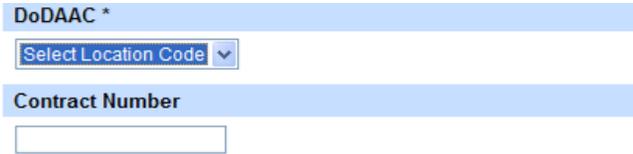


Access the Pure Edge Folder

Introduction The PureEdge Document Viewer is ONLY required if the user has a need to access the WAWF version 2.0D as an archive to view older documents (created or processed prior to July 2003).

Procedure Follow the steps below to access the Pure Edge Folder Folder.

Step	Action
1	After Logon, click on the Government link at the top of the screen. 
2	Click on the Pure Edge Folder . Cost Voucher Approver Approval Folder History Folder by DoDAAC History Folder by User Recall - Action Required Folder Pure Edge Folder Result: The search screen is displayed.
3	Select the Approval DoDAAC from the drop down box.  <p><i>NOTE: The DoDAAC is the only required field. It is best that you search on other fields (contract number, shipment number or invoice number etc.), each additional field will help narrow the search results.</i></p>
4	Click Submit .  Result: The Approval Pure Edge Folder screen is displayed.

Continued on next page

Access the Pure Edge Folder

Procedure The steps below are continued from the previous page.
(continued)

Step	Action																																																																						
5	<p>Below is an example of the document search results. Select the appropriate Shipment Number.</p> <p>Approval Pure Edge Folder for 'S2401A' (6 items, sorted by Invoice Received Date)</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Type</th> <th>Vendor (Payee)</th> <th>Contract Number</th> <th>Delivery Order</th> <th>Shipment Number</th> <th>Submitted</th> <th>Shipped</th> <th>Accepted</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Inspection/Receiving</td> <td>27963</td> <td>F3460102C0427</td> <td></td> <td>GSD0000</td> <td>2003-05-19</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>2</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td>RMT0014</td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>3</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td>RMT0017</td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>4</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td>RMT0018</td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>5</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>0032</td> <td>RMT0041</td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>6</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>0032</td> <td>RMT0042</td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> </tbody> </table> <p><i>Note: With the Release of WAWF 5.0.0 all columns within the search result screen can be selected to sort the values alphabetically (with the exception of the Item field which is always displayed in numerical ascending order.)</i></p>	Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	1	Inspection/Receiving	27963	F3460102C0427		GSD0000	2003-05-19			Void	2	Inspection/Receiving	59885	SP046002D0218	0073	RMT0014	2003-05-20			Void	3	Inspection/Receiving	59885	SP046002D0218	0073	RMT0017	2003-05-22			Void	4	Inspection/Receiving	59885	SP046002D0218	0073	RMT0018	2003-05-22			Void	5	Inspection/Receiving	59885	SP047002D0919	0032	RMT0041	2003-05-20			Void	6	Inspection/Receiving	59885	SP047002D0919	0032	RMT0042	2003-05-20			Void
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6	<p>Click the Open button to view the document using the Pure Edge Viewer.</p>																																																																						
7	<p>Review the document. Once the review is completed close out of the document and return to WAWF.</p>																																																																						

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Access the Pure Edge Folder

Procedure The steps below are continued from the previous page.
(continued)

Step	Action																																																																						
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