# PFI Available Tours

Positions are reviewed weekly and the website is updated as needed.

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<th>Activity</th>
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<th>Branch</th>
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<td>USACE - Memphis District (MVM)</td>
<td>Construction Control Representative</td>
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<td>Corps of Engineers</td>
<td>USACE - Memphis District (MVM)</td>
<td>Pumping Plant Operations and Maintenance Supervisor</td>
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<td>Air Force Materiel Command</td>
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<td>Nondestructive Tester Technician</td>
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<td>E4:E5:E6:E7:E8</td>
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<td>DISA - OCMH4</td>
<td>Network Infrastructure Engineer</td>
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<td>Create Decision Advantage Manager</td>
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<td>USTRANSCOM-SDDC-HQ</td>
<td>Command Chaplain</td>
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<td>Crane</td>
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</table>

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<th>Branch</th>
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PFI Available Tours

22-6264 Air Force Materiel Command
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23-6203 Air Force Materiel Command
23-6280 Air Force Materiel Command
23-6281 Air Force Materiel Command
23-6337 Air Force Materiel Command
23-6328 Defense Logistics Agency
23-6051 Defense Logistics Agency
23-6158 Defense Logistics Agency
23-6187 Defense Counterintelligence & Security Agency
23-6294 Defense Counterintelligence & Security Agency
23-6338 Defense Logistics Agency
23-6349 Naval Surface Warfare Center
23-6405 Defense Logistics Agency
23-6406 Defense Logistics Agency
23-6407 Defense Logistics Agency
23-6408 Defense Logistics Agency
23-6409 Defense Logistics Agency
23-6439 Defense Counterintelligence & Security Agency
23-6449 Defense Counterintelligence & Security Agency
23-6285 Naval Underwater Warfare Center
23-6288 Corps of Engineers
23-6289 Corps of Engineers
23-6381 Naval Underwater Warfare Center
23-6382 Naval Underwater Warfare Center
23-6397 Naval Underwater Warfare Center
23-6446 Naval Underwater Warfare Center
23-6447 Naval Underwater Warfare Center
23-6448 Naval Underwater Warfare Center
23-6475 Naval Underwater Warfare Center
23-6476 Naval Underwater Warfare Center
23-6479 Naval Underwater Warfare Center
22-6139 Army Materiel Command

 inconsistencies in position titles and locations. For example, the position title "Fighter Integrated Avionics or Aircraft Electrical/Environmental Journeymen/Craftsman" appears twice, and the location is not consistent with the other positions. The table might need to be reviewed and corrected to ensure accuracy.

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## PFI Available Tours

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| 22-6140 | Army Materiel Command | Deputy Engineer | Army | O3:O4 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 22-6308 | Army Materiel Command | Quality Control Representative | Army | W2:W3:W4 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 22-6309 | Army Materiel Command | Director of the Case and Contracting Liaison Division | Army | O4:O5:O6 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 22-6310 | Army Materiel Command | Operation Contracting Branch Chief | Army | O3:O4:O5 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6087 | Army Materiel Command | Embedded Behavioral Health Officer | Army | O3 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6094 | Defense Logistics Agency | Petroleum Lab Technician | Army | E4:E5 | Kaiserslautern | Germany | [Click HERE to apply] |
| 23-6108 | Army Materiel Command | Correspondence Branch NCOIC | Army | E6:E7:E8 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6109 | Army Materiel Command | Deputy for Transformation, Force Manager | Army | O3:O4:O5 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6110 | Army Materiel Command | Effects Division Chief, SAMS Planner | Army | O4:O5:O6 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6150 | Army Materiel Command | Light Armored Vehicle Maintenance Advisor | Army | E6:E7:E8 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6151 | Army Materiel Command | Armament Maintenance Advisor | Army | E5:E6:E7 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6152 | Army Materiel Command | Wheeled Vehicle Maintenance Advisor | Army | E6:E7:E8 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6153 | Army Materiel Command | Vehicle Maintenance Advisor | Army | W2:W3:W4 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6154 | Army Materiel Command | Supply Management Advisor | Army | E6:E7:E8 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6155 | Army Materiel Command | Automated Logistics Advisor | Army | E5:E6:E7 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6267 | Army Materiel Command | Physical Therapist | Army | O3:O4 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6370 | Defense Logistics Agency | Chief, Plans and Operations | Army or Air Force | O6 | Guam | US Territories | [Click HERE to apply] |
| 23-6390 | Army Materiel Command | Reserve Operations NCO | Army | E5:E6 | Riyadh | Saudi Arabia | [Click HERE to apply] |
| 23-6391 | Army Materiel Command | Knowledge Management Officer | Army | O4 | Riyadh | Saudi Arabia | [Click HERE to apply] |

**If you are interested in a position, click on the link or email your resume and bio with the position you are interested in.**

Email: dfas.indianapolis-in.sh.mbx.pfi@mail.mil

Website: [https://www.dfas.mil/pfi](https://www.dfas.mil/pfi)
<table>
<thead>
<tr>
<th>Tour#</th>
<th>Position Title</th>
<th>Duty Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>22-6020</td>
<td>Integrated Logistics Support Manager</td>
<td>22-6200, Length 1 Year with opportunity to extend. 1. Knowledge of Integrated Logistics/Support Product (ILS/SPS) concepts, principles, policies, and acquisition/contract regulations and their application to a variety of unique and complex systems. 2. Understands ILS/SPS elements as they relate to systems engineering and life cycle management across related disciplines such as systems engineering and designing, reliability, availability, maintainability, production, test &amp; evaluation, cyber-security, quality assurance, operational deployment, demilitarization, and disposal. 3. Knowledge of software support requirements and processes, as well as IT products and support. Understand Configuration Management for software. 4. Ability to determine logistics impacts to designs in Engineering Change Proposals (ECPs) and provide detailed analysis (provisioning, tech pubs, and training.) 5. Follow through on ECP incorporation and verification that provisioning, tech pubs, and training reflect the new configuration. 6. Ability to work across branches, divisions, and departments in the planning and execution of acquisition and sustainment logistics functions. 7. Work with the Life Cycle Logistics Competency Lead (LLC) in institutionalizing the logistics discipline and the professional growth of members of the logistics community. 8. Desired skills include: Knowledge of software intensive systems integration acquisition IAW the latest DoD Policy, knowledge of test and training events support, knowledge of IT procurement, DoD IUID Registry knowledge, and an understanding of Agile software development. 9. Ensure compliance with current NAVSEA and Naval Surface Warfare Center (NSWC) policies, initiatives and regulations. 10. The incumbent must have demonstrated the ability to meet group objectives and second their cooperation, confidence and interest. 11. Ability to maintain accurate records on status of all command logistics documentation for a variety of complex systems.</td>
</tr>
<tr>
<td>22-6139</td>
<td>Engineer NCO</td>
<td>22-6139, Length 420 Days: Assists the Engineer and Deputy Engineers in daily activities to include oversight of projects. The Engineer NCO will ensure safety regulations, as well as all Standard Operating Procedures are followed. Reviews, provides comments and approves contractor's safety plans and schedules. The Project Manager when the plan is acceptable and work can start on site. The position is responsible for performing and coordinating conventional and unconventional inspections at different construction sites throughout the Kingdom of Saudi Arabia. Manages and monitors equipment, staffing, workmanship, safety practices, and analyzes a variety of unusual conditions, problems, or questions.</td>
</tr>
<tr>
<td>22-6140</td>
<td>Deputy Engineer</td>
<td>22-6140, Length 420 Days: Works under the general direction of the G4 Division Chief and directly under the Senior EC section lead engineer, through whom broad assignments are made and delegated authority received. Assignments are made in the form of contract documents including plans and specifications covering work to be accomplished by the contractor. Incumbent is expected to ensure that contract scope, contract drawings, shop drawings, specifications, codes, quality management and safety are followed throughout the life of the contract. Follows the day to day work to ensure the contractor is meeting his work schedule as approved. Incumbent is required to assume full responsibility for ensuring that all non-conforming work is properly identified through test reports or observations and that the contractor's Quality Assurance (QA) team is notified for corrective action. As a subject matter expert, works out problems largely on own initiative. Incumbent acts independently to perform quality assurance and safety functions, and keeps supervisor appraised on any controversial issues and/or policies of an unusual nature.</td>
</tr>
<tr>
<td>22-6151</td>
<td>Nondestructive Tester Technician</td>
<td>22-6151, Length: 180 Days: The 309th Aerospace Maintenance and Regeneration Group is located at Davis Monthan ABF, AZ. It provides a unique opportunity for exposure to a wide variety of Defense aviation assets unlike any other in the world. Duties would include performing nondestructive testing techniques on those assets and their respective aerospace equipment. Required tasks will include Eddy Current, Magnetic Particle, Liquid Penetrant, Ultrasonic, K-Ray, and JOAP/MCD analysis. Qualifications: Must be 2A772 qualified.</td>
</tr>
<tr>
<td>22-6210</td>
<td>Physical Security Specialist</td>
<td>22-6210, Length 1 Year: Naval Surface Warfare Center, Panama City Division, Physical Security Officer. Conducts initial and annual physical security surveys for compliance with Open Storage Areas/Secure Rooms/Restricted Areas (RA), per DoD 1200.1, Volume 3, DoD Information Security Program. Coordinates with RA Custodians and Host Command Security to ensure the Facilities Department processes work orders for repair of Intrusion Detection Systems (IDS) and Automated Entry Control Systems (AECS). Assists in reviews of drawings and or plans for building remodels and new construction, ensuring physical security measures are in place. Conducts Physical Security training with RA and Security Container Custodians. Inspects security containers to ensure they are empty prior to surplus, ensures custodians are assigned to active security containers, approves container moves and combination change request, and tracks the locations of the containers. Manages the Command Key Control Program to ensure controlled keys are issued and accounted for. Reviews DD Form 2001, Financial Liability Investigation of Property Loss, to determine if sensitive information was involved, identify loss trends, and makes recommendations to reduce future losses. Performs other security duties as assigned. Works hours are generally Monday through Friday, and situational telework authorized dependent on mission requirements. Qualifications: The position is open to enlisted members from Air Force AFSC 3P0X1 or Army ASI H3 Physical Security Operations, with Physical Security/Resources Protection experience. Secret Security Clearance eligibility required.</td>
</tr>
<tr>
<td>22-6218</td>
<td>Information Systems Technician (255A)</td>
<td>22-6218, Length - 2 Years with option to extend. Plans, directs, implements network systems health checks of multiple networks and programs within DISA. Serves as the lead consultant for all things systems within networks and programs assigned to work on. Provides technical guidance to multiple programs technical staff. Provides written reports with recommendations for systems health checks. Provides and executes technical and operational changes within networks. Reviews all design documentation within networks and programs assigned for health checks. Coordinates and operational across centers and programs and in network modifications and changes. Qualifications: Final TS/SCI clearance required. Expert knowledge in Microsoft product line, with emphasis in Active Directory Domain Services (AD DS) design/development, Server 2016/2019 deployment. Must be able to work alone and within a team, in high stress environments. Must think outside of the norm and have excellent written and verbal communication skills.</td>
</tr>
<tr>
<td>22-6219</td>
<td>Information Protection Technician (255A)</td>
<td>22-6219, Length - 2 Years with option to extend. Plans, directs, and implements Defensive Cyber Operations (DCO) countermeasures as part of a Network Health team for multiple networks and programs within the DIA. Serve as the DDC advisor with a firm understanding of vulnerabilities, exploitation techniques, and adversary methodologies. Review all assigned network and program design documentation. Create written reports with DCO recommendations and execute technical and operational changes within networks and programs. Coordinate all changes across operation centers and brief senior-level technical program staff. Qualifications: Must be DoD 8570 IAT II compliant with IAM III recommended. Must have full cyber experience with basic operation, custom queries, analytic design, and implementation (SPLUNK preferred).</td>
</tr>
<tr>
<td>22-6223</td>
<td>Computer Scientist</td>
<td>22-6223, Length 1 Year. Performs professional computer science work by application of advanced theories, concepts, principles, and processes to the acquisition, development, or sustainment of weapon systems, subsystems, and/or support systems. Applies expert knowledge and mastery to ensure assigned projects remain consistent with program objectives, costs, schedules, performance criteria, and existing policies.</td>
</tr>
<tr>
<td>22-6224</td>
<td>ELECTRONICS ENGINEER</td>
<td>22-6224, Length 1 Year. Serve as a professional electronics engineer with project management, execution, and operational responsibility in assigned areas). Considered the technical expert for the organization in electronics engineering assignments concerning (insert functional area - i.e., Electronic Warfare Systems); employee provides technical leadership and management to ensure project/product success. Work encompasses several phases of the development process in which the employee guides and evaluates the design and development activities of others.</td>
</tr>
<tr>
<td>22-6234</td>
<td>JAG Lawyer</td>
<td>22-6234, Length 1 Year: MOSQ-27A. Serves as judge Advocate to handle a variety of civil and administrative law matters, which include jurisdiction issues, Financial Liability, Investigations of Property Loss (FPL) AR 15-6 Investigation review, EEO/labor/employment/workers compensation claims. Lawyer will work in the Corpus Christi Army Depot Command Group on a wide range of high priority legal projects with Command interest. Anticipate priority of effort will be directed toward work in the areas of administrative law, freedom of information inquiries, ethics, security/force protection, legal assistance and installation issues. Officer will serve with other attorneys but must be independent and operate without direct supervision. Attorney must be a member in good standing of a state bar. Minimum of 3 years recent legal experience is desirable. Graduate of JAG advance course a plus.</td>
</tr>
</tbody>
</table>

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Email: dfas.indianapolis.in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
22-6245
**Chief of Staff Fusion Directorate**

Chief of Staff Fusion Directorate, 22-6245, Length 1 Year: Serves as the Chief of Staff/Operations Officer for the Senior Commander’s Sexual Harassment/Sexual Assault (SH/SA) Fusion Directorate. The incumbent is not involved in victim advocacy or case management, however due to the potential for incidental disclosure from victims coming to the Directorate, must be trained on victim confidentiality and ethics that convey non-mandatory reporting protections to victims. The incumbent serves as the Fusion Directorate Program Support Branch Manager under the guidance of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed. The incumbent is involved in the operation of the Fusion Director/lead SARC and Deputy Director/Supervisory SARC, coordinating and synchronizing the day-to-day operations of the Directorate, assisting the Fusion Director/lead SARC and Deputy Director/Supervisory SARC in their program support duties as needed.

**Qualifications:**
- 51-series MOS preferred. Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Program Manager on costs, schedules, performance and the planning of operational contracting in support of Foreign Military Sales (FMS) systems for the Ministry of National Guard (MNG). Responsible for contract development for a $24B and a $42B program. Responsible for synchronizing contract development, execution and closure. Advised the Program Manager on matters relating to contracting. Monitors the expenditure of funds and recommends fiscal priorities in support of MNG efforts. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense.
- Secret level security clearance
- Must hold current 2A3X3 MOS
- 7-level (2A373) preferred, but will consider seasoned 5-levels (2A353).

**If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.**
Email: dtas.indianapolis.reh_30602602611@mil.mil
Website: https://www.dtas.mil/pft

Click HERE to apply
23-6087
Embedded Behavioral Health Officer

23-6087, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. Plans, directs and administers programs and services relating to clinical psychology and social work; these programs promote all aspects of mental health and social well being in support of OPM-SANG’s Security Assistance mission. Educates, consults and develops policies concerning the Ministry of National Guard (MNG) on the development of their Directorate of Psychological Health and Behavioral Health mission. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. ***To be considered please add the following:/n
A/RB/ORB IMR Military Bio Last 3 OERs/NCOERs SSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3349 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

23-6094
Petroleum Lab Technician

23-6094, Length 1 Year: Serves as the assistant to the Petroleum Laboratory Technician in the Quality Division, responsible for the execution of documented Defense Logistics Agency Energy Europe & Africa Petroleum Laboratory operating procedures. Responsible for the execution of documented Department of the Army (DA) technical guidance and training to enlisted personnel. Where documented DLA or DA policy does not exist, prepares a wide range of tests on petroleum products, including tests incorporated in the comprehensive A’ level test series fro aviation fuel and ground fuel samples. Provides accurate petroleum test report, identifies sources of contamination and degree of product deterioration and makes initial identification of unknown petroleum products. Enhances the safety & quality of the laboratory operating environment using the U.S. Government purchase contract. Develops the skills of living NCOs and civilians by means of structured progressive training opportunities. Take the lead in contacting Military Service customers. Participates in biannual testing of inter-laboratory correlations samples. Qualifications: Mandatory: Completed 50L MDS Training Desired: ASTM Aviation Fuels Specs & Test Methods training, J20 Petroleum In-Plant Quality Assurance training Experience Strongly Recommended: Minimum three years experience in bulk petroleum handling, storage, distribution and quality evaluation with emphasis in chemistry/laboratory operations.

23-6108
Correspondence Branch NCIC

23-6108, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for all intergovernmental official correspondence between the United States Government (USG) and the Ministry of National Guard (MNG). This position is responsible for the OPM-SANG Correspondence Branch which formats, translates, routes, quality controls and distributes over 1,000 incoming and outgoing letters annually. Responsible for the management of Digital Collaboration Tools, workflow and recommendations to the Program Manager on all matters relating to official correspondence. This position will supervise two Department of Army Civilians (DACs) and three Local National (LN) translators. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA.

23-6109
Defept for Transformation, Force Manager

23-6109, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for the planning, synchronization and assessment of the effects of security assistance and security cooperation Lines of Effort (LOE) with a critical regional partner. Responsible for developing and updating the OPM-SANG Campaign Plan and monitoring Measures of Performance (MOP) and Measures of Effectiveness (MOE). This position supervises the integration of the acquisition of material and services with security cooperation missions, plans, programs and projects. This position provides leadership for three subordinate branches which includes the Transformation Branch, Fusion Branch and Correspondence Branch which entails two Commissioned Officers, one Noncommissioned Officer (NCO) and nine Department of Army Civilians (DACs) Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA.

23-6110
Effects Division Chief, SAMS Planner

23-6110, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to the maintenance, servicing, upgrading, refurbishment and force generation for their Light Armored Vehicle (LAV) units. This position habitually partners with MNG’s Directorate of Logistics and Maintenance and their General Maintenance Support Unit (GMSU). This position supports the readiness of five Light Armored Vehicle (LAV) brigades and standards and practices at several -20, -30 and -40 level maintenance facilities. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. ***To be considered please provide the following:/n
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23-6115
Light Armored Vehicle Maintenance Advisor

23-6115, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to the maintenance, servicing, upgrading, refurbishment and force generation for their light armored vehicle (LAV) units. This position habitually partners with MNG’s Directorate of Logistics and Maintenance and their Weapons Maintenance Unit (WMU). This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several -20, -30 and -40 level maintenance facilities. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. ***To be considered please provide the following:/n
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23-6151
Armament Maintenance Advisor

23-6151, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to the maintenance, servicing and upgrading of all small arms, medium caliber weapons and mortars. This position habitually partners with MNG’s Directorate of Logistics and Maintenance and their Weapons Maintenance Unit (WMU). This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several -20, -30 and -40 level maintenance facilities. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. ***To be considered please provide the following:/n
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23-6152
Wheeled Vehicle Maintenance Advisor

23-6152, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to the maintenance, servicing, upgrading, refurbishment and force generation for their wheeled vehicle and support units. This position habitually partners with MNG’s Directorate of Logistics and Maintenance and their General Maintenance Support Unit (GMSU). This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several -20, -30 and -40 level maintenance facilities. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. ***To be considered please provide the following:/n
A/RB/ORB IMR Military Bio Last 3 OERs/NCOERs SSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3349 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

23-6153
Vehicle Maintenance Advisor

23-6153, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to maintenance procedures, repair parts ordering and automated logistics systems in support of wheeled vehicle maintenance. This position habitually partners with MNG’s Directorate of Logistics and Maintenance. This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several -20, -30 and -40 level maintenance facilities. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. Required Documents: A/RB/ORB IMR Military Bio Last 3 OERs/NCOERs SSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3349 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

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Email: dfas.indianapolis-in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
Job Descriptions

23-6154
Supply Management Advisor
Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters relating to supply chain management, supply area organization, commodity ordering and force generation in support of MNG’s Operations. This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several logistics facilities and warehouses. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. To be considered please provide the following: AR/ORB IMR Military Bio Last 3 OERs/ORBIMSSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3459 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

23-6155
Automated Logistics Advisor
Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for advising the Ministry of National Guard (MNG) on matters related to stock control, commodity ordering, utilization of enterprise software and automated logistics systems in support of multiple Light Armored Vehicle (LAV) brigades. This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several logistics facilities, maintenance units and warehouses. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. To be considered please provide the following: AR/ORB IMR Military Bio Last 3 OERs/ORBIMSSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3459 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

23-6158
USAF Security Forces CCG OR SNCO

23-6159
Judge Advocate
Serves as an attorney advisor and reviewing investigations (i.e., FLIPLs and AR 15-6 investigations), contract and fiscal law actions, ethics and standards of conduct inquiries, legal reviews of administrative actions and policies, FOA and Privacy Act matters, and government information law opinions. Provides direct supervision and training for one paralegal. Assists Chief Counsel with advising and reviewing disciplinary actions and EEO matters, as well as employment law litigation before the Merit Systems Protection Board and EEOC. Qualifications: Branch qualified D-3 F-4

23-6160
Paralegal Specialist
Under general supervision and review of the Counsel to whom assigned, provides legal assistance, interprets guidance, and develops recommendations on legal matters involved in the Depot programs and missions. Performs general research and legal work on a variety of complex and difficult legal problems, identifying and advising clients as to the best course of action. Qualifications: Proficiency in Microsoft Office programs (e.g., Word, Excel, PowerPoint), and SharePoint. Advanced proficiency in researching in LexisNexis. Familiarity with JAG Corps file management systems, such as ALCS. General legal knowledge with legal terminology.

23-6161
Military Security Force
Serves in support of the Corpus Christi Army Depot (CCAD) Security Division. Required to qualify as a member of the Naval Air Station Corpus Christi (NASCC) auxiliary security force (ASF). Performs guard duties, vehicle inspections, and other related tasks as directed by the Security Manager or competent authority. As directed, may serve as a watchstander in the CCAD Command Operations Center (COC) and command visitors’ center; monitor surveillance equipment; conduct physical security checks; escort VIP and foreign visitors, and compile associated reports and documentation. Qualifications: Must not have any disqualifying factors under the Lautenberg Amendment (Pub.L. 104–208, 18 U.S.C. § 922(g)), Uniform Code of Military Justice (UCMJ) violations in the past 3 years, or any pending or disqualifying civilian crimes or convictions. Must be able to maintain qualification and standard. MA4–A, and Stitchgun

23-6179
Senior Technical Advisor Team Member
Serves as an advisor to DLA Energy leadership teams and their Logistics Base (LOGBASE) advisors. This position supports the readiness of five Light Armored Vehicle (LAV) brigades, a variety of light infantry brigade equivalents and standards and practices at several logistics facilities, maintenance units and warehouses. Members of OPM-SANG are provided a vehicle, fuel card, cell phone and residential resort living quarters. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. To be considered please provide the following: AR/ORB IMR Military Bio Last 3 OERs/ORBIMSSC DA Form 1059 DA Form 705 DA Form 5500/5501 (if required) DD Form 3459 (if applicable) DA Form 5016 or NGB23 DA Form 1506 Security Clearance Verification Memo

23-6187
IT Accessibility/508 Compliance NCO
The knowledge management IT/business analyst will support the 508 program as the liaison between the core 508 team, business units, user communities, and IT/digital groups. Through collaboration with all program stakeholders, the IT/business analyst will ensure that the needs of the organization are met, that users are provided with the appropriate level of technology support, that existing IT capabilities are deployed effectively, and that new IT capabilities are evaluated and implemented in line with business and user needs. Develops, implements, and evaluates the technology infrastructure strategy in collaboration with the core team as informed by the goals and objectives of the 508 program. Supports knowledge-related technology needs of the 508 program, leadership teams, business-unit groups, individual networks, and other stakeholders as needed. Role models best practices and knowledge sharing behaviors in the use of enabling technologies. Monitors the effectiveness of 508 internal processes, approaches, and technology to assess impact and suggest improvements. Works with other team business-units and business-unit leadership to establish a common understanding and focus for 508. Qualifications: Assisitve Technology, Automations, Reasonable accommodations

23-6188
Shipping Specialist
Knowledge and access to CMOS with unsupervised ability to input information and process aircraft parts for shipment.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dtas.indianapolit.zh.mbx.pf@mail.mil
Website: https://www.dtas.mil/pft
If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis.mbx.mil
Website: https://www.dfas.mil/pft
23-6247
Cloud DevOps Engineer **WILL TRAIN / TELEWORK AUTHORIZED**

23-6247, Length 1 Year:
The Cloud DevOps Engineer will play a critical role in managing the continuous integration, delivery, and deployment of applications and infrastructure on Amazon Web Services (AWS).

Responsibilities will include managing the DevOps pipeline tools, such as Jira, Confluence, GitLab, and Artifactory, to ensure smooth and efficient delivery of code to the cloud. Incumbents will work closely with development and infrastructure teams to create an environment that supports agile methodologies. To excel in this role, incumbents must have a deep understanding of the AWS environment and be able to automate processes to reduce deployment time and improve efficiency. Incumbents should be adept at troubleshooting and problem-solving and possess excellent communication skills to collaborate with cross-functional teams.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu.

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23-6248
Cloud Solutions Architect**WILL TRAIN / TELEWORK**

23-6248, Length 1 Year:
The Cloud Solutions Architect is responsible for designing and deploying Amazon Web Services (AWS) based applications and infrastructure to create an environment as code using cloud formation templates and other similar technologies. Incumbents must have a deep understanding of AWS services, be able to work with the Engineering, Infrastructure, and other stakeholders to understand the business needs, and design solutions that meet those needs. Responsibilities will include ensuring high availability and performance of the infrastructure, troubleshooting issues, and proactively identifying opportunities to optimize the environment for efficiency and cost-effectiveness. To excel in this role, incumbents must have a deep understanding of AWS services and be able to effectively manage and monitor them to ensure optimal performance and availability. Incumbents should have strong problem-solving skills and be able to work independently as well as in a team environment. Excellent communication skills are essential for collaborating with cross-functional teams.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu.

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23-6249
Cloud Operations Engineer**WILL TRAIN / TELEWORK**

23-6249, Length 1 Year:
The Cloud Operations Engineer will play a critical role in managing the day-to-day operations of the Amazon Web Services (AWS) environment. Incumbents will work closely with the Infrastructure team to create an environment as code using cloud formation templates and other similar technologies. Responsibilities will include ensuring high availability and performance of the infrastructure, troubleshooting issues, and proactively identifying opportunities to optimize the environment for efficiency and cost-effectiveness. Incumbents will also collaborate closely with development teams to support their needs and help them leverage AWS services effectively. To excel in this role, incumbents must have a deep understanding of AWS services and be able to effectively manage and monitor them to ensure optimal performance and availability. Incumbents should have strong problem-solving skills and be able to work independently as well as in a team environment. Excellent communication skills are essential for collaborating with cross-functional teams.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu. Cloud or CCNA Cyber Ops preferred but not mandatory for consideration.

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23-6251
Senior Duty NCO**WILL TRAIN / TELEWORK AUTHORIZED**

23-6251, Length 1 Year:
The Senior Duty Officer (SDO) will be responsible for coordinating operations and marshalling technical resources during major incidents and outages. Incumbent’s primary duty is to ensure that all incidents are resolved quickly and efficiently, with minimal impact on the network or business operations. The incumbent will maintain situational awareness of current incidents and communicate with key stakeholders, providing regular updates on the status of incidents. The incumbent will also analyze incident data and trends to identify areas for improvement in the incident response process. In addition to regular duties, the incumbent will participate in on-call rotations to provide support outside of normal business hours.

This is a critical role in supporting the Agency’s mission and ensuring the smooth operation of its systems and services. Candidates with experience in incident response, strong communication skills, and a willingness to work in a fast-paced environment, are encouraged to apply.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu.

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23-6252
Linux Cloud Administrator **WILL TRAIN / TELEWORK AUTHORIZED**

23-6252, Length 1 Year:
The Linux Cloud Administrator will play a key role in managing and maintaining Linux servers and related infrastructure in the Amazon Web Services (AWS) cloud environment. Incumbents will be responsible for monitoring system performance, ensuring high availability of services and applications, and implementing and maintaining STIGs and best practices to safeguard data and systems. Incumbents will design and implement backup and disaster recovery plans, troubleshoot and resolve system and application issues, and collaborate with other teams to ensure seamless integration and communication with other systems and services.

Additionally, incumbents will automate repetitive tasks using scripting and configuration management tools to increase efficiency and scalability. To excel in this role, incumbents must have a solid understanding of Linux operating systems, cloud computing, and related technologies. Incumbents should have experience working with AWS services and be able to effectively manage and monitor them to ensure optimal performance and availability. Strong problem-solving skills and the ability to work independently and in a team environment are essential.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu.

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23-6254
Security Incident Manager **WILL TRAIN / TELEWORK**

23-6254, Length 1 Year:
The Security Incident Manager’s primary responsibility will be to ensure the security of our systems and data by managing and monitoring security incidents. The incumbent will work closely with other teams to coordinate incident response and conduct investigations to identify the root cause of incidents and prevent future occurrences. In addition, the incumbent will work closely with our SOC and SIEM engineering teams to implement security measures and ensure our security systems are functioning effectively. Attention to detail, problem-solving skills, and ability to work in a fast-paced environment will be critical in this role. Candidates with experience in incident response, a strong understanding of security best practices, and a commitment to continuous improvement, are encouraged to apply.

This is an opportunity to play a critical role in protecting our organization and ensuring the security of our systems and data.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu.

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23-6255
System Support Analyst **WILL TRAIN / TELEWORK AUTHORIZED**

23-6255, Length 1 Year:
The System Support Analyst in the Network Operations Center (NOC) will play a critical role in ensuring the smooth operation of our systems and services. The incumbent will monitor system alerts and dashboards, triage incoming support tickets, and use your knowledge of our systems to route issues and problems to the correct team. The incumbent will also monitor ticket trends to identify late-breaking incidents and problems, and assist the Senior Duty Officer with reporting and information gathering. In addition, the incumbent will continuously improve the system support process to increase user satisfaction and internal efficiency. Candidates with experience in system support, a strong attention to detail, and a willingness to work in a fast-paced environment, are encouraged to apply. This is an opportunity to make a significant impact on our organization and help us deliver high-quality services to our users.

Qualifications:
- Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ (CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CND, SSDP, CASP+ CE, CCNP Security, ISA, CISSP (or Associate), GCEC, GCIC, CCP) has context menu. Cloud or CCNA Cyber Ops preferred but not mandatory for consideration.

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23-6259
Special Security Representative (SSR)

23-6259, Length 1 Year:
SSRs are responsible for the day-to-day management and implementation of the Sensitive Compartimented Information (SCI) security program for all NSWC/IHD SCI facilities. Maintain applicable SCI directives, regulations, manuals, and guidelines to adequately discharge SSR duties and responsibilities. If properly property for, control, transport, transmit, package, and safeguard SCI. Destruction of SCI by authorized means is disseminated SCI only to persons authorized access and established need to know. If serve as the official channel for certifying and认可 visitor clearances and access. If provides support (registration, clearance processing, DISS and any future system, records maintenance, de briefs, etc.) for SCI Indelicated personnel. If provides support and maintenance of SCI personnel, information, physical, industrial, information technology and technical security (e.g. TEMPEST and TSCM) and procedures to include but not limited to: If performs all aspects of the SCI Personnel Security Program to include, but not limited to, nomination interviews, validation of SCI access requirements, submission of investigative requests, conduct SCI security briefings; obtain signed non-disclosure agreements; Provide guidance and assistance for processing SCI program and eligibility request. Screen SCI contracts. Maintain records. Create and maintain databases. Knowledge of policy writing, Intelligence Oversight and Operations Security highly desired, but not required.

Click HERE to apply
23-6261 INFOSEC System Administrator

23-6261, Length 1 Year: Information Technology duties on various platforms that consist of daily operations, to include, but not limited to: - Responsible for SCI secure spaces Information Technology, escorting, data calls, fiber connectivity, maintenance of hardware, account management, VTC support, and new SCI builds. - Interpreting and implementing DOD/DON SCI regulations regarding any and all IT systems. - Will ensure SCI spaces are IT and Security compliant throughout the construction, usage and end of life. - Responsible for fiber and IT inventory that includes managing repairs and/or replacement of temporary or permanent IT equipment and media. - Serves as the liaison between various network owners/administrators (ONI, NMCI/NIPR/SIPR, RDT&E) and Code 10 as needed for all IT matters with the SCIFs. - Assisting with troubleshooting IT systems and peripherals as needed. - Apply Cybersecurity principles, policies, and procedures to ensure information systems are secure and reliable in accordance with DOD and DON Cyber Security policies. - Provide advice and consultation to management on information security issues, and tasks pertaining to the Certification and Accreditation for IT systems. - Consults with leadership and users to translate requests into IT requirements. - Qualifications: • Technical knowledge/experience with IT peripherals in a Microsoft Windows enterprise environment, such as printers/scanners • Technical knowledge/experience with IT networking equipment (i.e. routers, switches, ethernet cabling, etc.) • Technical knowledge/experience deploying and maintaining IT Data Center and user facing equipment • Must currently hold TS/SCI Level Clearance. • Must be able to kneel, bend, and maneuver under desks, climb ladder and pull wires.

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23-6263 Multi Media Illustrator

23-6263, Length 1 Year: The 25M Multimedia Illustrator PFT to aid in the production of graphic art and products to use in C2A Strategic Communications, publications, interactive computer-generated visual display products and visual productions. This 25M will support provide to the C2A Graphic Illustrator and SharePoint Team Lead as they build an interactive spider diagram type product that shows the interconnectivity of stakeholders and mission from C2A Artisan to Big Army. Qualifications: MOSQ 25M.

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23-6265 Network Infrastructure Engineer

23-6265, Length 1 Year: Serves as the Current Operations and Network Infrastructure Engineer Officer for the DISA Central Field Command - maintains situational awareness over all DISA enterprise capabilities and services within the USCENTCOM area of responsibility (AOR). Serves as the lead action officer for all critical Command and Control (C2) systems issues; integrates new DISN and enterprise systems and capabilities within the AOR; deploys as a DISA Liaison Officer (LNO) to Component HQs as required and deployed as part of the Comptroller’s advanced party during contingencies and exercises. Serves as the Chief Engineer for special projects within the USCENTCOM AOR. Qualifications: Must be F445 qualified. Degree in Computer Science, Telecommunications, or Electrical Engineering is desired. Completion of intermediate service school/professional military education is required. Strategic comms experience in network management is required; tactical comms background is required. Military ops and C4ISR systems planning, and O&M experience is essential. Experience in DISA and the Central Region is highly desired.

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23-6266 Deputy Director CECOM G1

23-6266, Length 1 Year: Provides expert advice and guidance on human resource programs for both military and civilians. Provides human capital and strategic projects and programs requiring extensive analysis and interpretation for many different programs, processes, and methods, such as advice on revisions to existing policies and programs to meet regulatory requirements. The incumbent is committed to designing, developing, and implementing those models and guides that will attract, develop, and retain qualified professionals. Provides a wide range of IT and non-IT support services. Incumbent will support the preparation of agendas, planning and follow-through on command hosted events. Incumbent will work closely with C2 and TD action officers to ensure actions and communications are tracked, succinct and coordinated in a timely manner.

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23-6270 Operations Analyst

23-6270, Length 365 days: The incumbent will be responsible for tracking actions, due dates, and the POCs responsible for them for the Chief of Staff office, Deputy Technical Director, and Business Director offices and provide further guidance/interpretations and answer any questions/concerns by all parties. He/She will support meetings and initiatives by tracking actions, taking minutes, developing briefs/presentations, maintaining website/Teams, and providing IT support. Provide daily preparation, awareness, and support for activities by developing and providing agendas, tracking and collating briefing materials, and tracking actions due. Incumbent will support the preparation of coordination, planning, and follow-through on command hosted visits. Incumbent will work closely with CO and TD action officers to ensure actions and communications are tracked, succinct and coordinated in a timely manner.

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23-6276 Project Engineer

23-6276, Length 2 Years: Serves as a Project Engineer, with responsibility of assuring that all repair projects are afforded proper priority, that needed information and resources are available, and that commitments are met. Plans and executes repairs and alterations to navigation locks and dams and flood control structures. Due to the age and uniqueness of these structures, problems are encountered which require changes to the existing principles and techniques; these changes necessitate using original and some-times novel engineering and construction applications. The incumbent submits designs sketches to the Chief, Maintenance Section or Project Managers for discussion and cursory review. Instructs the field crews in preparation and completion of O&M repair jobs. Makes field inspections to determine condition of equipment, such as: lock gates, valves, tainter gates, locks, maintenance areas, bridges, conduit systems, floodgates, and other related equipment. The incumbent notes conditions and obtains data for planning/scheduling future repairs using it to provide guidance and assistance to field supervisors about difficult, unusual, unprecedented or special problems. The incumbent has sole responsibility for preparation and maintenance of current file for each assigned project. File contains the following: data, cost estimates, job orders, job hazard analysis, daily logs, requisitions, contracts, planning requests, photographs, pertinent drawings/as-built drawings, completion report, final cost, and other relevant information. Based on technical knowledge, as well as input from various inspections, provides assistance in the preparation of maintenance packages for annual O&M budget submissions. Prepares technical plans and specifications for supply contracts. Qualifications: Army Engineer Officer - USACE experience a plus Electrical, Mechanical, or Civil Engineer preferred, degree required Skill identifiers W3, W4, W5, or W6 preferred.

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23-6280 Software Developer

23-6280, Length 1 Year: High motivated and articulate leader. Problem solver skills required. Develop software that would support the F-16 and Joint Simulation Environment. Object Oriented software development activities; design, code, and test software for environments that would be hosted on various platforms that consist of daily operations, to include, but not limited to: - Responsible for SCI secure spaces Information Technology, escorting, data calls, fiber connectivity, maintenance of hardware, account management, VTC support, and new SCI builds. - Interpreting and implementing DOD/DON SCI regulations regarding any and all IT systems. - Will ensure SCI spaces are IT and Security compliant throughout the construction, usage and end of life. - Responsible for fiber and IT inventory that includes managing repairs and/or replacement of temporary or permanent IT equipment and media. - Serves as the liaison between various network owners/administrators (ONI, NMCI/NIPR/SIPR, RDT&E) and Code 10 as needed for all IT matters with the SCIFs. - Assisting with troubleshooting IT systems and peripherals as needed. - Apply Cybersecurity principles, policies, and procedures to ensure information systems are secure and reliable in accordance with DOD and DON Cyber Security policies. - Provide advice and consultation to management on information security issues, and tasks pertaining to the Certification and Accreditation for IT systems. - Consults with leadership and users to translate requests into IT requirements. - Qualifications: • Technical knowledge/experience with IT peripherals in a Microsoft Windows enterprise environment, such as printers/scanners • Technical knowledge/experience with IT networking equipment (i.e. routers, switches, ethernet cabling, etc.) • Technical knowledge/experience deploying and maintaining IT Data Center and user facing equipment • Must currently hold TS/SCI Level Clearance. • Must be able to kneel, bend, and maneuver under desks, climb ladder and pull wires.

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23-6281 Professional Skill Level: • Mandatory: Level II certification is PM • Desired: Data Science/Analysis, Operations Research; MBA or Systems Management experience; JPMI Level II; Project Management Professional (PMP) certification • Security Clearance Required: Secret

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis.in.mbx.pf@mail.mil
Website: https://www.dfas.mil/pf
23-6282
DAR/DARQ Financial Analyst
23-6282, Length 1 Year: 1) Perform required review of financial records with dormant balances and collaborate with responsible program analyst, accounting, budget, and 107 personnel verbally and/or in writing as needed to release residual balances. 2) Execute required transactions within the financial system clear residual dormant balances. 3) Conduct written and/or verbal communications with applicable points of contact (POC) to determine current status of unexpended funding on purchase orders (PO) and validate priority and non-priority Dormant Account Review Quarterly (DARQ) records within the DARQ workshop tool during the review period as a testing process on status of funding provided by POC. 4) Conduct written and/or verbal communications with applicable points of contact (POC) to determine current status of unexpended funding on POS and UFCOs and SOs for all non-priority DARQ records that were not validated within DARQ during the review period, record status in tracking file for validating sample in subsequent DARQ review cycle within DARQ. 5) Initiate DARQ required corrective actions for new DARQ Adjustments and follow-up on outstanding DARQ actions that have been completed. 6) Attend DARQ SME and Office hour calls, the DARQ DARQ workshop (WIG), and other DARQ related calls, meetings, and WG sessions. 7) Assemble and maintain DAR and DARQ metrics. Qualifications: Financial Management Series: Accounting background Extensive knowledge and understanding of Fiscal Law as it relates to the time, purpose, and amounts of funding, specifically when funds expire and cancel. Experience reviewing obligation and liquidation within a SAP accounting to determine when balances have been expended versus when there are unliquidated balances on the purchase orders and sales orders. Experience reviewing budgetary & proprietary ledger balances.

23-6283
Communications Security (COMSEC) Manager
23-6283, Length 1 Year: Serve as an Alternate Communications Security (COMSEC) Account Manager. Manage and maintain proper accountability, handling, storage, packaging, shipment, all incoming/outgoing transfers, signed receipts, hand receipts and administration of COMSEC equipment and materials. Maintain the Key Management Infrastructure (KMI) Management Client (MGC) computer system and the Advanced Key Processor (AKP), which includes generation, issuance, and destruction, of electronic key and electronic key control. Qualifications: The position is open to service members who have the minimum background and training necessary to meet the position needs. A DoD, Federal Government certification, formal education, or practical experience in COMSEC account operations. Must have, or be able to complete, KMI Operating Account Manager (KOMAM) Course of Instruction (COI), CINAR-4C-1340. Top Secret/SCI Security Clearance eligibility required.

23-6284
Cyber Systems Administrator
23-6284, Length 1 Year: • Cyber/system administrator background and knowledge of the procurement process. Duties would include: -Assist the Project ISSO and ISSM with answering Security Control questions. -Work on ATO documentation with the Project ISSO and the Project ISSM. -Work with the contractor FTEs, the Project ISSO and the Project ISSM to make sure that the system components meets the ATO requirements for the system. -Work with SPCC on the SSP Red connection plan for the system. -Attend and participate in meetings discussing the current and future ARCHER network plans. -Assist the G7T IT Department. -Be the RO (Responsible Officer) for the projects current and incoming licenses and equipment. -Keep track of project's Inventory. -Purchasing RTA for the system. These duties include: o Research the items that need to be procured, and verify that the equipment meets the project's needs. o Reach out to the vendors and work with the vendors to acquire quotes. o Submit quotes to G7T procurement folks for purchasing. o Work with the G7T procurement throughout the ITFO/SAP submission process. o Track any purchases that are made and work with the Project Analyst and the Task Lead to make sure that there is adequate funding o Track the arrival of purchases and pick up any purchases that the team receives from Shipping and Receiving in Building 3334. o Inventory each of the items the team receives. Qualifications: CompTIA Security + Certification (CEI Version), IT related Bachelor Degree (preferred)

23-6285
Cyber Operations
23-6285, Length 1 Year: This position will work with a team of cybersecurity specialist supporting cyber operations for Naval Undersea Warfare Center, Keyport. Cyber Operations involves the monitoring and reporting of compliance across all corporate network enclaves. The Cyber Operations team leverages indicators, Tactics, Techniques, and Procedures (TTPs), security alerts, threat intelligence, and tool configurations to collect, access, analyze, and report potential threats. Identified threats generate corrective or mitigation activities directed to the appropriate IT team, through ITSM processes, for action. Specific tasking includes: • Operation and configuration of compliance monitoring tools. • Monitoring tools - Endpoint Protection systems - SIEM tools. • Data at Rest - Execution of routine compliance checks following approved guidance - Data collection analysis and reporting - Vulnerability reports - IAVA/IAVB compliance - Directing Operational Orders (OPORDs), Task Orders (TASKORDs), corrective or mitigation tasking to applicable ITD or department IT teams - Tracking remediation to completion and cross walking current and past non-compliance to resolve recurring non-compliance - Ensuring corrective or mitigation actions are executed to completion - Deepening DoD/DoDAF policy and aligning compliance strategies - IDS/IPS heuristics and tuning - Executing approved changes to the corporate enclaves Network Address Declaration (NAD) - This position has been designated as a Cyber IT/Cybersecurity Workforce position in specialty area (411/531) and as a condition of employment incumbents of the position are required to comply with the DON Cyber IT/CWSP Program requirements of SECNAV M-5239.2, which include: 1) Earn and maintain appropriate credentials from the Cyber IT/CWSP Qualification Matrix (described in SECNAV M-5239.2) associated with the specialty area and level commensurate with the scope of major assigned duties for the position to which you are assigned; and, 2) Participate in a continuous learning program as described in SECNAVINST 1543.2. A minimum of 40 hours of Cyber IT/CWSP related continuous learning annually documented in a current individual development plan signed by both the employee and supervisor. *This position performs a primary cyber work role of 621 per the DoD Cyber Workforce Framework. Qualifications: Must possess at least a security clearance with a favorable TS investigation.

23-6287
Physical Therapist
23-6287, Length 420 days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. Plans, directs and administers programs and services relating to physical therapy; these programs promote all aspects of physical fitness and injury prevention in support of OPM-SANG’S Security Assistance mission. Educates, consults and develops policies on physical therapy, injury prevention and health and fitness. Secondary mission is to advise the Ministry of National Guard (MNG) on the development of their Directorate of Health Affairs, National Guard Medical and physical therapy program. Members of OPM-SANG’S Physical Therapy Program work in residential and residential camp and civilian facilities. Saudi Arabia is currently recognized as a combat zone and qualifies for combat zone tax exclusion, hostile fire pay, imminent danger pay and COLA. OPM-SANG is the original and premier security assistance organization across the Department of Defense. Qualifications: The position is open to service members who have the minimum background and training necessary to meet the position needs. A DoD, Federal Government certification, formal education, or practical experience in COMSEC account operations. Must have, or be able to complete, KMI Operating Account Manager (KOMAM) Course of Instruction (COI), AKP, which includes generation, issuance, and destruction, of electronic key and electronic key control. Qualifications: The position is open to service members who have the minimum background and training necessary to meet the position needs. A DoD, Federal Government certification, formal education, or practical experience in COMSEC account operations. Must have, or be able to complete, KMI Operating Account Manager (KOMAM) Course of Instruction (COI), CINAR-4C-1340. Top Secret/SCI Security Clearance eligibility required.

23-6288
Contracting Officer/NCO
23-6288, Length 2 Years: Contracting Officer/Specialist to support Civil Work mission across the USAACE Seattle District including supplemental projects to include the Infrastructure Supplemental projects and Disaster Relief Act Mission. Responsible for pre and post award contract actions below and above the simplified acquisition threshold. Duties would include: -Assist the Project ISSO and ISSM with answering Security Control questions. -Work on ATO documentation with the Project ISSO and the Project ISSM. -Work with the contractor FTEs, the Project ISSO and the Project ISSM to make sure that the system components meets the ATO requirements for the system. -Work with SPCC on the SSP Red connection plan for the system. -Attend and participate in meetings discussing the current and future ARCHER network plans. -Assist the G7T IT Department. -Be the RO (Responsible Officer) for the projects current and incoming licenses and equipment. -Keep track of project's Inventory. -Purchasing RTA for the system. These duties include: o Research the items that need to be procured, and verify that the equipment meets the project's needs. o Reach out to the vendors and work with the vendors to acquire quotes. o Submit quotes to G7T procurement folks for purchasing. o Work with the G7T procurement throughout the ITFO/SAP submission process. o Track any purchases that are made and work with the Project Analyst and the Task Lead to make sure that there is adequate funding o Track the arrival of purchases and pick up any purchases that the team receives from Shipping and Receiving in Building 3334. o Inventory each of the items the team receives. Qualifications: CompTIA Security + Certification (CEI Version), IT related Bachelor Degree (preferred).

23-6289
Project Manager
23-6289, Length 2 Years: Serves as a Project Manager for NWS with responsibility for managing and directing the efficient and effective accomplishment of investigations, planning, scope development, design, and construction of assigned projects in various program areas through a matrix management process. Projects managed are complicated by responsibility for projects in different locations or under the control of different managers; multiple-party interest; or compliance with numerous statutory, regulatory and procedural restrictions and jurisdictions. Identifies, coordinates, and integrates sponsor/customer requirements into a comprehensive management plan that is fully coordinated with all contributing agencies and organizations including various functional elements with in Seattle District. Controls and manages assigned project budgets and schedules ensuring that District commitments to the sponsor/customer are met and serves as the point of contact for sponsor/customers and other external agencies for assigned projects. Responsible for the overall management, coordination, schedule, and execution of assigned projects. As the project team leader, implements corporate decisions, guidance laws, regulations, and policy in the development of the project and intermediate products in support of the project. Negotiates and integrates all District functions (i.e., planning, design, cost engineering, construction, real estate, contracting, etc.), sponsor/customer needs and other agencies’ commitments in support of an assigned project into a comprehensive management plan. Qualifications: Army Engineer Officer - USAACE experience a plus Electrical, Mechanical, or Civil Engineer preferred, degree required Skill Identifiers W3, W4, W5, or W6 preferred.

If you are interested in a position, please click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis.in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi

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Job Descriptions

For Available Tours

23-6294
Chief, Military Integration & Management
23-6294, Length 1 Year: Establish the Military Integration Effort for the Defense Counterintelligence and Security Agency (DCSA) by combining and synchronizing approximately 40 military personnel (currently 10 Active Duty Air Force and 30 activated Reservists on ADGS / MPA) throughout the Agency. Manage multiple FY24 reservist effort contracts with a combined budget of over $5M that brings in an additional 100 plus senior military and civilian personnel. The Chief, Military Integration will leverage the professional skill sets of the DCSA's new Cyber, Military Intelligence, and Support missions using active and reserve military talent. Coordinate, prioritize, align, and oversee administration, operations and production support for all Service Members. Represent the DCSA to the Office of Undersecretary of Defense for Intelligence and Security (OUSD(I&S)), Reserve Component Enterprise Integration (RCIE), the Joint Reserve Intelligence Program (JRIP), and all Military Service Reserve Commands. Advise Agency leadership on all military matters. Manage and maintain current Inter Agency Agreements; and adjust where needed to support Army, Navy, Coast Guard, and Space Force. Manage full time civilian and military support staff (currently 4) and a Military support budget of $1M. Conduct preparation work that supports building directly-aligned reserve and active billets that are part of the DCSA structure. Foster and manage operational and support relationships with outside commands. Qualifications: Open to any military specialty (branch) of the Army Reserve, Air Force Reserve, and National Guard. TS/SCI required. Command time preferred.

23-6303
Admin NCO
23-6301, Length 1 Year: Applicants must have less than 14 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position: Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography. Secret Clearance Required.

23-6311
Video Information Specialist

23-6313
Cyber Security Analyst /Specialty Penetration Testing
23-6313, Length 1 Year: He/She will perform penetration testing against NWSC HIDS systems to provide insight to systems security posture. He/She should be familiar with penetration testing, vulnerability management, physical security, and cyber-security risks and countermeasures. Penetration testing is authorized by the command ISSM and organized to attempt to circumvent or defeat the security features of an Information System, network or web application to identify vulnerabilities that an attacker could exploit, allowing unauthorized access to the system, network or application. Penetration testing allows for vulnerability identification and verification, and an assessment of a system's security posture from an internal perspective. It potentially allows for discovery of vulnerabilities not found in other assessment methods. He/She will deconflict both internal/external parties to ensure PENTEST activities will not interfere with operations of the Department of the Navy. He/She will interact with Information Technology and Cyber security personnel at NWSC HIDS to improve the security posture of the organization. He/She will be responsible for documenting authorized PENTEST activities and providing risk reports to their respective Commanding Officers. Qualifications: This position has been designated as a Cyber Workforce position in the DoD Cyber Workforce Framework (DCWF) role of 511 - Cyber-Defense Analyst proficiency level Intermediate and, as a condition of employment, the incumbent of the position is required to maintain qualifications in accordance with DON Cyber Workforce Program requirements of SGENCM M-5239.2. Must obtain and maintain a secret clearance. CSWF qualifications in link:https://www.cisl.osd.mil/usn/cisw/matrix.html?moc=cisw_cda_511

23-6314
Budget Analyst
23-6314, Length 365 days: The Budget Analyst will perform analytical, technical and administrative support related to MPE budgetary processes. The Budget Analyst will manage and update the cost model using data provided by stakeholders and the MPE team. Incumbent will prepare reports and analyze data as needed in support of monitoring and tracking cost burn down rates. The Budget Analyst will work with the Finance team to track and prepare monthly billing for new MPE customers. They will review processes and propose alternatives and adjustments. They will work with MPE and customers throughout the year to determine whether changes to funding levels are needed. The Budget Analyst will be expected to have experience in budget and financial analysis, requirements gathering, excel and pivot tables, documentation, and stakeholder engagement. Qualifications: Optional but desired - a nationally or federally/DoD recognized certification in Business Analysis (e.g. Professional in Business Analysis (PMBI) or a cert from the International Institute of Business Analysis (IIBA) such as the Certified Business Analysis Professional (CBAP), Agile Analysis Certification (IIBA-ACAC), or Project Ownership Analysis Certification (IIBA-POAC); DAU courses in Business Analysis.)

23-6315
Business Analyst
23-6315, Length 1 Year: The Business Analyst will ensure that programs and projects are successfully delivered. The Business Analyst will be responsible for gathering and analyzing business requirements, working closely with stakeholders to identify and prioritize needs, and MPE staff. By providing detailed requirements and analysis, they will help to ensure that projects stay on track and that risks are identified and mitigated. The Business Analyst will help stakeholders identify insights and ensure insights of stakeholders and users alike. The business analyst will be expected to have experience in business analyst requirements gathering, Jira tracking and updating, documentation, and stakeholder engagement. Qualifications: Optional but desired - a nationally or federally/DoD recognized certification in Business Analysis (e.g. Institute of Certified Business Analyst (ICBA), IICBA Certified Budget Analyst (ICBA), Project Management Professional (PMP), or courses under the Cost Estimating Practitioner or Cost Estimating Advanced tracks.

23-6316
Cloud Machine Learning Engineer
23-6316, Length 1 Year: A Cloud Machine Learning Engineer designs and deploys machine learning models on AWS. Incumbent's role involves supporting customer needs, utilizing machine learning algorithms and frameworks, selecting appropriate AWS services, and ensuring the scalability, reliability, and security of machine learning solutions. Staying updated with the latest advancements in machine learning is important in this role. Qualifications: *Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ [CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CNSS, SSCP, CE, CPNI Security, CISSP or (Associate), GCED, GCIS, GCSP] has context menu.

23-6317
Cloud Security Engineer
23-6317, Length 1 Year: A Cloud Security Engineer is responsible for implementing and maintaining security measures to protect an organization’s data, applications, and infrastructure in the cloud. The incumbent must possess a strong understanding of security principles and work with various AWS security services to ensure the security of the AWS environment. Duties include designing and implementing security measures, conducting security assessments, developing security policies, and monitoring and responding to security incidents. Qualifications: *Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAT level II+ [CCNA-Security, CySA+, GICSP, GSEC, Security+ CE, CNSS, SSCP, CE, CPNI Security, CISSP or (Associate), GCED, GCIS, GCSP] has context menu.

23-6319
Cyber Security Watch Officer
23-6319, Length 1 Year: A Cyber Security Watch Officer protects the National Background Information Services (NBIS) environment from cybersecurity threats. Acting on behalf of the System Owner, the Defense Counterintelligence and Security Agency (DCSA) Cloud Enterprise (DCS), and the DCSA Cloud Enterprise Security Operations Center (SOC) lead, you assist with incident response, track SOC investigations, escalate issues for investigation, review and approve detection and alerting changes, and develop and improve SIOPs, TTaps, guidelines, and policies. Incumbents also oversee SOC operations, ensuring effective cybersecurity monitoring and response. Qualifications: *Civilian experience will be considered for position eligibility. DoD 8570/8140 Certifications required: At least IAM level II+ [CAP, CASP+ CE, CISSP, CISSP or (Associate), GSLC, CGIIC, HCISPP]

23-6320
Project Manager
23-6320, Length 1 Year: Project Manager will help the project teams manage projects and track deliverables. They will support planning meetings, administrative and project activities. The Project Manager will manage and report on risks and update stakeholders and the MPE team on status. They will prepare reports and analyze data. The Project Manager will track and update schedules for new MPE customers. They will review processes and propose alternatives and project strategies. They will work with MPE and customers to create and provide metrics and slide presentations. They will oversee project coordinators responsible for scope, cost and control of multiple projects. The Project Manager will be expected to create spreadsheets and understand schedule and tracking processes. Qualifications: (Required) - a nationally or federally/DoD recognized certification in project management (e.g. Project Management Institute (PMI) Project Management Professional (PMP), PMI Agile Certified Practitioner (ACP), graduate certificate in project management, DAU courses in Project Management)

23-6323
Nellis MILCON Install Support
23-6323, Length 61 days: Positions will support the installation of telecommunication hardware and infrastructure at assigned locations (Nellis AFB).

23-6325
IT Security Operations
23-6325, Length 1 Year: The individual will perform roles/responsibilities as defined IAW AFI 17-101 and AFI 17-130. Mastery of and skill in applying IT operations related to security of systems, e.g., access control, security audit and accountability, security controls for configuration management, incident response, media protection, personnel security, information security, system and communications protection, and system and security integrity. Individual will also perform roles as ISS Manager, Security Manager, and Top Secret Control Officer. Qualifications: TS/SCI Required. Security+ certification Risk Management Framework experience. Information Systems Security Officer or Manager (ISSO/ISSM) experience would be helpful.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapollos.in.mbx.ffe@mil.mil
Website: https://www.dfas.mil/ptf
23-6326 Military Police Officer

23-6326, Length 1 year: Military Police - Tobyhanna Army Depot, in Northeastern Pennsylvania, seeks military police. Duties include: Will be assigned law enforcement/Security duties to uphold Federal Laws and Regulations, maintain good order and discipline, and support the installation commander’s law enforcement and security requirements. Typical duties include foot and motorized patrol and control of pedestrian and vehicular traffic and conducting random patrols in accordance with anti-terrorism measures (ATM) in accordance with DOD Operations Support (ODA) and TASMar from the installation commander’s law enforcement and security requirements.

23-6329 Environmental Science/ Bioenvironmental Engineer Officer/Engineering Tech

23-6329, Length 2 Years: Environmental support specialist for the 505 Project Office. Consultant for environmental compliance, implementation, inspection, auditing, monitoring, and reporting responsibilities, including regulatory compliance to Federal, State, and local requirements. Support project safety program specific to environmental compliance and Hazard and Toxic Waste concerns. Participates in the review of plans and specifications for environmental aspects of contracts and provides recommendations to minimize environmental implementation processes, policy and guidance. Develops corrective action plans for non-compliance issues.

23-6330 Engineering Technician - Survey

23-6330, Length 2 Years: Performs or reviews all required calculations, reductions, analyses, and plotting of hydrographic survey data to complete a variety of cartographic products using CADD, Hypack, or other 3D data processing software suites. Typical tasks are listed here: dredging volume calculations, disposal area volume capacity calculations; seabed contour maps; before and after dredge completion surveys; statistical shrut rate tables analysis and plotting; and track charts to identify potential environmental impacts. The incumbent will also be responsible for data collection and entry in a Geographic Information System (GIS). Plans and coordinates the activities of the survey field crews engaged in providing survey and other Geospatial data, in support of design, construction, and operation and maintenance functions in support of navigation locks and dams, disposal facilities, and facility construction. Responsible for planning, coordinating, supervising, and reviewing activities of the field survey crews and survey equipment in accomplishing survey work which includes reconnaissance, preliminary, construction, control and topographic surveys for civil engineering works in the field to accomplish tasks when needed. All surveys are completed in an electronic environment using total stations, digital levels, and geographic positioning system (DGPS) and Real Time Kinematic (RTK) equipment. Conducts mission planning, ground control establishment, pre-flight preparation and safety, IAS operation as Remote Pilot in Command or Visual Observer, system survey operations, flight surveys, and mission debriefing. Utilize appropriate photogrammetric mapping software to post process mission data, video, Light Detection and Ranging (LiDAR) point clouds, and imagery collected during IAS missions to develop surveying, mapping, and engineering products meeting customers requested specifications. Qualifications: Army Engineer Noncommissioned Officer, Warrant Officer, or Commissioned Officer. Preferred MOS include 12C, 12G, 12H, 12N, 12T, 12U, 12W, 12X, 12D, 8520, & 8525. Other MOS/EMF may be considered. Previous USACE experience highly advantageous.

23-6335 Big 5:30 ISP Install Support

23-6335, Length 55 days: Big 30 ISP install support. Positions will support the installation of telecommunication hardware and infrastructure at assigned locations.

23-6337 Intelligence Analyst

23-6337, Length 1 year: Incumbent produce weekly unclassified, secret, and top secret intelligence summaries to 4.4k software and acquisition personnel throughout the department of defense, assist security personnel in improving local security culture through unclassified cyber security/intelligence briefings, and conduct routine current intelligence briefings to technical and non-technical staff. Incumbent will also assist in defensive cyber operations by providing indicators of compromise to network defense analysts and conducting research on indicators of malicious activity identified on local, non-AFNet, software development networks. These efforts also include assisting full time staff in driving attack path analysis and table top exercises to identify potential network vulnerabilities and augmenting penetration tests with intelligence gathering. The incumbent will also assist in the development of the emerging USAF Software Directorate’s first software supply chain risk management strategy responsible for peer reviewing locally developed software to ensure adherence to Air Force policy and best practices. Responsibilities include monitoring and reporting on threat indicators; providing technical input and guidance to systems engineering teams; and participating in secure development life cycle (SDL) meetings.

23-6338 Deployment Operations Force Provider

23-6338, Length 1 Year: Execute contingency planning requirements to ensure DLA support for agencies customers worldwide. Is responsible for all operations as they relate to DLA Deployment Support Teams (DSTs) and demilitarize Response Forces (DRF). Supports deployments as members of ODTs and DRFs. Customer Support Liaison Operations, Supply Management Council (SMC), Customer Assistance Specialist (CAS), and Emergency Essential (E-E) initiatives. Expert knowledge of DoD Travel systems and process travel authorizations and vouchers to execute various methods of DoD Travel. Firm knowledge in the execution Approving Official duties for Defense Travel System, in conjunction with traveler responsibilities. Required to analyze travel authorizations and vouchers to ensure Travel compliance in accordance with DoD and Agency travel policies to prevent unauthorized transactions and fraud waste and abuse. Prepares Travel information for all travelers (military and civilian) and gives briefings as required. Qualifications: Firm knowledge of Defense Travel System (DTS), DTS roles and responsibilities. Excellent writing and briefing skills.

23-6339 Project Engineer

23-6339, Length 730 Days: Valley Resident Office. The position this would be filling is critical to the mission success of SPK. Without successful resourcing operational degradation may result, critically impacting the mission. Responsible for performing and directing the full range of field engineering activities associated with construction operations. Plans, schedules, monitors, and controls the full range of construction operations. Compiles data and prepares a variety of correspondence and reports relating to assigned project including status of construction, letters to contractors concerning safety matters, or to resolve difference of opinion over plans and specifications. Replaces supervisor providing specific technical data on cost, methods, and materials. Takes all actions under an appointed COR. Qualifications: Army Engineer Officer - USACE experience a plus.

23-6340 Project Engineer

23-6340, Length 730 Days: Folsom Resident Office. The position this would be filling is critical to the mission success of SPK. Without successful resourcing operational degradation may result, critically impacting the mission. Responsible for performing and directing the full range of field engineering activities associated with construction operations. Plans, schedules, monitors, and controls the full range of construction operations. Compiles data and prepares a variety of correspondence and reports relating to assigned project including status of construction, letters to contractors concerning safety matters, or to resolve difference of opinion over plans and specifications. Replaces supervisor providing specific technical data on cost, methods, and materials. Takes all actions under an appointed COR. Qualifications: Army Engineer Officer - USACE experience a plus.

23-6341 Project Engineer

23-6341, Length 730 Days: Natomas Resident Office. The position this would be filling is critical to the mission success of SPK. Without successful resourcing operational degradation may result, critically impacting the mission. Responsible for performing and directing the full range of field engineering activities associated with construction operations. Plans, schedules, monitors, and controls the full range of construction operations. Compiles data and prepares a variety of correspondence and reports relating to assigned project including status of construction, letters to contractors concerning safety matters, or to resolve difference of opinion over plans and specifications. Replaces supervisor providing specific technical data on cost, methods, and materials. Takes all actions under an appointed COR. Qualifications: Army Engineer Officer - USACE experience a plus. If you are interested in a position, please click on the position in the position or email your resume and bio with the position you are interested in.

23-6342 Create Decision Advantage Manager

23-6342, Length 1 Year: Position will immensely contribute to actions required as stated in Command's Campaign Plan (CCP); Create Decision Advantage, which is also a command priority that shapes the command's ability to have and apply data at a time of our choosing to generate information required for situational awareness and accentuating decision making. Position requires a field grade officer that is strategic minded, a critical thinker, and skilled to deliver solutions regarding 5 established military objectives that involves I-Dir's and TCC's with collaboration/coordination from external organizations such as DLA and Joint Staff. - Must be a skilled planner able to meet actions and deliver products IAW established timelines and action items. - Ability to understand mission requirements, apply analytical thinking, and then translate into battle rhythm events and information flow requirements - Represents the command at All Domain Command and Control working groups and various functional specialties boards - Working knowledge of Microsoft Office Suite including developing briefings, point papers, and executive summaries - Possesses excellent communication skills since there are numerous briefings to ADS, councils, General Officer Steering Committee, and to the commander level Qualifications: Required Clearance: TS/SCI

23-6343 Deputy Chief, Public Affairs Officer

23-6343, Length 351 Days: Deputy Chief of Public Affairs to the Commander of USTRANSCOM. Directs USTRANSCOM’s command information, community engagement and public information programs to a global audience. Promotes the understanding of USTRANSCOM to internal, external and public audiences. Develops and executes comprehensive communication strategies that support USTRANSCOM, DoD, inter-agency and allied government. Coordinates and implements public affairs plans, policies and guidance to synchronize mass communication efforts across USTRANSCOM components, the Combatant Command, the military services, the Joint Staff of, and the Office of the Secretary of Defense as well as the Department of States, Transportation, Homeland Security, Combatant Commands, and others. Provides public affairs consultation services directly to the commander, deputy commander, chief of staff as well as other flag and general officers. Qualifications: Required Clearance: Secret Skill: 46A/35P/35P/C

Email: dfas.indianapolis-in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/
23-6362
IT Specialist (INFOSEC)  
23-6362, Length 1 Year: You will serve as an IT Specialist (INFOSEC) performing Information System Security Officer (ISSO) duties in the Cybersecurity Branch (0443) at Naval Surface Warfare Center Crane Division. You will plan, analyze, develop, implement, maintain, and enhance information systems security policies, procedures, processes, and tools to ensure the information systems are operated, used, maintained, and disposed of. You will analyze, assess, and document cybersecurity capabilities and services of DoD to establish compliance with security requirements, identify vulnerabilities, and ensure information systems are operated, used, maintained, and disposed of in accordance with security policies and practices and initiate protective or corrective measures as required. You will analyze and verify systems and security products to detect security weaknesses prior to mission impact. You will ensure system assurance and audit documentation is updated and retrieved when required. This position has been identified as a Cybersecurity Workforce (CWF) position. CWF positions focus on the operation and management of IA capabilities for DoD systems and networks. The CWF is required to perform and document activities to safeguard DoD systems and networks from all types of attacks, including computer or unauthorized access. The CWF must possess critical thinking skills and ability to lead and work effectively as part of a team with excellent communication and presentation skills. Qualifications: Must possess an active secret clearance. Click HERE to apply.

23-6367
480 ISRM - NAVAIR support positions  
23-6367, Length 88 Days: Cyber Systems Installation. Participate in a continuous learning program as described in SECNAVINST 1543.2. A minimum of 40 hours of Cyber IT/CSWF related continuous learning annually documented in a current individual development plan signed by both the employee and supervisor. *This position performs a primary cyber work role of 411 per the DoD Cyber Workforce Framework. Qualifications: Must possess at least a secret clearance with a favorable T5 and a minimum of 2 years experience in Information Assurance (RMF, POA&M, IAVM/IAV, STIGs.) Applicant desired to possess MOS/AFSC skill level 258/10053 (or the 17D equivalent) to qualify. Click HERE to apply.

23-6370
Chief, Plans and Operations  
23-6370, Length 1 Year: DLA Energy Indo-Pacific South-West is headquartered in Guam, with requirements stretching from the Indian Sub-continent to Australia and New Zealand. The Chief of Plans and Operations supports the manager in the operation of integrated material procurements, and distribution for U.S. forces in 22 nations in the Western Pacific (WESTPAC). Responsible for developing and integrating critical III bulk supply chain plans and facility capability models (Fuel Models) for Operational Plans (OLPAN) supporting US Indo-Pacific Command's (USINDOPACOM) strategic bulk petroleum requirements. Assesses and integrates key civil and commercial capabilities (International Airports, Port Authorities, Refineries, and Transportation Providers) with military service and civil defense capabilities in order to evaluate and implement effective fuel distribution plans for WESTPAC. Assesses, supporting plans for WESTPAC. Assesses, supporting plans for WESTPAC. Qualifications: Must be able to travel as required. Click HERE to apply.

23-6371
Logistics Operations Officer  
23-6371, Length 1 Year: Joint Mobility Operations Officer for Defense Personal Property Management Office (DPMO) efforts. Primary responsibility will be direct support of the Department of Defense (DOD), USTRANSCOM, AFSC 1B, 1D, !N and systems. This position advises the executive leadership regarding Knowledge Management (KM) activities and practices that can improve shared understanding throughout the organization. Leads efforts to identify best KM practices and encourage their use throughout the organization. Participate in a continuous learning program as described in SECNAVINST 1543.2. A minimum of 40 hours of KM related continuous learning annually documented in a current individual development plan signed by both the employee and supervisor. Qualifications: Must possess at least a secret clearance with a favorable T5 and a minimum of 2 years experience in Information Assurance (RMF, POA&M, IAVM/IAV, STIGs.) Applicant desired to possess MOS/AFSC skill level 258/10053 (or the 17D equivalent) to qualify. Click HERE to apply.

23-6372
Senior METOC Officer  
23-6372, Length 30 Days: Serves as USTRANSCOM’s Senior METOC Officer (SMO) duties as the USTC METOC focal Point requests. Duties include, but not limited to: Provide daily weather forecasts for land, air and sea operations. Provide daily weather briefings to the J33 focusing on USTC operations and any mission. Support Current Operations Division with constant weather surveillance, forecasting impacts to battle space and assessing operations impacts. Support USTC OPT METOC crisis response requirements as they develop. The J33 with other duties as workload allows. 24/7 duty may be required during crisis response. Qualifications: Required Clearance: Top Secret/SCI. Click HERE to apply.

23-6381
IT Budget/Portfolio Management Support  
23-6381, Length 1 Year: Provide daily weather briefings to the J33 focusing on USTC operations and any mission. Support Current Operations Division with constant weather surveillance, forecasting impacts to battle space and assessing operations impacts. Support USTC OPT METOC crisis response requirements as they develop. The J33 with other duties as workload allows. 24/7 duty may be required during crisis response. Qualifications: Required Clearance: Top Secret/SCI. Click HERE to apply.

23-6382
Innovation Technology Center  
23-6382, Length 1 Year: This position will work within a Technology Innovation Center responsible for facilitating, operation and maintenance of leading edge computer technology, engineering software, and additive manufacturing hardware to include 3D printers, scanners, and high and computer additive manufacturing HW to include 3D printers and laser engravers. - Operation and maintenance of 3D Scanning tools - Operation and maintenance of audio/visual tools - Assisting engineers and technician in the operation of innovation HW and SW - Providing tours and instruction/learning sessions on the use of innovation tools. Qualifications: Thorough understanding of desktop and end point protection and application of security controls to protect innovation assets - General understanding of network technologies to include Ethernet and WiFi capabilities - Experience with installing complex software packages - Experience with scripting, such as PowerShell, to automate routine software installations - Interest in engineering modeling software such as Mathworks Altium, Livebook, SolidWorks/Solid Edge, and Ansys. This position has been designated as a Cyber IT/Cybersecurity Workforce position in specialty area (411/531) and as a condition of employment incumbents of the position are required to comply with the DoD Cyber IT/CWF Program requirements of SEACNAV M-5329.2, which include: 1. Earn and maintain appropriate credentials from the Cyber IT/CWF Qualification forms (described in SEACNAV M-5329.2) associated with the specialty area and level commensurate with the scope of major assigned duties for the position to which you are assigned and; 2. Participate in a continuous learning program as described in SEACNAVINST 1543.2. A minimum of 40 hours of Cyber IT/CWF related continuous learning annually documented in a current individual development plan signed by both the employee and supervisor. *This position performs a primary cyber work role of 411 per the DoD Cyber Workforce Framework. Qualifications: Must possess at least a secret clearance with a favorable T5 clearance. Click HERE to apply.

23-6390
Reserve Operations NCO  
23-6390, Length 420 Days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position is responsible for conducting and evaluating critical intelligence, ensuring that others have timely access to the knowledge they need in order to use their duties. This role demands exceptional organizational skills, adaptability, and a commitment to fostering a culture of continuous learning. You need to be detail oriented, tech-savvy, and passionate about maintaining the highest standards of compliance. Your expertise will be instrumental in scanning and transforming physical records into efficient digital formats, streamlining access and enhancing data security. Your commitment will shape our success, one digitized record at a time. Click HERE to apply.

23-6391
Knowledge Management Officer  
23-6391, Length 420 Days: Office of the Program Manager Saudi Arabian National Guard (OPM-SANG) develops capability in the Saudi Arabian National Guard to initiate, sustain and operate modern military organizations and systems. This position advises the executive leadership regarding Knowledge Management (KM) activities and practices that can improve shared understanding throughout the organization. Leads efforts to identify performance and knowledge gaps that impact the enterprise. Synthesizes KM activities with higher headquarters and peer organizations. Develops KM strategy, policy, and implementation plan. This position must possess an active secret clearance. Click HERE to apply.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis.d1h.mbx.pf@mail.mil
Website: https://www.dfas.mil/pf
23-6397
Command Antiterrorism Officer (ATO)

23-6397, Length 1 year: The incumbent is designated as the Security Specialist responsible for the Antiterrorism (AT) program in support of the Security Division located in Keyport, WA. Develops local Antiterrorism/Force Protection (AT/FP) programs and policies for Physical Security branch head approval. Serves as the technical authority on matters involving Antiterrorism/Force Protection (AT/FP). Plans, conducts, performs or coordinates on-site security studies, projects, and training activities related to antiterrorism/force protection requirements. Develops and revises and maintains the Command Antiterrorism Program to ensure the relevance and viability of all AT defensive measures are in place to reduce the Command's vulnerabilities to terrorist acts. He/she is responsible for ensuring that the required antiterrorism assessments, inspections, and force protection measures are conducted per DOD requirements. Establish and maintain critical AT thresholds that will identify NSWCPO critical assets and ensure that policies and procedures are in place for protection. Provide training and exercises to enhance AT awareness. Attends Knowledge of DOD and Navy antiterrorism and force protection doctrine, policies, and instructions to coordinate objectives and develop plans for interrelated security programs. Ability to assist evaluation teams in developing realistic and relevant scenarios to exercise and validate the AT program. Qualifications: Must be E-7 or above and achieve Antiterrorism Level II certification within 6 months of employment per OPNAVINST F3300.51D. Career Series equivalent to Navy Administrative Technical Specialist (0080) position.

23-6400
Logistics Planner/Logistics Officer

23-6400, Length 1 Year: Serves as Logistics Planner for the DLA Energy USTRANSCOM Forward Cell providing worldwide DoD fuel support plans in concert with national military strategy, joint doctrine, joint policy, strategic and contingency plans to DoD Joint Forces, DoS, and USG Allies. Directs planning for effective petroleum support of the Combatant and specified Commanders’ forces during wartime, crisis, and Chairman Joint Staffs Command Post Exercise. Conducts analysis of theater operations plans and assesses DLA Energy supporting tasks and missions. Initiates, coordinates, and administers all facets of the war planning efforts for the Headquarters staff and subordinate DLA Energy activities. Responsible for preparing future fuel requirements planning for over 2 billion gallons of petroleum to support USNORTHCOM, US南方COM, USPACOM, USCENTCOM, USSTRATCOM, USNORTHCOM and other service component commands and foreign military forces as required. Plans, organizes, and supervises the preparation and execution of unit movement and distribution operations. Coordinates deployment and distribution actions with multinational, Joint, and commercial petroleum management agencies. Qualifications: Member needs to be proficient using the Microsoft Suite of products (Word, Excel, PowerPoint, Outlook – mandatory; Teams – preferred). Knowledge of Defense Travel System (DTS), DTS roles and responsibilities; Joint Operational Planning and Execution System (JOPES) and excellent written and briefing skills. Excellent skills using Microsoft Suite products (Word, Excel, PowerPoint, Outlook – mandatory; Teams – preferred).

23-6405
Deployment Operations Action Officer

23-6405, Length 1 Year: Serves as the Deployment Operations (DEPOPS) Branch C2 primary point of contact responsible for assisting the synchronization between DEPOPS and Current Operations (CUOPS) Branch Chiefs personnel. Facilitates information flow between J/D Codes, MSCs and RCs as required. Coordinates all actions directed by the DEPOPS Branch Chief. Reviews all products and deliverables prior to providing to commander. Assists in preparing and maintaining DLA data and systems as required to on site security studies, projects, assessments, and training activities in relationship to antiterrorism and force protection requirements. Develops local Antiterrorism/Force Protection (AT/FP) programs and policies for Physical Security branch head approval. Serves as the technical authority on matters involving Antiterrorism/Force Protection (AT/FP). Plans, conducts, performs or coordinates on-site security studies, projects, and training activities related to antiterrorism/force protection requirements. Develops and revises and maintains the Command Antiterrorism Program to ensure the relevance and viability of all AT defensive measures are in place to reduce the Command’s vulnerabilities to terrorist acts. He/she is responsible for ensuring that the required antiterrorism assessments, inspections, and force protection measures are conducted per DOD requirements. Establish and maintain critical AT thresholds that will identify NSWCPO critical assets and ensure that policies and procedures are in place for protection. Provide training and exercises to enhance AT awareness. Attends Knowledge of DOD and Navy antiterrorism and force protection doctrine, policies, and instructions to coordinate objectives and develop plans for interrelated security programs. Ability to assist evaluation teams in developing realistic and relevant scenarios to exercise and validate the AT program. Qualifications: Must be E-7 or above and achieve Antiterrorism Level II certification within 6 months of employment per OPNAVINST F3300.51D. Career Series equivalent to Navy Administrative Technical Specialist (0080) position.

23-6406
Deployment Operations Force Provider

23-6406, Length 1 Year: Serves as the Deployment Operations (DEPOPS) Branch C2 primary point of contact responsible for assisting the synchronization between DEPOPS and Current Operations (CUOPS) Branch Chiefs personnel. Facilitates information flow between J/D Codes, MSCs and RCs as required. Coordinates all actions directed by the DEPOPS Branch Chief. Reviews all products and deliverables prior to providing to commander. Assists in preparing and maintaining DLA data and systems as required to on site security studies, projects, assessments, and training activities in relationship to antiterrorism and force protection requirements.

23-6407
Staff Support Analyst/NCIO

23-6407, Length 180 Days: As a Staff Support Analyst you will be responsible for the following duties: Serves as the principle advisor for the Executive Director of Operations, J31, responsible for coordinating, planning, and providing guidance and procedures for the management of day-to-day operations and task management Serve as principle action officer responsible for coordinating and executing projects or special interest initiatives to the Executive Director. Manages the Directorate's suspense system including collection, interpretation, tracking, content, collaboration with functional specialists, and ensures technical accuracy of response to internal and external customers. Analyzes new or proposed legislation or regulations to determine impact on joint programs and operations and management. Receives visitors and telephone calls from high-ranking military and civilian officials of the Federal Government, foreign governments, defense agencies, and operating commands and provides the necessary guidance and completing any business involving established administrative policies without referring them to the Executive Director. Assists Executive Director and Deputy, ensuring no conflict with local and high priority commitments, and utilizes the Defense Travel System (DTS). DTS roles and responsibilities. Excellent written and briefing skills. Qualifications: Must be E-7 or above and achieve Antiterrorism Level II certification within 6 months of employment per OPNAVINST F3300.51D. Career Series equivalent to Navy Administrative Technical Specialist (0080) position.

23-6408
Staff Support NCIO/Officer

23-6408, Length 1 Year: Serves as an action officer responsible for coordinating and executing studies and projects of special interest to the Director and Deputy Director, J3. Works closely with the J3 XD and COI to identify and execute required studies. Collects, compiles, analyzes data and statistics, and makes recommendations considering existing constraints and limitations of assigned tasks. Coordinates, recommends and implements broad internal technical and administrative policies and procedures within the limits of assigned functions. Ensures that the Directors vision and values are communicated and integrated into work plans, work products, and services. Reports on the status and progress of work and ensures the Directors strategic objectives and associated deadlines are met. Serves as a primary advisor and is responsible for coordinating, planning, and providing administrative guidance and procedures for the J3 Directorate. Receives visitors and telephone calls from high-ranking military and civilian officials of the Federal government, non-DOD agencies, staff members and field commanders. Screens calls and visitors, answering questions and completing any business involving established administrative policies without referring them to the Director. Assists with scheduling conferences and/or meetings for J3 including notifying participants, preparing agenda and handling related meeting materials. Preps or assists with travel plans for the Director and Deputy, ensuring no conflict with local and high priority commitments, and utilizes the Defense Travel System (DTS). DTS roles and responsibilities.

23-6409
Deployment Operations Action Officer

23-6409, Length 1 Year: Serves as the Deployment Operations (DEPOPS) Branch C2 primary point of contact responsible for assisting the synchronization between DEPOPS and Current Operations (CUOPS) Branch Chiefs personnel. Facilitates information flow between J/D Codes, MSCs and RCs as required. Coordinates all actions directed by the DEPOPS Branch Chief. Reviews all products and deliverables prior to providing to commander. Assists in preparing and maintaining DLA data and systems as required to on site security studies, projects, assessments, and training activities in relationship to antiterrorism and force protection requirements. Develops local Antiterrorism/Force Protection (AT/FP) programs and policies for Physical Security branch head approval. Serves as the technical authority on matters involving Antiterrorism/Force Protection (AT/FP). Plans, conducts, performs or coordinates on-site security studies, projects, and training activities related to antiterrorism/force protection requirements. Develops and revises and maintains the Command Antiterrorism Program to ensure the relevance and viability of all AT defensive measures are in place to reduce the Command’s vulnerabilities to terrorist acts. He/she is responsible for ensuring that the required antiterrorism assessments, inspections, and force protection measures are conducted per DOD requirements. Establish and maintain critical AT thresholds that will identify NSWCPO critical assets and ensure that policies and procedures are in place for protection. Provide training and exercises to enhance AT awareness. Attends Knowledge of DOD and Navy antiterrorism and force protection doctrine, policies, and instructions to coordinate objectives and develop plans for interrelated security programs. Ability to assist evaluation teams in developing realistic and relevant scenarios to exercise and validate the AT program. Qualifications: Must be E-7 or above and achieve Antiterrorism Level II certification within 6 months of employment per OPNAVINST F3300.51D. Career Series equivalent to Navy Administrative Technical Specialist (0080) position.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dtas.indianapolios.ch.mbx.pf@mail.mil
Website: https://www.dtas.mil/pf
Job Descriptions

23-6436 Military Security Force NCIOC

23-6436, Length 1 year: Serves as the Military Police (MP) NCIOC for the Corps/Army Security Division. Leads MP Soldiers in a variety of law & order, security, and police functions. Serves as CCAD MP subject matter expert and is the primary liaison between Navy security personnel and CCAD military police. Leads, trains, and evaluates MP's and ensures the wellbeing of subordinates. Represents CCAD Security in intra/inter-agency meetings. Responsible for investigating allegations of abuse, investigating investigation property, interviewing witnesses/question suspects while collecting and analyzing both forensic evidence and criminal intelligence. Qualifications: Applicant must have a strong background in garrison military police functions, must not have any disqualifying factors under the Lautenberg Amendment (Pub.L. 104–208, 18 U.S.C. § 922(g)), Uniform Code of Military Justice (UCMJ) violations in the past 3 years, or any pending or disqualifying civil or criminal actions. Must be able to maintain qualification and arm with M-9, M-4, and Shotgun.

23-6437 Incident/Configuration Management Specialist

23-6437, Length 1 Year: 1. Incident identification and logging: Receive and record reports from users or monitoring systems, ensuring accurate and detailed information is captured. 2. Incident categorization and prioritization: Analyze and classify incidents based on their impact, urgency, and severity, using predefined categorization schemes and prioritization matrices. 3. Incident investigation and diagnosis: Coordinate with respective areas to conduct thorough investigations to determine the root cause of incidents, leveraging available information and collaborating with relevant stakeholders. 4. Incident resolution and recovery: Part of a team to develop and implement appropriate solutions, workarounds, or fixes to restore normal service operation, minimizing business impact and adhering to agreed-upon service levels. 5. Incident ownership and coordination: Ownership of incidents throughout their lifecycle, ensuring proper coordination and communication with affected users, support teams, and management. 6. Incident escalation and management: Assess incidents that require further attention or higher expertise to determine if they require additional teams or individuals, maintaining proper escalation and communication channels. 7. Incident documentation and reporting: Document incident details, actions taken, and resolutions in incident records. Generate incident reports and provide insights on incident trends and performance metrics. 8. Incident management process improvement: Continuously review and improve incident management processes, procedures, and workflows to enhance efficiency, effectiveness, and customer satisfaction. Configuration Management - 1. Develop and implement configuration management processes, procedures, and guidelines in compliance with government regulations and organizational standards. 2. Establish and maintain a centralized configuration management database/repository to track and control configuration items, including software, hardware, documentation, and related artifacts. 3. Define and enforce configuration identification processes to uniquely identify and label configuration items, versions, and revisions. 4. Monitor and manage configuration baselines, ensuring all changes are properly recorded, evaluated, set up and administered. A configuration change management system that will track all past and proposed changes to the system. Qualifications: Incident Management - 1. Knowledge of ITIL framework: Technical expertise: Strong understanding of the organization's IT infrastructure, applications, and systems to effectively diagnose and resolve incidents. 3. Communication skills: Excellent verbal and written communication skills to interact with users, technical teams, and management. 4. Analytical and problem-solving skills. 5. Customer Service Skills Configuration Management - Knowledge in configuration principals, Government regulations.

23-6438 Project Manager

23-6438, Length 1 Year: Responsible for overseeing software development projects across various categories, including Development, Modernization, and Enhancements (DM&E), Operations and Maintenance (O&M), and Security Plan of Action and Milestone (POA&M) remediation. The Project Manager is tasked with managing and reporting on these projects and providing regular updates to stakeholders. Additionally, the Project Manager is responsible for tracking project timelines using Microsoft Project and BIES IMS (Integrated Master Schedule). Key Responsibilities: 1. Project Oversight: Provide comprehensive oversight for software development projects, ensuring adherence to project plans, schedules, and budgets. Monitor progress and ensure that all project deliverables meet the required quality standards. 2. Risk Management: Identify and assess risks associated with projects, both from a technical and operational perspective. Develop risk mitigation plans to minimize potential adverse impacts on project success. 3. Stakeholder Communication: Maintain regular communication with stakeholders, including team members, government agencies, contractors, and other relevant parties. Provide updates on project status, key milestones, risks, and any changes in project scope. 4. Compliance and Security: Ensure that software development projects comply with all relevant security guidelines, policies, and regulations. Overseer the remediation of security vulnerabilities identified in the Plan of Action and Milestone (POA&M). 5. Project Time Tracking: Utilize Microsoft Project and BIES IMS to establish and maintain detailed project schedules. Regularly review and update project timelines to reflect actual progress and anticipate potential delays or challenges. Qualifications: The DCSA Project Manager must have a nationally recognized project management certification (e.g., PMP, PMI-ACP, DAU courses) and substantial experience in software development project management, including DM&E and O&M stages. Excellent communication, strong analytical, and leadership skills are required. Duties can be customized, aiming for successful projects and organizational goals.

23-6439 Security INFOSEC

23-6439, Length 1 Year: Provide support for DCSA/PEO/NBIS/ BIES in the field of cyber security within BIES, your primary responsibilities will involve safeguarding the organization's information and technology systems from cyber threats. You will be instrumental in maintaining the security posture and ensuring compliance with cybersecurity policies and regulations. 1. Assessing Change Requests: Review and evaluate proposed changes to information systems, applications, and network configurations to assess potential security implications. Ensure that all modifications do not compromise the overall security of the organization. 2. Assisting ISSMs: Collaborate with Information System Security Managers (ISSMs) in various units or departments to provide guidance and expertise in implementing security measures and maintaining a secure environment. 3. Monitoring Compliance: Regularly monitor and analyze security processes, controls, and policies, to ensure adherence to cybersecurity standards and regulations set forth by the DCSA and other relevant authorities. 4. Incident Response: Actively participate in incident response activities, necessary to have the ability to develop and implement protective or corrective actions in response to security incidents to mitigate potential damage and restore the integrity of affected systems. 5. Documentation: Maintain accurate and up-to-date documentation related to cybersecurity measures, policies, procedures, incident response actions. Proper documentation is critical for auditing purposes and provides a reference for future security assessments. 6. Security Control Assessment: Conduct periodic security control assessments of information systems, networks, and applications to identify unauthorized access and modify. In this role, you will be an essential member of the cybersecurity team, contributing to the protection of critical information and supporting the BIES mission to ensure the security and readiness of its information systems. Your expertise and diligence will play a crucial role in maintaining a strong security posture within the organization and safeguarding sensitive information from cyber threats. Required Certifications: DoD 8570/8140 Certifications Possess the appropriate certifications as specified in the DoD 8570/8140 directive, specifically at the IAM (Information Assurance Manager) Level 3. This certification level indicates a high level of expertise in managing and implementing cybersecurity measures.

23-6440 Senior Acquisition Specialist

23-6440, Length 1 year: The primary purpose of this position is: To serve as a Contract Specialist in the Acquisition and Contracting office, Defense Counterintelligence and Security Agency (DCSA), providing business advice to DCSA customers and performing all pre-award and post-award functions, using a wide range of contracting methods and types; to procure a variety of goods and services at “best value” to DCSA. All functions will be performed within accordance of all guidelines include contract law, DoD Regulations and Policy Directives, Executive Orders, Federal Acquisition Regulation, DoD supplements, General Accounting Office, Armed Services Board of Contract Appeals, Comptroller General, and local operating instructions, office procedures, and other legal precedents. The incumbent provides research/analysis to determine availability of goods and services; analyzes market trends, commercial practices, conditions and technological advances; and selects appropriate contracting techniques and procedures and determines recommended course of action. Requisitions purchase package for adequacy and compliance with administrative, regulatory, and procedural requirements and consistency with monetary limitations and current market practices and conditions. Procurers complex and/or diversified supplies, services, and/or equipment. Determines appropriate method of procurement (e.g., competitive advertisement or negotiation) using a wide range of contracting methods and contract types. Oversees publication and distribution of solicitations; understands and uses an automated contract system/ software program for contract preparation. Determines the need for and obtains audits and technical evaluations from outside organizations (Defense Contract Audit Agency, Defense Contract Management Agency, requiring activity) as necessary to establish negotiating position. Prepares Price Negotiation Memoranda (PNM) on negotiated procurements. Ensures contracts are awarded at fair and reasonable prices and resolves audit disagreements. Handles defective pricing cases and un-priced actions in accordance with regulations. Protects source selection sensitive and proprietary data. Executes post-award contract performance management. Qualifications: These positions must possess DoD Contracting Officer Representative (COR) designations or obtain them within 90 days of onboarding.

23-6442 Contract Specialist

23-6442, Length 3 Years: Contracting Specialist to support Civil Work mission across the USACE Omaha District including supplemental projects. Qualifications: Contracting Professional Certification preferred.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dtfas.indianapolis.in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
23-6443  Construction Control Rep
3-6443, Length 179 days: USACE Construction Control Representative in support of the Pipeseim Dam modification Mega Project. Serves as Project Engineer for contract administration, quality assurance, and surveillance of construction activity. Incumbent will be communicating in writing and orally with peers, senior-level DoD officials, and contractors concerning the operations of the work unit. Incumbent provides advice and technical assistance to individual employee. Exercises overall coordination of construction planning and scheduling with contractors and representatives of the Using Agencies involved with new construction and modifications to existing structures. Change orders, time extensions and claims. Observes, investigates construction at all stages to identify major problems, and takes timely corrective action. Keeps Office personnel, contractors and Division personnel informed of project operations, and maintains public relations through news media and personal contact with civic and business groups. KEY RESPONSIBILITIES: Safety: Ensures the safety of Government staff on the project and the teams assurance of KTR safety program. Qualify: Coordinates/Reviews/approvals, submittals, RFI’s, Plans, meetings, and inspections. Schedule/Manages KTR to approved schedule to ensure project is completed within stakeholder managed expectations. Contract Administration: Contract modifications, payments, and correspondence. Qualifications: Army Engineer Officer with experience in Construction Management. USACE experience preferred. *Contracting Officer Representative (COR) certification and experience preferred

23-6444  Project Engineer
3-6444, Length 2 Years: USACE Project Engineer in support of the Pipeseim Dam modification Mega Project. Serves as Project Engineer for contract administration, quality assurance, and surveillance of construction within an Area or Resident Office. The incumbent provides day-to-day direction for lower-graded engineers, construction representatives, and/or technicians concerning the operations of the work unit. Incumbent provides advice and technical assistance to individual employee. Exercises overall coordination of construction planning and scheduling with contractors and representatives of the Using Agencies involved with new construction and modifications to existing structures, change orders, time extensions and claims. Observes, investigates construction at all stages to identify major problems, and takes timely corrective action. Keeps Office personnel, contractors and Division personnel informed of project operations, and maintains public relations through news media and personal contact with civic and business groups. KEY RESPONSIBILITIES: Safety: Ensures the safety of Government staff on the project and the teams assurance of KTR safety program. Qualify: Coordinates/Reviews/approvals, submittals, RFI’s, Plans, meetings, and inspections. Schedule/Manages KTR to approved schedule to ensure project is completed within stakeholder managed expectations. Contract Administration: Contract modifications, payments, and correspondence. Qualifications: Army Engineer Officer with experience in Construction Management. USACE experience preferred. *Contracting Officer Representative (COR) certification and experience preferred

23-6445  Sr. Project Engineer
3-6445, Length 2 years: USACE Project Engineer in support of the Pipeseim Dam modification Mega Project. Serves as Sr. Project Engineer for contract administration, quality assurance, and surveillance of construction within an Area or Resident Office. The incumbent provides day-to-day direction for lower-graded engineers, construction representatives, and/or technicians concerning the operations of the work unit. Incumbent provides advice and technical assistance to individual employee. Exercises overall coordination of construction planning and scheduling with contractors and representatives of the Using Agencies involved with new construction and modifications to existing structures, change orders, time extensions and claims. Observes, investigates construction at all stages to identify major problems, and takes timely corrective action. Keeps Office personnel, contractors and Division personnel informed of project operations, and maintains public relations through news media and personal contact with civic and business groups. KEY RESPONSIBILITIES: Safety: Ensures the safety of Government staff on the project and the teams assurance of KTR safety program. Qualify: Coordinates/Reviews/approvals, submittals, RFI’s, Plans, meetings, and inspections. Schedule/Manages KTR to approved schedule to ensure project is completed within stakeholder managed expectations. Contract Administration: Contract modifications, payments, and correspondence. Qualifications: Army Engineer Officer with experience in Construction Management. USACE experience preferred. *Contracting Officer Representative (COR) certification and experience preferred

23-6446  Budget/Manpower Analyst
3-6446, Length 1 Year: This position will be responsible for managing the internal budget and coordinating with the code 10 financial analyst and the Division Head. They will brief the branch heads on budgetary and financial matters. They are responsible for the development, preparation, justification and execution of the budget. They will also be the Manpower/Billeting Program Manager. Working with HQ and HR staff to ensure that all the billet information is up to date. Updating TFMMS packages and submitting them to HQ. Replying to all data calls.

23-6447  Administrative/Technical Specialist
3-6447, Length 1 Year: This position is in the Administrative/Technical Specialist role supporting the Workforce Development (WFD) team within the HR Division. The role involves using Online SharePoint, wiki, and Learning Management (LMS) systems, identifying automation steps for WFD tasks, enhancing WFD Online presence and setting up communication paths to the Command, and supporting WFD Program owners with documentation and surge support. Position responsibilities include: Assist in identifying, evaluating, and implementing automation in WFD tasks, using available tools. Identify and develop, with WFD Supervisor oversight, WFD performance measures. Set up dashboards or automation rules, as appropriate and available. Expand or develop internal wiki/SharePoint pages for WFD Code1016 projects & additional marketing materials for WFD. Update and expand the online presence, promote and distribute WFD tools to a wider Command audience. Create SOPs/desk guides for new processes. Secret Clearance KSAs: Computer skills -Microsoft applications NT 05 Kim Thornton Branch Head kim.m.thorton3.civ@us.navy.mil 360-315-2237 Qualifications: Secret Clearance KSAs: Computer skills -Microsoft applications

23-6448  Protocol Specialist
3-6448, Length 1 Year: The primary duties of this position are to serve as the Assistant Protocol Officer for NUNWIC Division Keyport. Incumbent will be communicating in writing and orally with peers, senior-level DoD military, civilians and distinguished visitors. Duties include event planning, budgeting and development, briefing arrangements, visitor escorts and follow-on actions. Duties may require incumbent to attend events representing NUNWIC Division, Keyport. Additional duties may include those of a Public Affairs Specialist by supporting development of white papers, tri-fold brochures, and other printed materials; PowerPoint briefs, scripts and supporting photo and video requests through scheduling and/or taking photos and videos and follow-on editing. Knowledge of and ability to apply DoD and DoD/DoA protocol policies and procedures. Ability to develop draft agendas, instructions, guidelines, supplementary material and pertinent correspondence tailored to a specific protocol event or Command-level meeting. Knowledge of local resources and communication systems and tools that are available to accommodate Command events and visits. Expert knowledge of grammar, writing and editing practices and the style requirements of various publishing media to complete assignments. Knowledge of the concepts, principles, policies and practices of a public affairs program. Ability to professionally and effectively interface with senior leadership and fellow employees within NUNWIC Division, Keyport, other Department of Navy Protocol Officers and public affairs specialists and a variety of subject-matter experts and program officials throughout the military community. Ability to be detail oriented; comfortable with and successful at managing multiple tasks, pressing deadlines and have the ability to respond effectively in a changing environment; ability to effectively work collaboratively, in a team, and independently. Physical Requirements: Work is generally performed in a typical office setting. Qualifications: Must possess at least a secret security clearance Career Series equivalent to Miscellaneous Administration and Program Series (0301) position.
Administrative Assistant (AA)

23-6449, Length 1 Year: The Defense Counterintelligence and Security Agency (DCSA) is the primary executive branch service provider of personnel background investigations for the Federal Government with the mission of ensuring a trusted federal, industrial and affiliated workforce to advance and preserve America's strategic edge. The incumbent serves as the DCSA Front Office, Administrative Assistant (AA). The AA supports the day-to-day activities of the Front Office by providing administrative support and performing a variety of confidential and sensitive duties to ensure compliance with all DoD and Federal policies and procedures. - Carry out a myriad of routine and diverse duties, applying critical thinking to manage occasional ambiguous tasks. - Perform a range of administrative assignments, and resolve a variety of recurring and non-recurring problems. - Serve as the Defense Travel Management Office representative assisting with establishing accounts, preparing travel authorizations, vouchers, and claims for the Front Office. - Support the Front Office members with development, dissemination, and tracking down of briefings and talking points for high level meetings with senior government officials, industry partners and mission stakeholders. - Coordinate with appropriate personnel/offices to ensure that decisions/information is shared. - Prepare and/or coordinate recurring and other reports, and respond to senior management requests on routine actions/requests. - Assist with management of the Front Office calendars, by assessing circumstances, deconflicting meetings/events as delegated by the Executive Assistances and Executive Office. - Oversee management of all incoming/outgoing mail, telephone calls, and visits. - Arrange for all Front Office IT support including scheduling IT repairs/upgrade as necessary. - Manage all Front Office supply requests and orders, maintaining an updated account of Front Office inventory, as well as maintaining and balancing the Front Office budget. - Serve as the Front Office Property Manager, keeping an accurate account of front office assets including managing tech refresh of equipment. - Coordinate with DCSA offices and external offices, such as DoD, IC, and Industry Partners, to coordinate visits, meetings, and events. - Responsible for greeting and checking in visitors, as they enter the DCSA Front Office Spaces. - Arrange for use of gov vehicles for outside engagements, serving as the driver for external functions. Qualifications: Experience supporting Executive Officers, tracking projects tasks, planning (meetings, events, etc) SharePoint experience desired but not required.

Military Aide

23-6460, Length 1 year: As the Aide-de-Camp to the Assistant Director for Personnel Security (AD/PS), DCSA, facilitate communication at multiple echelons, ensuring tasks and issues are communicated at the appropriate levels. The primary role is direct support to the Assistant Director, enabling him to make timely decisions and coordinate actions and issues across the Personnel Security Directorate and DCSA. Coordinates and communicates actions daily with front offices and offices throughout DCSA. Works with the Office of the Under Secretary of Defense (Intelligence & Security) (OUSDI&IS), and other inter-agency organizations throughout the executive and legislative branches of the US Government. Coordinates directly with General Officers/Flag Officers and members of the Senior Executive Service. Coordinates and communicates AD/PS executive actions for action in collaboration with the Personnel Security Front Office Staff and Agency Directorate staffs. Provides guidance and advice on AD/PS priorities to DCSA directorate front offices staffs and Personnel Security Directorate personnel. Establishes a close working relationship with the front offices/aides/military assistants of organizations inside DCSA, DOD, and other Federal Agencies. On behalf of the AD/PS, performs detailed planning relating to a wide variety of complex communications, issues, and messaging initiatives. Personally accountable for the management of the Assistant Director’s schedule. In concert with the PS Front Office staff, works to ensure the AD/PS optimizes time available to meet mission needs. Monitors the progress of assigned tasks throughout the PS Front Office. Coordinates communications and tactfully informs senior leaders of impending deadlines and AD/PS priorities. Relays AD/PS direction and tasking to the PS Front Office. Trusted agent of the AD/PS advises AD/PS on all pertinent issues. Accompanies the Assistant Director on travel and most off-site meetings. Drives the AD/PS to high priority meetings as needed. Reviews correspondence and responds as needed. Establish and contribute to a values-based military culture among Active Duty and Reserve DCSA personnel. Supervise military personnel as needed. Support Protocol office as needed; escort visiting dignitaries as needed. Additional duties as assigned. Qualifications: Aide-de-camp or 2-star+ front office experience.

Military Aide

23-6461, Length 1 Year: As the Aide-de-Camp to the Assistant Director for Personnel Security (AD/PS), DCSA; facilitate communication at multiple echelons, ensuring tasks and issues are communicated at the appropriate levels. The primary role is direct support to the Assistant Director, enabling him to make timely decisions and coordinate actions and issues across the Personnel Security Directorate and DCSA. Coordinates and communicates actions daily with front offices and offices throughout DCSA. Works with the Office of the Under Secretary of Defense (Intelligence & Security) (OUSDI&IS), and other inter-agency organizations throughout the executive and legislative branches of the US Government. Communicates directly with General Officers/Flag Officers and members of the Senior Executive Service. Coordinates and communicates AD/PS executive actions for action in collaboration with the Personnel Security Front Office Staff and Agency Directorate staffs. Provides guidance and advice on AD/PS priorities to DCSA directorate front offices staffs and Personnel Security Directorate personnel. Establishes a close working relationship with the front offices/aides/military assistants of organizations inside DCSA, DOD, and other Federal Agencies. On behalf of the AD/PS, performs detailed planning relating to a wide variety of complex communications, issues, and messaging initiatives. Personally accountable for the management of the Assistant Director’s schedule. In concert with the PS Front Office staff, works to ensure the AD/PS optimizes time available to meet mission needs. Monitors the progress of assigned tasks throughout the PS Front Office. Coordinates communications and tactfully informs senior leaders of impending deadlines and AD/PS priorities. Relays AD/PS direction and tasking to the PS Front Office. Trusted agent of the AD/PS advises AD/PS on all pertinent issues. Accompanies the Assistant Director on travel and most off-site meetings. Drives the AD/PS to high priority meetings as needed. Reviews correspondence and responds as needed. Establish and contribute to a values-based military culture among Active Duty and Reserve DCSA personnel. Supervise military personnel as needed. Support Protocol office as needed; escort visiting dignitaries as needed. Additional duties as assigned. Qualifications: FQ/GO front office experience preferred.

Cybersecurity Specialist

23-6462, Length 1 Year: This position will work with a team of cybersecurity specialists supporting the cyber operations for Tobyhanna Army Depot (TYAD), PA. Cyber operations involve the monitoring and reporting of compliance across multiple network enclaves, leveraging indicators, Tactics, Techniques, and Procedures (TTPs), security alerts, threat intelligence, and tool configuration to collect, access and report potential threats and vulnerabilities. Working in direct support to the TYAD Information System Security Manager (ISSM) in activities and in deciphering DOD/Army policy and directives while aligning compliance strategies. Should have experience in Enterprise Mission Assurance Support Service (EMASS), Assured System Certification (ACAS), Plan of Action and Milestones (POA&M), Elastic, and/or Risk Management Framework (RMF) 1.0. This position is a Cyber IT/Cybersecurity Workforce position. Preferred Army MOS are 17 series, 17D/17D, 25D, 26B, or 16B (All other enlisted MOSs - including Sister Service - applicants may apply with strong related cybersecurity background.) Qualifications: Applicant must have experience in cyber security activities, IAVA/IAVB compliance, possess Secret Clearance, and must be at least DOD 8570.01 IAM I qualified.

Program Development Specialist

23-6447, Length 1 Year: Conduct organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies, and prepare operations and procedures manuals to assist in the day-to-day activities of the Front Office by providing administrative support and performing a variety of confidential and sensitive duties to ensure compliance with all DoD and Federal policies and procedures. - Carry out a myriad of routine and diverse duties, applying critical thinking to manage occasional ambiguous tasks. - Perform a range of administrative assignments, and resolve a variety of recurring and non-recurring problems. - Serve as the Defense Travel Management Office representative assisting with establishing accounts, preparing travel authorizations, vouchers, and claims for the Front Office. - Support the Front Office members with development, dissemination, and tracking down of briefings and talking points for high level meetings with senior government officials, industry partners and mission stakeholders. - Coordinate with appropriate personnel/offices to ensure that decisions/information is shared. - Prepare and/or coordinate recurring and other reports, and respond to senior management requests on routine actions/requests. - Assist with management of the Front Office calendars, by assessing circumstances, deconflicting meetings/events as delegated by the Executive Assistances and Executive Office. - Oversee management of all incoming/outgoing mail, telephone calls, and visits. - Arrange for all Front Office IT support including scheduling IT repairs/upgrade as necessary. - Manage all Front Office supply requests and orders, maintaining an updated account of Front Office inventory, as well as maintaining and balancing the Front Office budget. - Serve as the Front Office Property Manager, keeping an accurate account of front office assets including managing tech refresh of equipment. - Coordinate with DCSA offices and external offices, such as DoD, IC, and Industry Partners, to coordinate visits, meetings, and events. - Responsible for greeting and checking in visitors, as they enter the DCSA Front Office Spaces. - Arrange for use of gov vehicles for outside engagements, serving as the driver for external functions. Qualifications: Experience supporting Executive Officers, tracking projects tasks, planning (meetings, events, etc) SharePoint experience desired but not required.