

## **Types of orders and where to submit**

Understanding the type of orders you are under and where to submit your travel claim can make a difference in how soon you will be paid for your travel.

A travel claim submitted to the wrong location can delay your claim while the claim is forwarded to the correct office for payment. Depending on the number of claims, this could delay your claim several days to a couple weeks.

The guide below can help you understand where to submit your claim.

### **ADT (Active Duty Training) Orders:**

- If the number of days is **140 or greater**, it is paid by **DFAS Rome PCS Travel Pay**
- If the number of days is **139 or less**, it is paid by **DFAS Rome Reserve Travel Pay** (If **PCS** is in body of the orders, PCS will Pay the claim).

### **IADT (Initial Active Duty Training) Orders:**

- If IADT is at the **same location for 20 weeks or more**, it is paid by **DFAS Rome PCS Travel Pay**.
- If not 20 weeks or more, It is paid by **Rome Reserve**.

### **ADOS-RC (Active Duty for Operational Support Reserve Component):**

- If ADOS-RC is for **181 days or greater**, it is paid by **DFAS Rome PCS Travel Pay**.
- If ADOS-RC order is for **180 Days or less**, it is paid by **DFAS Rome Reserve Travel Pay** (If **PCS** is in body of the orders, PCS will Pay the claim).

### **ADOS (Active Duty for Operational Support):**

- If orders are **181 days or greater**, it is paid at **DFAS ROME PCS Travel Pay**
- If orders are **180 days or less**, it is paid by **DFAS Rome Reserve Travel Pay** (If **PCS** is in body of the Orders, PCS will Pay).

### **CO-ADOS (Contingency Active Duty for Operational Support):**

- Orders 180 days or less are paid by **DFAS Rome Contingency Travel Pay** unless **PCS is mentioned in the Body of the order**, then it would be paid by **Rome PCS**

- \*If orders have **US Code 12301(d)** and 181 days or greater at one location- and ordered to a **non-Hostile Fire/Imminent danger** pay duty location, **PCS would pay**. (No TDY entitlements are authorized - even if no mention of PCS in order)
- \*\*If has US Code **12301(d)** and more than **181 days or greater** at one location and **ordered to Hostile fire/imminent Danger** location, contingency would still pay.

**AT (Annual Training) Orders:**

- If the AT orders are for **19 weeks or less**, it is paid by **DFAS Rome Reserve Travel Pay**.

**Email submission addresses:**

DFAS Rome PCS Travel Pay – [DFAS-MILPCS@mail.mil](mailto:DFAS-MILPCS@mail.mil)

DFAS Rome Reserve TDY Travel Pay – [DFAS-ReserveTravel@mail.mil](mailto:DFAS-ReserveTravel@mail.mil)

DFAS Rome Contingency Travel Pay - [DFAS-ContingencyTravel@mail.mil](mailto:DFAS-ContingencyTravel@mail.mil)