

## PRIVACY IMPACT ASSESSMENT (PIA)

**PRESCRIBING AUTHORITY:** DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

**1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:**

Defense Joint Military Pay System (DJMS)-Reserve Component (RC), Reserve Officers' Training Corps (ROTC), and Health Professionals Incentive Program (HPIP)

**2. DOD COMPONENT NAME:**

Defense Finance and Accounting Service

**3. PIA APPROVAL DATE:**

02/02/21

### SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

**a. The PII is:** (Check one. Note: foreign nationals are included in general public.)

- From members of the general public  From Federal employees and/or Federal contractors  
 From both members of the general public and Federal employees and/or Federal contractors  Not Collected (if checked proceed to Section 4)

**b. The PII is in a:** (Check one)

- New DoD Information System  New Electronic Collection  
 Existing DoD Information System  Existing Electronic Collection  
 Significantly Modified DoD Information System

**c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.**

DJMS-RC ensures accurate and timely military pay and allowances to active component members (including those who are enrolled at a military academy, and those who participate in voluntary separation pay), Armed Forces health Professions Scholarship Program, basic military trainees or payment to a financial organization through electronic funds transfer program (including allotments and issuance and cancellation of United States treasury checks and bonds); to document and account for military pay and allowance disbursements and collections; to verify and account for system input transactions; to identify, correct, and collect overpayment; to establish, control, and maintain member indebtedness notices and levies; and to provide timely, complete master individual pay account review; and to provide internal and external managers with statistical and monetary reports and to maintain a record of related personnel data.

Types of personal information about individuals collected in the system are: Name(s); Social Security Number (SSN); Financial Information; Birth Date; Citizenship; Marital Status; Mailing/Home Address; Child Information; Gender/Gender Identification; Emergency Contact; Spouse Information.

**d. Why is the PII collected and/or what is the intended use of the PII?** (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

PII is collected for the purposes of verification, identification, authentication, and data matching. PII is mission-related and intended to be used to ensure accurate and timely military pay and allowances.

**e. Do individuals have the opportunity to object to the collection of their PII?**  Yes  No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

DJMS is not responsible for collecting PII directly from individuals. DJMS receives PII from other organizations.

**f. Do individuals have the opportunity to consent to the specific uses of their PII?**  Yes  No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

DJMS is not responsible for collecting PII directly from individuals. DJMS receives PII from other organizations.

**g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided.** (Check as appropriate and provide the actual wording.)

Privacy Act Statement       Privacy Advisory       Not Applicable

Defense Joint Military Pay System (DJMS)-Reserve Component (RC), Reserve Officers' Training Corps (ROTC), and Health Professionals Incentive Program (HPIP) do not collect PII data directly from individuals.

**h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component?** *(Check all that apply)*

Within the DoD Component

Specify.

PII will be shared with internal Defense Finance Accounting Service (DFAS) organizations that demonstrate a need- to-know.

AAFES - Army and Air Force Exchange Service  
 ADS - Automated Disbursing System  
 AFRC - Commanders' Resource Integration System (CRIS)  
 AFRC - Military Personnel Data System (MilPDS)  
 AFRC - Reserve Travel System - Air Force (RTS)  
 Army - HRC - Human Resources Command  
 Army - IPPS-A - Integrated Personnel and Pay System  
 ARNG - Army Fund Control and Order-writing System (AFCOS)  
 ARNG - Army National - RCMS-G - Reserve Component Manpower System - Guard  
 ARNG - My Unit Pay (MUP)  
 ARNG - Reserve Component Automation Systems (RCAS)  
 CEFT/DCRM- Corporate Electronic Funds Transfer/ Defense Check Reconciliation Module  
 CMS - Case Management System  
 DCD/DCW - Defense Corporate Database/Defense Corporate Warehouse - Electronic Funds Transfer (EFT)  
 DCPS - Defense Civilian Pay System  
 DDS - Deployable Disbursing System  
 Defense Debt Management System (DDMS)  
 DLA - Defense Logistics Agency - Document Services  
 DLA-TS (GEX) - Defense Logistics Agency - Transaction Services (GEX)  
 DMDC - Defense Manpower Data Center - Member Information  
 DMDC - Defense Manpower Data Center - Veterans Administration  
 DMDC-SGLI/FSGLI - Defense Manpower Data Center - Service Members' Group Life Insurance/Family Service  
 DMO/DMR - Defense MilPay Office/Defense MilPay Repository  
 DRAS - Defense Retiree and Annuitant Pay System  
 Enterprise Local Area Network (ELAN) Army Military Pay Operations CORP2 Server Files  
 FRTIB - Federal Retirement Thrift Investment Board  
 Integrated Garnishment System (Reconciliation) - (IGS)  
 LTCP - LTC Partners, LLC  
 MyPay - Web, Master Pin Database  
 Navy - NETFOCUS - Naval Education and Training Future Officer and Citizenship User System  
 Navy - NMPBS - Navy Manpower Programming and Budget System  
 Navy - NSIPS - Navy Standard Integrated Personnel System  
 ODS - Operational Data Store  
 OLRV - On-line Report Viewing  
 PBSWeb - Personnel Budget Analysis System WEB Version  
 PLFS - Payroll Locator File System  
 RCMS-R - Reserve Component Manpower System - Reserve  
 RLAS - Army Regional Level Application Software  
 SORS/TOP/GTCC - Salary Offset Reporting System/ Treasury Offset Program/Government Travel Card Contractor  
 UCCI - United Concordia Companies. Inc.  
 WIA - Wounded in Action (WIA) System

Other DoD Components

Specify.

Other Federal Agencies

Specify.

Treasury Department Internal Revenue Service  
 Social Security Administration Department of Veterans Affairs Federal Reserve  
 Department of Justice National Finance Center

State and Local Agencies

Specify.

PII may be shared with state and local government agencies as follows:

(1) To conduct computer matching programs regulated by the privacy act of 1974, for those programs authorized by law.

(2) In response to an official request for information with respect to law enforcement, investigatory procedures, criminal prosecution, civil court action and regulatory order.

(3) With revenue departments to credit members for taxes withheld.

Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)

Specify.

American Red Cross to assist military personnel and their dependents in determining the status of monthly pay, dependents' allotments, loans, and related financial transactions; and to perform other relief-related duties as requested by the service member.

Other (e.g., commercial providers, colleges).

Specify.

Consumer Reporting Agencies pursuant to 5 United States Code (U.S.C.) 552a(b)(12) may be made from this system to 'consumer reporting agencies' as defined in the Fair Credit Reporting Act, 15 U.S.C. 1681a(f) or the Federal Claims Collection Act of 1966, 31 U.S.C. 3701(a)(3).

**i. Source of the PII collected is:** (Check all that apply and list all information systems if applicable)

Individuals

Databases

Existing DoD Information Systems

Commercial Systems

Other Federal Information Systems

RC-001 Army Air Force Exchange Services-Joint Service Collection System (AAFES-JSCS)

RC-012 Defense Debt Management System (DDMS)

RC-015 Defense MilPay Office (DMO)

RC-023 Reserve Component Manpower System - Guard (RCMS-G)

RC-024 Long Term Care Partner (LTCP)

RC-025 Military Personnel Data System (MilPDS)

RC-027 Navy Standard Integration Personnel System (NSIPS)

RC-028 MyPay

RC-029 Naval Education and Training Future Officer and Citizenship User System (NETFOCUS)

RC-042 Salary Offset Reporting System (SORS)

RC-065 Army Regional Level Application Software (RLAS)

RC-067 Human Resource Command - Officer, Enlisted and Reserve Management (HRC)

RC-071 Defense Manpower Data Center (DMDC) - SGLI and FSGLI (SOES)

RC-086 Army NG My Unit Pay (MUP)

RC-092 United Concordia Company Incorporated (UCCI)

RC-093 Integrated Personnel and Pay System - Army (IPPS-A)

**j. How will the information be collected?** (Check all that apply and list all Official Form Numbers if applicable)

E-mail

Official Form (Enter Form Number(s) in the box below)

Face-to-Face Contact

Paper

Fax

Telephone Interview

Information Sharing - System to System

Website/E-Form

Other (If Other, enter the information in the box below)

**k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?**

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

Yes  No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>  
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

**I. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?**

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

Cutoff at the end of the fiscal year and dispose of 10 years after cutoff.

**m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.**

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
- (2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).
  - (a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.
  - (b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.
  - (c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

37 U.S.C. and Executive Order (E.O.) 9397 Social Security Number (SSN) as amended.

**n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?**

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes  No  Pending

- (1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.
- (2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, "DoD Information Collections Manual: Procedures for DoD Public Information Collections."
- (3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

DJMS-RC does not collect directly from the public.