Prompt Payment Act requirements that specify Government policy for payments made by Federal entities. Different payment and related processes are used for different programs (e.g., entitlement program payments, commercial payments, and intra-governmental payments), for different payment methods (e.g., check, electronic funds transfer [EFT], and card technology), and for payments issuing offices (e.g., DoD disbursing offices, the Department of the Treasury, or Department of State). Various systems in the DoD architecture perform functions relating to payments. For example, fund-control systems establish obligations and other systems record accounts payable. Still other systems actually make the payments. Finally, summary data regarding payments are provided to accounting systems for proprietary and budgetary accounting purposes.
4. Throughout this Volume, the terminology used for "vendor," etc. is that used in the source document. DoD uses special terminology for "vendor" and "contractor" ("commercial" is the terminology used to include both vendor and contractor). Users must understand that this Volume does NOT necessarily use the special DoD terminology for requirements that come from sources outside of DoD.
5. Accounting and systems requirements for accounts payable are primarily contained in the Statement of Federal Financial Accounting Standards (SFFAS), Office of Management and Budget (OMB) Bulletins/Circulars and the Department of Defense Financial Management Regulation (DoDFMR). This volume and other DFAS 7900.4-M volumes may be applicable to your system.

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.004		To support the Payment Follow-Up process, the system must provide automated functionality to report third-party payments on the principal vendors' IRS 1099-MISC forms.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Maintain_And_Update_Payee_Information_001

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.005		<p>To support the Payee Information Maintenance process, the system must provide automated functionality to capture the following vendor information:</p> <ul style="list-style-type: none"> • Vendor ID number (agency-assigned) • Vendor name (Legal) • Vendor name (Doing Business as (DBA)) • Vendor name (Division) • Vendor address • Business type (support Central Contractor Registration (CCR) published business rules for business type: Federal govt., state govt., small business, etc.) • Organization type (support CCR published business rules for organization type: sole proprietorship/Individual; partnership, employee, etc.) • US or Non-US • Product Service codes • SIC code • North American Industry Classification System (NAICS) code • Credit Card Vendor Indicator • Data Universal Numbering System (DUNS) number • DUNS + 4 number for each instance of banking information, for CCR vendors • Prompt Pay indicator and type, or payment terms • IRS 1099 indicator • IRS W-2 indicator • CCR registration indicator (required, exempt) • CCR registration status (active or expired) • Comment field • Active/Inactive indicator • Debarment indicator • Debarment start and end dates • Government wide Financial Report System (GFRS) and Federal Agencies' Centralized Trial-Balance System (FACTS) I trading partner codes for Federal vendors • Agency Location Codes (ALC) (for Federal vendors) 	<p>Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012</p> <p>Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012</p> <p>Source: DoDFMRVol10,Ch17,Sub1705; Source Date: 5/1/2012</p>	2.2.1.1_Establishing Payables_DI	<p>Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.</p>	Maintain_And_Update_Payee_Information_002

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
			<p>Disbursing Office Symbol (for Federal vendors) • Default payment method, e.g., check, EFT • Alternate payment methods • Taxpayer Identification Number (TIN) • Foreign address indicator • Four remittance addresses, for check payments (including street address, city, state, zip code, and country) • Contact name, telephone number and e-mail address for each remittance address • Four instances of Electronic Fund Transfer (EFT) banking information (including account number; account type (e.g., checking, savings); and RTN) • Four instances of EFT bank name and address • Contact name, telephone number and e-mail address for each instance of EFT banking information, accommodating contact types defined as mandatory in CCR business rules.</p>				

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.009		To support the Payee Information Maintenance process, the system must provide automated functionality to validate for duplicate Taxpayer Identification Numbers (TINs) when adding or updating vendor records. Notify the agency when duplicate TINs are identified. Allow the error message to be overridden.	Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012Source: DoDFMRVol10,Ch17,Sub1705; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_003

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.010		To support the Payee Information Maintenance process, the system must provide automated functionality to maintain a history of changes made to vendor information. Capture name of data item changed, before and after values, entry date and time and ID of user who made the change.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012Source: DoDFMRVol10,Ch17,Sub1705; Source Date: 5/1/2012Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_004

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.011		To support the Payee Information Maintenance process, the system must provide automated functionality to deactivate vendors on demand or based on agency-specified length of time with no activity.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012 Source: DoDFMRVol10,Ch17,Sub1705; Source Date: 5/1/2012 Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_005
Maintain and Update Payee Information	09.01.012	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to import Central Contractor Registration (CCR) data. Update vendor data for relevant changes contained in the CCR's daily extract files. Support the data definitions (e.g. data types; field names; field lengths) used in CCR for fields that are common to the CCR and the Core vendor file.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Maintain_And_Update_Payee_Information_006

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.014	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple Data Universal Numbering System (DUNS) plus 4 numbers to a single DUNS number.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_008

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.015	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate one Data Universal Numbering System (DUNS)+4 with each instance of a vendor's Central Contractor Registration (CCR) banking information.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_009

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.016	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple Data Universal Numbering System (DUNS) numbers with a single Taxpayer Identification Number (TIN).	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_010

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.017	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor file. Parameters include: • Vendor number • Vendor legal name • Vendor Doing Business As (DBA) Name • Vendor Division • Vendor Taxpayer Identification Number (TIN) • Data Universal Numbering System (DUNS) number • IRS 1099 indicator. Result is a display of all vendor data for the specified vendor. Output options include an Excel formatted data file.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_011
Maintain and Update Payee Information	09.01.018	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor history. Parameters include vendor number, change date range. Results include date and time of change, ID of user who made the change, item name, before and after data values.	Source: ; Source Date:	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Maintain_And_Update_Payee_Information_012

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.022		To support the Payee Information Maintenance process, the system must provide automated functionality to associate vendor and customer records that represent the same entity.	Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_016
Maintain and Update Payee Information	09.01.023	D - Authoritative Source/Reference Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to identify updated Central Contractor Registration (CCR) company names (legal, Doing Business As (DBA) or division) that are different than vendor names on obligations. Generate an exception report to notify agencies of contracts that require modification. Result is a list of selected vendor numbers, details of the CCR company name change, related obligation document numbers and associated vendor names.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Maintain_And_Update_Payee_Information_017

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.027		The system shall have the capability to block a vendor from offset for any contract assigned in accordance with the Assignment of Claims Act of 1940.	Source: DoDFMRVo110,Ch18, Sub1805; Source Date: 12/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Maintain_And_Update_Payee_Information_022
Maintain and Update Payee Information	09.01.028		The system shall provide the capability to recognize (identify), record, and track when FAR clause 52.232-23 is cited on the awarded contract. Note: This clause allows the assignment of claims against contracts citing this clause.	Source: DoDFMRVo110,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_023

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.029		The system shall provide a capability for an authorized user to add, modify, save, and delete a Notice of Assignment (NOA) and/or Release of Assignment (ROA).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_024

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.030		The system shall provide a capability to send an acknowledgment of a NOA receipt as an electronic notification to the assignee after receiving validation from the contracting officer.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_025

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.032		The system shall have the capability to prevent more than one notice of assignment (NOA) for the same contract number and generate an alert to the authorized user.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_026

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.033		In the event there are more than one assignment of claims (NOA) for the same contract , the system shall validate the first assignment of claims has been released/ended before allowing activation of the second claim.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_028

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.034		The system shall have the capability to prevent the assignment of claims (NOA) prior to the effective date of it's associated contract number.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_029

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.035		The system shall have the capability to validate the minimum dollar amount for Assignment of Claims (\$1,000).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_030

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.036		The system shall automatically identify assignees who are not registered in CCR/CEFT upon receipt of Notice of Assignment requests.	Source: DoDFMRVol10,Ch17, Sub1705; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_032

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.038		The system shall provide the ability to recognize, record, and track when FAR clause 52.232-24 is cited on the awarded contract. This clause prohibits the establishment of an assignment of claims against contracts citing this clause.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_031

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Maintain and Update Payee Information	09.01.039	A - New Based on Review of an Existing Authoritative source	The system must ensure prior to any payments that all vendors or contractors have been registered in System for Award Management (SAM) as prescribed by Federal Acquisition Regulation (FAR), Subpart 4.11. Conditions under which registration in CCR is not required prior to the award of a contract agreement are found at the FAR 1.1102.	Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012 Source: DoDFMRVol10,Ch12,Sub1201; Source Date: 6/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Maintain_And_Update_Payee_Information_034
Recognize Liabilities/Establish Payables	09.02.001	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to warehouse approved invoices for future scheduling.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_001

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.002		To support the Accounts Payable process, the system must provide automated functionality to record an accrued liability and the reclassification of the order from undelivered to delivered upon receipt of goods or services whether the goods are delivered or in transit.	Source: SFFAS1,77; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_002
Recognize Liabilities/Establish Payables	09.02.010	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to record payments made on behalf of another agency, citing the other agency's funding information.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_007

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.014	D - Authoritative Source/Reference Deleted	DELETED: To support the Payment Confirmation process, the Core financial system must provide automated functionality to record disbursement cancellations for individual payments that have not been negotiated.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance	Requirement Not Covered by TFM Guidance	Recognize_Liabilities_And_Establish_Payables_009
Recognize Liabilities/Establish Payables	09.02.016	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to record the United States Standard General Ledger (USSGL) prescribed general ledger entries for the payment of advances, prepaid expenses, loans, and grants.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance	Requirement Not Covered by TFM Guidance	Recognize_Liabilities_And_Establish_Payables_011

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.023		The system must record interest payable for the amount of interest expense incurred and unpaid.	Source: SFFAS1,81; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_015

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.024		Interest payable to federal entities is an Intragovernmental liability and the system must account for it separately from interest payable to the public.	Source: SFFAS1,82; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_016

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.034		The system should record contract holdbacks as a part of the other liabilities rather than being included in accounts payable.	Source: DoDFMRVol4,Ch9,Su b0901; Source Date: 8/1/2009 Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_020

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.037		The system should, for ongoing shipbuilding or construction of facilities, record accounts payable based on the percentage of completion of the project. The recorded accounts payable amount should be equivalent to the amount certified by the contracting officer and should not include any amounts held pending completion and acceptance of the contract.	Source: SFFAS1,79; Source Date: 3/1/1993Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_021

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.038		The system shall not delay in recognizing a liability based upon the availability of funds and shall disclose the accounts payable not covered by budgetary resources.	Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009Source: SFFAS1,80; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_022

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.041		<p>To support the Invoicing process the system must provide automated functionality to capture the following additional information on invoice documents:</p> <ul style="list-style-type: none"> • Vendor invoice number or account number • Invoice date • Invoice receipt date • Vendor ID number and name • Contract line/sub line number • Name and address of contractor official to whom payment is to be sent • Electronic Fund Transfer (EFT) banking information (account number, account type, Routing Transit Number (RTN)) • Data Universal Numbering System (DUNS)+4 number for Central Contractor Registration (CCR) vendors • Payment terms (including discount for prompt payment) • Shipping terms (e.g., shipment number and date of shipment) • Vendor contact name and telephone number • Dates products were delivered or services were provided • User comments • Date invoice returned to vendor • Date improper invoice resubmitted by vendor. 	<p>Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012 Source: DoDFMRVol10,Ch17,Sub1705; Source Date: 5/1/2012</p>	<p>2.2.2.1_Making Payments_DI</p>	<p>Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.</p>	<p>Recognize_Liabilities_And_Establish_Payables_024</p>

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.046		Other current liabilities due to federal entities are Intragovernmental liabilities that the system must report separately from those due to employees and the public.	Source: SFFAS1,85; Source Date: 3/1/1993	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_026
Recognize Liabilities/Establish Payables	09.02.047		To support the Disbursing process, the system must provide automated functionality to record credit memo offsets against subsequent payments to the same vendor from the same or a different funding source.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_027

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.048	D - Authoritative Source/Reference Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to capture a vendor invoice number of up to 30 characters or the current requirement of I TFM-6-5000. Report the complete number on all payment files, reports and query results.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_028
Recognize Liabilities/Establish Payables	09.02.053		To support the Invoicing process the system must provide automated functionality to define recurring payments in the system and schedule items (e.g. contracts, leases, etc.) for payment on an interval determined by the agency (i.e., weekly, bi-weekly, monthly, quarterly or other specified number of days). Capture the actual payment dates on the individual payment records.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Recognize_Liabilities_And_Establish_Payables_032
Recognize Liabilities/Establish Payables	09.02.054		To support the Invoicing process the system must provide automated functionality to update recurring payment information for changes in agreement terms, amounts, frequency, etc.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_033

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.056		To support the Disbursing process, the system must provide automated functionality to capture an agency-specified payment due date in place of a system-calculated due date (i.e. payment due date override).	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.4_Making Payments_DO	Agencies for which Treasury does not disburse (for example, the Department of Defense): Provide payment disbursement forms that include payment transactions consistent with Government Accountability Office (GAO) policy and procedures and as specified in the TFM.	Recognize_Liabilities_And_Establish_Payables_034
Recognize Liabilities/Establish Payables	09.02.058	D - Authoritative Source/Reference Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to record an invoice as a 'partial or 'final payment of the referenced obligation. If 'final, de-obligate any un-liquidated balance and close the obligation and receipt.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_035
Recognize Liabilities/Establish Payables	09.02.062		To support the Invoicing process the system must provide automated functionality to generate a letter or email to the vendor notifying them of the return of an improper invoice, upon the recording of an improper invoice reason code. Include the following information in the notice: • Vendor invoice number and date • Reason code(s) and description(s) of invoice discrepancies • Date of notice. • Request for a corrected invoice • Name, title, telephone number and e-mail address of Agency contact person.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_039

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.064		To support the Disbursing process, the system must provide automated functionality to record purchases made through the use of imprested funds and third-party drafts.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Recognize_Liabilities_And_Establish_Payables_041
Recognize Liabilities/Establish Payables	09.02.073	D - Authoritative Source/Reference Deleted	DELETED: To support the Accounts Payable process, the Core financial system must provide automated functionality to liquidate advance or prepaid expense when recording an accrued liability (receipt of goods or services).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_050
Recognize Liabilities/Establish Payables	09.02.082	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for invoice processing actions in the following categories: • Invoice adjusted • Invoice held from payment schedule • Invoice cancelled. For example, PH01, Payment Held, Vendor CCR status expired, IA03, Invoice Adjusted, Unauthorized shipping charges deducted, IC02, Invoice cancelled, Invoice resubmitted with new invoice number.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_059
Recognize Liabilities/Establish Payables	09.02.083		To support the Invoicing process the system must provide automated functionality to define reason codes and related descriptions for improper invoices.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_060

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.084		To support the Invoicing process the system must provide automated functionality to capture reason codes and related descriptions for the following types of invoice processing errors and actions: • Advantageous discount lost • Interest paid • improper payment made • Invoice adjusted • Invoice held from payment schedule • Invoice cancelled.	Source: DoDFMRVol10,Ch22, Sub2209; Source Date: 10/1/2012	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_061
Recognize Liabilities/Establish Payables	09.02.085		To support the Invoicing process the system must provide automated functionality to capture reason codes and related descriptions for improper invoices held or suspended (i.e., failed validations).	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Recognize_Liabilities_And_Establish_Payables_062
Recognize Liabilities/Establish Payables	09.02.086		To support the Disbursing process, the system must provide automated functionality to define dates (e.g., weekends, Federal holidays) for which payments cannot be scheduled. Prevent payment scheduling that falls on agency-excluded dates.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_063

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.087	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to import vendor updates from the Central Contractor Registration (CCR) system and release previously suspended invoices and payment vouchers for the following: <ul style="list-style-type: none"> • Vendor status change from expired to active • Vendor name on document or referenced obligation now the same as CCR company name (legal, Doing Business AS (DBA), or division) • Banking information on document or referenced obligation now the same as banking information on vendor file. Calculate payment due dates for released invoices and recalculate payment due dates for released payment vouchers. 	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_064

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.088		To support the Disbursing process, the system must provide automated functionality to record disbursements-in-transit entries when payments are certified.	Source: DoDFMRVol3,Ch11,Sub1114; Source Date: 11/1/2010	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_065
Recognize Liabilities/Establish Payables	09.02.089	D - Authoritative Source/Reference Deleted	DELETED: The agency's single integrated financial management system must provide access the following information at time of purchase card approval • card number; • FY; • appropriation/Treasury fund symbol; • organization code; • cost center; • object class; • project code; • program code; and • individual name/office name of cardholder.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Recognize_Liabilities_And_Establish_Payables_066

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.115		The system shall have the capability to identify Foreign Military Sales (FMS) payments by case identifier (composed of the country code, implementing agency (IA) code, and a three-position case designator assigned by the IA) and the line item number . All requisitions for materiel or services have a case identifier and line item number.	Source: DoDFMRVol15,Ch3,Sub0301; Source Date: 2/1/2012	2.2.3.2_Reporting on Payments_DO	Agencies for which Treasury disburses: Provide payment transaction information at the required account classification level (for example, appropriation, fund, and receipt) and subclass code as specified in the TFM.	Recognize_Liabilities_And_Establish_Payables_092
Recognize Liabilities/Establish Payables	09.02.116		The system shall provide the capability to classify payables as governmental or public.	Source: DoDFMRVol16B,Ch4,Sub0403; Source Date: 5/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_093

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.119		The system shall provide automated functionality to accrue and recognize an accounts payable in each accounting period based on constructive or de facto receipt when a contractor builds or manufactures facilities or equipment according to the government specifications.	Source: SFFAS1,78; Source Date: 3/1/1993Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Recognize_Liabilities_And_Establish_Payables_094

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.120		The system shall alert the user when FAR 52.216-26 (Payments of Allowable Costs Before Definitization) is cited to notify an authorized user of definitization of Letter Contract is required according to the terms and conditions of the contract set forth by the contracting officer (i.e., payment to vendor up to 75% of the cost of the clin until definitization of the contract).	Source: DoDFMRVol10,Ch1,Sub0104; Source Date: 6/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_095

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.121		The system shall have a capability to identify the type of contract (i.e. cost, cost plus, fixed price, etc.)	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_096

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.125		The system shall provide the capability to maintain an SFIS standard accounting classification structure.	Source: DoDFMRVol1,Ch4,Su b0406; Source Date: 6/1/2009	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Recognize_Liabilities_And_Establish_Payables_097
Recognize Liabilities/Establish Payables	09.02.126		The system shall have the ability to identify, record, and maintain deliverable line item (e.g., CLIN/SLIN/ELIN) structures, at the lowest level (e.g., 0001, 0001AA, A001) IAW DFARS 204.71.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_099

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.127		The system shall have the ability to identify informational SLINs as an identifier of accounting classifications for multiple funded contract line items. For example, CLINs 0001 (\$12,000.00) and 0002 (\$12,500.00) are funded by informational subline items 000101 ACRN: AA - \$20,000.00 and 000102 ACRN: AB - \$15000.00.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Recognize_Liabilities_And_Establish_Payables_098
Schedule Payments for Disbursement	09.03.005	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to consolidate multiple payments to a single payee in accordance with Treasury Financial Manual (TFM) prescribed limitations (currently up to 14 lines of 55 characters each for check payments, up to 9,999 lines of 80 characters each for Corporate Trade Exchange (CTX) payments). Itemize all payments covered by the one check or Electronic Fund Transfer (EFT) (CTX only). Provide the option to issue separate checks to a payee.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Schedule_Payments_For_Disbursements_001
Schedule Payments for Disbursement	09.03.006		The system must, if the amounts of two or more basic vouchers or invoices due one payee may be properly combined in one check, clearly indicate in the voucher number column on the voucher-schedule the individual basic voucher numbers. However, the items will be added and listed as a single payment.	Source: TFMVol1,Pt4,Ch2000, Sec2055.40; Source Date: 3/1/2012Source: TFMVol1,Pt4A,Ch2000,Sec2065; Source Date: 12/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_002

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.014		The system must for payments for services of a continuing nature such as rents, janitorial services, etc., which are performed under agency-vendor agreements providing for payments of definite amounts at fixed periodic intervals, be capable of making payments without submission of invoices, or bills by the vendor.	Source: TFMVol1,Pt4,Ch2000, Sec2025.30; Source Date: 3/1/2012 Source: TFMVol1,Pt4A,Ch2000,Sec2055; Source Date: 12/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_010
Schedule Payments for Disbursement	09.03.019		Except as provided in paragraphs (g) (2) through (5) of this section, The system must generate a payment due date of either: (i) On the date(s) specified in the contract; (ii) In accordance with discount terms when discounts are offered and taken (see 1315.7); (iii) In accordance with Accelerated Payment Methods (see 1315.5); or (iv) 30 days after the start of the payment period as specified in paragraph (f) of this section, if not specified in the contract, if discounts are not taken, and if accelerated payment methods are not used.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Schedule_Payments_For_Disbursements_013

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.035		The system shall provide automated functionality to make payment using the Accounting classification reference number (ACRN) funding of the line item being billed. Line Item Specific: Single Funding.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_027
Schedule Payments for Disbursement	09.03.036		The system shall provide automated functionality to make payment in sequential ACRN order within the line item, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric. Line Item Specific: Sequential ACRN Order.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_028
Schedule Payments for Disbursement	09.03.037		The system shall provide automated functionality to make payment within the line item in the sequence Accounting classification reference number (ACRN) order specified, exhausting all funds in the previous ACRN before paying from the next ACRN, if there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order. Line Item Specific: Contracting Officer Specified ACRN Order.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_029

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.040		In the event there is more than one Accounting classification reference number (ACRN) within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, the system shall provide automated functionality to make payment from each ACRN in the same proportion as the amount of funding currently unliquidated for each ACRN. Line Item Specific: Proration.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_032
Schedule Payments for Disbursement	09.03.041		The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN using the following sequential order: alpha/alpha; alpha/numeric; numeric/alpha; and numeric/numeric. Contract-wide: Sequential ACRN Order.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_033

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.042		The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous Accounting classification reference number (ACRN) before paying from the next ACRN in the sequence order specified (if the contracting officer intends the funds to be liquidated in a specified ACRN order). Contract-wide: Contracting Officer Specified ACRN Order.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_034
Schedule Payments for Disbursement	09.03.044		The system shall provide automated functionality to make payment using the Accounting classification reference number (ACRN) with the earliest cancellation date first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in that ACRN before disbursing funds from the next. Contract-wide: by Cancellation Date.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_036

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.045		The system shall provide automated functionality to make payment from each Accounting classification reference number (ACRN) within the contract or order in the same proportion as the amount of funding currently unliquidated for each ACRN (if the contract or order that provides for progress payments based on costs, unless the administrative contracting officer authorizes use of one of the other options, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN). Contract-wide: Proration.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_037
Schedule Payments for Disbursement	09.03.047		In the event there is more than one Accounting classification reference number (ACRN) associated with the same cancellation date, the system shall disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Line Item Specific: By Cancellation Date.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_038
Schedule Payments for Disbursement	09.03.048		In the event there is more than one Accounting classification reference number (ACRN) associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Contract-wide: by Fiscal Year.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_039

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.049		In the event there is more than one Accounting classification reference number (ACRN) associated with the same cancellation date, the system shall provide automated functionality to disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Contract-wide: by Cancellation Date.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_040
Schedule Payments for Disbursement	09.03.050		The system shall require the Unique Identification (UID) code exists on the Material Inspection and Receiving Report (at the time of delivery) when the contract contains clause DFARS 252.211-7003, Item Identification and Valuation.	Source: DFARS,Pt211,Subpt21 1.2; Source Date: 12/1/2013	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Schedule_Payments_For_Disbursements_041
Schedule Payments for Disbursement	09.03.051		The system shall provide automated functionality to flag a line item containing an exceeded Freight Charge Threshold (e.g., pre-paid transportation freight charges in excess of \$100 without documentation substantiating charges IAW FAR 52.247-67 or FAR 47.303-17(d)(2), \$250.00 or less).	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 6/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_043

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.052		The system shall flag invoices if two invoices on the same contract have the following preconditions: -- same gross amount -- invoice status is not deleted or rejected -- invoice payment date is not null -- invoices entered within plus or minus 45 days of each other -- net amount is greater than 0 -- the second invoice's last update date is greater than the last update on the original invoice. Upon meeting above preconditions, invoices that meet any of the following scenarios should be considered reviewable for an Improper Payment Integrity Check: -- gross amount is greater than user defined threshold -- identical invoice dates and invoice numbers -- identical vendor id and invoice numbers but different invoice dates -- identical invoice dates and material acceptance dates -- identical invoice dates, but different vendor id -- identical material delivery dates -- identical invoice dates but different input dates.	Source: OMBCIRA-123,AppC,PtI; Source Date: 4/1/2011	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_044
Schedule Payments for Disbursement	09.03.053		The system shall have the capability to display the status (e.g., approved/not approved) of the Foreign Military Sales (FMS) Expenditure Authority (EA) requests.	Source: DoDFMRVol15,Ch4,S ub0401; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_045

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.054		The system shall provide the capability to generate requests for Foreign Military Sales (FMS) Expenditure Authority (EA) approval.	Source: DoDFMRVol15,Ch4,Sub0401; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_046
Schedule Payments for Disbursement	09.03.056		The system shall provide the capability to record and maintain Foreign Military Sales (FMS) Expenditure Authority (EA) unique identifier (e.g., EA advice number or transaction control number).	Source: DoDFMRVol15,Ch4,Sub0405; Source Date: 1/1/2014	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_047

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.057		The system must have the capability to allow for quantities in excess of the obligation document. When the clause is cited, this is the following criteria: a) allow for input of quantities accepted in excess of any allowable variation in quantity b) track the value (based on the unit price) of the quantities accepted in excess of any allowable variation in quantity c) For quantities accepted in excess of any allowable variation in quantity that are valued at \$250 or less: limit the payable amount to the quantity ordered plus any allowable variation in quantity d) For quantities accepted in excess of any allowable variation in quantity that are valued at more than \$250: include the total excess quantity in the payable amount.	Source: 48CFR Vol1,Ch1,Pt11, Subpt11.7; Source Date: 9/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_051
Schedule Payments for Disbursement	09.03.058		The system shall provide automated functionality to recognize an accounts payable for the approved amount upon the receipt of the related invoice when contract financing payments are allowed to be issued to the vendor prior to the delivery of the good or service. (Examples of these contract financing payments include Advance Payments, Performance-Based Payments, Commercial Advances & Interim Payments, Progress Payments based on costs, Progress Payments based on percentage or stage of completion, and Interim Payments under a costs reimbursement contract.)	Source: DoDFMR Vol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_048

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.060		The system shall have the capability to suspend interim cost voucher payments (against a cost-reimbursement type contract) until an approval has been received from an authorized government official e.g. DCAA.	Source: DoDFMRVol10,Ch10, Sub1003; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_049
Schedule Payments for Disbursement	09.03.062		The system shall provide the capability to record contract financing payments against contracts designated as Foreign Military Sales (FMS) and apply the applicable payment and liquidation rates.	Source: DoDFMRVol10,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_050
Schedule Payments for Disbursement	09.03.063		The system shall provide automated functionality to suspend payment of invoices to the vendor for any portion of a contract line item or exhibit line item which contains an Not Separately Priced (NSP) item(s) until: The vendor has delivered the total quantity of all related contract subline items or exhibit subline items and the Government has accepted them.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_052

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.064		The system shall have a capability to flag invoices for further review by an authorized user to validate Evidence of Shipment exists for goods received when FAR 52.247-48 (Evidence of Shipment) is cited.	Source: 48CFR Vol2, Ch1, Pt52, Subpt52.2; Source Date: 9/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_053
Schedule Payments for Disbursement	09.03.066		The system shall provide automated functionality to accept contractor's extension of discount period or increase in the discount percentage beyond what was previously offered.	Source: DoDFMR Vol10, Ch2, Sub0203; Source Date: 10/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_054
Schedule Payments for Disbursement	09.03.067		The system shall provide the capability to identify invoices/payment requests subject to funds canceling at fiscal year end, September 30.	Source: DoDFMR Vol13, Ch10, Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_055

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.068		The system shall provide the capability to automatically make federal excise tax payments on fuel purchases.	Source: DoDFMRVol10,Ch6,Sub0603; Source Date: 9/1/2012 Source: DoDFMRVol10,Ch6,Sub0602; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_056
Schedule Payments for Disbursement	09.03.069		The system shall provide the capability to receive and process miscellaneous payments in an electronic format (e.g., EDI, XML) unless otherwise excluded.	Source: DoDFMRVol10,Ch17,Sub1702; Source Date: 5/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_057
Schedule Payments for Disbursement	09.03.072		To support the progress payment process, the system shall calculate the recoupment/liquidation amount for progress payments by multiplying the gross amount of the invoice by the liquidation rate.	Source: DoDFMRVol10,Ch10,Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_059

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.073		To support the progress payment process, the system shall use the outstanding work in process (WIP) balance to liquidate progress payments, when the recoupment/liquidation amount is greater than the outstanding WIP balance.	Source: DoDFMRVo110,Ch10, Sub1004; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Schedule_Payments_For_Disbursements_060
Schedule Payments for Disbursement	09.03.074		The system shall run integrity checks and flag invoices that meet the matching criteria to identify improper payments. Allow a user to define the dollar amount thresholds used and the number of days and/or date range used. Other edit criteria to be used are invoices that are not in a 'deleted' or 'rejected' status and if the invoice gross amount is 4 standard deviations outside the norm for the contract.	Source: OMBCIRA-123,AppC,PtI; Source Date: 4/1/2011	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_061
Schedule Payments for Disbursement	09.03.075		The system shall generate a daily report identifying all potential improper invoices.	Source: OMBCIRA-123,AppC,PtI; Source Date: 4/1/2011	2.2.3.3_Reporting on Payments_DO	Provide improper payment information as specified in OMB Circular No. A-123 and the TFM.	Schedule_Payments_For_Disbursements_062

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.077	D - Authoritative Source/Reference Deleted	<p>DELETED: To support the Funds Status process, the Core financial system must provide automated functionality to query status of funds. Parameters include accounting period, and allotment accounting classification. Result is a display providing the following information:</p> <ul style="list-style-type: none"> • Accounting classification elements • Total Allotment • Commitments • Obligations • Expenditures • Available Balance (available balance must equal the balance in the 4610 or 4620 account). Drill down from the commitments line, obligations line, and the expenditures line to the detailed transactions, documents, and document detail that support these lines. 	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Schedule_Payments_For_Disbursements_063

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.078		The system must provide the capability to validate the Taxpayer Identification Number (TIN) for miscellaneous payments when the vendor is not required to register in the Central Contractor Registration (CCR).	Source: DoDFMRVol10,Ch12, Sub1201; Source Date: 6/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Schedule_Payments_For_Disbursements_058
Execute Payments	09.04.004	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to generate the following identification on each remittance, as allowed for by Treasury payment file formats and National Automated Clearing House Association (NACHA) edits: • Vendor invoice number(s) or account number • Obligating document number or other reference number • Discount, interest and offset amounts.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_002

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.007	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to export check and EFT payment files in the current Treasury FMS defined formats.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_005
Execute Payments	09.04.009	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to record payment transactions from other systems, such as payroll and travel. Identify whether or not disbursement has already been made, and record the United States Standard General Ledger (USSGL) prescribed general ledger entries. Schedule those disbursements not already made for payment through the Core financial system.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_006
Execute Payments	09.04.012		To support the Disbursing process, the system must provide automated functionality to apply discount amounts across multiple accounting lines on an invoice using the ratio of the original invoice accounting line amounts to the invoice total.	Source: DoDFMRVol10,Ch2,S ub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_026

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.015	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to capture up to 9,999 document line items per invoice document.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_028
Execute Payments	09.04.016		To support the Invoicing process the system must provide automated functionality to define reason codes and related descriptions for invoice processing errors in the following categories: • Advantageous discount lost • Interest paid, and • Improper payment made.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Execute_Payments_029
Execute Payments	09.04.028	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to generate CTX payment files that meet the following specifications: • Reflect balanced transactions (sum of all remittance records equals the transaction total). • Include a valid settlement date (next business day or later). • Accommodate credit memos.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_039
Execute Payments	09.04.031	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to prevent agency offset of vendor payments based on agency-defined criteria such as accounting classification elements, vendor number, and vendor Central Contractor Registration (CCR) business type.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_042

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.033	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to generate the reversal of an entire payment schedule or a single payment within a payment schedule based on a single, online action. Generate disbursement-in-transit reversal entries, record the re-established accounts payable, and update related payment records.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_044
Execute Payments	09.04.035	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to capture the TAFS associated with each payment in ECS, SPS and Bulk Vendor/Miscellaneous payment files.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_045
Execute Payments	09.04.042		To support the Disbursing process, the system must provide automated functionality to notify vendors of payments that have been offset by credit memos. Specify the invoice number, invoice amount, offset amount, payment amount and payment date.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	Requirement Not Covered by TFM Guidance		Execute_Payments_051
Execute Payments	09.04.045	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to select and process warehoused invoices for manual payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_054

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.046	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to query disbursement data. Parameters include accounting period range, disbursement type(s) to be included. Provide an option to exclude credit card transactions. Result is the total number of payments made on time by disbursement type. Query returns total number of on-time and late payments made based on due date.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_055
Execute Payments	09.04.047		To support the Disbursing process, the system must provide automated functionality to capture the following additional information for Intra-governmental Payment and Collection (IPAC) transactions: • Sender/originator TAS • Sender ALC • Sender Standard General Ledger (SGL) account • Sender BETC • Sender DO symbol • Sender DUNS number • Sender DUNS+4 number • Customer/receiver TAS • Customer ALC • Customer SGL account • Customer DUNS number • Customer DUNS+4 number • Customer BETC • Customer Department Code.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_056
Execute Payments	09.04.048		To support the Disbursing process, the system must provide automated functionality to capture the following additional information with IPAC reclassifications: • Original DO symbol • Voucher number.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_057

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.049		To support the Disbursing process, the system must provide automated functionality to capture SGL comments with IPAC disbursement and collection transactions.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_058
Execute Payments	09.04.051	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to record vendor credit memoranda as accounts receivable or negative accounts payable.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_060
Execute Payments	09.04.053	D - Duplicate Requirement Deleted	DELETED: To add value to the Disbursing process, the Core financial system should provide automated functionality to calculate payments to foreign vendors based on current exchange rates.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_062
Execute Payments	09.04.055	D - Duplicate Requirement Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the contractor's nine digit, numeric Taxpayer Identification Number (TIN) and Data Universal Numbering System (DUNS) identification.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_064

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.056		To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether payments to the contractor are exempt from Electronic Fund Transfer (EFT).	Source: DoDFMRVol10,Ch17, Sub1705; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_065

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.057		<p>To support the payment process, the agency's single integrated financial management system must provide access to the following information related to an EFT payment • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); Blanket Purchase Agreement (BPA) number and all associated BPA call numbers (including modification number, if any); name and remittance address; • signature, title, and telephone number of the contractor official authorized to provide EFT information; • name, address, and nine-digit routing and transit number (RTN) of the contractor's financial agent; • contractor's account number and type of account (checking, savings, or lockbox); • the Fedwire Transfer System telegraphic abbreviation of the contractor's financial agent; and • the name, address, telegraphic abbreviation, and nine-digit RTN of the financial institution receiving the wire transfer payment if the contractor's financial agent is not connected directly to the Fedwire Transfer System online.</p>	<p>Source: DoDFMRVol10,Ch17, Sub1705; Source Date: 5/1/2012Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012</p>	<p>2.2.2.1_Making Payments_DI</p>	<p>Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.</p>	<p>Execute_Payments_1 36</p>

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.058		<p>To support the payment process, the agency's single integrated financial management system must access the following information related to the contract:</p> <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); Purchase Order (PO) number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any) • award date; • obligating document number (if different from contract number); • contractor name and address, including any previous company name(s) used for the particular contract; • contract administration office; • payment office; • product or service description; • unit of measure; • unit price; • extended price; • quantity; • payment terms and conditions (e.g., discount terms, applicable payment clauses, withhold indicator, withhold percentage, etc.); • payment type (e.g., advance pay, progress pay, or partial pay); • accounting information; • names of government-designated receiving, certifying, and acceptance officials; • variance amount or percentage allowed; and • total amount. 	<p>Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012</p>	<p>2.2.2.1_Making Payments_DI</p>	<p>Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.</p>	<p>Execute_Payments_067</p>

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.059		To support the payment process, the agency's single integrated financial management system must provide access to a protest decision that resulted in the award of costs.	Source: DoDFMRVol10,Ch12, Sub1202; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_068
Execute Payments	09.04.060	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the specified duration of land rights acquired.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_069
Execute Payments	09.04.061	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access any restrictions on the use or convertibility of general property, plant and equipment (PP&E) acquired, e.g., land donated to an agency for its use with the provision that if the agency ceases operations at that location, the land would revert back to the donor.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_070
Execute Payments	09.04.062	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide access to the following required information associated with the payment for PP&E acquired under lease • lease agreement and terms; • amount of lease; and • discount rate (if a lease).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_071

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.063	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the costs and asset identifier(s) associated with the cleanup of PP&E.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_072
Execute Payments	09.04.064	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the asset identifier and/or project/program code and asset category (e.g., national defense assets, multi-use heritage assets, and investments in non-Federal property) associated with the payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_073
Execute Payments	09.04.065	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the following information associated with acquisitions related to software development • total acquisition costs by line item description of phase (e.g., completion of conceptual formulation, design, and testing); • transaction purpose (e.g., acquisition, data conversion, or repair); • asset identifier or associated project/program; and • elements of products and services acquired, e.g., training, licenses, and manuals.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_074

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.066		To support the payment process, the agency's single integrated financial management system must access assignment of claim information, as in the case of a bankruptcy or court ordered restructuring, to ensure payment is made in accordance with the assignment.	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_075
Execute Payments	09.04.067		To support the payment process, the agency's single integrated financial management system must access the contract terms regarding delivery or constructive delivery.	Source: DoDFMRVol10,Ch10,Sub1002; Source Date: 6/1/2012 Source: DoDFMRVol10,Ch13,Sub1306; Source Date: 6/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_076
Execute Payments	09.04.068		To support the payment process, the agency's single integrated financial management system must access the advance/prepayment terms associated with a contract financing agreement.	Source: DoDFMRVol10,Ch10,Sub1004; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_077

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.069	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide access to the bill, invoice, or written request for payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_078
Execute Payments	09.04.070		To support the payment process, the agency's single integrated financial management system must access the following proper invoice information <ul style="list-style-type: none"> • name and address of contractor; • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); • PO number (including modification number, if any); • BPA number and all associated BPA call numbers (including modification number, if any); • description of products or services for each item; • quantity for each item; • unit of measure for each item; • unit price for each item; • extended price for each item; • total invoice amount; • shipping terms; • payment terms; • name and address of contractor official to whom payment is to be sent; • name, title, phone number, and mailing address of person to notify if invoice is defective; • invoice date; • invoice receipt date; • proper invoice date; • proper invoice receipt date; • transportation costs; • prompt payment terms; • vendor invoice number; and • proper invoice acceptance date. 	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_079

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.071	D - Duplicate Requirement Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide an indicator to mark whether an invoice has been paid (including Treasury schedule and trace number).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_080
Execute Payments	09.04.072		To support the payment process, the agency's single integrated financial management system must access the estimated cost of work completed by a contractor for facilities or equipment constructed or manufactured by contractors in accordance with contract specifications.	Source: SFFAS1,79; Source Date: 3/1/1993	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_081
Execute Payments	09.04.073		To support the payment process, the agency's single integrated financial management system must access the following information from the receiving report • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • description of products delivered or services performed; • quantity of items delivered; • unit of measure; • date products delivered, or dates from/to services performed; • date products received; and • signature, printed name, phone number, and mailing address of receiving official.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_082

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.074		<p>To support the payment process, the agency's single integrated financial management system must access the following acceptance information • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • product or service description; • unit of measure; • delivery/performance schedule; • quantities accepted; • quantity rejected; • date rejected (returned); • date products delivered or dates from/to services performed; • receipt date; • acceptance of products and services date; • progress payment approval date; • signature (or electronic alternative) of acceptance official; • name, title, phone number, and mailing address of acceptance official; and • interest calculation date in accordance with Title 5, Part 1315 of the Code of Federal Regulations (CFR).</p>	<p>Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012</p>	<p>2.2.2.1_Making Payments_DI</p>	<p>Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.</p>	<p>Execute_Payments_083</p>

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.075		To support the payment process, the agency's single integrated financial management system must access the following information associated with final acceptance at closeout relative to final payment • date of acceptance; • evidence of performance (e.g., receiving report approved by designated official); and • receipt of products and services.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_084
Execute Payments	09.04.077	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must access the acquisition cost of each item and the proper accounting classification.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_086
Execute Payments	09.04.078		To support the payment process, the agency's single integrated financial management system must provide evidence of performance indicator if payment was made prior to performance in accordance with the fast or advance payment clause.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_087

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.079		To support the payment process, the agency's single integrated financial management system must provide access to information on the history of contractor deficiencies to determine if fast pay abuse exists.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_088
Execute Payments	09.04.080		To support the payment process, the agency's single integrated financial management system must access the contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • contractor invoice number; • total invoice amount; and • name and address of contractor official to whom payment is to be sent.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_089

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.085		To support the payment process, the agency's single integrated financial management system must provide the ability to make payment without an invoice based on the contract schedule of payment.	Source: DoDFMRVol10,Ch8,S ub0804; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_094
Execute Payments	09.04.087		To support the payment process, the agency's single integrated financial management system must provide the capability to flag payments for accelerated/special processing.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_096
Execute Payments	09.04.088	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must identify project(s) associated with a payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_097

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.089		To support the payment process, the agency's single integrated financial management system must match receipt, acceptance and payment to funding source(s) in accordance with contract.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_098
Execute Payments	09.04.090	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide the total amount paid and the amount of funds remaining for each contract, delivery order, task order, and BPA call.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_099
Execute Payments	09.04.093		To support the payment process, the agency's single integrated financial management system must permit payment without evidence of performance (for contract financing, including advance payments and commercial contract financing).	Source: DoDFMRVol10,Ch8,S ub0804; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_102

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.094		To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the payment is for a commercial purchase card issuer.	Source: DoDFMRVol10,Ch23, Sub2302; Source Date: 9/1/2010	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_103
Execute Payments	09.04.095		To support the payment process, the agency's single integrated financial management system must permit payment to commercial purchase card issuers prior to evidence of receipt or performance.	Source: DoDFMRVol10,Ch23, Sub2304; Source Date: 9/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_104

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.097		To support the payment process, the agency's single integrated financial management system must access the following information for Intragovernmental payment and collection (IPAC) transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • obligating document number; • PO number; • invoice number; • pay flag; • quantity; • unit price; • unit of issue; • sender Treasury account symbol (e.g., appropriation); and • receiver department code.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_106
Execute Payments	09.04.098		To support the payment process, the agency's single integrated financial management system must Access the following information for IPAC adjustment transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • original IPAC document reference number; • original date accomplished; and • original accounting date.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_107
Execute Payments	09.04.099		To support the payment process, the agency's single integrated financial management system must access the following information for IPAC zero-dollar transactions • ALC contact; • contact telephone number; • contact email address; • originating ALC; and • customer ALC.	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Execute_Payments_108

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.100	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide access to the following information for purchase card payments: • card number; • accounting data associated with card number; • FY; • appropriation/Treasury fund symbol; • organization code; • cost center; • object class; • project code; • program code; and • individual name/office name of cardholder.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_007
Execute Payments	09.04.104		To support the payment process, the agency's single integrated financial management system must verify that electronic payments are within the maximum amount specified in the Treasury Financial Manual (TFM).	Source: DoDFMRVol10,Ch8,S ub0802; Source Date: 8/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_011
Execute Payments	09.04.105	D - Duplicate Requirement Deleted	DELETED: To support the payment process, the agency's single integrated financial management system should capture vendor information required when registering with the Central Contractor Registration (CCR) and track activity by CCR identifier (will become mandatory upon issuance of government wide implementing standard requirements).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_012

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.106	D - Duplicate Requirement Deleted	DELETED: To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is registered through the Central Contractor Registration (CCR) (will become mandatory upon issuance of government wide implementing standard requirements).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_013
Execute Payments	09.04.107	D - Duplicate Requirement Deleted	DELETED: To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is exempt from registering through the Central Contractor Registration (CCR) (will become mandatory upon issuance of government wide implementing standard requirements).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_014
Execute Payments	09.04.108		To support the payment process, the agency's single integrated financial management system should provide the ability to produce aged accounts payable information.	Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Execute_Payments_015
Execute Payments	09.04.109	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system should provide the ability to cross-reference contract numbers and related interagency agreements.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_016

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.110		To support the payment process, the agency's single integrated financial management system should access the following optional data elements of the contract • line item number;• and estimated completion date.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_017
Execute Payments	09.04.114		To support the payment process, the agency's single integrated financial management system should enable electronic receiving report processing, submission of invoices, approval and signatures, and notification alerts for pending actions.	Source: DoDFMRVol10,Ch8,Sub0803; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_021
Execute Payments	09.04.116		To support the payment process, the agency's single integrated financial management system should provide the ability to 'forward' or make available the invoice data to others outside the finance office (receiving and accepting personnel, contracting office personnel) for receipt and acceptance sign-offs on-line.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_023

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.117		To support the payment process, the agency's single integrated financial management system should record or recognize if invoiced quantities exceed, match or are less than contract quantities, and keep track of quantities yet to be invoiced/received.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_024
Execute Payments	09.04.120		To support the payment process, the system must be capable of pre-audit verification of required ACO approval before payment for the following invoices and vouchers: 1. Completion vouchers under cost-plus fixed-fee or other cost-reimbursement contracts. 2. Vouchers and invoices for termination costs under supplemental agreements unless the termination modification specifies the costs to be paid. 3. Completion vouchers under T&M and LH contracts. 4. Invoices for progress payments and performance-based payments under fixed-price type contracts. 5. Vouchers and invoices where the contract requires approval by the ACO before payment. 6. Invoices for the release of 'withhold' amounts previously instituted by the ACO. 7. Any payment request where a disbursing officer requires an ACO signature.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Execute_Payments_135

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.123		The system shall provide functionality to allow authorized users take an administrative offset (that includes appropriate administrative charges) against payment amounts due a contractor that is indebted to the government, when the name and tax identification number (TIN) of a payee match the name and TIN of a debtor and all other requirements for administrative offset have been met.	Source: DoDFMRVol10,Ch18, Sub1805; Source Date: 12/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_11
Execute Payments	09.04.124	D - Duplicate Requirement Deleted	DELETED: The system shall provide the capability to re-entitle payment requests that were modified, cancelled, and/or put on hold.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_131
Execute Payments	09.04.125		The system shall provide a capability to withhold amounts otherwise due to the contractor in accordance with the contract Withholding Clause (DFARS 252.227-7030).	Source: DFARS,Pt252,Subpt25 2.2,Sec252.227; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_112

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.127		The system shall allow an authorized user to modify the method of payment, when the payment office loses the ability to release payment by EFT.	Source: 48CFR Vol1, Ch1, Pt32, Subpt32.11; Source Date: 9/1/2011	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Execute_Payments_14
Execute Payments	09.04.128		The system shall provide automated functionality to pay Grants and Cooperative Agreements within 7 days after receipt of the recipient's request at the administering office whenever electronic commerce is used.	Source: DoDFMR Vol10, Ch19, Sub1904; Source Date: 6/1/2012 Source: DoDFMR Vol10, Ch19, Sub1901; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_15
Execute Payments	09.04.129		The system shall have the capability to automatically re-entitle (process) any payment request against an order which contained canceled funds for which current funds have been obligated.	Source: DoDFMR Vol3, Ch10, Sub1002; Source Date: 6/1/2012 Source: DoDFMR Vol4, Ch9, Sub0902; Source Date: 8/1/2009	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_32

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.130		The system shall schedule payments falling due on weekends, federal holidays or agency excluded dates for the following business day.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	Requirement Not Covered by TFM Guidance		Execute_Payments_116
Execute Payments	09.04.131		The system shall provide automated functionality to apply appropriate fiscal year funds for accrued interest and penalties (interest penalties will be charged to the fiscal yr(s) in which they accrue).	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_117
Execute Payments	09.04.132		The system shall be able to recalculate all or specified previous progress payment liquidation based on change of liquidation rates. This applies when a modification is done changing the liquidation rate.	Source: 48CFRVol1,Ch1,Pt32,Subpt32.5; Source Date: 9/1/2011	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_118
Execute Payments	09.04.133	C - Verbiage Edited for Clarity	For use in the calculation of interest penalty payments, the system shall provide automated functionality to capture and update the Treasury interest rate.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012 Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Execute_Payments_119

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.134		The system shall provide automated functionality to release the payment of invoices to the vendor when all Not Separately Priced (NSP) item(s) have been delivered and accepted.	Source: DFARS,Pt252,Subpt25 2.2,Sec252.204; Source Date: 11/1/2013 Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 20
Execute Payments	09.04.135		The system shall provide the capability to prevent accrual of interest penalties exceeding 360 days.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 21
Execute Payments	09.04.136		The system shall provide automated functionality to apply the interest rate in effect on the first day to the entire period of interest accrual.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 22

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.137		The system shall provide automated functionality to ensure that payments are made no earlier than seven days prior of the payment period for all payments.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 23
Execute Payments	09.04.138		The system shall provide automated functionality to compute discounts on mandatory withheld funds when these amounts are released for payment if previous payments were paid within the discount terms. The discount period for the released payment will begin when the entitlement office receives notification of the release.	Source: DoDFMRVol10,Ch2,S ub0203; Source Date: 10/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 24
Execute Payments	09.04.139		The system shall provide the capability to split invoice payments when discounts are offered by line item.	Source: DoDFMRVol10,Ch2,S ub0203; Source Date: 10/1/2012 Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 25

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.140		In the event the invoice/payment request is subject to funds canceling at fiscal year end, the system shall allow payment prior to the scheduled due date. The payment has a scheduled due date of Oct. 8, 2XXX, the system should allow payment on or before Sep. 30, of the current year.	Source: DoDFMRVol13,Ch10,Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_134
Execute Payments	09.04.141		The system shall provide the capability to pay GSA Motor Pool payment requests within 30 days of the billing date.	Source: DoDFMRVol10,Ch10,Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_126
Execute Payments	09.04.142		The system shall provide the capability to process GSA Federal Telecommunication Services (FTS) within 15 days after receipt of the GSA payment request.	Source: DoDFMRVol10,Ch10,Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_127

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Execute Payments	09.04.143		The system shall provide the capability to identify invoices / payment requests for services provided by the Government Printing Office (GPO). The invoice may be used to support payment instead of a receiving report certification, subject to later adjustment when required.	Source: DoDFMRVol10,Ch10, Sub1002; Source Date: 6/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Execute_Payments_1 28
Execute Payments	09.04.144		The system shall provide the capability to accrue interest on interim payments (e.g., cost vouchers) under cost-reimbursement service contracts. Unless stated differently in the contract, the payment due date for interim payments under cost-reimbursement service contracts will be 14 days after the date of receipt of a properly approved invoice; however, for purposes of computing late payment interest penalties that may apply, the due date for making interim payments on cost-reimbursement contracts for services is 30 days after the date of receipt of a proper invoice.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 29
Execute Payments	09.04.145		The system shall provide the capability to pay interim payments against cost-reimbursement service contracts as early as 14 days after receipt of invoice.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Execute_Payments_1 30

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.012		To support the Payment Confirmation process, the system must provide automated functionality to liquidate individual disbursement-in-transit transactions and record confirmed disbursements upon receipt of payment confirmation from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	Source: TFMVol1,Pt4,Ch7000, Sec7020; Source Date: 8/1/2007	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Confirm_And_Followup_On_Payments_007
Confirm and Follow-up on Payments	09.05.013		To support the Disbursing process, the system must provide automated functionality to record transactions to reflect disbursement activity initiated by other agencies and recorded in Intra-governmental Payment and Collection (IPAC).	Source: DoDFMRVol5,Ch24,Sub2403; Source Date: 3/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Confirm_And_Followup_On_Payments_008
Confirm and Follow-up on Payments	09.05.015		To support the Payment Follow-Up process, the system must provide automated functionality to generate IRS Forms 1099-MISC, 1099-INT and 1099-G in accordance with IRS regulations and in current IRS acceptable format, including hard copy and electronic form (i.e., bulk file). For example, produce an IRS Form 1099-MISC for payments of \$600 or more to a sole proprietor for services rendered.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_010
Confirm and Follow-up on Payments	09.05.018		To support the Payment Confirmation process, the system must provide automated functionality to import payment confirmation data from the GOALS II/IAS RFC Agency Link.	Source: TFMVol1,Pt4,Ch7000, Sec7020; Source Date: 8/1/2007	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Confirm_And_Followup_On_Payments_013

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.020		To support the Payment Follow-Up process, the system must provide automated functionality to generate the Unmatched Invoice Document Lines Report. Result is a list of selected invoice document numbers with document lines not matched to obligations, receipts, and/or acceptance, as required by the matching terms of the obligation (2, 3 or 4-way matching). Report the following information for each invoice document listed:• Vendor number and name• Invoice number• Invoice date• Invoice receipt date• Invoice amount• Referenced obligation number• Document number• Document line number(s)• Document line amount(s)• Document line accounting classification• Unmatched document(s) (obligation, receipt and/or acceptance)• Age, in days, that invoice document line has been unmatched.Sorting options include document number, vendor number, vendor name, accounting classification and unmatched age.	Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Confirm_And_Followup_On_Payments_015
Confirm and Follow-up on Payments	09.05.029	D - Authoritative Source/Reference Deleted	DELETED: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to compare IPAC transactions on the IPAC support listing with IPAC transactions recorded in the agency's general ledger.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_022

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.030	D - Authoritative Source/Reference Deleted	DELETED: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the General Ledger (GL)/IPAC Discrepancy Report. Parameter is the accounting period. Result is report including document reference number (from IPAC Support Listing), dollar amount, and audit date or transaction date of: • Items on the IPAC support listing and not in the agency's general ledger • Items on the IPAC support listing for a different amount than in the agency's general ledger • Items in the agency's general ledger and not on the IPAC support listing.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_023
Confirm and Follow-up on Payments	09.05.031	D - Authoritative Source/Reference Deleted	DELETED: To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payment data. Parameter is accounting period range. Result is number of payments and percent of total by payment method (EFT vs. check).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_024

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.032	D - Authoritative Source/Reference Deleted	DELETED: To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate a report of payment vouchers past their due date, as of current system date. List the selected payment vouchers with the following information: • Payment voucher number • Referenced obligation number • Vendor invoice number • Vendor number and name • Invoice date • Invoice amount • Invoice due date • Number of days late. Sort options include number of days late and vendor number.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_025
Confirm and Follow-up on Payments	09.05.033		To support the Payment Follow-Up process, the system must provide automated functionality to query IRS 1099-MISC information. Parameters include calendar year, vendor name (legal or Doing Business As (DBA)), Taxpayer Identification Number (TIN) and Data Universal Numbering System (DUNS)+4 number. Result is details supporting IRS 1099-MISC reporting.	Source: DoDFMRVol10,Ch6,Sub0607; Source Date: 9/1/2012	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_026

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.034	D - Authoritative Source/Reference Deleted	DELETED: To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payments data. Identify a sample of payments for review based on agency-defined sampling criteria and the date(s) of payment. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_027
Confirm and Follow-up on Payments	09.05.035	D - Duplicate Requirement Deleted	DELETED: To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to maintain GWA Reporter Categories.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_028
Confirm and Follow-up on Payments	09.05.036	D - Duplicate Requirement Deleted	DELETED: To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to define the GWA Reporter Category for GWA reporter ALCs as • IPAC Only • CASHLINK II Only • Treasury Disbursing Office (TDO) Payments Only • IPAC and CASHLINK II • IPAC and TDO Payments • TDO Payments and CASHLINK II, or • IPAC, CASHLINK II and TDO Payments.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_029
Confirm and Follow-up on Payments	09.05.038		The system shall provide automated functionality for an authorized user to electronically certify a Voucher.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Confirm_And_Followup_On_Payments_038

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.039	D - Duplicate Requirement Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to generate totals by Treasury Appropriation Fund Symbol (TAFS) on each Electronic Certification System (ECS) and Secure Payment System (SPS) payment file.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Execute_Payments_004
Confirm and Follow-up on Payments	09.05.040		The system shall allow the receipt and acceptance to be recorded against a previously disbursed Fast Pay invoice. No additional processing will be initiated under this condition.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Confirm_And_Followup_On_Payments_031
Confirm and Follow-up on Payments	09.05.041		The system shall provide automated functionality to initiate collection action after 45 days when (from the initial follow up letter) receipt/acceptance has not been received for Fast Pay payments made.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.4.2_Establishing Receivables_P	Determine receivable amount, including penalty and interest, and other receivable information consistent with OMB Circular No. A-129, the FASAB Handbook, and the CFR.	Confirm_And_Followup_On_Payments_032

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.042		To support the accounts payable and invoice processes, the system shall provide the capability to write-off (adjust) accounts payable entries when no invoice has been received after more than six years since the date of acceptance by the Government.	Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_033

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.043		To support the payment process, the system shall have the capability to receive payment error notifications from the disbursing system. This includes, for example, receiving notifications for returned/undelivered checks and/or EFT returns.	Source: DoDFMRVol5,Ch11,Sub1103; Source Date: 5/1/2012	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/acrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_034
Confirm and Follow-up on Payments	09.05.045	D - Authoritative Source/Reference Deleted	DELETED: The Core financial system must provide automated functionality to generate contract activity reports.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Confirm_And_Followup_On_Payments_039

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.046		To support the contract entitlement process, the system must provide automated functionality to generate a letter or e-mail requesting an invoice from the contractor for any accounts payable when not receiving an invoice within 180 days from the date of acceptable final performance.	Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_035

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.047		To support the contract entitlement process, the system must provide automated functionality to generate a follow-up letter or e-mail to the vendor requesting an invoice for goods or services that has acceptable final performance. This request is to be sent 60 days after the initial letter.	Source: DoDFMRVol4,Ch9,Su b0902; Source Date: 8/1/2009	2.2.2.6_Making Payments_DO	Provide payment data required to post GL transactions consistent with USSGL accounts (for example, accrued interest payable - debt, disbursements in transit, delivered orders - obligations, paid), account attributes, account transaction categories (for example, disbursements and payables, collections and receivables, and accruals/nonbudgetary transfers other than disbursements and collections), and account transaction subcategories (for example, payments/purchases, payables/accrued liabilities, and receipts) as defined in the TFM.	Confirm_And_Followup_On_Payments_036

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Reporting	09.06.016		To support the closeout process, the agency's single integrated financial management system must provide a receiving report containing a final indicator, with acceptance acknowledged by a designated agency official including:• contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any);• date of receipt;• date of acceptance; and• final acceptance indicator.	Source: DoDFMRVol10,Ch8,S ub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_013
Reporting	09.06.017		To support the closeout process, the agency's single integrated financial management system must access or provide evidence that the contractor's final invoice has been submitted.	Source: 48CFRVol1,Ch1,Pt4,S ubpt4.8; Source Date: 9/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_014
Reporting	09.06.018		To support the closeout process, the agency's single integrated financial management system must provide evidence that a final invoice payment has taken place with the following:• final payment indicator (including any resolution of contract withholds);• invoice number; and• total amount paid.	Source: 48CFRVol1,Ch1,Pt4,S ubpt4.8; Source Date: 9/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_015

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Reporting	09.06.019	D - Duplicate Requirement Deleted	DELETED: To support the closeout process, the agency's single integrated financial management system must, where excess funds have been identified, provide the document number under which the funds were obligated, the amount of the de-obligation, and the date of the de-obligation.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Reporting_016
Reporting	09.06.020	D - Invalid Requirement	DELETED: To support the closeout process, the agency's single integrated financial management system should provide an accounting document number.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Reporting_017
Reporting	09.06.021		To support the closeout process, the agency's single integrated financial management system should enable electronic contracting, obligation of funds, approvals and signatures, and notification alerts for pending actions.	Source: DoDFMRVol10,Ch8,Sub0803; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_018

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Reporting	09.06.023		Based on the report requirements established in the participation agreement with the network bank, reports of the merchant's plastic card activity will be made available electronically by the network bank to the participating DoD activity (merchant). The summary will detail dates of deposits, dollar amounts of deposits, number of transactions processed, adjustment charges, and chargebacks. This report shall be used to reconcile any differences which may occur between the report and entries into the accounting system. The report shall also be reconciled with the Cash Collection Voucher (Department of Defense (DD) Form 1131), submitted to the DO or DDO, and Standard Form (SF) 215 information posted in the Transaction Reporting System (TRS) and/or CASHLINK II.	Source: DoDFMRVol15,Ch24,Sub2402; Source Date: 3/1/2012	2.2.3.1_Reporting on Payments_DO	Agencies for which Treasury does not disburse: Provide disbursement summary and detail data as specified in the TFM.	Accounts_Payable_Reporting_020
Reporting	09.06.024		The system shall provide a capability to process an SF1081 to correct an interfaced transaction (e.g., Treasury appropriation and station errors).	Source: DoDFMRVol10,Ch10,Sub1002; Source Date: 6/1/2012	2.2.2.5_Making Payments_DI	Agencies for which Treasury disburses: Capture disbursement identifying and status information to reconcile agency payments with Treasury disbursements.	Accounts_Payable_Reporting_021

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Reporting	09.06.026		The system shall have the capability to identify all obligations to current appropriations that were previously charged or would have otherwise been chargeable to a canceled appropriation.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Reporting_022
Accounts Payable Certifying Officer Legislation	09.07.001		The system shall provide a capability to suspend invoices citing a Closed Account (closed appropriation).	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 6/1/2012 Source: DoDFMRVol4,Ch9,Sub0902; Source Date: 8/1/2009	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_001
Accounts Payable Certifying Officer Legislation	09.07.002		The system shall provide the capability to systemically apply contract payment terms and conditions based on FAR and DFAR clauses.	Source: DoDFMRVol10,Ch8,Sub0804; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_002

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.003		The system shall provide automated functionality to reduce the amount of a payment request for unauthorized freight charges FOB (Freight On Board) Destination.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 6/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_003
Accounts Payable Certifying Officer Legislation	09.07.004		The system shall provide automated functionality to pay freight charges on contracts marked as FOB Origin without documentation if within the dollar threshold on the contract.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 6/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_004
Accounts Payable Certifying Officer Legislation	09.07.005		The system shall provide the capability for an authorized user to release the invoice for payment after validation of the existence of evidence of prepaid transportation freight charges.	Source: DoDFMRVol10,Ch13, Sub1306; Source Date: 6/1/2011	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_005
Accounts Payable Certifying Officer Legislation	09.07.007		The system shall have the capability to pay late payment penalties for utility payments when imposed.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_006

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.008		The system shall provide automated functionality to compute offered discount on gross amount of the invoice less taxes or freight that is listed separately.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_007
Accounts Payable Certifying Officer Legislation	09.07.009		The system shall provide automated functionality to determine that no discount should be taken on the progress payment liquidation portion of the invoice when, the discount is offered for the first time on an invoice and the contract does not contain a discount clause.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_008

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.010		The system shall provide automated functionality to determine, after a progress payment has been made, that the discount should still be taken on any part of delivery payments applied in liquidation of progress payments.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_009
Accounts Payable Certifying Officer Legislation	09.07.012		The system shall provide automated functionality to capture actual and constructive acceptance dates, in order to correctly calculate the valid Prompt Payment due date.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_010
Accounts Payable Certifying Officer Legislation	09.07.014		The system shall provide automated functionality to prevent new obligations against expired appropriations.	Source: DoDFMRVol3,Ch10,Sub1002; Source Date: 6/1/2012	2.1.1.2_Recording Budget Authority_P	Determine appropriated fund subdivisions, apportionments, reapportionments, and allocations before any of the appropriated funds are expended consistent with the budget execution activities as defined in OMB Circular No. A-11.	Accounts_Payable_Certifying_Officer_Legislation_011

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.015		The system shall provide automated functionality to prevent new obligations against canceled appropriations.	Source: DoDFMRVol13,Ch10,Sub1001; Source Date: 6/1/2012	2.1.1.2_Recording Budget Authority_P	Determine appropriated fund subdivisions, apportionments, reappropriations, and allocations before any of the appropriated funds are expended consistent with the budget execution activities as defined in OMB Circular No. A-11.	Accounts_Payable_Certifying_Officer_Legislation_012
Accounts Payable Certifying Officer Legislation	09.07.018		The system shall have the capability to release payment of invoices previously on hold upon receipt of modification ratifying name change request (Notation Agreement).	Source: DoDFMRVol10,Ch3,Sub0303; Source Date: 12/1/2013	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_013
Accounts Payable Certifying Officer Legislation	09.07.019		The system shall provide automated functionality to make payments within 15 days after receipt of the invoice for Fast Payment contracts.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_014

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.020		The system shall not calculate interest before the normal payment due date even if the company is a small business and the 'earliest possible' date falls before the due date.	Source: DFARS,Pt232,Subpt23 2.9; Source Date: 6/1/2013	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_015
Accounts Payable Certifying Officer Legislation	09.07.021		The system shall provide automated functionality to calculate interest beginning on the first day after the due date of the invoice.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_016
Accounts Payable Certifying Officer Legislation	09.07.022		The system shall provide automated functionality to calculate interest due in 30 day increments.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_021

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.023		The system shall provide automated functionality to accept discounts offered on an invoice. Whether stipulated in the contract or offered against an invoice, a DoD Component should take the discount if economically justified but only after acceptance has occurred.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_017

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.027		The system shall provide the capability to calculate additional late interest penalty when all of the conditions are met: A. The contractor is owed an interest payment; B. The interest was not paid with the invoice payment to the contractor on the date on which the interest became due; C. The contractor was not paid the interest within 10 days after the date on which the invoice was paid; D. The contractor makes a written request, not later than 40 days after the date on which the payment was made, for the additional penalty; E. The contractor must specifically assert that late payment interest is due under a specific invoice and request payment of any overdue late payment interest penalty: 1) the additional interest penalty shall be equal to one hundred percent (100%) of the original late payment interest penalty; and 2) additional penalty will be no less than \$25 and no more than \$5,000.	Source: 48CFR Vol1,Ch1,Pt32, Subpt32.9; Source Date: 9/1/2011	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_C ertifying_Officer_Le gislation_019
Accounts Payable Certifying Officer Legislation	09.07.028		The system shall provide the capability for the manual input and process of miscellaneous payments. Payments will be requested using Standard Form (SF) 1034 (Public Voucher for Purchases and Services Other than Personal) (or substitute electronic version), SF 1164 (Claim for Reimbursement for Expenditures on Official Business), or other approved forms.	Source: DoDFMR Vol10,Ch12, Sub1201; Source Date: 6/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_C ertifying_Officer_Le gislation_020

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.029		To support the Payee Information Maintenance process, the system must provide automated functionality to capture third-party payee information associated a primary vendor including: • Payee name • Payee point of contact • Payee telephone number • Payee email address • Remittance address or/banking information (account number, account type, routing transit number).	Source: DoDFMRVol10,Ch3,Sub0302; Source Date: 12/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_022

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.030		To support the Payee Information Maintenance process, the system must provide automated functionality to prevent the deactivation of vendors that have unliquidated obligations or unpaid invoices in the system.	Source: DoDFMRVol10,Ch17, Sub1705; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_023

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.031		To support the Payee Information Maintenance process, the system must provide automated functionality to prevent new obligations that reference inactive or debarred vendors.	Source: DoDFMRVol10,Ch17, Sub1705; Source Date: 5/1/2012	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_024
Accounts Payable Certifying Officer Legislation	09.07.032	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent new obligation and payment to vendors with expired Central Contractor Registration (CCR) registrations.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_025
Accounts Payable Certifying Officer Legislation	09.07.033	D - Duplicate Requirement Deleted	DELETED: To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent the agency from manually updating CCR vendor data for vendors required to register in the Central Contractor Registration (CCR).	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_026

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.034		To support the Disbursing process, the system must provide automated functionality to calculate the due date of vendor payments in accordance with 5 CFR Part 1315, including but not limited to the following factors: • Commodity type • Contract terms • Invoice receipt • Goods/services receipt and acceptance • Fast Payment • Discount terms • Accelerated payment methods • Government wide commercial purchase card rebates • Improper invoices returned more than 7 days after receipt.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_027
Accounts Payable Certifying Officer Legislation	09.07.035		To support the Invoicing process the system must provide automated functionality to record additional shipping and other charges to adjust the payment amount, if they are authorized and within variance tolerances.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_028
Accounts Payable Certifying Officer Legislation	09.07.036		To support the Disbursing process, the system must provide automated functionality to calculate multiple due dates when items on an invoice have different payment terms.	Source: DoDFMRVol10,Ch2,Sub0203; Source Date: 10/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_029

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.037		To support the Disbursing process, the system must provide automated functionality to calculate whether taking a discount is economically justified as defined in Title 5 of the Code of Federal Regulations (CFR) 1315, Federal Acquisition Regulation (FAR) Subpart 32.906(e), and Office of Management and Budget (OMB) Circular A-123, Appendix B, Chapter 7.	Source: DoDFMRVol10,Ch2,Sub0201; Source Date: 10/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_030
Accounts Payable Certifying Officer Legislation	09.07.038		To support the Disbursing process, the system must provide automated functionality to reduce payments to vendors to satisfy outstanding credit memos. Record the collection for the amount offset and reduce expenditures under the related obligation. If a credit is not fully liquidated by one payment, maintain the balance of the credit for application against a future payment.	Source: DoDFMRVol10,Ch18,Sub1803; Source Date: 12/1/2010	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_031
Accounts Payable Certifying Officer Legislation	09.07.039		To support the Disbursing process, the system must provide automated functionality to calculate amounts to be disbursed, including discounts, interest, and penalties, in accordance with 5 CFR Part 1315. Record USSGL prescribed transactions for discounts taken, and interest, penalties and principal paid.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_032

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.040		To support the Accounts Payable process, the system must provide automated functionality to record full or partial receipt and/or acceptance of goods and services by document line item. This is to include the receipt and/or acceptance of partial quantities of goods and services on each document line.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_033
Accounts Payable Certifying Officer Legislation	09.07.041		To support the Invoicing process the system must provide automated functionality to match invoices to obligations, receiving reports and acceptance information by document line item and quantity. Perform two-way matching (obligation and invoice, or obligation and receipt), three-way matching (obligation, simultaneous receipt/acceptance and invoice), and four-way matching (obligation, receipt, acceptance and invoice). Prevent the payment of invoices until the matching process is complete.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_034

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.042		To support the Disbursing process, the system must provide automated functionality to record 'obligate and pay' transactions where obligation and payment occur simultaneously.	Source: DoDFMRVol10,Ch12, Sub1201; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_035
Accounts Payable Certifying Officer Legislation	09.07.043		To support the Disbursing process, the system must provide automated functionality to generate a payment if the receiver information matches the obligation, under related 2-way matching option.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_036

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.044		The system must provide the capability to perform a prevalidation process that matches expenditures and obligations for fast pay transactions.	Source: DoDFMRVol10,Ch10, Sub1005; Source Date: 6/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_037
Accounts Payable Certifying Officer Legislation	09.07.045		To support the Disbursing process, the system must provide automated functionality to validate payment terms on invoices against the payment terms on the related obligating documents. Calculate the most advantageous terms, store them on the invoice documents, and use them to calculate the payment due dates and amounts.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_038
Accounts Payable Certifying Officer Legislation	09.07.046		To support the Invoicing process the system must provide automated functionality to define the criteria to be used in editing for duplicate vendor invoices, including one or more of the following: agency code, vendor number, vendor account number, vendor Taxpayer Identification Number (TIN), vendor invoice number, invoice date, invoice amount, referenced obligation document number.	Source: DoDFMRVol10,Ch3,Sub0301; Source Date: 12/1/2013	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_039

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.047		To support the Accounts Payable process, the system must provide automated functionality to capture the following additional information on receipt documents (receiving reports): • Receiving official • Dates products were delivered or services were provided • Quantity/amount received • Vendor ID number and name • Ship to locations.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_040
Accounts Payable Certifying Officer Legislation	09.07.048		To support the Accounts Payable process, the system must provide automated functionality to capture the following additional information on the acceptance of goods/services: • Acceptance official • Dates products were delivered or services were provided • Date products/services accepted • Quantity/amount accepted • Date products/services rejected • Quantity/amount rejected • Vendor ID number and name • Ship to locations.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_041
Accounts Payable Certifying Officer Legislation	09.07.049	D - Authoritative Source/Reference Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to validate for duplicate vendor invoices based on the agency-defined editing criteria.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_042

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.050	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to validate invoices from registered Central Contractor Registration (CCR) vendors for the following CCR vendor information: • Active status • Vendor name on invoice or referenced obligation same as CCR company name (legal, Doing Business As (DBA) or division) • Banking information on invoice or referenced obligation same as banking information on vendor file.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_043

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.051	D - Duplicate Requirement Deleted	DELETED: To support the Invoicing process the Core financial system must provide automated functionality to, at the time of preliminary payment scheduling, validate payments to registered CCR vendors for the following Central Contractor Registration (CCR) vendor information: • Active status • Vendor name same as CCR company name (legal, doing business as (DBA) or division) on vendor file • Banking information same as banking information on vendor file. Hold payments that fail these validations from inclusion in the final payment schedules.	Source: ; Source Date:	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_044
Accounts Payable Certifying Officer Legislation	09.07.052		To support the Invoicing process the system must provide automated functionality to process invoices for payment of partial quantities received and accepted.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_045

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.053		To support the Invoicing process the system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are within the period of performance dates on the referenced obligation.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_046
Accounts Payable Certifying Officer Legislation	09.07.054		To support the Invoicing process the system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are dates for which the products/services have been received and accepted. Prevent the processing of invoices with unmatched dates and the duplicate processing of invoices with matched dates.	Source: DoDFMRVol10,Ch3,Sub0301; Source Date: 12/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_047
Accounts Payable Certifying Officer Legislation	09.07.055	D - Authoritative Source/Reference Deleted	DELETED: The agency's single integrated financial management system must provide access the following information at time of invoice/payment recorded by card issuing institution • amount; • card number; and • individual name/office of cardholder.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_048

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.056		The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one Accounting classification reference number (ACRN) associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Line Item Specific: By Fiscal Year.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_076
Accounts Payable Certifying Officer Legislation	09.07.057		In the event there is more than one Accounting classification reference number (ACRN) within a contract line item (i.e. informational sub-line items contain separate ACRNs), the system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. Line Item Specific: By Cancellation Date.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_077
Accounts Payable Certifying Officer Legislation	09.07.058		The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. Contract-wide: by Fiscal Year.	Source: DFARS,Pt204,Subpt20 4.71; Source Date: 6/1/2013	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_078

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.059		To support the Disbursing process, the system must provide automated functionality to identify payments to be disbursed in a particular payment cycle based on their due date. Provide for on-line review and certification by an authorized certifying officer, including the holding of individual payments from inclusion in the payment schedule.	Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_049
Accounts Payable Certifying Officer Legislation	09.07.060		To support the Disbursing process, the system must provide automated functionality to capture prompt payment information required by 5 CFR Part 1315, including discounts taken, discounts lost, and interest paid.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_050
Accounts Payable Certifying Officer Legislation	09.07.061		To support the Disbursing process, the system must provide automated functionality to calculate payment amounts and due dates using Treasury rate tables, i.e., Prompt Pay Act Interest rate and Current Value of Funds rate.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_051

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.062	D - Authoritative Source/Reference Deleted	<p>DELETED: To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query invoice status information. Parameters include: vendor number, vendor name (legal, Doing Business As (DBA) or division), Taxpayer Identification Number (TIN), Data Universal Numbering System (DUNS) number and vendor invoice number. List the selected invoices, their due dates, the dates that the following stages were reached and the number of days between each date: • Invoice received • Invoice suspended due to validation errors • Invoice held • Invoice returned to vendor • Invoice resubmitted by vendor • Invoice approved and warehoused • Invoice scheduled for payment (disbursement-in-transit) • Invoice paid.</p>	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_052
Accounts Payable Certifying Officer Legislation	09.07.063	D - Authoritative Source/Reference Deleted	<p>DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to prevent the creation of an Electronic Funds Transfer(EFT),Fedwire, Automated Clearing House (ACH),Clear to Transmit (CTX) payment that does not contain a Routing Transit Number (RTN), bank account number and account type (checking or savings).</p>	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_053

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.064	D - Invalid Requirement	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to validate that invoices selected for payment will not disburse a fund into a negative cash position. Notify the agency of invoices that fail this edit.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_054
Accounts Payable Certifying Officer Legislation	09.07.065	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to distribute the payment of a single invoice to multiple bank accounts.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_055
Accounts Payable Certifying Officer Legislation	09.07.066	D - Authoritative Source/Reference Deleted	DELETED: To support the Disbursing process, the Core financial system must provide automated functionality to query preliminary payment schedule data. Identify a sample of invoices for certification based on agency-defined sampling criteria and the payment due date. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_056
Accounts Payable Certifying Officer Legislation	09.07.067		To support the Disbursing process, the system must provide automated functionality to capture payment terms on obligations that are different than those specified on the associated vendor record.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Accounts_Payable_Certifying_Officer_Legislation_057

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.068		To support the Disbursing process, the system must provide automated functionality to define the default for recording late payment interest, i.e., to the same accounting classification as the original payment or to another specified accounting classification in the same fund as the original payment.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_058
Accounts Payable Certifying Officer Legislation	09.07.069		To support the Disbursing process, the system must provide automated functionality to, for payments that reference obligations in cancelled funds, bring forward accounting and non-financial information from the original obligation document to an invoice in the current year.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_059
Accounts Payable Certifying Officer Legislation	09.07.070	D - Invalid Requirement	DELETED: To support the payment process, the agency's single integrated financial management system must provide notification that receipt and acceptance of products/services has occurred, title has passed, terms of the contract have been met, or progress under the contract has been made for a contract financing payment.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_061
Accounts Payable Certifying Officer Legislation	09.07.071		To support the payment process, the agency's single integrated financial management system must access the name, signature, and phone number of financial approving and certifying officers for a voucher.	Source: DoDFMRVol10,Ch17,Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_062

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.072		To support the payment process, the agency's single integrated financial management system must access the appropriation or fund symbol for each voucher.	Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_063
Accounts Payable Certifying Officer Legislation	09.07.073	D - Authoritative Source/Reference Deleted	DELETED: To support the payment process, the agency's single integrated financial management system must provide a partial payment indicator.	Source: ; Source Date:	Requirement Not Covered by TFM Guidance		Accounts_Payable_Certifying_Officer_Legislation_064
Accounts Payable Certifying Officer Legislation	09.07.074		To support the payment process, the agency's single integrated financial management system must provide the ability to recognize, for an invoice, that supplies or services have been received and accepted.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_065
Accounts Payable Certifying Officer Legislation	09.07.075		To support the payment process, the agency's single integrated financial management system must verify the contracting officer's approval, including amount and accounting information, for a performance-based payment.	Source: DoDFMRVol10,Ch8,Sub0801; Source Date: 8/1/2012 Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_060

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.076		To support the payment process, the agency's single integrated financial management system must permit progress payments in the amount approved by the contracting officer.	Source: DoDFMRVol10,Ch8,Sub0801; Source Date: 8/1/2012 Source: DoDFMRVol10,Ch8,Sub0802; Source Date: 8/1/2012	2.2.2.2_Making Payments_P	Determine disbursement terms and amounts in accordance with the terms of the contract or agreement, and based on determination of invoice term, payment date, interest or penalty applicable, and amount as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_066
Accounts Payable Certifying Officer Legislation	09.07.077		To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the associated contract has a fast payment clause. If yes, the contractor's invoice triggers payment.	Source: 5CFR,ChIII,SubchB,Pt 1315; Source Date: 8/1/2012	2.2.2.1_Making Payments_DI	Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.	Accounts_Payable_Certifying_Officer_Legislation_067

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.078		<p>To support the payment process, the agency's single integrated financial management system must support the following pre-audit verifications • contract number is valid, and payee name is correct; • required administrative authorizations for the procurement and approvals for payment were obtained (names, titles, and phone numbers); • Taxpayer Identification Number (TIN) or payee ID number provided; • payment is not a duplicate payment; • delivered items or services are in accordance with the contract (quantities, prices, and amounts); • payment amount is in accordance with the contract (including any adjustments); • payment tracking control number, i.e., the number that links the invoice to the government payment; • description of items and services, quantity, and price on the invoice match the same elements in the contract to ensure that the correct contract/order number has been cited by the vendor, the correct obligation charged, and only contracted items/services and quantities are paid for; • cost effective discounts have been taken; • all applicable deductions were made and credited to the proper account in the correct amount; • receipt, acceptance and payment are matched to funding source(s) in accordance with the contract; and • financing payments have been properly liquidated against delivery payments.</p>	<p>Source: DoDFMRVol10,Ch7,S ub0702; Source Date: 9/1/2012</p>	<p>2.2.2.1_Making Payments_DI</p>	<p>Capture Federal Government unique invoice prompt payment information (for example, invoice receipt date, discount, applicable interest rate determined per Government formula, and accelerated payment) to support payment of invoices as specified in the CFR.</p>	<p>Accounts_Payable_C ertifying_Officer_Le gislation_068</p>

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.079		To support the payment process, the agency's single integrated financial management system must verify that the appropriate government officials have signed the appropriate form authorizing payment.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_069
Accounts Payable Certifying Officer Legislation	09.07.080		To support the payment process, the agency's single integrated financial management system must verify funds availability before making payment.	Source: DoDFMRVol10,Ch1,Sub0103; Source Date: 6/1/2012	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_073
Accounts Payable Certifying Officer Legislation	09.07.081		To support the payment process, the agency's single integrated financial management system should access the contract payment method (e.g., payment to be made by purchase card or other non-invoice means, or payment to be made by invoice) which triggers a rejection of any invoice, if the payment method specified by the invoice differs from that allowed for in the contract.	Source: DoDFMRVol10,Ch7,Sub0702; Source Date: 9/1/2012Source: DoDFMRVol10,Ch23, Sub2301; Source Date: 9/1/2010	2.2.1.2_Establishing Payables_DI	Capture Federal Government unique payment information (for example, appropriation and fund) to support payment reports consistent with the TFM.	Accounts_Payable_Certifying_Officer_Legislation_070
Accounts Payable Certifying Officer Legislation	09.07.082		To support the payment process, the agency's single integrated financial management system should access the names of individual(s) who must approve the invoice before payment can be made.	Source: DoDFMRVol10,Ch17, Sub1702; Source Date: 5/1/2012	2.2.2.3_Making Payments_DO	Provide certified payment transaction information for the disbursing office to make disbursements as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_071

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.083		To support the payment process, the agency's single integrated financial management system should provide the ability to compare the electronic invoice data elements (contract/order number, description of items or services, quantity, and price) to the contract data and advise of 'match' or 'no match.'	Source: DoDFMRVol3,Ch11,Sub1103; Source Date: 11/1/2010	2.2.1.3_Establishing Payables_P	Determine proper payable amount and other payable information consistent with FASAB Handbook and as specified in the TFM.	Accounts_Payable_Certifying_Officer_Legislation_072
Accounts Payable Certifying Officer Legislation	09.07.084		DoD policy is to assist small business concerns by paying them as quickly as possible after invoices and all proper documentation, including acceptance, are received and before normal payment due dates established in the contract (see 232.906(a)).	Source: DFARS,Pt232,Subpt23 2.9; Source Date: 6/1/2013	2.2.1.1_Establishing Payables_DI	Capture Federal Government unique recipient information (for example, Federal vendor registration attributes, such as Data Universal Numbering System (DUNS) and the type of relationship with the U.S. Federal Government, grant recipient information) consistent with that required to support the payment management and invoice processing activities defined in 5 CFR 1315, the Federal Acquisitions Regulation (FAR), and the TFM.	Accounts_Payable_Certifying_Officer_Legislation_074

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

DFAS 7900.4-M, Vol. 09

Chapter	Req Id	Change Type	Requirement	Sources	Treasury's Federal Financial Management Systems Function Guidance (See Appendix A-5)	Treasury's Federal Financial Management Systems Requirement (See Appendix A-5)	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.085	D - Authoritative Source/Reference Deleted	<p>DELETED: To support the Payment Follow-Up process, the Core financial system must provide automated functionality to maintain a history of the following information for each payment made:</p> <ul style="list-style-type: none"> • Accounting classification information • Agency Locator Code (ALC) • Treasury Account Symbol (TAS) / Business Event Type Code (BETC) • Referenced obligation document number(s) • Source document number(s) (reimbursable agreement number, Blanket Purchase Agreement (BPA) and associated BPA call number, Contract and associated delivery/task order number, and grant number) • Total invoice amount • Payment voucher document number • Vendor invoice number • Vendor information (number, name, address, Taxpayer Identification Number (TIN), and Data Universal Numbering System (DUNS)+4 number for Central Contractor Registration (CCR) vendors) • Payment address or bank account number and routing number • Payment method (e.g., check, Electronic Fund Transfer (EFT)) • Payment amount • Interest paid • Discount taken • Internal offset made • Date due • Date paid. 	Source: ; Source Date:	Requirement Not Covered by TFM Guidance	Accounts_Payable_Certifying_Officer_Legislation_075	

ACRONYMS

ACH	Automated Clearing-House
ACO	Administrative Contracting Officer
ACRN	Accounting Classification Reference Number
ALC	Agency Location Code
BETC	Business Event Type Code
BPA	Blanket Purchase Agreement
CCD	Cash Concentration or Disbursement
CCD+	Cash Concentration or Disbursement Plus Addendum
CCR	Central Contractor Registration
CFR	Code of Federal Regulations
CTX	Corporate Trade Exchange
DBA	Doing Business As
DFARS	Defense Federal Acquisition Regulation Supplement
DFAS	Defense Finance and Accounting Service
DoD	Department of Defense
DoDFMR	DoD Financial Management Regulation
DSSN	Disbursing Station Symbol Number
DT/DV	Deposit Ticket/Deposit Voucher
DUNS	Data Universal Numbering System
EA	Expenditure Authority
ECS	Electronic Certification System
EFT	Electronic Funds Transfer
FACTS	Federal Agencies' Centralized Trial-Balance System
FAR	Federal Acquisition Regulation
FBWT	Fund Balance With Treasury
FFMIA	Federal Financial Management Improvement Act
FMS	Foreign Military Sales
GFRS	Government wide Financial Report System
GL	General Ledger
GOALS	Government Online Accounting Link System
GWA	Government-Wide Accounting
IA	Implementing Agency
IAS	Information Access System
IPAC	Intra-governmental Payment and Collection
IRS	Internal Revenue Service
NAICS	North American Industry Classification System

NOA	Notice of Assignment
PO	Purchase Order
RFC	Regional Financial Center
ROA	Release of Assignment
RTN	Routing Transit Number
SAM	System for Award Management
SFFAS	Statement of Federal Financial Accounting Standards
SGL	Standard General Ledger
TAS/TAFS 1	Treasury Account Symbol/Treasury Appropriation Fund Symbo
TFM	Treasury Financial Manual
TIN	Taxpayer Identification Number
UID	Unique Identification
USSGL	United States Standard General Ledger