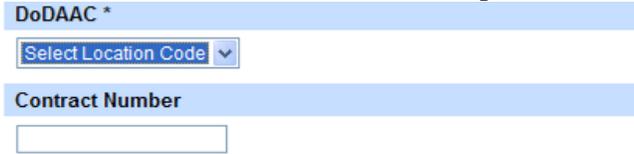
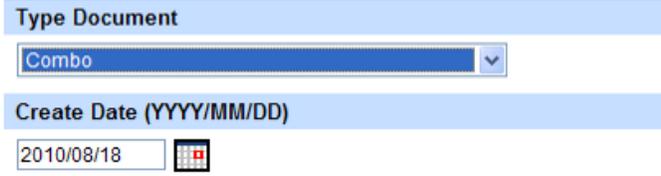


Inspecting a Source/Destination Combo

Overview The Combo selection should be made when an invoice and receiving report are required with a Source inspection site and Destination acceptance sites.

Inspection Procedure Follow the steps below to inspect a Source/Destination Combo Document.

Step	Action
1	<p>After Logon, click on the Government link at the top of the screen.</p> 
2	<p>Click Inspection Folder.</p> 
3	<p>Select a <u>D</u>oDAAC from the DoDAAC drop down menu.</p> <p>Important! The DoDAAC is a required field. Select an appropriate DoDAAC from the drop down menu.</p> 
4	<p>Select Combo from the Type Document drop-down menu.</p>  <p>All other fields in the Search screen are optional. Users can enter in as much or as little information as needed to narrow their search.</p>

Continued on next page

Inspecting a Source/Destination Combo

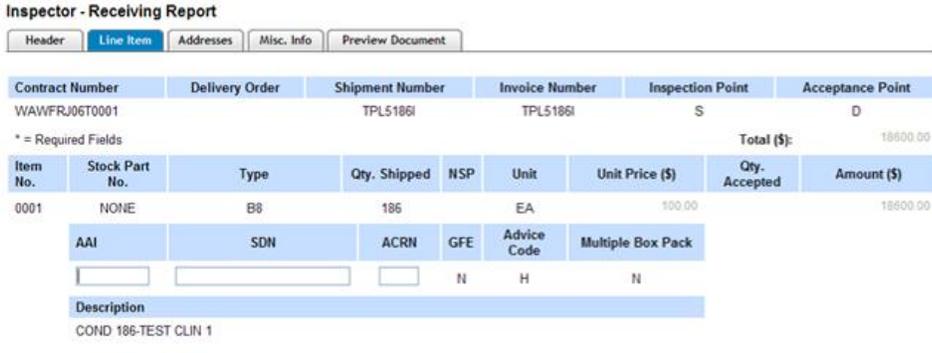
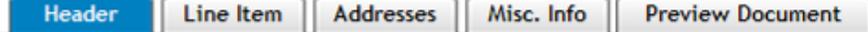
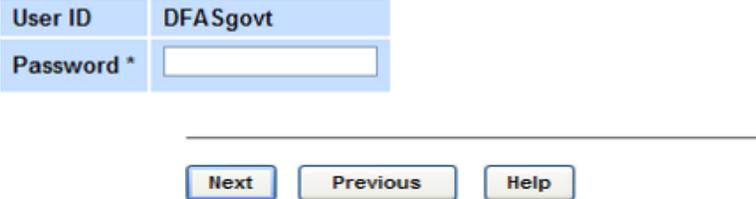
Procedure The steps below are continued from the previous page.
(continued)

Step	Action																																																																																																																																																																
5	<p>Click the Submit button.</p> 																																																																																																																																																																
6	<p>Click on the desired Shipment No to open the document.</p> <p>Inspection Folder for 'W81K7D' (15 items, sorted by Contract Number)</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Type</th> <th>Vendor (Payee)</th> <th>Contract Number</th> <th>Delivery Order</th> <th>Shipment Number</th> <th>Submitted</th> <th>Shipped</th> <th>Accepted</th> <th>Status</th> </tr> </thead> <tbody> <tr><td>1</td><td>Combo D/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPM5184I</td><td>2009-10-28</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>2</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPM5186I</td><td>2009-10-28</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>3</td><td>Combo S/S</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5089I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>4</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5090I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>5</td><td>Combo D/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5184I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>6</td><td>Combo S/S</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5185I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>7</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5186I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>8</td><td>Combo D/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPN5702I</td><td>2009-12-04</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>9</td><td>Combo S/S</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPP5089I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> <tr><td>10</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPP5090I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> <tr><td>11</td><td>Combo D/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPP5184I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> <tr><td>12</td><td>Combo S/S</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPP5185I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> <tr><td>13</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0001</td><td></td><td>IPP5186I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> <tr><td>14</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0005</td><td></td><td>IPN5713I</td><td>2009-12-01</td><td>2009-05-19</td><td></td><td>Submitted</td></tr> <tr><td>15</td><td>Combo S/D</td><td>0W282</td><td>WAWFRJ06T0005</td><td></td><td>IPP5713I</td><td>2010-01-25</td><td>2010-01-02</td><td></td><td>Submitted</td></tr> </tbody> </table>	Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	1	Combo D/D	0W282	WAWFRJ06T0001		IPM5184I	2009-10-28	2009-05-19		Submitted	2	Combo S/D	0W282	WAWFRJ06T0001		IPM5186I	2009-10-28	2009-05-19		Submitted	3	Combo S/S	0W282	WAWFRJ06T0001		IPN5089I	2009-12-01	2009-05-19		Submitted	4	Combo S/D	0W282	WAWFRJ06T0001		IPN5090I	2009-12-01	2009-05-19		Submitted	5	Combo D/D	0W282	WAWFRJ06T0001		IPN5184I	2009-12-01	2009-05-19		Submitted	6	Combo S/S	0W282	WAWFRJ06T0001		IPN5185I	2009-12-01	2009-05-19		Submitted	7	Combo S/D	0W282	WAWFRJ06T0001		IPN5186I	2009-12-01	2009-05-19		Submitted	8	Combo D/D	0W282	WAWFRJ06T0001		IPN5702I	2009-12-04	2009-05-19		Submitted	9	Combo S/S	0W282	WAWFRJ06T0001		IPP5089I	2010-01-25	2010-01-02		Submitted	10	Combo S/D	0W282	WAWFRJ06T0001		IPP5090I	2010-01-25	2010-01-02		Submitted	11	Combo D/D	0W282	WAWFRJ06T0001		IPP5184I	2010-01-25	2010-01-02		Submitted	12	Combo S/S	0W282	WAWFRJ06T0001		IPP5185I	2010-01-25	2010-01-02		Submitted	13	Combo S/D	0W282	WAWFRJ06T0001		IPP5186I	2010-01-25	2010-01-02		Submitted	14	Combo S/D	0W282	WAWFRJ06T0005		IPN5713I	2009-12-01	2009-05-19		Submitted	15	Combo S/D	0W282	WAWFRJ06T0005		IPP5713I	2010-01-25	2010-01-02		Submitted
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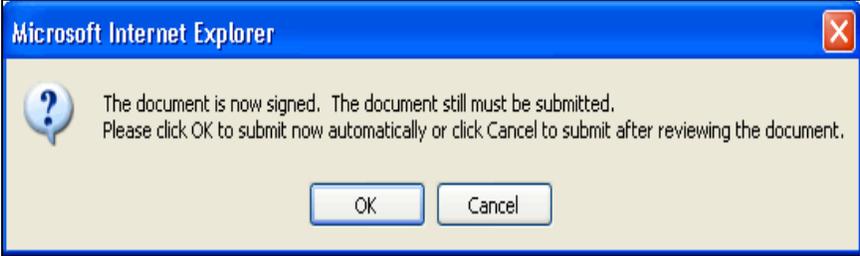
Procedure The steps below are continued from the previous page.
(continued)

Step	Action
9	<p>Review the Line Items and enter <u>A</u>CRN, <u>S</u>DN and AAA data if needed.</p> 
10	<p>Review the <u>A</u>ddresses and/or <u>M</u>isc. <u>I</u>nf. tabs as needed.</p> 
11	<p>Click the <u>H</u>eaders tab and scroll to the bottom of the screen.</p> 
12	<p>Click the CQA checkbox.</p> <ul style="list-style-type: none"> Enter the Inspection Date and then: Click the Signature button. 
13	<p>Enter your password and click the Next button.</p> 

Continued on next page

Inspecting a Source/Destination Combo

Procedure The steps below are continued from the previous page.
(continued)

Step	Action								
14	<p>Review message and click the OK button.</p> 								
15	<p>View the verification screen.</p> <p>Success</p> <p>The Source Inspection and Destination Acceptance Receiving Report was successfully inspected.</p> <table border="1" data-bbox="375 905 1084 972"> <thead> <tr> <th>Contract Number</th> <th>Delivery Order</th> <th>Shipment Number</th> <th>Invoice Number</th> </tr> </thead> <tbody> <tr> <td>WAWFRJ06T0001</td> <td></td> <td>TPL5186I</td> <td>TPL5186I</td> </tr> </tbody> </table> <p>Email sent to Vendor: hq-wawf@dfas.mil Email sent to Acceptor: hq-wawf@dfas.mil Email sent to Vendor: hq-wawf@dfas.mil Email sent to Pay Official: hq-wawf@dfas.mil</p> <p>Send Additional Email Notifications</p> <p>Wed Oct 20 09:56:09 MST 2010</p>	Contract Number	Delivery Order	Shipment Number	Invoice Number	WAWFRJ06T0001		TPL5186I	TPL5186I
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