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<td>NSWC - Panama City</td>
<td>Data Analyst/HR Reports Manager</td>
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<td>Weight Handling Equipment and Rigging Specialist</td>
<td>Army</td>
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<td>NSWC-Crane 1071</td>
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If you are interested in any position, please click the link or email your resume and bio with the position you are interested in. E-mail: dfas.indianapolis-in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
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### Available Tours

**Personnel Force Innovation**

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<td>Plans and Operations NCO</td>
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</table>
19-0258 - Length: 1 year Duties: The Software Systems Integration Branch (JXVT) has a need for a senior cybersecurity specialist to support USMCs Common Aviation Command & Control System (CAC2S). Any operational experience with Aviation Command & Control systems (e.g. CAC2S, USAF TACP, Patriot IICC, MACE3, AFATDS), tactical data links (e.g. Link-11, Link-16, ECC, IEAAP), networking, or related technologies is desired. Cybersecurity Job Duties The Software Systems Integration Branch (JXVT) has a need for a senior cybersecurity specialist to support USMCs Common Aviation Command & Control System (CAC2S). Any operational experience with Aviation Command & Control systems (e.g. CAC2S, USAF TACP, Patriot IICC, MACE3, AFATDS), tactical data links (e.g. Link-11, Link-16, ECC, IEAAP), networking, or related technologies is desired. Conducts cybersecurity assessments of threats and vulnerabilities Conduct network terrain audits (knowledge of WestHawk and N-Map required), penetration testing (familiarity with Metasploit and Kali Linux required), basic digital forensics data analysis, and software threat analysis Manage the development, maintenance, and engineering activities associated with a cybersecurity program IAW Department of Defense Information Assurance (DoDI) 8500.01, DoDI 8500.2 (rescinded), DoDI 8570.01, DoDI 8570.1-M, and DoDI 8580.1. Provide support for certification and accreditation of systems as described in DoDI 8510.01, as well as NSTISSI 8500-53, and CNSSI 1253. Cybersecurity requirements include, but are not limited to; Annual Security Reviews (ASRs), Information Assurance Vulnerability Alert/Bulletin (IAVA/IB), patch management, software updates/ upgrades, ICPs, regression testing, and recertification/reaccreditation activities. Verify the proper system configuration is configured IAW all applicable DODI Information Technology Security Implementation Guides (ITIS) and Security Management Guidelines (SRGs) Assist in producing updated system Information Technology (IT) PDAMs and Prepare documentation to support Risk Management Framework. Assist in the evaluation of Ports, Protocols and Services Management (PPRM) Review all applicable to the Capabilities List. Coordinate and work with system developers/integrators to incorporate and test changes necessary to implement selected IAVA/IBs/OPDrs to ensure no degradation to the software or system operational requirements All STIG and IA control required configuration settings, which break system functionality, cannot be implemented, or can only be partially implemented, shall be thoroughly documented to include detailed explanations as well as mitigation strategies. Ensure implementation of BIOS protections IAW NIST SP 800-147 and SP 800-147B on all systems, where appropriate.

19-0275 - Length: 1 year Duties: Responsible for protecting facility and property and enforcing wide variety of regulations and directives as they relate to boat patrol, police officer or gate sentry duties and the Punitive Articles of the Uniform Code of Military Justice, as well as all appropriate local ordinances and regulations. Patrols by vehicle or on foot. Responds to calls/alarms requiring pursuit and/or apprehension of offenders. Takes charge and protects crime scenes; ensures the injured are cared for. Directs traffic including train movements within MOTOCO and between Inland and Tidal Areas, as required. Prepares various kinds of reports relating to incidents, safety issues, suspicious complaints, and witnesses statements, which may be used in future legal actions. Controls access to the military installation and buildings by ensuring that vehicles and personnel have the appropriate credentials for entry. Responsible for controlling highly sensitive, restricted areas and waterfront perimeters. Contacts access to special military aircraft, ships, classified material, and conventional weapons storage. Conducts waterfront patrols including the responsibility to conduct a thorough security inspection of the waterfront being alert for any fire, flooding, accidental or intentional damage. Performs other security related duties as directed.

19-0319 - Length: 1 year Duties: Serves as an Army Military Police in support of the Corpus Christi Army Depot (CCAD) Security Division. Performs guard duties to control access to the Naval Air Station Corpus Christi (NASCC) and CCAD assets. Performs vehicular, walking and bike patrols, and executes random anti-terrorism measures (RAMs). Serves as a watch officer in the Security Command Operation Center (COC) and command visitors center. Monitors surveillance equipment, conducts physical security checks, and compiles associated reports and documentation. Required to qualify as a member of the NASCC Auxiliary Forces (ASF) and bike patrol. Non-commissioned officers may be assigned team members and are required to ensure the comprehensive leadership and supervision of their subordinates. QUALIFICATION REQUIREMENTS: Army Military Police (31B - Primary OR Secondary). Applicants must have no permanent profiles or red flags. Must have passed their most recent APFT and be eligible to carry a weapon in the performance of their duties.

19-0366 - Length: 1 year Duties: Supply Specialist to provide supply and logistic support for SOCOM/ MTRC training and deployment requirements at NSWC, Crane IN, with possibility of TDY deployments to multiple theaters at distributed MTRC sites in direct support of SOF troops. Primary duty will be managing CONUS MTRC program equipment, maintaining inventory, accountability and deployment readiness, building contractor loads for program and department requirements and other duties as assigned. Secondary duty will be assisting Govt. Logistic Manager in support of SOF MTRC local training and deployed Teams. Opportunity for candidate may allow for attending 2 month MTRC course in order to better understand capabilities and requirements for SOF and deployed MTRC Teams. Training will consist of, but not limited to: welding, basic electrical, generator repair, construction, Kydex, sewing, and 3D printing. Details of daily duties will include: Receiving, inspecting, inventorying, loading, unloading, storing, delivering and turning in organization and installation supplies and equipment Operating unit level computers Preparing all unit inventory supply documents Maintaining automated supply system for accounting of organizational and installation supplies and equipment Scheduling and performing preventive and organizational maintenance on organic MTRC equipment (generators, ATVs) Performing inventory and financial management procedures, including ordering, receiving and storing supplies for CONUS training and deployed Teams. Locating and cataloging stock Performing or supervising inventory management, storage and preservation Performing quality control, property management and repair parts management Segregating and accounting for medical supplies and equipment Selecting the correct stock for issue Loading, unloading and moving stock using equipment such as forklifts and hand trucks Keeping records on incoming and outgoing stock A power point brief detailing the MTRC program is available upon request. Please email specific questions or request for brief to the following POCs: Larry West, larry.m.west@navy.mil Noah Roberts noah.roberts@navy.mil Nigel Waisl nigel.waisl@navy.mil QUALIFICATION REQUIREMENTS: Current or former 92Y. Possess and maintain overseas deployment requirements (physical, administrative, and medical). Secret clearance desired but not required.

20-0067 - Length: 3 years Duties: IT MEDIA DESTRUCTION - replace SPC Mawaha Candidates will train users on proper classified media handling, destruction and/or dissemination of optical media / magnetic media / solid state media through local destruction policies including processing through National Security Administration (NSA) and Defense Logistics Agency (DLA) Manage the development, maintenance, and engineering activities associated with a cybersecurity program IAW Department of Defense Instruction (DoDI) 8500.01, DoDI 8500.2 (rescinded). DoDI 8570.01, DoDI 8570.01-M and DoDI 8580.1. QUALIFICATION REQUIREMENTS: Member has previously demonstrated an advanced level of knowledge with the safe handling of classified material.

20-0070 - Length: 1 year Duties: Ship and receive Naval electronic warfare equipment and manage the administrative (paperwork etc) burden associated with these actions in various DD0 / DoN systems. Member of the team responsible for the generation of DD1149s and other shipping documents as required for classified shipments. Service Member will function as the Defacto Government Lead for the shipping / receiving functions of the organization; serves as the shipping/receiving representative on the division FAIR compliance team. Member of the division administrative support team that will at times assist with travel documentation / orders in OTS, supply orders / stocking, various administrative actions as required.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in. Email: dtas.indianapolosz.inhm.rtf@navy.mil Website: https://www.dtas.mil/rtf
20-0073 Deputy of Acquisitions, Plans, and Policy (APP)

20-0073 - Length: 1 year Duties: MOS - 51A/51Z Responsible for all matters pertaining to ground vehicle and equipment support system acquisitions for the Saudi Arabia Ministry of the National Guard (MNG), IAW DOD/MPF. Responsible for cost/schedule/performance/planning/coordination/fielding of all FMS systems in support of the MNG Modernization Program which includes $4 billion in FMS LAV-8 variants and direct commercial sales of varying support equipment. Serves as primary ady to the Dir of the SANG Installation Emergency Management, on all efforts. Advises the PM on acquisition of all military hardware matters/FMS case development/acquisition policy for MNG. Monitors the expenditure of system funds/recommends fiscal priorities in support of MNG efforts. Coordinates with the TACOM LC/MC/CE/SCI/ EOD Ammo/Missiles and Space/STR, provides direct oversight for the PM-LAV Program in Saudi Arabia. Secret Clearance required.

20-0092 Emergency Management Tech

20-0092 - Length: 1 year Duties: RESPONSIBLE for managing the NISWC Crane Emergency Management (EM) and Continuity of Operations (COOP) programs ensuring plans and procedures conform to policy, methods, standards, procedures, and regulatory requirements. Major functions include the administrative management of the Organizations COOP Plan and Emergency Action Plans and the implementation of training, drills, and exercises as required. Position will entail serving as a member of the Installation Emergency Management Working Group and working closely with the Installation Emergency Management Officer to coordinate EM requirements and provide support to the Installation Emergency Operations Center and Incident Management Team during exercises or real-world emergencies.

QUALIFICATION REQUIREMENTS: Desired: experience in Emergency Management, homeland security, military and public safety planning. Completion of ICs 100, 200, 700, 800 required and ICs 300 and 400 are highly desirable (can be completed after placement); Excellent written, oral, and communication skills; Experience developing presentations and facilitating training or exercises Ability to prioritize work and manage multiple tasks.

20-0142 Security Assistance Advisor Trainer

20-0142 - Length: 1 year Duties: Instructor within a Training and Advising Detachment for a Security Cooperation Organization working in the Kingdom of Saudi Arabia (KSA) assisting the Senior Instructor in planning, implementing and executing curricula designed to teach and mentor officers, non-commissioned officers and instructors assigned to the KSA Ministry of Interior (MOI) increasing the MOI capability to protect the KSA’s critical infrastructure. Assumes the assessment and provides guidance for U.S. and host nation Primary Instructors, Assistant instructors, and students for training. Advises, identifies safety hazards, and implements risk mitigation during training. The training Material includes security techniques, physical training, instructional techniques, marksmanship and discipline. Preferred Qualifications: Possess the ability to instruct OR Drill Sergeant or Instructor qualified, rappel master, combatives instructor. 31b preferred, will consider 11b and 12b MOS as well.

20-0143 Security Assistance Advisor Trainer

20-0143 - Length: 1 year Duties: Instructor within a Training and Advising Detachment for a Security Cooperation Organization working in the Kingdom of Saudi Arabia (KSA) assisting the Senior Instructor in planning, implementing and executing curricula designed to teach and mentor officers, non-commissioned officers and instructors assigned to the KSA Ministry of Interior (MOI) increasing the MOI capability to protect the KSA’s critical infrastructure. Assumes the assessment and provides guidance for U.S. and host nation Primary Instructors, Assistant instructors, and students for training. Advises, identifies safety hazards, and implements risk mitigation during training. The training Material includes security techniques, physical training, instructional techniques, marksmanship and discipline. Preferred Qualifications: Possess the ability to instruct OR Drill Sergeant or Instructor qualified, rappel master, combatives instructor. 31b preferred, will consider 11b and 12b MOS as well.

20-0144 Trainer/Instructor Ranger/SF

20-0144 - Length: 1 year Duties: Branch Immaterial but 11b’s and 18-series will be given strongest consideration. Serve as Instructor of the Ministry of Interior - Military Assistance Group (MOI-MAG) Special Security Forces Training and Advisory Group (SSF-TAG) in Riyadh, coordinating, and executing training programs for the Special Security Forces (SSF) and Border Guard (BG) to meet long term strategic interests of KSA domestic security, MOI-MAG, and U.S. Department of State Office of Program Management (OPM-MO). Support the commanders initiatives to engage and collaborate with KSA Program Directors, SSF and BG Commanders, Interagency personnel, and governmental and nongovernmental organizations. Build SSF and BG partner capacity through advisory and assessment, curriculum development, and bilateral military training in areas primarily including, but not limited to, preparing KSA personnel to succeed at US Army Ranger School, and the US Navy’s Basic Underwater Demolitions / SEAL (BUD/S) Course. Establish SOPs, develop and execute doctrinal POIs and curriculum, manage sustainment SSF/SF functions, synchronize efforts, and ensure fulfillment of all specified and implied tasks of the detachment commander and MOI-MAG HQ, and provide oversight of twelve DOD Maritime Special Operations and DLI English contracted instructors. Advise in the Program Management of SSG Ranger and BUD/S Foreign Military Sales (FMS) cases totaling over $21.5M. Preferred Qualifications: Ranger, Special Forces, or SEAL-qualified (tab or Trident required), 11b/18-series. Two years experience working at the tactical-level, to include Platoon Sergeant/equivalent duty positions. One year experience working with foreign military, Arab or other Islamic culture in a deployed environment -Experience as a Security Cooperation Officer, Security Assistance Training, or closely-related JIIM duties (experience on MTT / ETT / OMLT Teams, etc).

20-0146 Trainer/Instructor Ranger/SF

20-0146 - Length: 1 year Duties: Branch Immaterial but 11b’s and 18-series will be given strongest consideration. Serve as Instructor of the Ministry of Interior - Military Assistance Group (MOI-MAG) Special Security Forces Training and Advisory Group (SSF-TAG) in Riyadh, Kingdom of Saudi Arabia (KSA) responsible for planning, coordinating, and executing training programs for the Special Security Forces (SSF) and Border Guard (BG) to meet long term strategic interests of KSA domestic security, MOI-MAG, and U.S. Department of State Office of Program Management (OPM-MO). Support the commanders initiatives to engage and collaborate with KSA Program Directors, SSF and BG Commanders, Interagency personnel, and governmental and nongovernmental organizations. Build SSF and BG partner capacity through advisory and assessment, curriculum development, and bilateral military training in areas primarily including, but not limited to, preparing KSA personnel to succeed at US Army Ranger School, and the US Navy’s Basic Underwater Demolitions / SEAL (BUD/S) Course. Establish SOPs, develop and execute doctrinal POIs and curriculum, manage sustainment SSF/SF functions, synchronize efforts, and ensure fulfillment of all specified and implied tasks of the detachment commander and MOI-MAG HQ, and provide oversight of twelve DOD Maritime Special Operations and DLI English contracted instructors. Advise in the Program Management of SSG Ranger and BUD/S Foreign Military Sales (FMS) cases totaling over $21.5M. Preferred Qualifications: Ranger, Special Forces, or SEAL-qualified (tab or Trident required), 11b/18-series. Two years experience working at the tactical-level, to include Platoon Sergeant/equivalent duty positions. One year experience working with foreign military, Arab or other Islamic culture in a deployed environment -Experience as a Security Cooperation Officer, Security Assistance Training, or closely-related JIIM duties (experience on MTT / ETT / OMLT Teams, etc).

20-0151 Deputy Program Manager

20-0151 - Length: 1 year Duties: Position receives broad and general guidance from the Program Manager, Facilities Security Forces Training & Advisory Group (FSFTAG), currently a senior O-6 billet, eventually becoming a one-star GO position. Position serves as the Chief of Staff with responsibility to assist in the execution of all matters pertaining to FSFTAG. Acts on behalf of the Program Manager (PM) for delegated responsibilities and issues in the absence of the PM. Performance is evaluated for overall adequacy, conformance with established policy, achievement of organizational objectives, and soundness of judgment exercised. Position performs critical liaison functions with the Saudi Arabian Ministry of Interior, U.S. Embassy - Riyadh, and Office of the Program Manager, Ministry of Interior (OPM-MO). Supervises and evaluates personnel in the Command and Support divisions in addition to providing staff oversight of military and civilian Division Chiefs. Acts for PM in his absence. Establishes program objectives, develops long range plans, and identifies required resources in order to promote an efficient, economical, and progressive organization. Interprets and implements local and higher echelon policies and regulations. Position assigns responsibility for accomplishment of specific functions and participates with other managers in setting organizational goals as well as assures development and establishment of adequate internal control systems. Coordinates the accomplishment of major projects and has the responsibility for policies, plans, and analysis which directly shape and improve FSFTAG missions, activities, and base operations.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in. Email: dfas.indianapolis-in.zh.mbx.pfi@mail.mil Website: https://www.dfas.mil/pfi
20-0172
Tactical Air Control Party

20-0172: This position is for the Tactical Air Control Party Modernization (TACP-M) projects and subsystems. Projects to include Gateway, (GW) and Gateway Lite (GWL), Stryker, Dismounted, MCS Block I and II, and Support Equipment related to the TACP-M program and other new and existing projects as assigned. Duties will include but not limited to: - In systems engineering, drawing/design review, some basic software management, and general project management duties. Define, develop, and perform taskings within the program requirements. Develop, implement and manage the planning and resource allocation process and practices with team personnel and configuration management processes.

20-0233
DMCC-S Lead

20-0233: Length: 1 Year - Provides as a Joint Cyber Operations System Administrator managing daily network and system operations. - Provides as DISA Net Windows 10 Systems Administrator, providing installation, maintenance, and technical support for OISA Central Field Command. - DoD Mobility Classified Capability - Secret (DMCC-S) provisioner for all classified mobile phones in CENTCOM AOR. - Registration Authority for DoD PKI to provide certificates for DoD Mobility Classified Capability - Secret (DMCC-S) users. - Builds and administers virtual Windows 2012 R2 Servers to include Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP), RA, Active Directory, print and backup servers. In addition perform all first line civilian supervisors. The Production NCOIC will act as an extension of the Production Director by re-enforcing policy and guidance and by providing support to new and first line civilian supervisors. The Production NCOIC will teach, coach and mentor directorate subordinate supervisors in enhanced counseling techniques that optimize employee performance and drive cultural change in line with the Army values. NCOIC’s will complement the Production Director’s ability to develop subordinate leaders by providing a Quality Work Environment that supports the employee; especially those who have trouble processing current events, civil unrest and the COVID-19 pandemic. Production NCOICs will routinely communicate with Active, NG and USAR Aviation Units to educate them about CCAD's capabilities in manufacturing and repairs processes across multiple aviation system platforms and about training opportunities for soldiers.

Qualifications:
- Successful history as a technical inspector, Shop Foreman, Production Controller or Platoon Sergeant; Consistency passing the APFT; NCOES compliant; Hold 91E MOS.
- 1 year
- 2 years formal training in data communications, UNIX systems, LAN management, telecommunications protocols/internet protocol (TCP/IP) and routers. -Experience maintaining training opportunities for soldiers.
- Communicate with Active, NG and USAR Aviation Units to educate them about CCAD’s capabilities in manufacturing and repairs processes across multiple aviation system platforms and about training opportunities for soldiers.
- At least 2 years of college or technical school studies in computer science, IT systems or have 2 years formal training in data communications, UNIX systems, LAN management, telecommunications protocol/internet protocol (TCP/IP) and routers. -Experience maintaining training opportunities for soldiers.
- First line civilian supervisors. The Production NCOIC will teach, coach and mentor directorate subordinate supervisors in enhanced counseling techniques that optimize employee performance and drive cultural change in line with the Army values. NCOIC’s will complement the Production Director’s ability to develop subordinate leaders by providing a Quality Work Environment that supports the employee; especially those who have trouble processing current events, civil unrest and the COVID-19 pandemic. Production NCOICs will routinely communicate with Active, NG and USAR Aviation Units to educate them about CCAD’s capabilities in manufacturing and repairs processes across multiple aviation system platforms and about training opportunities for soldiers.

Qualifications:
- Successful history as a technical inspector, Shop Foreman, Production Controller or Platoon Sergeant; Consistency passing the APFT; NCOES compliant; Hold 91E MOS.
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- Successful history as a technical inspector, Shop Foreman, Production Controller or Platoon Sergeant; Consistency passing the APFT; NCOES compliant; Hold 91E MOS.
- Successful history as a technical inspector, Shop Foreman, Production Controller or Platoon Sergeant; Consistency passing the APFT; NCOES compliant; Hold 91E MOS.
Job Descriptions for Available Tours

20-0310 Intelligence Specialist - Signal Analysis (COMINT/ELINT)
20-0310 - Length: 1 year
Duties: Expedient CBI & Cyber Division Code JXYQ. This position is for personnel currently serving in the E-5 to E-8 ranks. This position will be for personnel with a Signal Analysis / Operational background in COMINT and ELINT collection. Duties may include, but are not limited to, documenting testing requirements, analyzing data, performing inspections, providing technical support, coordinating conference meetings and test events, and developing reports and procedures as required. Overnight travel to test events, conferences, and meetings may be required.
QUALIFICATION REQUIREMENTS:
MOS: 18F, 35F, 35N, 35P, 35T. AFSC: 1N2X1
Preferred Qualifications/Skills: Knowledge of RF theory and equipment and methods to analyze RF waves. Working familiarity with signals collection and analysis equipment. Past Mode and Operations AFSC, or experience using military and commercial communication devices (operating in the HF to UHF frequency ranges). Experience working with the Special Operations Forces (SOF) community. Expertise in technical writing, analytical abilities, team mentality, creative problem solving, and ability to communicate effectively with end users, engineers, and project owners alike.

20-0312 Plans Operations NCG
20-0312 - Length: 1 year
Duties: Plans & Operations (P&O) for Expeditionary Task Force, Joint Tactical Operations Center (JTAC) at NCG. The incumbent will be expected to provide the following support:
- Participate in the planning and execution of joint and interagency exercises and operations.
- Ensure the timely and effective coordination of resources to support joint and interagency operations.
- Monitor and report on the status of joint and interagency operations.
- Coordinate with other agencies and organizations to ensure the effective execution of joint and interagency exercises and operations.
- Participate in the development and execution of joint and interagency exercises and operations.
- Ensure the timely and effective coordination of resources to support joint and interagency operations.
- Monitor and report on the status of joint and interagency operations.
- Coordinate with other agencies and organizations to ensure the effective execution of joint and interagency exercises and operations.
QUALIFICATION REQUIREMENTS:
Applicants must have less than 15 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position: Official Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

21-0008 Battle Captain
21-0008, Tour Length 1 year:
Provides 24/7 oversight of multiple global DoD telecommunications systems via shift work. Provides situational awareness of telecom system status to the Telecommunications Site Lead, and advises them on how best to employ DISA assets to maintain NICC telecom resources at 24/7 reliability. Participates in disaster recovery and business continuity tests, exercises, and real-world responses. Provides coordination of network current operations of the specific class of classified information that imposes safeguarding and access requirements that exceed those normally required for information at the same classification level. Implements, maintains, and manages routing. Provides reports and develops operational briefs, products, and reports to support operational analyses of the telecom and network issues and resolutions. Participates in change management and root cause analysis for interfaceing with field operations, engineering team, equipment vendors, and network service providers. Guides implementation of countermeasures to defend network operations across all assigned assets. Ensures priority service restoral, periods of non-disruption for high value missions using critical systems, surge capability, and CDPF capability for DoD communications services between forward mobile and intelligence legions for physical records and other items and keeping digital information inaccessible to those who aren’t authorized to access it. Disseminates actionable intelligence products in support of cyber defense. Reviews correspondence sent to senior leaders to ensure completeness and correctness, appropriate coordination, timeliness, and compliance with established policies. Synchronizes the daily tasks for network operations center technician to troubleshoot situations causing degradation in the performance of physical and cyber related core capabilities. Coordinates and ensures compliance with all local or higher headquarters defense operations orders. Conducts trend analysis, process improvement, and knowledge management. Performs incident management, root cause analysis, testing, and reporting of optical and legacy network, IP core, Network Assurance, and Unified Capability events. Liaises with the technical staff for preventative maintenance, fault isolation, equipment installation, connectivity, network performance and timely outage resolution. Recommends workload prioritization to ensure the critical customers (Combatant Commands, Military Services, and other Federal agencies) missions are supported. Ensures cyber incident response and analysis, external assessment support, and monitoring and detection of enclave perimeter intrusion attempts. Completes all training required, to include, but not limited to, IA, security, policies and procedures, both security and non-security related.

21-0009 Asset Management Coordinator
21-0009 - Length: 1 year
Duties: Incumbent will be expected to provide the following support:
- Administer proper property management for DM&S and General equipment.
- Ensure support for ensuring lab equipment are calibrated as well as maintain schedule for calibration.
- Collaborate with custodians and logistics personnel on matter relating to Calibration.
- ESD Compliance support.
- HMZAT/Safety coordinator - Provide accountability for assets in storage or shared spaces. Provide Lab up keep with various Lean Principles (6S), PHS&T support.
- Maintain the front desk as a security personnel and assist with any Dock support (Fork lift license might be required).
- ESD Compliance support.
QUALIFICATION REQUIREMENTS:
Desired Qualifications: Property Management; Equipment Management support. ESD Compliance support. Electrostatic Discharge Compliance management or support; HVAC/AC Safety Coordinator; LEAN certifications; Shipping and Receiving Support

21-0010 MCSC NETM-TUTV C2/Networking Technician
21-0010 - Length: 1 year
Duties: This position is for the Networking On the Move Utility Task Vehicle (SUMC Systems Command - MCSC) Incumbent will serve as the NETM-TUTV C2 Engineering Lead within the JXY Division. The incumbent should have the following knowledge and experience: Command and Control (C2), system(s) integration, and networking experience with C2 equipment. Candidate will need to know of engineering design, including all associated documentation and system engineering reviews; test development and verification of design, including all operating procedures and associated documentation; and should be able to communicate program status and issues to customer and management.

21-0019 IT Specialist Customer Support
21-0019 - Length: 1 year
Duties: Work involves planning and delivery of a full range of information technology customer support services to include installation, configuration, troubleshooting, customer assistance, and/or training, in response to customer requirements for 56 Operations. Supports a wide range of equipment and applications running on a variety of platforms. Installs, configures, upgrades, sets up, decommissions and troubleshoots existing systems and other system interfaces, and testing for system malfunctions. Applies appropriate security measures consistent with approved security standards. Trains customers in the use of systems supported by the customer support organization. Service Member is required to have Security + Certification for serious consideration. Duty hours are 0630-1700, Monday to Thursday.

21-5010 Operations Sergeant
21-5010 - Length: 1 year
Duties: Formulates, develops, reviews, and justifies budget requests for the organizational logistics activities. Analyzes and evaluates data and prepares projections of future budgetary requirements, considering variables such as changes in assumptions, policies, and objectives. Prepares narrative explanation schedules for cost areas. Advises the Director/Deputy Director, Division Chief, Manager/Lead, supervisors, other senior levels, and operating elements on budget considerations involved in the development, execution, analysis, and review of their organizational logistics activities. Maintains awareness of fluctuation and possible over-expenditure of funds. Performs review analysis of cost and program performance and other fiscal reports submitted by contractors to determine the sufficiency of funds provided, and that utilization to standard regulatory and statutory restrictions and specific objectives. Monitors costs to assure there are no violation of statutory limitations.

If you are interested in a position, click the link on the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis-in.ch.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
21-5025  
Security Officer  
20-5025 - Length: 1 year  
Duties: As Security Officer for the 834th Transportation Battalion, Military Ocean Terminal Concord, the incumbent will assist the Chief of Police plan, administer and supervise law enforcement and physical security efforts for the installation. Under the general supervision of the Police Chief, the Security Officer will establish guidance and coordinate: law enforcement and physical security policy, procedures and practices, anti-terrorism, harbor and maritime security, drug enforcement, inspections and crime prevention. Together with the Directorate of Emergency Services, the Security Officer will also coordinate security exercises and inspections to ensure consistency and program awareness. Additionally, the Security Officer will oversee several Military Police Officers serving under the MOTCO Police & Security Department.

21-5028  
Systems Support Specialist  
21-5018, Length 3 years: Serve as DIAA Mobile Support Technician at DISA Europe District Command, Patch Barracks, Germany. Serve as a mobile technician and customer service representative who provides technical support of Tier I and II activities, focusing directly in the DISA Mobility MPO’s offerings of: DoD Mobility Unclassified Capability (DMUC), DoD Mobility Classified Capability-Secret (DMMC-S) and Windows-At-Rest (WINDAR). In addition, the mobility technician will serve and be certified as: Purebred Agent, DISA Storefront Authorized Registered Officer (ARO), Registration Authority (RA), Total Mobility Agent (TMA), and assumes the duties of Technical Support Officer (TSO) for the field command. The mobility technician will be responsible for planning, managing, provisioning, testing, implementing, fielding, and sustaining a variety of capabilities which are part of the DISA Mobility Portfolio’s service offerings. Works as a subject matter expert, providing great customer service, problem resolution, and technical troubleshooting support to mission partners (MP), to include VIP users throughout the European Area of Operations (EOA) on an as-needed basis in the roles of FOOS, SES and HCN. Liaises with Mobility PMO on behalf of DISA Europe; performing monitoring and anticipating the emerging technical and process issues. The mobility technician will also maintain proper accountability, documentation, SOP and a database of: subscribers, mobility equipment, telephone directory and act as an ordering officer. Qualification requirements: A minimum of SECRET level clearance is required and TS highly desired. Must have SIPR access or the ability to obtain it. This is not a low-level helpdesk work, this position requires competency with commercial mobility devices and the ability to learn quickly and become SME in iOS and Android technologies and apps. Qualifications: Experienced in Project Management in order to be able to make decisions and recommendations significantly changing, interpreting, or developing important policies or standardized operating procedures. Individual should be experienced in procurement and ordering of equipment. Be able to provide detailed reports, and briefs leadership in regards to mobility technical issues affecting the DISA Europe MP’s mission. This job requires great customer service, great telephony etiquette, problem solving and ticket management, supply, inventory, and proper accountability. The work is in an office and some field settings which requires the ability to learn quickly and adapt to mission changes. The technician should have troubleshooting experience, adaptability, flexibility and be able to work with minimal supervision. Excellent written and verbal communication, and proficiency in Microsoft Office environment.

21-5029  
AAFES Imprest Fund NCO  
21-5029 - Length: 1 year  
Duties: Serves as AAFES Imprest Fund NCO for Sierra Army Depot. Operates an AAFES Imprest Fund operation. Money generated from sales is used to replenish the merchandise stock. Maintains a quality assurance program to ensure high standards of merchandise, services, equipment, and supplies sold. Maintain loss prevention. Additional duty: service member may also serve as MWR pool lifeguards from May to September season. Must have the ability to tread water and swim. Basic first aid and CPR training will be provided on site.

21-5047  
Data Analyst/HR Reports Manager  
21-5047 - Length: 1 year  
Duties: Incumbent will use a variety of data sources (HR systems and databases) to pull standard reports and enhanced HR reporting. Creates monthly and quarterly reports and briefings to present HR data to the HR Management and Senior Leaders at the command. Able to assess various tools and develop and present recommendations for management action. Responsible for reporting monthly metrics and recommending best practices as it relates to Human Capital Management and Operations. Maintains the application of the personnel data and payroll processing systems and maintains the integrity of the data housed in these systems. Analyzes data trends, to understand and communicate analysis of data and various financial ratios are drawn from a variety of resources. (Data Analytics, Technology Management, Written and Oral Communication, Powerpoint and other presentation skills are key to the success of this role.)

21-5052  
Military Pay Technician  
21-5052 - Length: 1 year  
Duties: Serve as a Military Pay Technician for the Financial Management Office. The incumbent will act as an interface with the Army, Air Force, and Navy active duty members separated from service by auditing military pay records/accounts and reviewing appropriate documentation, i.e., DD214 forms, leave documents, enlistment/reenlistment contracts, and other documentation. Performs audits and resolves problem cases that may require complex computations of year-to-date tax information and all pay, to include bonuses, entitlements, leave computations, tax withholdings, forfeitures, etc. Includes complex debt calculations based on computation. Inputs/cancels/adjusts debt, if necessary, in applicable pay system. Corrects taxable data reporting and issues payment to member if applicable. Qualifications: Looking for candidates that are proactive, resourceful, and quick learners. Candidate does not need to have prior experience, but must demonstrate a customer-focused attitude and competencies for arithmetic, flexibility, integrity/honesty, interpersonal skills, conflict resolution, mathematical reasoning, data analysis, and a database of: subscribers, mobility equipment, telephone directory and act as an ordering officer. Qualification requirements: A minimum of SECRET level clearance is required and TS highly desired. Must have SIPR access or the ability to obtain it. This is not a low-level helpdesk work, this position requires competency with commercial mobility devices and the ability to learn quickly and become SME in iOS and Android technologies and apps. Qualifications: Experienced in Project Management in order to be able to make decisions and recommendations significantly changing, interpreting, or developing important policies or standardized operating procedures. Individual should be experienced in procurement and ordering of equipment. Be able to provide detailed reports, and briefs leadership in regards to mobility technical issues affecting the DISA Europe MP’s mission. This job requires great customer service, great telephony etiquette, problem solving and ticket management, supply, inventory, and proper accountability. The work is in an office and some field settings which requires the ability to learn quickly and adapt to mission changes. The technician should have troubleshooting experience, adaptability, flexibility and be able to work with minimal supervision. Excellent written and verbal communication, and proficiency in Microsoft Office environment.

21-5056  
Logistics Officer  
21-5056 - Length: 1 year  
Duties: Serves as the proponent for the AMC Mobilization Planning Process. Directs development/management/completes and oversees execution of the AMC Mobilization and Operations Planning and Execution System (MOPEX) which provides policy and guidance on mobilization planning to the entire AMC community. Establishes working relationships with AMC HQ staff elements, major subordinate commands and other activities to ensure that viable mobilization planning guidance is provided and is used in the development of subordinate plans. Hosts periodic conferences to assist subordinate planners in their development of mobilization/crisis/execute plans, specific to their commands/activities. Directs the development of command planning systems. Serves as the AMC focal point for mobilization/emergency related systems. Directs Reserve Component support and mobilization planning. Serves as the lead of an Operational Process Team.

21-5057  
Logistics Liaison Officer  
21-5057 - Length: 1 year  
Duties: Serves as the liaison officer for the AMC Mobilization Planning Process. Directs development/maintenance/implementation and oversees execution of the AMC Mobilization and Operations Planning and Execution System (MOPEX) which provides policy and guidance on mobilization planning to the entire AMC community. Establishes working relationships with AMC HQ staff elements, major subordinate commands and other activities to ensure that viable mobilization planning guidance is provided and is used in the development of subordinate plans. Hosts periodic conferences to assist subordinate planners in their development of mobilization/crisis/execute plans, specific to their commands/activities. Directs the development of command planning systems. Serves as the AMC focal point for mobilization/emergency related systems. Directs Reserve Component support and mobilization planning. Serves as the lead of an Operational Process Team.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dtfas.indianapolis.in.zh.mbx.pft@mail.mil
Website: https://www.dtfas.mil/pft
21-5058 Operations Officer

21-5058 - Length: 1 year Duties: Serves as the proponent for the AMC Mobilization Planning process. Directs development/maintenance/implementation and oversees execution of the AMC Mobilization and operations Planning and Execution system (MOPEX) which provides policy and guidance on mobilization planning to the entire AMC community. Establishes working relationships with AMC HQ staff elements and other organizations to ensure that mobile commands and planning guidance is provided and is used in the development of support plans. Hosts periodic conferences to assist subordinate planners in their development of mobilization/crisis/deliberate plans specific to their commands/activities. Directs the development of command planning systems. Serves as the AMC focal point for mobilization/emergency related systems. Directs Reserve Component support and mobilization planning. Serves as the lead of an Operational Process Team.

Qualifications: Expert knowledge of military planning policy and concepts, wartime/emergency logistics doctrine and organization, and planning principles. Broad knowledge of applicable legislation and national strategies. Ability to adjust and meet command goals, objectives, policy and priorities. Ability to establish and upgrade planning and management systems. Analytical skills. Must be able to develop and implement planning systems, Serves as AMC/STRICOM Executive Assistant (OE/EA).

21-5063 Physician - Trauma/Critical Care Surgery

21-5063 - Length: 1 year Duties: The Surgeon, Burn, and Rehab Services, the lead of the first and second Level 1 Trauma Center outside of North America. As a board-certified general surgeon with added qualifications in surgical critical care, trauma care, and demonstrated expertise equivalent in breadth and intensity, provides the full range of diagnostic and therapeutic procedures for patients with emergent surgical conditions requiring the services of a Trauma Surgeon at a Level 1 Trauma Center. As needed, provides staff surgical coverage in elective or emergency General Surgery cases. Adjudges, trains, and mentors host nation counterparts. Identifies gaps in the provision of trauma / surgical critical care, develops and implements recommendations, and measures outcomes.

Qualifications: Must have Board certification in General Surgery with added qualifications in Trauma / Surgical Critical Care. Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) certification. Will accept Army or Air Force O4, O5, or O6.

21-5064 Nurse - Trauma Performance Improvement

21-5064 - Length: 1 year Duties: The Trauma, Burn, and Rehab Services, the lead of the first and second Level 1 Trauma Center outside of North America. This position serves as a Nurse (Trauma/Performance Improvement) for the TBRM program, performing clinical, technical, and administrative duties in the assessment, development, tracking, and education of trauma related performance improvements ensuring the effectiveness, efficacy, and compliance of established criteria, standards, and regulatory guidelines in patient care. Advises, trains, and mentors TBRM Nursing Directors.

Qualifications: Must have extensive experience in trauma related performance improvement. Current nursing license in any state or province of the United States. Obtain and maintain Trauma Nurse Core Curriculum (TNCC) certification and Certified Emergency Nursing (CEN) within one (1) year of hire. Current Basic Life Support (BLS), Advance Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS). Will accept Army or Air Force O4, O5, or O6.

21-6104 Crisis Action Team Officer

21-6104 - Length: 1 year Duties: Serves as the Military Surface Deployment and Distribution Command (SDDC) planning, monitoring, and assessing all COVID-19 related crisis issues. Make recommendations regarding the prevention and control of COVID-19 on a 24-hour basis. Participates in staff conferences to maintain the most updated knowledge related to COVID-19. Assist in data collection and program research projects as necessary. Communicates in real time with major Army Commands and other agencies ensuring current relevant information is being received. Systematically collects, analyzes, and interprets health data in order to plan, implement, evaluate, and disseminate appropriate information to the command. Performs other duties as assigned by the supervisor which are consistent with the position and in compliance with agency policies and procedures.

21-6107 Investigator

21-6107 - Length: 1 year Duties: The incumbent must have the analytical ability to critically assess and articulate information both orally and in written format. Conducts various levels of investigative work in support of investigations involving depot security. Receives assignments in terms of investigative leads and segments of investigative cases emanating from officially assigned cases to personnel. Receives complaints and prepares preliminary case work. Conducts field interviews for sensitive complex investigations. Incumbent must possess strong writing skills. Investigative duties include knowledge of Uniform Code of Military Justice (UCMJ) and US code violations, other applicable laws, rules and regulations associated with federal investigations. Questions must be resolved through additional investigations, coordination, and consultation with local, state, and federal organizations or agencies. 30% 2. Tracks and coordinates investigative correspondence. Approaches violations as directed, follows leads of inquiry, researches records, and prepares reports of findings that result in criminal administrative actions, judgments or decisions. Separate investigative matters grow from original assignments, therefore, the incumbent must have the resourcefulness and initiative to continue to develop information on such issues through further fact finding and administrative decision within criteria established by applicable laws, rules or regulations. The incumbent must develop facts or resolution of facts in the face of denials. Coordinates case work with various agencies within the Department of the Army. Routinely coordinates with U.S. federal, state, and local law enforcement agencies. Continuing contacts for the sharing of information are coordinated and initiated by the investigator. 30% 3. Identifies and collects facts and evidence from a wide variety of crime scenes or sources in support of criminal cases, traffic accidents, and worker's compensation cases. Queries databases for data based upon identified parameters, retrieves pertinent data in an appropriate output format, and prepares reports that are disseminated for use in unclassified/classified criminal investigations. Prepares all reports for senior leadership. Serves as researcher of the National Crime Information Center (NCIC) database to support investigative activities. Incumbent must be able to understand the interrelation between databases and compile extracted information to support the furtherance of investigations. Responds to queries from federal, state, and local law enforcement agencies. Responds to public intelligence agencies. Responsible and status system through review of investigative files and input of data to automated systems, maintenance of unit case and administrative filing systems in accordance with established procedures. Maintains the evidence room. 30% 4. Utilizes computer hardware and software to type documents; search, extract, and review automation functions in support of the office. Receives visitors and answers telephone calls. Tracks and monitors all investigative case files and investigative activities. Maintain evidence and complete records of completed actions related to investigative work. 10%.

21-6109 Weight Handling Equipment and Rigging Specialist

21-6109 - Length: 1 year Duties: Assists the Weight Handling Equipment and Rigging Administrator and Proponent for NSWC PCD. Candidate will have knowledge and experience in: Working characteristics and maintenance requirements of all types of weight handling equipment - Equipment, processes, and procedures used to fabricate and test weight handling equipment - Developing, planning, implementing, and assisting in the NSWC PCD Weight Handling Equipment Program - Developing and implementing commands and policies in accordance with NAVFAC P-307, NSWC/PCDINST 5296.10 and NSAPCFLINST 3170.1. Candidate will conduct inspections and certifications of weight handling equipment and develop procedures for complex lift and load tests.

Qualifications: Experience with crane operation, testing and inspection of Weight Handling Equipment and rigging gear. Has taken courses (preferred) or able to complete coursework in General Crane Safety, Rigging practices, and Rigging Gear Inspection.

21-6115 Petroleum Operations Officer

21-6115 - Length: 1 year Duties: Serves as Operations Officer within the Center of Operations of DLA Energy Europe and Africa and fully participates in the management of all operational activities. Duties include planning, coordinating, and providing technical bulk fuel support for requirements throughout 91 countries in Europe, Africa, and parts of the Middle East. This also includes inventory management of Defense Fuel Support Points (DFSP) throughout Europe; recommending tanker and pipeline deliveries supporting DFSPs; planning, coordinating, and managing fuel requirements for exercises and real world contingencies; Reviews locations in support for all branches of the U.S. military and NATO allied foreign military. Overall responsibility of providing bulk fuel support to Allied Forces within the U.S. European Command area of responsibility. Coordinates fuel support to meet requirements of NATO countries; Supreme Headquarters Allied Powers Europe; Allied Forces South; Allied Forces North; Allied ministries of Defense; U.S. DoD, Joint Petroleum Office, U.S. Air Force in Europe, U.S. Army Europe; U.S. Naval Forces Europe, and various U.S. military logistical agencies. Coordinates with the Petroleum, OILs, Lubricants Capabilities report for Europe. Prepares daily reports. Deploys as necessary to represent DLA Energy in a joint/combined environment. Interfaces with foreign commercial vendors and foreign military to evaluate capacity to meet requirements. Performs other functions/duties as directed by DLA Energy Europe & Africa Commander.

Qualifications: Applicants must have less than 15 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position; Officer Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.

Email: dfas.indianapolis.in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi
Job Descriptions for Available Tours

21-6120 Deputy Group Director
21-6120 Length: 1 year Duties: Deputy Group Director for the 309th Software Engineering Group (SWEG). The primary purpose of this position is to serve as an Interdisciplinary Position and exercise 2nd level (or higher) supervisory and management authorities over SWES Staff. Directs work activities through subordinate supervisions/leaders with responsibility for providing advice, accountability, and expertise to higher management and/or senior leadership on a broad range of issues. Manages/manages control over the organizational element by providing direction, planning, and leadership for primarily journeyman-level subordinate Electronic Engineer and/or Computer Scientist personnel.

21-6123 JRSS Program Analyst
21-6123 Length: 1 year Duties: Serves as the Acquisition Subject Matter Expert (SME) and Contracting Office Representative (COR) on multiple IT-based hardware and software contracts in support of implementation of and migration to the JRRS suite of cybersecurity technology and implementation teams to define and document Electronic Parts Lists (EPL) and Performance Work Statement inputs. Works with the DSA IT Contracting Office (DIYCO) to facilitate HW/SW Contract Awards and Modifications. As COR, monitors contractor performance, evaluate proposals, prepare/review Independent Government Cost Estimates, conduct contract surveillance, perform other contract-related tasks associated with maintenance renewals and asset/license management. Provide contract-related information to the JRRS Portfolio Manager. Qualifications: AFSC 17D candidates also eligible. Candidate must have Information Technology background; previous Acquisition, Fiscal, or COR experience preferable.

21-6124 HR Operations Officer
21-6124 Length: 1 year Duties: Provides expert advice and guidance on broad human resource programs, human capital and strategic projects and programs requiring extensive analysis and interpretation for many different programs, processes, and methods, such as advice on existing programs and processes to meet regulatory requirements. The incumbent is committed to mentoring, developing, and implementing these programs and processes to ensure a high performing workplace. Maintains close liaison with representatives of the Army Materiel Command, and other federal agencies to obtain or provide information on high priority personnel projects and to ensure consideration of Agency programs, policies, and recommendations. Performs actions necessary to effect management decisions including early retirement authorizations, separation incentive authorizations, reduction-in-force procedures, and recruitment strategies to fill vacant positions. Advises and guidance cover the full spectrum of human resource management issues, and include areas such as downsizing, base realignment and closure (BRAC) actions, leader development, mobilization planning and training and development for the workforce. Efforts in these areas include the development of cohesive, effective recruitment strategies; the establishment of effective leader development strategies; advice and guidance regarding extensive, wide reorganization/restructuring efforts. Develops programs to enhance recruitment and retention of a high quality workforce and implement innovative business processes to streamline operations and effectively support mission objectives. Leads guides, and mentors subordinates in achieving organizational goals and objectives. Develops and recommends HRM policy in all civilian and military human resource areas. The work requires knowledge in the area of military personnel. Qualifications: An officer in the rank of LTC will serve as the Deputy Director, CECOM G1, Communications-Electronics Command. The selectee will be responsible for managing and providing guidance on human resource planning and management issues, policies and practices for CECOM's element world-wide, Headquarters at Aberdeen Proving Grounds, MD. Responsible for developing and administering Military and Civilian Human Resource activities/policies/programs that foster mission accomplishment through the fair, effective and economical use of all human resources. Ensures that human resource programs and activities serve the critical needs of management while fulfilling higher echelon requirements.

21-6127 IT Specialist
21-6127 Length: 180 days; DUTIES: Assist with the development of an Unit Software License Management work center as well as the complete inventory of all IT assets, current compliance status, and assistance with numerous projects in the completion of Authority to Operate packages. Work will be completed in the 309th Software Engineering Group. QUALIFICATIONS: AFSC 17D candidates also eligible.

21-6128 Security Assistant
21-6128 Length: 1 year Duties: Man security desks at the entrance of classified facilities. Shifts may include a swing shift. Must posses a Secret Security Clearance.

21-6129 Senior Protection Officer

21-6130 ATAG HR NCO
21-6130 Length: 420 days Duties: Administrative Assistant for SSP-TAG (Special Security Forces Training Advisory Group) within the Kingdom of Saudi Arabia (KSA) provides administrative support to the SSP-TAG Commander. May assist in management of Army directed programs to include, but not limited to, Army Safety Program and Army Substance Abuse Program. Manage the processing and tracking of all personnel actions, awards, evaluations, leaves and passes, strength reporting, and readiness of all attached personnel.

21-6146 Base Security Force
21-6146 Length: 1 year Duties: Patrols installation perimeter and interior with vehicle, on foot or guard post. Performs a wide range of traffic duties including directing traffic. Provides escorts and protection for VIPs and visitors to the installation. Patrols government housing areas to preserve peace, prevent crime, protect life and property. Escorts vehicles carrying valuable and/or highly sensitive items; and responds to calls for security/police assistance and emergency. Directs traffic on installation areas. The work requires knowledge in the area of military personnel. Qualifications: Must possess a Top Secret security clearance.

21-6148 Executive Assistant (EA) to DCSA Assistant Director (AD) BI
21-6148 Length: 1 year: Support the DCSA AD; BI with daily tasks to include calendar management, meeting preparation and coordination; collaborate with DCSA Senior Executives, and BI Senior Staff. Assist in improving procedures and processes that enhance the management of the BI mission. Qualifications: Experience supporting Executive Officers, tracking projects & taskers, planning (meetings, events, etc)

21-6149 PEO Program Manager
21-6149 Length: 1 year: Coordinates on various activities for Defense Counterintelligence and Security Agency Program Executive Officer/Chief of Staff strategies. Support and assist with management of the cost, schedule, development, and delivery of innovative and technology systems. Qualifications: Acquisition, Logistics, Signal.

21-6150 Communications Expert
21-6150 Length: 4-5 Months: Develops a Group Internal Communication Strategy and Plan. The plan shall identify specific communication channels/methods for the Group’s five generation workforce. Plan shall include ideas to effectively communicate with Group's Geographically Separated Units (GSUs). Responsible for executing Group Internal Communications plan to effectively communicate management strategic vision, policy, performance, recognition and status of activities within the group to all echelons and demographics of the Group including GSUs. Responsible for administering internal communication events to provide information to the Group audience. Develop a Group External Communication Strategy and Plan. The plan shall identify effective external communication channels/methods for the Group to professionally provide information to target audiences (including DoD agencies, current and future customers, and potential employees) and enhance the Group’s brand. Responsible for executing the Group External Communications plan to effectively communicate information to targeted External audiences. Responsible for administering external communication events to provide information to target audiences and enhance the Group’s brand. Develop a Group Social Media Communications Plan. The plan shall identify relevant social media platforms to enhance Group objectives. Responsible for executing the Group Social Media Communications Plan to effectively communicate information to Internal/External audiences via Social Media Platforms. Qualifications: 1. Excellent Communications skills written/verbal/technology 2. Work may occasionally travel away from the normal duty station on military or commercial aircraft. 3. The work requires the incumbent to obtain and maintain the appropriate security clearance.
21-6156  
**DMC-5 NCCIC**  
**21-6156: Length 1 Year:** Serve as a Joint Cyber Operations System System Administrator managing daily network and system operations. Also serves as DSNNet Windows 10 Systems Administrator, providing installation, maintenance, and technical support for DSCA Central Field Command. Also serves as DMC-5 cyber classified capability. Offers for DMC-5 involves handling virtual Windows 2012 R2 Servers to include domain name System (DNS), Dynamic Host Configuration Protocol (DHCP), file, deployment, print and backup servers. Also provides in-depth on-call, touch maintenance support for the Regional Node. Ensures that networks are effectively maintained by ensuring the configurations for CSCS and Global Arrays. Reporting to the DSCA Central Field Command. Also maintains and coordinates all Configuration Management Issues with the Command and Control (C2) Systems Manager at the Field Command. Provides the Service Virtual Memory System (VMS) and/or Information Assurance Vulnerability Alert (IAVA) point of contact (POC) for the local network.  
**Qualifications:** At least 2 years of college or technical training in data communications, UNIX systems, LAN management, telecommunication protocol/Internet protocol (TCP/IP) and routers. Experience maintaining and troubleshooting Windows Server 2012 R2/Win 10 PCLs, switches, routers, hubs, firewalls and VMware is mandatory. You must be IAT level 2 certification with a minimum of Security. Manual DMC-5 provisioning training conducted at DSN HQ, Fort Meade. Registration Authority training through DSA HQ, Fort Meade. You must have a SECRET clearance. Must have the ability to work effectively with senior personnel in a joint environment.

21-6158  
**Program Control Analyst**  

21-6161  
**UH-72 Mechanic**  
21-6161: Length 1-3 Years. Assist in developing/implementing a maintenance program to support training, testing and fielding of the modernized version of the UH-72A (currently designated the BK-117 D3). Assist in integration of the UH-72B into Aircraft Notebook and test the integration prior to fielding of the aircraft. Assist with the troubleshooting, repair, and ground testing of aircraft systems, assemblies, and systems are covered by an ARNS NHC-72A unit. Basic duties will include: inspecting, troubleshooting, repairing aircraft; maintaining historical records of assigned aircraft; coordinating flights with National Equipment Management team. Limited User Test team, Logistics Demo team and Aviation Flight Test Directorate as required; development of maintenance portion of SOPA. *Note:* Resume from the applicant is a must and can be 1ST, 1SR or ISU with the appropriate ASI. Qualifications: Test and repair aircraft systems, assemblies, repair defective parts and components, and reassemble repaired items into the aircraft. Install, align, and make needed adjustments to major components and assemblies. Plan and conduct a training program for mechanics to include maintenance instruction for the maintenance portion of aircraft maintenance.  
**Qualifications:** 5. Basic maintenance training on the use of manual maintenance manuals, ground handling of aircraft, use of ground equipment, aircraft loading, host operations, emergency procedures, etc. Assistant with developing NETT requirements for new aircraft, identify areas of instruction that can be improved and development/training material to include syllabi and P&Ds for new aircraft training requirements for a material release.  
**Qualifications:** 6. Intermediate to advanced computer skills specifically using Microsoft Office Suite; ability to learn advanced computer skills or software programs. Working knowledge of advanced software applications is preferred. Ability to enter data accurately into databases. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to work effectively with and coordinate with other crew members. Must be able to work effectively with and coordinate with other crew members. Must be able to work effectively with other crew members.

21-6173  
**Logistics NCO**  
21-6173: Length 1-3 Years. Serves as a logistics NCO within the Mobility Portfolio. Responsible for the accountability of all mobility assets, devices, and property. Oversees all logistics functions within the Mobility Portfolio to include coordination with DWCF and other agencies. Oversees shipment and receipt of devices and other property to and from DWCF customers. Must be able to work as a member of and lead a team of subject matter experts, including contractors, government civilians, and military to complete various mobility device actions. Qualifications: Information Technology with experience with Property Custodian duties.

21-6176  
**Human Resources Management 42A S1**  
21-6176: Length 1 Year. The HR Specialist evaluates obligations and prepares and processes requests for transfer or reassignment. Below is a list of duties for administrative applicant must be proficient and in but not limited to the following: 1. Processes classification or reclassification actions. 2. Orders requests and orders for orders. 3. Previews and maintains officer and enlisted personnel records. 4. Provides updates to operating system software, applications, and anti-virus software in accordance with DISANet and Field Command directives. Provides 24-hour on-call technical support and assistance to National and regional Commanders. Qualifications: 2. Basic maintenance training on the use of manual maintenance manuals, ground handling of aircraft, use of ground equipment, aircraft loading, host operations, emergency procedures, etc. Assistant with developing NETT requirements for new aircraft, identify areas of instruction that can be improved and development/training material to include syllabi and P&Ds for new aircraft training requirements for a material release.  
**Qualifications:** 3. Prepasses and maintains officer and enlisted personnel records. 4. Provides updates to operating system software, applications, and anti-virus software in accordance with DISANet and Field Command directives. Provides 24-hour on-call technical support and assistance to National and regional Commanders. Qualifications: 4. Basic maintenance training on the use of manual maintenance manuals, ground handling of aircraft, use of ground equipment, aircraft loading, host operations, emergency procedures, etc. Assistant with developing NETT requirements for new aircraft, identify areas of instruction that can be improved and development/training material to include syllabi and P&Ds for new aircraft training requirements for a material release.

21-6177  
**AFE Craftsman**  
21-6177: Length 90 Days: Certify Aircrft Flight Equipment requirements for all missions; ensure all aircraft are properly configured with proper types and numbers of Aircrew Flight Equipment dependent on destination and mission being flown. Manage, monitor, and conduct inventories of all Aircrew Flight Equipment munitions/ammunition assets. Perform required inspections and repair all parachutes, survival equipment, vehicle equipment, personal flying equipment and other equipment. Perform required inspections, repairs, and maintenance of the aircraft.  
**Qualifications:** 4. Basic maintenance training on the use of manual maintenance manuals, ground handling of aircraft, use of ground equipment, aircraft loading, host operations, emergency procedures, etc. Assistant with developing NETT requirements for new aircraft, identify areas of instruction that can be improved and development/training material to include syllabi and P&Ds for new aircraft training requirements for a material release.  
**Qualifications:** 5. Basic maintenance training on the use of manual maintenance manuals, ground handling of aircraft, use of ground equipment, aircraft loading, host operations, emergency procedures, etc. Assistant with developing NETT requirements for new aircraft, identify areas of instruction that can be improved and development/training material to include syllabi and P&Ds for new aircraft training requirements for a material release.
21-6192 IT Specialist (Network Infrastructure) 21-6192, Length 1 Year: Incumbent will perform network infrastructure functions for an extensive array of IT systems.

21-6194 SGM/Service Enlisted Advisor 21-6194, Length 420 Days: Reports directly to the Program Manager (PM). Leads USA-MAE enlisted in full capacity as the Senior Enlisted Advisor. Oversees personnel, budget, contracting, logistics and communication functions. Works with the PM, FMS Case Managers, and Advisory Committee to develop, submission, and implementation. Works as liaison with the organizations on Eskan Village and U.S. Embassy Personnel. Advises the PM in the areas of morale, health and welfare also responsible for the professional development of all Soldiers in the program. Supervises the training of all U.S. and Saudi Enlisted Soldiers to ensure all personnel receive appropriate training and develop flexible, adaptive enlisted leaders to ensure mission accomplishment. Reviews, monitors and provides input on all enlisted evaluations.

21-6195 JSG 21-6195, Length 1 Year: Supervises and advises the Instructors of a Training and Advisory Detachment for a Security Cooperation Organization within the Kingdom of Saudi Arabia (KSA). Assists the Detachment Commanders planning, implementing and executing curricula designed to supervise, teach, and mentor officers, non-commissioned officers and instructors assigned to the KSA Ministry of Interior (MOI) on defensive and offensive security techniques, physical training, general discipline, and security training. Oversees security training activities designed to increase the MOI capability to protect the KSA’s critical infrastructure and resources. Establishes and maintains strong working relationships with partner nations and establishes and maintains strong working relationships with partner nations and maintains standards of excellence with United States Department of Defense partners to further mission requirements. Serves as senior enlisted advisor to detachment personnel responsible for the health, welfare, and administration of assigned and attached personnel.

21-6197 SCO Training Officer (G3) 21-6197, Length 420 Days: Security Cooperation Organization within the Kingdom of Saudi Arabia (KSA). Integrates staff efforts to devise strategy, doctrine, and policy relating to program requirements. Develops, reviews and comments on strategic planning documents. Leads operational planning teams (OPTs), crisis action teams (CATs), and joint planning groups (JPGs) to solve emerging problems, develop long term strategies, and provides input into strategic planning. Responsible for forecasting, planning, coordinating, and assessing future requirements, identifying and recording capability gaps, and prospective strategies, policies, and issues concerning Defense Cooperation (DCO). Preferred Qualifications: 3-5 years’ experience as a future operations or plans officer at Brigade level or higher. Two years’ experience working with foreign military, Arab or other Islamic culture in a deployed environment.

21-6199 UH-72 Mechanic 21-6199, Length 1 Year: Assist in developing/Implementing a maintenance plan supporting training, testing and funding of the modernized version of the UH-72A (currently designated the BK-117 D3). Assist in integration of the UH-72A into Aircraft Notebook and test the integration prior to fielding of the aircraft. Assist with supervisor of and in conducting the New Equipment Training for units designated by NGB to receive the BK-117 D3 in FY 2022 and FY 2023. Must have a Federal Aviation Administration (FAA) airframe and power plant (A&P) certificates and have experience in an ARNG UH-72A unit. Basic duties will include: inspecting, troubleshooting, repairing aircraft; maintaining historical records of assigned aircraft; coordinating flights with New Equipment Training team; Limited User Test team, Logistics Demo team and Aviation Flight Test Directorate as required; development of maintenance portion of SOP. *Note* - Resume from the applicant is a must and can be 1ST, 1SR or 1SU with the appropriate ASI.

21-6201 Petroleum Laboratory Supervisor 21-6201, Length 1 Year: Responsible for the Quality Division’s Petroleum Laboratory working in tandem with civilian Laboratory Supervisor counterpart. Performs a wide range of tests on petroleum products, including tests incorporated in the extensive 'B' level test series for aviation fuel and ground fuel samples. Directs, provides and reviews accurate petroleum test reports, identifies sources of contamination and degree of product deterioration and makes initial identification of unknown petroleum products. Responsible for the safety and security of the laboratory operating environment by ensuring maintenance actions are continually addressed and adjustments are made accordingly. Develops the skills of visiting 921st personnel and Quality Assurance representatives by means of structured progressive training opportunities. Establish files and technical references and specifications. Prepare and review administrative and technical reports. Performs and participates in ASTM correlation sample testing to ensure correlation and maintains necessary inventory for operation of the Petroleum Laboratory and takes action to replace stock low weight with assured quality. Applicants must have successfully completed all testing procedures required. Applicants must submit the following documents in their application to be considered for the position: Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

21-6203 Property Book Officer (Warrant) 21-6203, Length 1 Year: Works under the general supervision of the Equipment, Maintenance and Management Division (EMMD) Chief. As the Property Book Officer, administers, plans, and directs the property accountability program for Sierra Army Depot (SAD). Assures that all requisitions for the purchase of equipment, personal property, and supplies are properly reviewed for authorization and processed according to all AR 735-5. Advises Hand Receipt Holders and upper level management personnel on the management of property and the procedures for processing FLIPS, investigations, and other regulations. Manages the Command Security Discipline Program (CSDP). Posting transactions to organizations and installation property books and supporting transaction file. Manage records for all leased, borrowed and damaged equipment and manage records for all equipment transferred into and out of the Property Book. Other duties as assigned.

21-6205 Superintendent, Provost Marshal Operations 21-6205, Length 1 Year: This position serves as the Superintendent, Provost Marshal Operations for the Military Ocean Terminal Concord Police and Security Division, Concord, CA. The incumbent will oversee security and law enforcement programs to include Conventional Weapons Systems Security, Law Enforcement and Security, Training (Security and Law Enforcement), Resource Protection, Information Security, Personnel Security, and Industrial Security. Plans and develops policies, and procedures to implement Law Enforcement and Security Programs. Incumbent will serve as the Superintendent, Military Police Unit, and is responsible for the accountability, welfare, physical fitness, administrative actions, and counseling of all Security Forces personnel within the MP and Security Division. The incumbent shall provide training to all personnel within the unit. The incumbent shall serve as the principal advisor to the Provost Marshal Police & Security Chiefs on all military personnel matters such as awards, evaluations, disciplinary actions, and morale.

21-6206 JAG Lawyer 21-6206, Length 1 Year: Serves as Judge Advocate (MOSQ 27A) to handle a variety of civil and administrative law matters, which include jurisdiction issues, Financial Liability, Investigations of Property Loss (FLIPS) AR 15-6 Investigation review, EO/abor employment/workers compensation claims. Lawyer will work in the Corpus Christi Army Depot Command Group on a wide range of high priority legal projects with Command interests. Command anticipates priority of effort will be directed toward work in the areas of administrative law, freedom of information inquiries, ethics, security/force protection, legal assistance and installation issues. Officer will serve with other attorneys but must be able to think independently and operate without direct supervision. Attorney must have a member in good standing of a state bar. Minimum of 3 years recent legal experience is a plus.

21-6207 G6/3D RFLT/CIP PM 21-6207, Length 2 Years: Provides program management of all aspects of software development for a new critical intelligence parameter software tool. This tool will enable program managers to make better threat informed decisions during acquisition and through the lifecycle of the weapon system. This is an exciting opportunity to join a team of motivated software developers and intelligence professionals in the development of a new and exciting capability. Qualifications: Air Force officer with a background in program management, intelligence, and/or software development. Top Secret/Clearance with the ability to get cleared for a SAP Program.

21-6213 Security Specialist 21-6213, Length 1 Year: This individual will provide security assistant / administrative and unarm entry control duties during mostly standard duty hours in an administrative setting. This position requires a solid skill set in MS office and the ability to use many other DoD systems as needed to perform security functions. This person will be working with Senior Executives within the DoD on a routine basis and must be willing and able to present a positive attitude and outstanding military image at all times. This person must remain current with a successful physical fitness examination and other medical requirements as required by the providing branch of service. Qualifications: MOS 31B or 31P3
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<th>Job Title</th>
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<tr>
<td>Executive Administrative Assistant</td>
<td><strong>DUTIES:</strong> Serves as Executive Administrative Support (with driving duties) for Agency Director or Principal Deputy Director (SES, 3 star equivalents). Must possess the utmost professionalism and discretion as trusted agent with the ability to work with minimal oversight. Strong front office, administrative, and correspondence skills or experience required. Experience to compose routine correspondence from brief instructions; communicate clearly and effectively orally and in writing; understand and follow written and oral instructions; prepare clear, accurate and concise records and reports; coordinate briefings. Ability to operate a computer using word processing software; organize, set priorities and exercise sound independent judgment within areas of responsibility; interpret, apply, explain and reach sound decisions in accordance with laws, regulations, policies and procedures. Driver responsibilities include perform general motor vehicle maintenance as needed for safety; must have a valid driver’s license and a clean driving record with no traffic violations. Duties include driving Agency Director or Principal Deputy Director to/from Pentagon and/or other meetings in NCR; Pentagon mail pickup / delivery and courier service to / from the Pentagon for HQ mail. Desired: previous experience providing executive level support, familiarity driving in NCR region.</td>
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<td>Petroleum Operations Officer (ME Ops1)</td>
<td><strong>DUTIES:</strong> DLA Energy Middle East provides bulk petroleum support to U.S. Forces in the United States Central Command (USCENTCOM) Area of Responsibility (AOR). As Petroleum Operations Officer, the incumbent is responsible to the Chief of Operations. DLA Energy Middle East for managing the daily resupply of bulk class III and additives throughout the entire geographical region. In conjunction with CENTCOM Joint Petroleum Office the incumbent establishes and directs priority of support to DoD customers throughout the region. Coordinates directly with unified and component commands on issues and matters relating to integrated materiel management of petroleum products and services. Collects and analyzes petroleum supply data and prepares detailed daily reports for higher headquarters review. Serves as Logistics Planner for contingencies and peacetime operations. Reviews joint policy and publications related to petroleum operations. Additionally the incumbent is required to interface frequently with State Department and foreign government officials throughout the region. The incumbent is responsible for overseeing the management of approximately 25 storage, distribution and petroleum services contracts valued at $480 million. Provides strict oversight and technical expertise in the support of requisitioning, transportation, storage and distribution of petroleum throughout the USCENTCOM AOR. Represents the Commander at industry conferences meetings and on committees/task groups outside DLA for fuel logistics and technical matters. Provides effective petroleum logistical planning and execution support for USCENTCOM forces during wartime, contingencies, and Chairman JCS Command Post Exercises. This position requires occasional travel. QUALIFICATIONS: Applicants must have less than 15 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position; Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.</td>
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<td>Petroleum Operations Officer (ME Ops2)</td>
<td><strong>DUTIES:</strong> DLA Energy Middle East provides bulk petroleum support to U.S. Forces in the United States Central Command (USCENTCOM) Area of Responsibility (AOR). As Petroleum Operations Officer, the incumbent is responsible to the Chief of Operations. DLA Energy Middle East for managing the daily resupply of bulk class III and additives throughout the entire geographical region. In conjunction with CENTCOM Joint Petroleum Office the incumbent establishes and directs priority of support to DoD customers throughout the region. Coordinates directly with unified and component commands on issues and matters relating to integrated materiel management of petroleum products and services. Collects and analyzes petroleum supply data and prepares detailed daily reports for higher headquarters review. Serves as Logistics Planner for contingencies and peacetime operations. Reviews joint policy and publications related to petroleum operations. Additionally the incumbent is required to interface frequently with State Department and foreign government officials throughout the region. The incumbent is responsible for overseeing the management of approximately 25 storage, distribution and petroleum services contracts valued at $480 million. Provides strict oversight and technical expertise in the support of requisitioning, transportation, storage and distribution of petroleum throughout the USCENTCOM AOR. Represents the Commander at industry conferences meetings and on committees/task groups outside DLA for fuel logistics and technical matters. Provides effective petroleum logistical planning and execution support for USCENTCOM forces during wartime, contingencies, and Chairman JCS Command Post Exercises. This position requires occasional travel. QUALIFICATIONS: Applicants must have less than 15 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position; Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.</td>
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Petroleum Operations Officer (ME Ops WO)

**21-6220, Length 1 year; DUTIES:** Defense Logistics Agency Energy Middle East provides technical bulk petroleum support to U.S. Forces in the United States Central Command (USCENTCOM) Area of Responsibility (AOR). As Operations Officer, the incumbent is responsible to the Chief of Operations, DLA Energy Middle East, for managing the technical daily resupply of bulk class III and additives throughout the entire geographical region. In conjunction with USCENTCOM Joint Petroleum Office the incumbent establishes and directs priority of support to DoD customers throughout the region. Coordinates directly with unified and component commands on issues and matters relating to integrated material management of petroleum products and services. Gathers and analyses petroleum supply data and prepares detailed daily reports for higher headquarters review. Serves as Logistics Planner for contingencies and peacetime operations. Reviews joint policy and publications related to petroleum operations. Additionally, the incumbent is required to interface frequently with State Department and foreign government officials throughout the region. The incumbent is responsible for overseeing the management of approximately 25 storage, distribution, and petroleum services contracts valued at $6.9 billion. Provides strict oversight and technical expertise in the support of requisitioning, transportation, storage, and distribution of petroleum products throughout the USCENTCOM AOR. Represents the Commander at industry conferences, meetings, and on committees/task groups outside DLA Energy for fuel logistics and technical matters. Provides technical effective petroleum logistical planning and execution support for USCENTCOM forces during wartime, contingencies, and Chairman JCS Command Post Exercises. This position requires extensive travel.

**QUALIFICATIONS:** Applicants must have less than 15 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position; Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

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Budget/Program Analyst/Admin NCO

**21-6221, Length 1 year; DUTIES:** A cohesive team of logistics professionals specializing in providing world class bulk fuel products and other key commodities to our Warfighters. Americas East serves as the forward presence responsible for the inventory management, distribution, customer support, inventory accounting and quality assurance of $2.6 Billion in annual energy support to 840 product accounts at Department of Defense installations and other federal agencies across 37 states, Central and South America and parts of the Caribbean. Provide essential, timely and professional level program management and administrative support for 93 civilian and military personnel in DLA Energy Americas East enabling them to accomplish their core functions of providing critical energy support to Department of Defense and Whole of Government in their area of responsibility for Homeland Defense and Disaster Response. IAW DOD, DLA and DLA Energy policy, Department of Transportation and DLA, DLA Energy policy, serves as the Government Purchase Card holder for DLA Energy Americas East. Consolidates, validates, and processes within the applicable system all paperwork and evidentiary matter related to the Government Purchase Card to support monthly statement audit and certification in accordance with GPC and records management policies, processes and procedures. Completes mandatory training and maintains required account to accomplish all required tasks. IAW DOD, DLA and DLA Energy Policy serves as the Fleet Manager for DLA Energy Americas East. Collects consolidates and validates all applicable data from Government owned vehicle operators to include monthly mileage and vehicle dispatch forms. Maintains, validates and updates all master vehicle data in the applicable DoD accountable property system of record in accordance with the GSA, DoD, DLA and DLA Energy policies and directives. Certifies accuracy of invoices received from the DLA Fleet Manager. Serves as the Americas East Commander/Deputy principal advisor for all fleet management issues. IAW Joint Defense Travel Regulations, DLA and DLA Energy policy serves as a DTS Reviewer responsible for reviewing travel authorizations and vouchers for assigned region personnel. Reviews and processes open DTS travel authorizations and vouchers within one workday of receipt from region travelers. Assists employees with creating and submitting travel authorizations and vouchers. Ensures authorizations and vouchers are in compliance with official travel requirements. Completes mandatory training and maintains account and profile to accomplish all assigned tasks. Serves as the Americas East Commander/Deputy principal advisor for this program. Serves as an EAGLE Time and Attendance Reviewer, responsible for reviewing, correcting, filing, maintaining and consolidating time and attendance records for the region. Fully complies with prescribed time and attendance and records management policies. Works with region employees to resolve time and attendance issues, such as adding new employees and adjusting approved work schedules. Supports DLA efforts in preparation for DoD audits. Maps out processes and procedures; provides supporting documentation to fullest extent possible and coordinates with respective program or organizational points of contact to prepare for audits and related improvement efforts. Provides a detailed report of all overtime, compensatory time, use or lose leave, and leave used by region personnel. Provide Americas East Command Group support for administrative and internal operations. Manage all civilian coordination for staffing and submission of awards (Individual and Team Awards) and administrative actions as directed by Americas East Command Group (Commander, Deputy). Assist the Americas East Command Group and Operations personnel in the coordinating, staffing and responses for internal and external tasks and request for information. Maintains a COOP drive-away/fly-away box with required administrative documents.

**QUALIFICATIONS:** Applicants must have less than 14 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position; Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.
21-6222 Budget/Program Analyst/Admin NCO

21-6222, Length 1 year; DUTIES: Provides strategic and operational energy logistics sustainment of steady state and contingency operations in the Western Hemisphere (Continental United States (CONUS), Alaska, Canada, Central and South America, and the Caribbean Sea). Includes support of strategic to operational energy logistics sustainment planning, analysis, exercises and execution of Homeland Defense (HD) and DoD Support to DoD programs management, planning, and execution of appropriate coordination and inventory accountability for DLA owned products. Includes providing timely, on-specification fuels and energy sustainment to DoD and Non-DoD customers within the DLA Energy Americas region (Western Hemisphere), by executing, supplier, and quality operations functions. Energy sustainment includes bulk fuel (aviation, bunkers (marine), direct delivery fuels (i.e. gasoline & diesel fuels), into-plane (aviation), missile/cryogenic, lubricating oil and coal. Bulk fuel storage and distribution support includes contract administration coordination and inventory accountability of DLA owned products (capitalized products). Provides essential, timely and professional Command level Budget, Program Analyst and administrative support for the “150 civilian and military personnel of DLA Energy Americas enabling them to accomplish their core functions of providing critical energy support to Department of Defense and Whole of Government in the Western Hemisphere and Homeland Defense and Disaster Response. In addition to operational support, the alcohol for Space/Security (Business Metrics) enhances DLA Energy Americas’ ability to provide support to the Americas Region. Duties consist of providing employees with information on the DOD transportation benefit program, assisting in application process, training, approval and management of program requirements for employees enrolled in the program. Conducts annual audit of approved participants to ensure annual training and applications are current. As Telework Coordinator ensures that Americas personnel/telework request are properly processed and assist employees with any Telework processing issues within normal guidelines. Refer all exceptions to policy to Americas Commander/Deputy for action. Provides as required/researched telework statistical reports on Americas telework usage and status. Serve as Americas Commander and Deputy primary advisor for this program. IAW/DOD, DLA and DLA Energy Policy, process and procedures will manage all funds disbursements authorized from funds under your control and responsibility for disbursement. Includes payments for facility leases/rents, facility security services, approved projects and approval and certification of Government Purchase Card (GPO) as Alternate Billing Official for Americas Staff GPC official. Assigned as Americas Outbound MIPI official. Will ensure that all required training and official assignment documents are current and completed in a timely manner. Ensure all disbursements are done in a timely and legal manner to ensure uninterrupted support to Americas Operations. Will ensure all required transaction documentation and program management is audit ready. As required/researched will provide reports on funds management/Disbursements. Duties include coordination with DLA/DLA Energy agreements managers, Americas Regional Commanders/Deputies and supporting installations/agencies for development, staffing and approval of required support agreements. QUALIFICATIONS: Applicants must have less than 14 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position: Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

21-6223 Budget/Program Analyst/Admin/OPS NCO

21-6223 Length 1 year; DUTIES: Provides strategic and operational energy logistics sustainment of steady state and contingency operations in the Western Hemisphere (the eleven states west of the Rocky Mountains). Includes support of strategic to operational energy logistics sustainment planning, analysis, exercises and execution of Homeland Defense (HD) and DoD Support to Civil Authorities (OSCA) operations for Combatant Commands (CCMDs), Federal/State Agencies (Interagency) and International Allies. Includes providing timely, on-specification fuels and energy sustainment to DoD and Non-DoD customers within the DLA Energy Americas West region, by executing, supplier, customer, and quality operations functions. Energy sustainment includes bulk fuel (aviation), bunkers (marine), direct delivery fuels (i.e. gasoline & diesel fuels), into-plane (aviation), missile/cryogenic, lubricating oil and coal. Bulk fuel storage and distribution support includes contract administration coordination and inventory accountability of DLA owned products (capitalized product). Provide essential, timely and professional Command level Budget, Program Analyst, Administrative, Operational & Exercise support for the “150 civilian and military personnel of DLA Energy Americas West enabling them to accomplish their core functions of providing critical energy support to Department of Defense and Whole of Government in the Western Hemisphere for Homeland Defense and Disaster Response. Provides Americas West Command Group and Staff support for administrative and internal operations. Manages all civilian coordination for staffing and submission of awards (Individual and Team Awards) and administrative actions as directed by Americas West Command Group (Commander). Maintains adequate administrative supplies in support of Americas West Command Group Staff. Assists the Americas West Operations Officers in the coordination, staffing and responses for internal and external tasks and requests for information. Maintains a Continent of Operations (COOP) drive-away/fly away box with required administrative supplies to support Americas West Command Group/Staff COOP to an alternate work location. Provides internal Americas West administrative and logistics support as directed by Americas West Command Group. Assists the Americas West Operations Officers in the development, coordination, staffing and presentation of monthly Command Briefings (Personnel & Programs Management, Planning Meeting, DSO-Americas Working Group, Business Metrics etc…). Assists in the administrative review of documents and drafting of required memos and letters. Timely coordination of actions and documents per published deadlines within the employees’ control is a key element of performance (Workload Management). Manage all Americas West military personnel administration (Active Duty and Reserve) for in- processing/out- processing, coordination for staffing and submission of performance reports, awards and administrative actions and request for filling vacant positions. Provides monthly and as requested updates (briefings, documents, reports etc…) to DLA Energy Americas Command Group on Military Personnel readiness and support. Coordinates with DLA Energy Management Office for required support and actions. Serves as Americas West Commander and/or Deputy’s primary advisor on military personnel administrative support. Timely submission of actions and documents per published deadlines within the employees’ control is a key element of the performance cycle, the employee serves as a DTS Reviewer responsible for reviewing travel authorizations and vouchers for assigned Americas West employees. Reviews and processes open Defense Travel System travel authorizations and vouchers within two workdays of receipt from Americas West travelers. Upon request, assists other employees with creating and submitting travel authorizations. QUALIFICATIONS: Applicants must have less than 14 Years of Active Federal Service and meet military height and weight standards to apply. Applicants must submit the following documents in their application to be considered for the position: Enlisted Record Brief, Official Military Photo, Last three Military Evaluations, Physical Fitness Test, and Military Biography.

21-6226 Cyber Security/INFOSEC

21-6226, Length 3 Years: INFOSEC: Performs Risk Management Framework (RMF) security determinations of fixed stand-alone Platform IT (PIT) to monitor, evaluate and maintain systems, policy and procedures to protect systems from unauthorized activity. Performs RMF tasks to generate documentation to assist Information Systems Security Manager in preparation of Authority To Operate packages. Enforces national, DoD and Air Force security policies and directives to ensure Confidentiality, Integrity and Availability (CIA) of IS resources. Assists with the establishment of a robust Computer Security program in support of PIT systems. Qualifications: Security+ Certification; Minimum 5 level Cyber Security Airman, but prefer the skill set of 7 level.
21-6233 Tier II DoDNet Support

21-6233, Length 2 years; DUTIES: *** Two (2) year unaccompanied overseas tour with the option to extend for the third year. Open to Army and Air Force service members MOS 25B or AFSC 3D.

Provide DISA Service Support Environment (SSE)/Global Service Desk (GSD) with mission critical technical support within a joint classified support area at DISA HQ, Ft. Meade. Personnel in this position provide immediate Tier-II technical support and must have a high aptitude for resolving workstation level technical issues. This is a front-line position requiring professionalism, expert technical skills, and persistent communications with customers and Global Service Desk leadership. A few key duties: installation, modification, and repair of end-devices (laptops, desktops, printers) to restore service and resolve technical issues within Local Area Networks, Wide Area Networks, and other systems. Provide technical assistance and support for incoming queries and issues related to computer systems, software, and hardware. In addition to on-site service restoration support, candidates will actively ensure the security posture of the end-user devices, and as needed provide remediation. Document procedures and coordinate with Tier-I (Regional Support Centers) to improve the agency’s ability to achieve First Contact Resolution.

QUALIFICATIONS: Must have an active Security + certification and experience working desktop/mobility/service desk environment or Windows Server admin. Requires excellent written and verbal communications. Other IT certifications (HDI Desktop, A+, Network+, etc...) are desired, but not required. Active Top Secret / SCI eligible.

Click HERE to apply

21-6234 Tier II DoDNet Support

21-6234 Length 2 years; DUTIES: Two (2) year unaccompanied overseas tour with the option to extend for the third year. Open to Army and Air Force service members MOS 25B or AFSC 3D/2X.

Provide DISA Service Support Environment (SSE)/Global Service Desk (GSD) with mission critical technical support within a joint classified support area at DISA HQ, Ft. Meade. Personnel in this position provide immediate Tier-II technical support and must have a high aptitude for resolving workstation level technical issues. This is a front-line position requiring professionalism, expert technical skills, and persistent communications with customers and Global Service Desk leadership. A few key duties: installation, modification, and repair of end-devices (laptops, desktops, printers) to restore service and resolve technical issues with Local Area Networks, Wide Area Networks, and other systems. Provide technical assistance and support for incoming queries and issues related to computer systems, software, and hardware. In addition to on-site service restoration support, candidates will actively ensure the security posture of the end-user devices, and as needed provide remediation. Document procedures and coordinate with Tier-I (Regional Support Centers) to improve the agency’s ability to achieve First Contact Resolution.

QUALIFICATIONS: Must have an active Security + certification and experience working desktop/mobility/service desk environment or Windows Server admin. Requires excellent written and verbal communications. Other IT certifications (HDI Desktop, A+, Network+, etc...) are desired, but not required. Active Top Secret / SCI eligible.

Click HERE to apply

21-6235 Tier II DoDNet Support

21-6235 Length 2 years; DUTIES: *** Two (2) year unaccompanied overseas tour with the option to extend for the third year. Open to Army and Air Force service members MOS 25B or AFSC 3D.

Provide DISA Service Support Environment (SSE)/Global Service Desk (GSD) with mission critical technical support within a joint classified support area at DISA HQ, Ft. Meade. Personnel in this position provide immediate Tier-II technical support and must have a high aptitude for resolving workstation level technical issues. This is a front-line position requiring professionalism, expert technical skills, and persistent communications with customers and Global Service Desk leadership. A few key duties: installation, modification, and repair of end-devices (laptops, desktops, printers) to restore service and resolve technical issues with Local Area Networks, Wide Area Networks, and other systems. Provide technical assistance and support for incoming queries and issues related to computer systems, software, and hardware. In addition to on-site service restoration support, candidates will actively ensure the security posture of the end-user devices, and as needed provide remediation. Document procedures and coordinate with Tier-I (Regional Support Centers) to improve the agency’s ability to achieve First Contact Resolution.

QUALIFICATIONS: Must have an active Security + certification and experience working desktop/mobility/service desk environment or Windows Server admin. Requires excellent written and verbal communications. Other IT certifications (HDI Desktop, A+, Network+, etc...) are desired, but not required. Active Top Secret / SCI eligible.

Click HERE to apply
21-6238

DLA Indo-Pacific Integrator

**21-6238, Length 1 year; DUTIES:** Defense Logistics Agency Indo-Pacific Region Deputy for Energy, reporting directly to the Commander, Defense Logistics Agency Energy (DLA Energy) and the Commander, Defense Logistics Agency (DLA) Indo-Pacific Region as the senior representative for strategic integration of Energy matters within the INDOPACOM Area of Operations, and provides petroleum expertise and advice to CCMD J4, Joint Region staffs and Pacific Military Service Components. The primary function of the incumbent is to provide theater level Energy operations and planning oversight and technical Energy expertise in support of the Region-wide bulk petroleum supply and distribution mission for support of all U.S. Forces and authorized non-DoD customers in the Region. This is a joint critical billet requiring a joint specialty officer. The incumbent leads the Energy Indo-Pacific Regional Integration Office with a staff that coordinates and collaborates theater level interests with DLA Energy Headquarters, DLA Regional Command staff, the DLA Energy Regional Commanders and others. Additionally, the incumbent coordinates and collaborates with Military Service Components as well as other United States Federal Agencies and activities within the region on theater support requirements for Energy. The incumbent provides direct support to the DLA IP Regional Commander, and the senior staff to INDOPACOM J4, United States Force Korea J4, United States Forces Japan J4, and Military Service Components 4’s with direct input on all matters pertaining to Energy. Partners with the respective logistics staffs to aid them in the development of deliberate and crisis action plans, logistics annexes, logistics supportability analysis to ensure integration of information and synchronization of effort. Integral to all Joint and Combined Warfighting and Continuity of Operations Procedure (COPP) exercises throughout the Region. Works closely with the INDOPACOM Joint Petroleum Office to develop regional fuel infrastructure and product distribution plans, and is a voting member on the Infrastructure Project Review Board (IPRB). Proactively monitors the dynamic operating environment and align fuel support capabilities to meet INDOPACOM mission requirements. Promotes and oversees international bulk petroleum support agreements with foreign governments. Provides oversight of inter-service support agreements and other energy related agreements that pertain to the Region. Develops Regional policies and procedures and management of DLA Energy Supply Chain within the region to include storage, contract administration and execution, inventory accountability, facilities, transportation, audit readiness and quality assurance. Responsible for synchronizing and integrating the execution of DLA Energy Policy in support of operations in INDOPACOM. Responsible for development/execution of DLA Energy Support Plans/Operations/Exercise support for INDOPACOM/Sub-Unified Commands/Joint Task Forces via Region Plans/Operations Subject Matter Experts, Liaison Officers and coordination of DLA Energy Enterprise Support. Establishes an organizational structure consistent with DLA’s C2 guidance and meets long term mission objectives. Inspires positive morale, welfare, training, and supervision of geographically diverse staff of United States military personnel, government civilians, and foreign nationals stationed throughout the Indo-Pacific AOR.

**QUALIFICATIONS:** Mandatory: Fully Qualified LRO with at least one year as Fuels Management Officer; Petroleum staff experience at MAJCOM, CCMD IPO, DLA Energy, or AFPET. - Desired: Joint military logistics planning experience; Contract management/oversight experience.

**Click HERE to apply**

21-6241

Medical Action Officer

**21-6241, Length 1 Year; DUTIES:** COVID-19 Medical Action Officer responsible for various TACOM and AMC COVID-19 related taskers; ensuring timely submission/responses by mandated suspense dates and times. Responsible for tracking updates and communicating changes in CDC, DoD guidance to ensure Watervliet Arsenal compliance. Assists in daily Watervliet Arsenal Operations where needed to ensure maximum effectiveness.

**Click HERE to apply**

If you are interested in a position, click on the link in the position or email your resume and bio with the position you are interested in.
Email: dfas.indianapolis.in.zh.mbx.pfi@mail.mil
Website: https://www.dfas.mil/pfi