

Instructions for the Financial Statement of Debtor

This form is officially authorized by the Department of Justice for claims collection uses. DFAS has adapted it for limited use to obtain information in support of a request for a reduced rate of severance or separation pay recoupment due to financial hardship under 10 U.S.C. 1174(h) or 10 U.S.C.1175(e).

The form is at <https://www.dfas.mil/RetiredMilitary/forms>. Click on the Retired Military & Annuitants banner, scroll down to DEBTS and click on Financial Statement of Debtor. This link will take you to the Department of Justice website and you can fill in the form or print it and fill in out.

Please complete Sections 1, 2, 3, 4 and 9 of the form ONLY.

At the end of sections 2, 3, 4 and 9, you will see instructions labeled "Attachments required." You are not required to provide the financial documents requested in these sections. However, we reserve the right to request them if further verification of the information you provide becomes necessary.

Sections 1, 2, 3, 4 and 9 must be filled out in their entirety, including valid contact information. Failure to do so will delay your request for consideration of a reduced rate of recoupment.

DO NOT INCLUDE YOUR MILITARY RETIREMENT PAYMENTS (FROM DFAS)!

We will include your military retired pay when processing the application. Please be sure to include all other payments and deductions.

Completed applications can be mailed to:

Defense Finance and Accounting Service
U.S. Military Retired Pay
8899 E. 56th Street
Indianapolis, IN 46249-1200

Or faxed to:
1-800-469-6559