

**Supplemental Instructions
DFAS R&A Pay**

DD Form 2891

**Authorization for Retired Serviceman's Family Protection Plan (RSFPP) and/or
Survivor Benefit Plan (SBP) Costs Deduction**

When to use this form:

The form is used when the member does not have enough retired pay to cover their monthly SBP premiums and wishes to have it deducted from their Department of Veterans Affairs (VA) Compensation.

To complete the DD 2891, please follow the instructions below. Carefully read and complete all information as requested. Be sure to include any required documentation with your submission.

Instructions by Section

Section	Instructions	Reminder & Tips
1	Please fill in the deduction amount for SBP and/or RSFPP you wish to have withheld and date for which the deduction should start. Then please: a. Provide your signature b. Date the form	Please note that if the form is not signed and dated it cannot be processed and will be returned to the member
2	This section is to be completed by a representative from the VA.	

Please return all documents to:

Defense Finance and Accounting Service
US Military Retirement Pay
8899 E 56th Street
Indianapolis, IN 46249-1200

Please direct questions to the address above or call our customer service representatives at 1-800-321-1080, between 7:00 a.m. and 7:30 p.m. Eastern Standard Time, Monday through Friday.