## 810 Invoice

## Functional Group ID=IN

### **Introduction:**

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

### **Notes:**

- 1. Use this transaction set to transmit commercial invoices to a DoD activity responsible for initiating the payment.
- 2. Use a single occurrence of this transaction to invoice or provide adjustments for one or more deliveries or service performances, provided to the DoD on one or more shipments.
- 3. Use to transmit commercial invoice data only from one invoice preparing party to one invoice receiving party.

### **Heading:**

| <b>Page No.</b> 5 | Pos. | Seg.<br><u>ID</u> | Name                                  | Req.<br>Des. | Max.Use | Loop<br><u>Repeat</u> | Notes and<br>Comments |
|-------------------|------|-------------------|---------------------------------------|--------------|---------|-----------------------|-----------------------|
| 5                 | 010  | ST                | Transaction Set Header                | M            | 1       |                       |                       |
| 6                 | 020  | BIG               | Beginning Segment for Invoice         | M            | 1       |                       |                       |
| 8                 | 030  | NTE               | Note/Special Instruction              | O            | 100     |                       |                       |
| 9                 | 040  | CUR               | Currency                              | O            | 1       |                       |                       |
| 11                | 050  | REF               | Reference Identification              | O            | 12      |                       |                       |
| Not Used          | 055  | YNQ               | Yes/No Question                       | O            | 10      |                       |                       |
| Not Used          | 060  | PER               | Administrative Communications Contact | O            | 3       |                       |                       |
|                   |      |                   | LOOP ID - N1                          |              |         | 200                   |                       |
| 13                | 070  | N1                | Name                                  | O            | 1       |                       |                       |
| 16                | 080  | N2                | Additional Name Information           | O            | 2       |                       |                       |
| 17                | 090  | N3                | Address Information                   | O            | 2       |                       |                       |
| 18                | 100  | N4                | Geographic Location                   | O            | 1       |                       |                       |
| 19                | 110  | REF               | Reference Identification              | O            | 12      |                       |                       |
| 20                | 120  | PER               | Administrative Communications Contact | O            | 3       |                       |                       |
| Not Used          | 125  | DMG               | Demographic Information               | O            | 1       |                       |                       |
| 22                | 130  | ITD               | Terms of Sale/Deferred Terms of Sale  | O            | >1      |                       |                       |
| 24                | 140  | DTM               | Date/Time Reference                   | O            | 10      |                       |                       |
| 26                | 150  | FOB               | F.O.B. Related Instructions           | O            | 1       |                       |                       |
| Not Used          | 160  | PID               | Product/Item Description              | O            | 200     |                       |                       |
| Not Used          | 170  | MEA               | Measurements                          | O            | 40      |                       |                       |
| Not Used          | 180  | PWK               | Paperwork                             | O            | 25      |                       |                       |
| Not Used          | 190  | PKG               | Marking, Packaging, Loading           | O            | 25      |                       |                       |

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| Not Used | 200 | L7  | Tariff Reference                  | O | 1   |    |
|----------|-----|-----|-----------------------------------|---|-----|----|
| Not Used | 212 | BAL | Balance Detail                    | O | >1  |    |
| Not Used | 213 | INC | Installment Information           | O | 1   |    |
| Not Used | 214 | PAM | Period Amount                     | O | >1  |    |
|          |     |     | LOOP ID - LM                      |   |     | 10 |
| Not Used | 220 | LM  | Code Source Information           | О | 1   |    |
| Not Used | 230 | LQ  | Industry Code                     | M | 100 |    |
|          |     |     | LOOP ID - N9                      |   |     | 1  |
| 27       | 240 | N9  | Reference Identification          | O | 1   |    |
| 29       | 250 | MSG | Message Text                      | M | 10  |    |
|          |     |     | LOOP ID - V1                      |   |     | >1 |
| Not Used | 260 | V1  | Vessel Identification             | О | 1   |    |
| Not Used | 270 | R4  | Port or Terminal                  | O | >1  |    |
| Not Used | 280 | DTM | Date/Time Reference               | O | >1  |    |
|          |     |     | LOOP ID - FA1                     |   |     | >1 |
| 30       | 290 | FA1 | Type of Financial Accounting Data | О | 1   |    |
| 31       | 300 | FA2 | Accounting Data                   | M | >1  |    |
|          |     |     |                                   |   |     |    |

### **Detail:**

| Not Used   Olion   Tile   Baseline Item Data (Invoice)   Olion   Oli | Page<br><u>No.</u> | Pos.<br><u>No.</u> | Seg.<br><u>ID</u> | Name<br>LOOP ID - IT1                 | Req.<br><u>Des.</u> | Max.Use | Loop<br>Repeat<br>200000 | Notes and<br>Comments |
|--|--------------------|--------------------|-------------------|---------------------------------------|---------------------|---------|--------------------------|-----------------------|
| Not Used         015         QTY         Quantity         O         5         n1           Not Used         020         CUR         Currency         O         1           Not Used         030         IT3         Additional Item Data         O         5           39         040         TXI         Tax Information         O         10           Not Used         050         CTP         Pricing Information         O         25           Not Used         055         PAM         Period Amount         O         10           Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44 <t< td=""><td>34</td><td>010</td><td>IT1</td><td></td><td>О</td><td>1</td><td></td><td></td></t<>  | 34                 | 010                | IT1               |                                       | О                   | 1       |                          |                       |
| Not Used         020         CUR         Currency         O         1           Not Used         030         IT3         Additional Item Data         O         5           39         040         TXI         Tax Information         O         10           Not Used         050         CTP         Pricing Information         O         25           Not Used         055         PAM         Period Amount         O         10           Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         LOOP ID - PID         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1      <  | Not Used           | 012                | CRC               | Conditions Indicator                  | О                   | 1       |                          |                       |
| Not Used         030         IT3         Additional Item Data         O         5           39         040         TXI         Tax Information         O         10           Not Used         050         CTP         Pricing Information         O         25           Not Used         055         PAM         Period Amount         O         10           Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         1000         1         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1  | Not Used           | 015                | QTY               | Quantity                              | O                   | 5       |                          | n1                    |
| Not Used   O50   CTP   Pricing Information   O   10  | Not Used           | 020                | CUR               | Currency                              | O                   | 1       |                          |                       |
| Not Used         050         CTP         Pricing Information         O         25           Not Used         055         PAM         Period Amount         O         10           Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         140         SDQ         Destination Quantity         O         500           47 <td>Not Used</td> <td>030</td> <td>IT3</td> <td>Additional Item Data</td> <td>О</td> <td>5</td> <td></td> <td></td>  | Not Used           | 030                | IT3               | Additional Item Data                  | О                   | 5       |                          |                       |
| Not Used         055         PAM         Period Amount         O         10           Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         140         SDQ         Destination Quantity         O         500           47         150         DTM         Date/Time Reference         O         10   | 39                 | 040                | TXI               | Tax Information                       | O                   | 10      |                          |                       |
| Not Used         059         MEA         Measurements         O         40           LOOP ID - PID         1000           41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         130         PER         Administrative Communications Contact         O         50           Not Used         140         SDQ         Destination Quantity         O         500           47         150         DTM         Date/Time Reference         O         10   | Not Used           | 050                | CTP               | Pricing Information                   | О                   | 25      |                          |                       |
| LOOP ID - PID   1000   1   1000   1   1000   1   1000   1   1  | Not Used           | 055                | PAM               | Period Amount                         | O                   | 10      |                          |                       |
| 41         060         PID         Product/Item Description         O         1           Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         130         PER         Administrative Communications Contact         O         5           Not Used         140         SDQ         Destination Quantity         O         500           47         150         DTM         Date/Time Reference         O         10  | Not Used           | 059                | MEA               | Measurements                          | O                   | 40      |                          |                       |
| Not Used         070         MEA         Measurements         O         10           Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         130         PER         Administrative Communications Contact         O         5           Not Used         140         SDQ         Destination Quantity         O         500           47         150         DTM         Date/Time Reference         O         10  |                    |                    |                   | LOOP ID - PID                         |                     |         | 1000                     |                       |
| Not Used         080         PWK         Paperwork         O         25           Not Used         090         PKG         Marking, Packaging, Loading         O         25           Not Used         100         PO4         Item Physical Details         O         1           42         110         ITD         Terms of Sale/Deferred Terms of Sale         O         2           44         120         REF         Reference Identification         O         >1           46         125         YNQ         Yes/No Question         O         10           Not Used         130         PER         Administrative Communications Contact         O         5           Not Used         140         SDQ         Destination Quantity         O         500           47         150         DTM         Date/Time Reference         O         10   | 41                 | 060                | PID               | Product/Item Description              | О                   | 1       |                          |                       |
| Not Used 090 PKG Marking, Packaging, Loading O 25  Not Used 100 PO4 Item Physical Details O 1  42 110 ITD Terms of Sale/Deferred Terms of Sale O 2  44 120 REF Reference Identification O >1  46 125 YNQ Yes/No Question O 10  Not Used 130 PER Administrative Communications Contact O 5  Not Used 140 SDQ Destination Quantity O 500  47 150 DTM Date/Time Reference O 10  | Not Used           | 070                | MEA               | Measurements                          | O                   | 10      |                          |                       |
| Not Used100PO4Item Physical DetailsO142110ITDTerms of Sale/Deferred Terms of SaleO244120REFReference IdentificationO>146125YNQYes/No QuestionO10Not Used130PERAdministrative Communications ContactO5Not Used140SDQDestination QuantityO50047150DTMDate/Time ReferenceO10  | Not Used           | 080                | PWK               | Paperwork                             | 0                   | 25      |                          | _                     |
| 42 110 ITD Terms of Sale/Deferred Terms of Sale O 2 44 120 REF Reference Identification O >1 46 125 YNQ Yes/No Question O 10 Not Used 130 PER Administrative Communications Contact O 5 Not Used 140 SDQ Destination Quantity O 500 47 150 DTM Date/Time Reference O 10  | Not Used           | 090                | PKG               | Marking, Packaging, Loading           | O                   | 25      |                          |                       |
| 44 120 REF Reference Identification O >1 46 125 YNQ Yes/No Question O 10 Not Used 130 PER Administrative Communications Contact O 5 Not Used 140 SDQ Destination Quantity O 500 47 150 DTM Date/Time Reference O 10  | Not Used           | 100                | PO4               | Item Physical Details                 | O                   | 1       |                          |                       |
| 46125YNQYes/No QuestionO10Not Used130PERAdministrative Communications ContactO5Not Used140SDQDestination QuantityO50047150DTMDate/Time ReferenceO10  | 42                 | 110                | ITD               | Terms of Sale/Deferred Terms of Sale  | O                   | 2       |                          |                       |
| Not Used130PERAdministrative Communications ContactO5Not Used140SDQDestination QuantityO50047150DTMDate/Time ReferenceO10  | 44                 | 120                | REF               | Reference Identification              | O                   | >1      |                          |                       |
| Not Used 140 SDQ Destination Quantity O 500 47 150 DTM Date/Time Reference O 10  | 46                 | 125                | YNQ               | Yes/No Question                       | O                   | 10      |                          |                       |
| 47 150 DTM Date/Time Reference O 10  | Not Used           | 130                | PER               | Administrative Communications Contact | O                   | 5       |                          |                       |
|  | Not Used           | 140                | SDQ               | Destination Quantity                  | O                   | 500     |                          |                       |
| 48 160 CAD Carrier Detail O >1   | 47                 | 150                | DTM               | Date/Time Reference                   | О                   | 10      |                          |                       |
|  | 48                 | 160                | CAD               | Carrier Detail                        | О                   | >1      |                          |                       |
| Not Used 170 L7 Tariff Reference O >1  | Not Used           | 170                | L7                | Tariff Reference                      | О                   | >1      |                          |                       |

| Not Used | 175 | SR  | Requested Service Schedule               | O | 1    |      |
|----------|-----|-----|--|---|------|------|
|          |     |     | LOOP ID - SAC                            |   |      | 25   |
| 49       | 180 | SAC | Service, Promotion, Allowance, or Charge | О | 1    |      |
| 52       | 190 | TXI | Information Tax Information              | О | 10   |      |
|          |     |     | LOOP ID - SLN                            |   |      | 1000 |
| 54       | 200 | SLN | Subline Item Detail                      | О | 1    |      |
| Not Used | 205 | DTM | Date/Time Reference                      | O | 1    |      |
| Not Used | 210 | REF | Reference Identification                 | O | >1   |      |
| Not Used | 220 | PID | Product/Item Description                 | O | 1000 |      |
| Not Used | 230 | SAC | Service, Promotion, Allowance, or Charge | O | 25   |      |
| Not Used | 235 | TC2 | Information<br>Commodity                 | O | 2    |      |
| Not Used | 237 | TXI | Tax Information                          | O | 10   |      |
|          |     |     | LOOP ID - N1                             |   |      | 200  |
| 56       | 240 | N1  | Name                                     | О | 1    |      |
| 58       | 250 | N2  | Additional Name Information              | O | 2    |      |
| 59       | 260 | N3  | Address Information                      | O | 2    |      |
| 60       | 270 | N4  | Geographic Location                      | O | 1    |      |
| Not Used | 280 | REF | Reference Identification                 | O | 12   |      |
| Not Used | 290 | PER | Administrative Communications Contact    | O | 3    |      |
| Not Used | 295 | DMG | Demographic Information                  | О | 1    |      |
|          |     |     | LOOP ID - LM                             |   |      | 10   |
| 61       | 300 | LM  | Code Source Information                  | О | 1    |      |
| 62       | 310 | LQ  | Industry Code                            | M | 100  |      |
|          |     |     | LOOP ID - V1                             |   |      | >1   |
| Not Used | 320 | V1  | Vessel Identification                    | 0 | 1    |      |
| Not Used | 330 | R4  | Port or Terminal                         | O | >1   |      |
| Not Used | 340 | DTM | Date/Time Reference                      | О | >1   |      |
|          |     |     | LOOP ID - FA1                            |   |      | >1   |
| 63       | 350 | FA1 | Type of Financial Accounting Data        | О | 1    |      |
| 64       | 360 | FA2 | Accounting Data                          | M | >1   |      |

### **Summary:**

| Page<br><u>No.</u><br>67 | Pos.<br><u>No.</u><br>010 | Seg.<br><u>ID</u><br>TDS | Name Total Monetary Value Summary                       | Req.<br><u>Des.</u><br>M | <u>Max.Use</u><br>1 | Loop<br><u>Repeat</u> | Notes and<br>Comments |
|--------------------------|---------------------------|--------------------------|---|--------------------------|---------------------|-----------------------|-----------------------|
| 68                       | 020                       | TXI                      | Tax Information   | O                        | 10                  |                       |                       |
| 70                       | 030                       | CAD                      | Carrier Detail  | O                        | 1                   |                       |                       |
| Not Used                 | 035                       | AMT                      | Monetary Amount   | O                        | >1                  |                       |                       |
|                          |                           |                          | LOOP ID - SAC   |                          |                     | 25                    |                       |
| 71                       | 040                       | SAC                      | Service, Promotion, Allowance, or Charge<br>Information | О                        | 1                   |                       |                       |
| 74                       | 050                       | TXI                      | Tax Information   | O                        | 10                  |                       |                       |
|                          |                           |                          | LOOP ID - ISS   |                          |                     | >1                    |                       |
| Not Used                 | 060                       | ISS                      | Invoice Shipment Summary                                | O                        | 1                   |                       |                       |

| Not Used | 065 | PID | Product/Item Description | O | 1 |    |
|----------|-----|-----|--------------------------|---|---|----|
| 76       | 070 | CTT | Transaction Totals       | О | 1 | n2 |
| 77       | 080 | SE  | Transaction Set Trailer  | M | 1 |    |

### **Transaction Set Notes**

- 1. The QTY segment is used to specify a quantity of units which are expected as payments, e.g., trade-ins or returns
- 2. Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used, hash total (CTT02) is the sum of the value of quantities invoiced (IT102) for each IT1 segment.

Segment: ST Transaction Set Header

**Position:** 010

Loop:

Level: Heading Usage: Mandatory

Max Use:

**Purpose:** 

To indicate the start of a transaction set and to assign a control number

Syntax Notes: Semantic Notes:

1 The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

### **Comments:**

| M | Ref.<br>Des.<br>ST01 | Data<br>Element<br>143 | Name Transaction Set Identifier Code Code uniquely identifying a Transaction Set 810 Invoice  | Attı<br>M | ributes<br>ID 3/3 |
|---|----------------------|------------------------|---|-----------|-------------------|
| M | ST02                 | 329                    | Transaction Set Control Number  Identifying control number that must be unique within the trafunctional group assigned by the originator for a transaction Use to transmit a unique number assigned by the originator transaction set. This number may be system generated. | set       |                   |

Segment: BIG Beginning Segment for Invoice

**Position:** 020

Loop:

Level: Heading Usage: Mandatory

Max Use:

**Purpose:** To indicate the beginning of an invoice transaction set and transmit identifying numbers

and dates

Syntax Notes:

**Semantic Notes:** 1 BIG01 is the invoice issue date.

2 BIG03 is the date assigned by the purchaser to purchase order.

3 BIG10 indicates the consolidated invoice number. When BIG07 contains code CI,

BIG10 is not used.

**Comments:** 1 BIG07 is used only to further define the type of invoice when needed.

|          |                              |                  | Data Element Summary  |  |   |  |  |
|----------|------------------------------|------------------|---|--|---|--|--|
| M        | Ref.<br><u>Des.</u><br>BIG01 | Data Element 373 | Name<br>Date  |  | ributes<br>DT 8/8   |  |  |
|          |                              |                  | Date expressed as CCYYMMDD  Use to identify the date the transaction set was created. In the  |  |   |  |  |
| 3.6      | DICOA                        | <b>5</b> 6       | commercial invoice, this date will represent the date of the in   |  |   |  |  |
| M        | BIG02                        | 76               | Invoice Number  | M  | AN 1/22   |  |  |
|          |                              |                  | Identifying number assigned by issuer  Use to uniquely identify the invoice transaction to an issuer.  number may not be duplicated by an issuer in an original transaction, code 00) within a 12 month period. Same number codes issuing an amended invoice (BIG08 is code 01, 05, or 07).   | ansac  | ction   |  |  |
|          | BIG03                        | 373              | Date  | O  | DT 8/8  |  |  |
|          |                              |                  | Date expressed as CCYYMMDD  |  |   |  |  |
| Must Use | BIG04                        | 324              | When BIG05 is used, cite the date of the delivery order, call BIG05 is not used, cite the date of the award instrument in Purchase Order Number   |  |   |  |  |
|          |                              |                  | Identifying number for Purchase Order assigned by the order   | er/pur   | chaser  |  |  |
|          |                              |                  | Enter the purchase order number, contract number (including Supply Schedules, GSA Schedules and all other basic control number, Grant, Lease or Agreement number. This is always Procurement Instrument Identification Number (PIIN) for a equivalent expression for Civilian Agencies. This is never a delivery order, call or release against a basic award instruming is carried in BIG05. This number shall be transmitted with | ng Foucts), we the DOD the number the cout do not d | ederal<br>BPA<br>or the<br>umber of a<br>That number<br>lashes. |  |  |
|          | BIG05                        | 328              | Release Number  | 0  | AN 1/30   |  |  |
|          |                              |                  | Number identifying a release against a Purchase Order previor parties involved in the transaction   |  |   |  |  |
|          |                              |                  | Enter the number of a release, call or delivery order against a basic award instrument. This is always the Supplemental Procurement Instrument Identification Number (SPIIN) for DOD or the equivalent expression for Civilian Agencies. This number shall be transmitted without dashes.   |  |   |  |  |
|          | BIG06                        | 327              | Change Order Sequence Number  | O  | AN 1/8  |  |  |
|          |                              |                  | Number assigned by the orderer identifying a specific change previously transmitted transaction set   | or re  | evision to a  |  |  |
|          |                              |                  | Use, as applicable, to identify a modification number to the  | instri   | ument in  |  |  |

|          |        |           | BIG05. If BIG05 is  | s blank, use the PIIN in BIG04.   |
|----------|--------|-----------|---------------------|---|
| Must Use | BIG07  | 640       | Transaction Type    | ·   |
|          |        |           | Code specifying the | e type of transaction   |
|          |        |           | 26                  | Miscellaneous Services Invoice  |
|          |        |           | AI                  | Adjusted Invoice  |
|          |        |           |                     | Use to indicate an adjusted invoice for Defense Fuels Supply Center (DFSC) transactions.  |
|          |        |           | CO                  | Corrected   |
|          |        |           |                     | Use to indicate a corrected invoice for Standard Automated Materiel Management System (SAMMS)   |
|          |        |           |                     | transactions.   |
|          |        |           | CR                  | Credit Memo   |
|          |        |           | DI                  | Debit Invoice   |
|          |        |           |                     | Use to indicate an ordinary invoice.  |
|          |        |           | GA                  | Government Furnished Material Inquiry Advice  |
|          |        |           | PB                  | Partial Bill  |
|          |        |           | RE                  | Rebill  |
|          |        |           |                     | Use to indicate a rebill of the invoice on Standard Automated Materiel Management System (SAMMS) transactions.  |
|          |        |           | RH                  | Request for Additional Funds  |
|          |        |           |                     | Used to identify the Navy SUPSHIP invoice.  |
|          |        |           | TS                  | Transfer Statement  |
|          |        |           | U9                  | Contract Payment Notice   |
|          |        |           | VJ                  | Commercial Invoice  |
|          |        |           | ZZ                  | Mutually Defined  |
| Must Use | BIG08  | 353       | Transaction Set P   | •   |
| 1.2000   | 21000  |           |                     | urpose of transaction set   |
|          |        |           | 00                  | Original  |
|          |        |           | 00                  | Use to indicate the initial submission of an original   |
|          |        |           |                     | invoice or a replacement invoice for one that was   |
|          |        |           |                     | cancelled but which has a new number assigned.  |
|          |        |           | 01                  | Cancellation  |
|          |        |           |                     | Use to indicate the cancellation of a previously submitted invoice.   |
|          |        |           | 05                  | Replace   |
|          |        |           |                     | Use to indicate a replacement invoice using the same invoice number as a previously submitted invoice.  When used, the replacement invoice will overwrite the original invoice in the receiving database. |
|          |        |           | 07                  | Duplicate   |
|          |        |           |                     | Use to indicate a duplicate submission.   |
|          |        |           | CO                  | Corrected   |
|          | BIG09  | 306       | Action Code         | O ID 1/2  |
|          | DIGO   | 200       | Code indicating typ |   |
|          |        |           | F                   | Final   |
|          |        |           | 1,                  | **  |
| Not II.  | DIC 10 | 77        | Invoice Number      | Use to indicate the final invoice. Do not use for partial invoices.   |
| Not Used | BIG10  | <b>76</b> | Invoice Number      | O AN 1/22   |

Segment: NTE Note/Special Instruction

**Position:** 030

Loop:

Level: Heading Usage: Optional Max Use: 100

Purpose: To transmit information in a free-form format, if necessary, for comment or special

instruction

Syntax Notes: Semantic Notes:

**Comments:** 

1 The NTE segment permits free-form information/data which, under ANSI X12 standard implementations, is not machine processable. The use of the NTE segment should therefore be avoided, if at all possible, in an automated environment.

### **Data Element Summary**

|   | Ref.<br><u>Des.</u><br>NTE01 | Data Element 363 | Name<br>Note Reference Co |  | Attr<br>O | ibutes<br>ID 3/3 |
|---|------------------------------|------------------|---------------------------|--|-----------|------------------|
|   |                              |                  | Code identifying the      | e functional area or purpose for which the     | note      | applies          |
|   |                              |                  | ADD                       | Additional Information                         |           |                  |
|   |                              |                  | ZZZ                       | Mutually Defined                               |           |                  |
|   |                              |                  |                           | Enter ZZZ to submit a Shipment Numbedocuments. | er foi    | r NSI            |
| M | NTE02                        | 352              | Description               |  | M         | AN 1/80          |

A free-form description to clarify the related data elements and their content

Segment: CUR Currency

**Position:** 040

Loop:

Level: Heading Usage: Optional

Max Use:

Purpose: Syntax Notes:

To specify the currency (dollars, pounds, francs, etc.) used in a transaction

- If CUR08 is present, then CUR07 is required.
- 2 If CUR09 is present, then CUR07 is required.
- 3 If CUR10 is present, then at least one of CUR11 or CUR12 is required.
- 4 If CUR11 is present, then CUR10 is required.
- 5 If CUR12 is present, then CUR10 is required.
- 6 If CUR13 is present, then at least one of CUR14 or CUR15 is required.
- 7 If CUR14 is present, then CUR13 is required.
- **8** If CUR15 is present, then CUR13 is required.
- **9** If CUR16 is present, then at least one of CUR17 or CUR18 is required.
- 10 If CUR17 is present, then CUR16 is required.
- 11 If CUR18 is present, then CUR16 is required.
- 12 If CUR19 is present, then at least one of CUR20 or CUR21 is required.
- 13 If CUR20 is present, then CUR19 is required.
- 14 If CUR21 is present, then CUR19 is required.

## **Semantic Notes:** Comments:

- 1 See Figures Appendix for examples detailing the use of the CUR segment.
- Notes: 1. Use this 1/CUR/040 segment to identify the currency in which payment is requested if in other than US dollars.
  - 2. When requesting payment in other than US dollars, cite code BY in CUR01 and the requested payment currency in CUR02. No exchange rate is required for the payment currency.

|          | Ref.  | Data           |                                |   |              |               |
|----------|-------|----------------|--------------------------------|---|--------------|---------------|
|          | Des.  | <b>Element</b> | <u>Name</u>                    |   | Attı         | <u>ibutes</u> |
| M        | CUR01 | 98             | <b>Entity Identifier C</b>     | Code  | M            | ID 2/3        |
|          |       |                | Code identifying ar individual | n organizational entity, a physical location                                  | , prop       | perty or an   |
|          |       |                | BY                             | Buying Party (Purchaser)  |              |               |
|          |       |                |                                | Use to indicate that the award instrume payment in the currency cited in CUR0 |              | uthorizes     |
| M        | CUR02 | 100            | <b>Currency Code</b>           |   | M            | ID 3/3        |
|          |       |                | Code (Standard ISC             | D) for country in whose currency the charg                                    | es ar        | e specified   |
|          |       |                | Use the appropriate requested. | e code to specify the currency in which po                                    | ауте         | nt is         |
| Not Used | CUR03 | 280            | Exchange Rate                  |   | О            | R 4/10        |
| Not Used | CUR04 | 98             | <b>Entity Identifier C</b>     | Code  | 0            | ID 2/3        |
| Not Used | CUR05 | 100            | <b>Currency Code</b>           |   | O            | ID 3/3        |
| Not Used | CUR06 | 669            | Currency Market                | Exchange Code   | 0            | ID 3/3        |
| Not Used | CUR07 | 374            | Date/Time Qualifi              | er  | $\mathbf{X}$ | ID 3/3        |
| Not Used | CUR08 | 373            | Date                           |   | 0            | <b>DT 8/8</b> |
| Not Used | CUR09 | 337            | Time                           |   | 0            | TM 4/8        |
| Not Used | CUR10 | 374            | Date/Time Qualifi              | er  | X            | ID 3/3        |
| Not Used | CUR11 | 373            | Date                           |   | $\mathbf{X}$ | <b>DT 8/8</b> |

| Not Used | CUR12 | 337 | Time                | X | TM 4/8        |
|----------|-------|-----|---------------------|---|---------------|
| Not Used | CUR13 | 374 | Date/Time Qualifier | X | ID 3/3        |
| Not Used | CUR14 | 373 | Date                | X | <b>DT 8/8</b> |
| Not Used | CUR15 | 337 | Time                | X | TM 4/8        |
| Not Used | CUR16 | 374 | Date/Time Qualifier | X | ID 3/3        |
| Not Used | CUR17 | 373 | Date                | X | <b>DT 8/8</b> |
| Not Used | CUR18 | 337 | Time                | X | TM 4/8        |
| Not Used | CUR19 | 374 | Date/Time Qualifier | X | ID 3/3        |
| Not Used | CUR20 | 373 | Date                | X | <b>DT 8/8</b> |
| Not Used | CUR21 | 337 | Time                | X | TM 4/8        |

Segment: REF Reference Identification

**Position:** 050

Loop:

**Notes:** 

Level: Heading Usage: Optional Max Use: 12

**Purpose:** To specify identifying information

**Syntax Notes:** 1 At least one of REF02 or REF03 is required.

**Semantic Notes:** Comments:

1 REF04 contains data relating to the value cited in REF02.

This 1/REF/050 segment is used to identify numbers that apply to all line items. When the reference number varies by line item, use 2/REF/120. When the reference number apply to a cited party in the N1 segment, use 1/REF/110.

### **Data Element Summary**

|              |       |                | Data Elem           | ent Summary   |                   |
|--------------|-------|----------------|---------------------|---|-------------------|
|              | Ref.  | Data           |                     |   |                   |
|              | Des.  | <b>Element</b> | <u>Name</u>         |   | <u>Attributes</u> |
| $\mathbf{M}$ | REF01 | 128            | Reference Identifie | cation Qualifier  | M ID 2/3          |
|              |       |                | Code qualifying the | e Reference Identification  |                   |
|              |       |                | 01                  | American Bankers Assoc. (ABA) Trans<br>Number (Including Check Digit, 9 Digit   |                   |
|              |       |                | 11                  | Account Number  |                   |
|              |       |                | 12                  | Billing Account   |                   |
|              |       |                | 55                  | Sequence Number   |                   |
|              |       |                |                     | Use to indicate the suffix letter associa replacement shipment (i.e., when transletter A to indicate the first replacemen | smitting the      |
|              |       |                | ACC                 | Status  |                   |
|              |       |                | AT                  | Appropriation Number  |                   |
|              |       |                | BL                  | Government Bill of Lading   |                   |
|              |       |                | BM                  | Bill of Lading Number   |                   |
|              |       |                |                     | If REF01 = 'BM', enter Commercial E<br>REF02.   | Bill of Lading in |
|              |       |                | CA                  | Cost Allocation Reference   |                   |
|              |       |                | CE                  | Class of Contract Code  |                   |
|              |       |                | CT                  | Contract Number   |                   |
|              |       |                | DO                  | Delivery Order Number   |                   |
|              |       |                | E9                  | Attachment Code   |                   |
|              |       |                |                     | Used to identify Attachment File Name   | e <b>.</b>        |
|              |       |                | FA                  | Federal Acquisition Regulations (FAR)   |                   |
|              |       |                |                     | Cite the FAST pay clause in REF02.  |                   |
|              |       |                | FS                  | Final Sequence Number   |                   |
|              |       |                |                     | Use to indicate the suffix letter associal shipment number. (i.e., when transmit to indicate a final shipment).           |                   |
|              |       |                | IL                  | Internal Order Number  Use to indicate the organization's unique order number.  | ue internal       |
|              |       |                | K5                  | Task Order  |                   |

Contract Reference

KL

|           |        |      | OI           | Original Invoice Number  |              |             |
|-----------|--------|------|--------------|--|--------------|-------------|
|           |        |      | P1           | Previous Contract Number   |              |             |
|           |        |      | PY           | Payee's Financial Institution Account I<br>Draft or Wire Payments; Receiving Co<br>Number for ACH Transfer |              |             |
|           |        |      | RQ           | Purchase Requisition Number  |              |             |
|           |        |      | SG           | Savings  |              |             |
|           |        |      | SI           | Shipper's Identifying Number for Ship  | ment (       | (SID)       |
|           |        |      |              | Use to identify the shipment number.   |              |             |
|           |        |      | TG           | Transportation Control Number (TCN   | )            |             |
|           |        |      |              | Use to indicate the TCN.   |              |             |
|           |        |      | X7           | Batch Sequence Number  |              |             |
|           |        |      | YP           | Selling Arrangement  |              |             |
|           | REF02  | 127  | Reference I  | dentification  | X            | AN 1/30     |
|           |        |      |              | nformation as defined for a particular Transaction   | on Set       | or as       |
|           | DEE03  | 252  |              | the Reference Identification Qualifier   | <b>3</b> 7   | A N. 1 /00  |
|           | REF03  | 352  | Description  |  | X            | AN 1/80     |
| Not Used  | REF04  | C040 | Reference I  | description to clarify the related data elements   | and the      | eir content |
| Not Usea  | KEFU4  | C040 |              | one or more reference numbers or identification  | •            | ore as      |
|           |        |      | •            | the Reference Qualifier  | Hullio       | cis as      |
| Not Used  | C04001 | 128  |              | dentification Qualifier  | $\mathbf{M}$ | ID 2/3      |
|           |        |      | Code qualify | ying the Reference Identification  |              |             |
| Not Used  | C04002 | 127  | Reference I  | dentification  | $\mathbf{M}$ | AN 1/30     |
|           |        |      |              | nformation as defined for a particular Transaction   | on Set       | or as       |
| NI 4 TI 1 | C04003 | 120  |              | the Reference Identification Qualifier   | <b>3</b> 7   | ID 4/2      |
| Not Used  | C04003 | 128  |              | dentification Qualifier  | X            | ID 2/3      |
| Not Hand  | C04004 | 127  |              | ying the Reference Identification  | v            | A NI 1/20   |
| Not Used  | C04004 | 127  |              | dentification  | X            | AN 1/30     |
|           |        |      |              | nformation as defined for a particular Transaction the Reference Identification Qualifier                  | m set (      | or as       |
| Not Used  | C04005 | 128  |              | dentification Qualifier  | X            | ID 2/3      |
|           |        |      |              | ying the Reference Identification  |              |             |
| Not Used  | C04006 | 127  |              | dentification  | X            | AN 1/30     |
|           |        |      | Reference in | nformation as defined for a particular Transaction   | on Set       | or as       |
|           |        |      |              | the Reference Identification Qualifier   |              |             |
|           |        |      |              |  |              |             |

Segment: N1 Name

**Position:** 070

Loop: N1 Optional

Level: Heading Usage: Optional

Max Use:

**Purpose:** To identify a party by type of organization, name, and code

**Syntax Notes:** 1 At least one of N102 or N103 is required.

If either N103 or N104 is present, then the other is required.

## **Semantic Notes:** Comments:

1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.

2 N105 and N106 further define the type of entity in N101.

#### Notes:

1. At least 2 iterations of this 1/N1/070 loop are required using codes PE and PO or PR.

- 2. Use to identify a ship-to addressee when the invoice contains multiple line items and the address is applicable to all line items. Use the 2/N1/240 loop when the invoice or the ship-to address varies among the line items.
- 3. Use the 1/N1/070 loop to identify organizations or people that apply to all of the line items, or are not applicable at the line item level. When the addresses vary by line item, use the 2/N1/240 loop.

### **Data Element Summary**

|   | Ref. | Data           | 2 210                    |  |          |  |
|---|------|----------------|--------------------------|--|----------|--|
|   | Des. | <b>Element</b> | <u>Name</u>              | <u>Attribute</u>   | <u>s</u> |  |
| M | N101 | 98             | <b>Entity Identifier</b> | Code M ID 2  | 2/3      |  |
|   |      |                | Code identifying         | an organizational entity, a physical location, property of             | or an    |  |
|   |      |                | individual               |  |          |  |
|   |      |                | BT                       | Bill-to-Party  |          |  |
|   |      |                |                          | Use to indicate the bill-to-office.                                    |          |  |
|   |      |                | BY                       | Buying Party (Purchaser)   |          |  |
|   |      |                |                          | Use to identify the Buying Party.                                      |          |  |
|   |      |                | C4                       | Contract Administration Office   |          |  |
|   |      |                |                          | Use to indicate the contract administration officer                    | r.       |  |
|   |      |                | II                       | Issuer of Invoice  |          |  |
|   |      |                |                          | Use to indicate the sender of the invoice in Defense                   |          |  |
|   |      |                | VV                       | Fuels Supply Center (DFSC) transactions.                               |          |  |
|   |      |                | KX                       | Free on Board Point  |          |  |
|   |      |                | ****                     | Use to indicate the FOB site.  |          |  |
|   |      |                | KZ                       | Acceptance Location  |          |  |
|   |      |                |                          | Use to indicate the Accept By location when creat an Invoice for WAWF. | ing      |  |
|   |      |                | L1                       | Inspection Location  |          |  |
|   |      |                |                          | WAWF uses this code for "Inspect By".                                  |          |  |
|   |      |                | PE                       | Payee  |          |  |
|   |      |                |                          | Use to indicate the party submitting the invoice.                      |          |  |
|   |      |                | PO                       | Party to Receive Invoice for Goods or Services                         |          |  |
|   |      |                |                          | Use to indicate the agency, organization, or activi                    | ty       |  |

that is to receive the electronic invoice.

|          |      |    | PR                  | Payer  |   |
|----------|------|----|---------------------|--|---|
|          |      |    |                     | Use to indicate the paying officer.  |   |
|          |      |    | PV                  | Party performing certification   |   |
|          |      |    |                     | Use to indicate the party responsible for  | · certifying                                  |
|          |      |    |                     | receipts of goods or services.   |   |
|          |      |    | RE                  | Party to receive commercial invoice rem  |   |
|          |      |    | DI                  | Use to indicate the remittance if other the of the invoice for Defense Fuels Supply (DFSC) transactions.  Remit To   |   |
|          |      |    | RI                  |  |   |
|          |      |    | GE.                 | Use to indicate a specific remit-to addre  | SS.   |
|          |      |    | SE                  | Selling Party  |   |
|          |      |    | SF                  | Use to indicate the selling party for Defa<br>Supply Center (DFSC) transactions.<br>Ship From  | ense Fuel                                     |
|          |      |    |                     | Use to indicate the shipped from address.  | S.  |
|          |      |    | ST                  | Ship To  |   |
|          |      |    |                     | Use to indicate the address to which an shipped. If the ship-to address is an FP6 the FPO or APO zip code in N403, cite (N405, and cite the two letter identifier (AE for New York, AP for San Francisco | O or APO, cite<br>code AR in<br>AA for Miami, |
|          |      |    | SV                  | Service Performance Site   |   |
|          |      |    | 77                  | Use to indicate a location where a service entry, was performed.   | ce, e.g., data                                |
|          |      |    | <b>Z</b> 7          | Mark-for Party   | . EAD   |
|          |      |    |                     | Use when submitting a Fast Pay Invoice 52.213-1.   | e, FAK  |
|          | N102 | 93 | Name                |  | X AN 1/60                                     |
|          |      |    | Free-form name      |  |   |
| Must Use | N103 | 66 | Identification Code | Qualifier  | X ID 1/2                                      |
|          |      |    | Code (67)           | e system/method of code structure used fo  |   |
|          |      |    | implementation con  | DI program uses the DUNS number, Dolvention may require the use of other idention period in order to cross reference e.  | ntification                                   |
|          |      |    | 1                   | D-U-N-S Number, Dun & Bradstreet   |   |
|          |      |    |                     | 1. Use to identify the invoicing party wh cited in N101.   |   |
|          |      |    |                     | 2. Use to identify the remit-to party when cited in N101. Cite the DUNS that was the contract as the remit-to DUNS.  |   |
|          |      |    | 9                   | D-U-N-S+4, D-U-N-S Number with Fou Suffix  |   |
|          |      |    |                     | Use to indicate the parties when DUNS-appropriate.   |   |
|          |      |    | 10                  | Department of Defense Activity Address (DODAAC)  |   |
|          |      |    |                     | Use to indicate either a Department of I<br>Address Code or a Civilian Agency Acti<br>Code.  |   |

|          |      |     | 33                         | Commercial and Government Entity (CAGE)  |  |  |  |
|----------|------|-----|----------------------------|--|--|--|--|
|          |      |     |                            | Use to indicate vendors with CAGE codes.   |  |  |  |
|          |      |     | 34                         | Social Security Number   |  |  |  |
|          |      |     | 91                         | Assigned by Seller or Seller's Agent   |  |  |  |
|          |      |     |                            | Use to indicate unique identification established by the seller. May use for Billing Office Address Code (BOAC). |  |  |  |
|          |      |     | 92                         | Assigned by Buyer or Buyer's Agent   |  |  |  |
|          |      |     |                            | Use to indicate unique identification established by the buyer.  |  |  |  |
| A2       |      |     |                            | Military Assistance Program Address Code (MAPAC)   |  |  |  |
|          |      |     |                            | Use to indicate a MAPAC address.   |  |  |  |
|          |      |     | FA                         | Facility Identification  |  |  |  |
|          |      |     |                            | Use to identify the vendor facility that cannot be identified by either a DODAAC, CAGE, or DUNS number.          |  |  |  |
|          |      |     | FI                         | Federal Taxpayer's Identification Number   |  |  |  |
| Must Use | N104 | 67  | <b>Identification Cod</b>  | le X AN 2/80   |  |  |  |
|          |      |     | Code identifying a         | party or other code  |  |  |  |
| Not Used | N105 | 706 | <b>Entity Relationshi</b>  | p Code O ID 2/2  |  |  |  |
| Not Used | N106 | 98  | <b>Entity Identifier C</b> | Code O ID 2/3  |  |  |  |

 ${\bf Segment:} \quad N2 \ \, {\bf Additional \ Name \ Information}$ 

Position: 080

Loop: N1 Optional

Level: Heading Usage: Optional

Max Use: 2

**Purpose:** To specify additional names or those longer than 35 characters in length

Syntax Notes: Semantic Notes: Comments:

| M | Ref.<br><u>Des.</u><br>N201 | Data <u>Element</u> 93 | Name<br>Name   | Attributes M AN 1/60 |
|---|-----------------------------|------------------------|----------------|----------------------|
|   |                             |                        | Free-form name |                      |
|   | N202                        | 93                     | Name           | O AN 1/60            |
|   |                             |                        | Free-form name |                      |

Segment: N3 Address Information

Position: 090

Loop: N1 Optional

Level: Heading Usage: Optional

Max Use: 2

**Purpose:** To specify the location of the named party

Syntax Notes: Semantic Notes: Comments:

|              | Ref.<br><u>Des.</u> | Data<br><u>Element</u> | Name                | <u>Attr</u> | <u>ributes</u> |
|--------------|---------------------|------------------------|---------------------|-------------|----------------|
| $\mathbf{M}$ | N301                | 166                    | Address Information | M           | AN 1/55        |
|              |                     |                        | Address information |             |                |
|              | N302                | 166                    | Address Information | 0           | AN 1/55        |
|              |                     |                        | Address information |             |                |

Segment: N4 Geographic Location

**Position:** 100

Loop: N1 Optional

Level: Heading Usage: Optional

Max Use:

Purpose: To specify the geographic place of the named party

Syntax Notes: Semantic Notes: Comments: 1 If N406 is present, then N405 is required.

- 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
- 2 N402 is required only if city name (N401) is in the U.S. or Canada.

| Ref. | Data           | 2444 21444                                     |   |             |                |
|------|----------------|--|---|-------------|----------------|
| Des. | <b>Element</b> | <u>Name</u>                                    |   | Attı        | <u>ributes</u> |
| N401 | 19             | City Name                                      |   | O           | AN 2/30        |
|      |                | Free-form text for cit                         |   |             |                |
| N402 | 156            | State or Province C                            | O   | ID 2/2      |                |
|      |                | Code (Standard State                           | e/Province) as defined by appropriate go                  | vernn       | nent agency    |
| N403 | 116            | Postal Code                                    |   | O           | ID 3/15        |
|      |                | Code defining internation (zip code for United | ational postal zone code excluding punct<br>States)       | tuatio      | n and blanks   |
| N404 | 26             | Country Code                                   |   | O           | ID 2/3         |
|      |                | Code identifying the                           | country   |             |                |
|      |                | An application progression codes to ASC X12 co | ram conversion table may be required to<br>odes.          | o con       | vert agency    |
| N405 | 309            | <b>Location Qualifier</b>                      |   | X           | ID 1/2         |
|      |                | Code identifying type                          | e of location   |             |                |
|      |                | AR   | Armed Services Location Designation                       |             |                |
|      |                |  | Use to indicate an Army Post Office (A Post Office (FPO). | <b>PO</b> ) | or a Fleet     |
| N406 | 310            | <b>Location Identifier</b>                     |   | O           | AN 1/30        |
|      |                | Code which identifie                           | es a specific location                                    |             |                |
|      |                | When N405 is code                              | AR, cite the two letter APO or FPO iden                   | ıtifie      | r (AA for      |
|      |                | Miami, AE for New                              | York, AP for San Francisco).                              |             |                |

Segment: REF Reference Identification

**Position:** 110

Loop: N1 Optional

Level: Heading Usage: Optional Max Use: 12

**Purpose:** To specify identifying information

**Syntax Notes:** 1 At least one of REF02 or REF03 is required.

**Semantic Notes:** 1 REF04 contains data relating to the value cited in REF02.

**Comments:** 

Notes: This 1/REF/110 segment can be used to identify numbers that apply the cited party.

|          | Ref.   | Data           | 2 2             |   |              |                |
|----------|--------|----------------|-----------------|---|--------------|----------------|
|          | Des.   | <b>Element</b> | Name            |   |              | <u>ributes</u> |
| M        | REF01  | 128            |                 | ntification Qualifier   | M            | ID 2/3         |
|          |        |                | Code qualifying | g the Reference Identification  |              |                |
|          |        |                | CR              | Customer Reference Number   |              |                |
|          |        |                |                 | Use to indicate a customer's internal r number.   | eferei       | nce            |
|          |        |                | SY              | Social Security Number  |              |                |
|          |        |                | TJ              | Federal Taxpayer's Identification Number  | er           |                |
|          | REF02  | 127            | Reference Idea  | ntification   | X            | AN 1/30        |
|          |        |                |                 | rmation as defined for a particular Transaction e Reference Identification Qualifier    | n Set o      | or as          |
| Not Used | REF03  | 352            | Description     |   | X            | AN 1/80        |
| Not Used | REF04  | C040           | Reference Idea  | ntifier   | O            |                |
|          |        |                | •               | e or more reference numbers or identification<br>e Reference Qualifier                  | numb         | ers as         |
| Not Used | C04001 | 128            | Reference Idea  | ntification Qualifier   | $\mathbf{M}$ | ID 2/3         |
|          |        |                | Code qualifying | g the Reference Identification  |              |                |
| Not Used | C04002 | 127            | Reference Idea  | ntification   | $\mathbf{M}$ | AN 1/30        |
|          |        |                |                 | rmation as defined for a particular Transaction<br>e Reference Identification Qualifier | n Set o      | or as          |
| Not Used | C04003 | 128            | Reference Idea  | ntification Qualifier   | X            | ID 2/3         |
|          |        |                | Code qualifying | g the Reference Identification  |              |                |
| Not Used | C04004 | 127            | Reference Idea  | ntification   | X            | AN 1/30        |
|          |        |                |                 | rmation as defined for a particular Transaction<br>e Reference Identification Qualifier | n Set o      | or as          |
| Not Used | C04005 | 128            | Reference Idea  | ntification Qualifier   | X            | ID 2/3         |
|          |        |                | Code qualifying | g the Reference Identification  |              |                |
| Not Used | C04006 | 127            | Reference Idea  | ntification   | X            | AN 1/30        |
|          |        |                |                 | rmation as defined for a particular Transaction<br>e Reference Identification Qualifier | n Set o      | or as          |

PER Administrative Communications Contact **Segment:** 

**Position:** 

N1 Loop: Optional

Level: Heading Usage: Optional Max Use:

To identify a person or office to whom administrative communications should be directed **Purpose:** 

**Syntax Notes:** If either PER03 or PER04 is present, then the other is required.

If either PER05 or PER06 is present, then the other is required.

If either PER07 or PER08 is present, then the other is required.

**Semantic Notes: Comments:** 

|   |         |                | Data Elem                   | ent Summary   |         |             |
|---|---------|----------------|-----------------------------|---|---------|-------------|
|   | Ref.    | Data           |                             |   |         |             |
|   | Des.    | <b>Element</b> | Name                        | ~ -   |         | ributes     |
| M | PER01   | 366            | <b>Contact Function</b>     |   |         | ID 2/2      |
|   |         |                |                             | e major duty or responsibility of the perso   | n or g  | group named |
|   |         |                | AC                          | Administrative Contracting Officer  |         |             |
|   |         |                | AF                          | Authorized Financial Contact  |         |             |
|   |         |                | AR                          | Accounts Receivable Department  |         |             |
|   |         |                | CE                          | Certifier   |         |             |
|   |         |                | IC                          | Information Contact   |         |             |
|   |         |                |                             | Use to indicate the communication nur<br>contacted with questions arising from to<br>of this invoice. |         |             |
|   | PER02   | 93             | Name                        |   | O       | AN 1/60     |
|   |         |                | Free-form name              |   |         |             |
|   |         |                |                             | followed by first name. If the whole no<br>truncate or use initials for the first nam                 |         | s longer    |
|   | PER03   | 365            | Communication N             | • •   | X       | ID 2/2      |
|   |         |                |                             | e type of communication number  |         |             |
|   |         |                | EM                          | Electronic Mail   |         |             |
|   |         |                | FX                          | Facsimile   |         |             |
|   |         |                |                             | The telephone number shall be transm  | itted ( | as a        |
|   |         |                |                             | continuous number with no extraneous  |         |             |
|   |         |                |                             | Include the country code and area code  | e. If a | ın          |
|   |         |                |                             | extension applies to the telephone num  |         |             |
|   |         |                |                             | concatenate the letter X plus the extens  |         | t the end   |
|   |         |                | TE                          | of the number, e.g., 17035551212X123<br>Telephone   |         |             |
|   |         |                | TE.                         | The telephone number shall be transm  | itted . | as a        |
|   |         |                |                             | continuous number with no extraneous  |         |             |
|   |         |                |                             | Include the country code and area code  |         |             |
|   |         |                |                             | extension applies to the telephone num  |         |             |
|   |         |                |                             | concatenate the letter X plus the extens  |         | t the end   |
|   | DED 0.4 | 264            | G                           | of the number, e.g., 17035551212X123  |         | A N. 4 /00  |
|   | PER04   | 364            | Communication N             |   | X       | AN 1/80     |
|   |         |                | Complete communi applicable | cations number including country or area  | code    | when        |
|   | PER05   | 365            | Communication N             | umber Qualifier   | X       | ID 2/2      |

Code identifying the type of communication number

Use to identify a second communications number for the party cited in PER02. For example, if PER03/04 cites a telephone number, PER05/06 can be used to cite a FAX number.

EM Electronic Mail FX Facsimile

The telephone number shall be transmitted as a continuous number with no extraneous characters. Include the country code and area code. If an extension applies to the telephone number,

concatenate the letter X plus the extension at the end

of the number, e.g., 17035551212X123.

TE Telephone

The telephone number shall be transmitted as a continuous number with no extraneous characters. Include the country code and area code. If an extension applies to the telephone number,

concatenate the letter X plus the extension at the end

of the number, e.g., 17035551212X123.

PER06 364 Communication Number

X AN 1/80

Complete communications number including country or area code when applicable

PER07 365 Communication Number Qualifier

X ID 2/2

Code identifying the type of communication number

Use to identify a third communications number for the party cited in PER02.

EM Electronic Mail FX Facsimile

The telephone number shall be transmitted as a continuous number with no extraneous characters. Include the country code and area code. If an extension applies to the telephone number,

concatenate the letter X plus the extension at the end

of the number, e.g., 17035551212X123.

TE Telephone

The telephone number shall be transmitted as a continuous number with no extraneous characters. Include the country code and area code. If an extension applies to the telephone number,

concatenate the letter X plus the extension at the end of the number, e.g., 17035551212X123.

PER08 364 Communication Number

X AN 1/80

Complete communications number including country or area code when

applicable

Not Used PER09 443 Contact Inquiry Reference O AN 1/20

Segment: ITD Terms of Sale/Deferred Terms of Sale

**Position:** 130

Loop:

**Notes:** 

Level: Heading Usage: Optional Max Use: >1

**Purpose:** To specify terms of sale

Syntax Notes: 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required.

- If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required.
- 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.

Semantic Notes: 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge.

Comments: 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

1. Use this 1/ITD/130 segment when the discount terms apply to all of the line items. If the discount terms vary by line item, use the 2/ITD/110 segment.

2. Discount terms must be the same as identified in the applicable award instrument unless the contractor is offering better discount terms.

| Ref.  | Data    |                       |   |        |                |
|-------|---------|-----------------------|---|--------|----------------|
| Des.  | Element | Name                  |   |        | ributes        |
| ITD01 | 336     | Terms Type Code       |   | O      | ID 2/2         |
|       |         | Code identifying type | • •   |        |                |
|       |         | 03                    | Fixed Date  |        |                |
|       |         | 04                    | Deferred or Installment   |        |                |
|       |         | 05                    | Discount Not Applicable   |        |                |
|       |         | 08                    | Basic Discount Offered  |        |                |
|       |         | 09                    | Proximo   |        |                |
|       |         | 16                    | Prompt Payment Act  |        |                |
|       |         | 21                    | Fast Pay  |        |                |
|       |         |                       | Use to indicate FAST PAY procedures only when that procedure has been aut contract or order for which this invoice submitted. | horiz  | ed in the      |
|       |         | 22                    | Cash Discount Terms Apply   |        |                |
|       |         | 23                    | Payment Due Upon Receipt of Invoice   |        |                |
|       |         | PP                    | Prepayment  |        |                |
|       |         | ZZ                    | Mutually Defined  |        |                |
|       |         |                       | Use to indicate term under a Commerc. Finance Contract.   | ial It | e <b>m</b>     |
| ITD02 | 333     | Terms Basis Date      | Code  | O      | ID 1/2         |
|       |         | Code identifying the  | e beginning of the terms period   |        |                |
|       |         | Refer to 004010 Da    | ta Element Dictionary for acceptable code   | e valı | ies.           |
| ITD03 | 338     | Terms Discount Pe     | ercent  | O      | R 1/6          |
|       |         |                       | centage, expressed as a percent, available n or before the Terms Discount Due Date  | to the | e purchaser if |
|       |         |                       | is a percent, e.g., two and a half percent<br>e). Do not write the percent as .025.   | shoi   | ıld be shown   |
| ITD04 | 370     | Terms Discount Du     | - ·   | X      | DT 8/8         |

|          |       |     | Date payment is due if discount is to be earned expressed in CCYYMMDD        | forma        | nt            |
|----------|-------|-----|--|--------------|---------------|
|          |       |     | Use to indicate the date for the discount when ITD01 is cod                  | le 03.       |               |
|          | ITD05 | 351 | Terms Discount Days Due  | X            | N0 1/3        |
|          |       |     | Number of days in the terms discount period by which paym discount is earned | ent is       | due if terms  |
|          | ITD06 | 446 | Terms Net Due Date   | O            | <b>DT 8/8</b> |
|          |       |     | Date when total invoice amount becomes due expressed in for CCYYMMDD         | ormat        |               |
|          | ITD07 | 386 | Terms Net Days   | O            | N0 1/3        |
|          |       |     | Number of days until total invoice amount is due (discount r                 | ot ap        | plicable)     |
|          | ITD08 | 362 | Terms Discount Amount  | O            | N2 1/10       |
|          |       |     | Total amount of terms discount   |              |               |
|          |       |     | Use, if needed, to prevent differences that can result from neethods.        | ound         | ing off       |
| Not Used | ITD09 | 388 | Terms Deferred Due Date  | O            | DT 8/8        |
| Not Used | ITD10 | 389 | Deferred Amount Due  | X            | N2 1/10       |
| Not Used | ITD11 | 342 | Percent of Invoice Payable   | X            | R 1/5         |
| Not Used | ITD12 | 352 | Description  | O            | AN 1/80       |
| Not Used | ITD13 | 765 | Day of Month   | $\mathbf{X}$ | N0 1/2        |
| Not Used | ITD14 | 107 | Payment Method Code  | O            | ID 1/2        |
| Not Used | ITD15 | 954 | Percent  | O            | R 1/10        |

Segment: DTM Date/Time Reference

**Position:** 140

Loop:

Level: Heading Usage: Optional Max Use: 10

**Purpose:** To specify pertinent dates and times

**Syntax Notes:** 1 At least one of DTM02 DTM03 or DTM05 is required.

- 2 If DTM04 is present, then DTM03 is required.
- 3 If either DTM05 or DTM06 is present, then the other is required.

# **Semantic Notes:** Comments:

Notes:

1. Use this 1/DTM/140 segment to specify dates if they apply to all of the line items in the invoice. When the dates vary by line item, use the 2/DTM/150 segment.

2. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).

| Data Element Summary |       |                |                  |  |  |  |
|----------------------|-------|----------------|------------------|--|--|--|
|                      | Ref.  | Data           |                  |  |  |  |
|                      | Des.  | <b>Element</b> | <u>Name</u>      | Attributes   |  |  |
| M                    | DTM01 | 374            | Date/Time Qual   |  |  |  |
|                      |       |                | Code specifying  | type of date or time, or both date and time  |  |  |
|                      |       |                | 009              | Process  |  |  |
|                      |       |                | 011              | Shipped  |  |  |
|                      |       |                | 035              | Delivered  |  |  |
|                      |       |                | 050              | Received   |  |  |
|                      |       |                |                  | WAWF uses this code for ''Invoice Received''   |  |  |
|                      |       |                | 139              | Estimated  |  |  |
|                      |       |                | 186              | Invoice Period Start   |  |  |
|                      |       |                | 187              | Invoice Period End   |  |  |
|                      |       |                | 193              | Period Start   |  |  |
|                      |       |                |                  | Use to indicate the performance commencement date  |  |  |
|                      |       |                |                  | for a line item that is ordering a service.  |  |  |
|                      |       |                | 194              | Period End   |  |  |
|                      |       |                |                  | Use to indicate the performance completion date for a  |  |  |
|                      |       |                | 198              | line item that is ordering a service. Completion   |  |  |
|                      |       |                | 201              | Acceptance   |  |  |
|                      |       |                | 201              | WAWF uses this code for "Acceptance Date"  |  |  |
|                      |       |                | 266              | Base   |  |  |
|                      |       |                | 200              |  |  |  |
|                      |       |                |                  | Use to indicate a billing demand month. When used, cite the last date of the applicable month. |  |  |
|                      |       |                | 458              | Certification  |  |  |
|                      |       |                | 517              | Inspected  |  |  |
|                      |       |                | 615              | Date Acquired  |  |  |
|                      | DTM02 | 373            | Date             | X DT 8/8   |  |  |
|                      |       |                | Date expressed a | s CCYYMMDD   |  |  |
| Not Used             | DTM03 | 337            | Time             | X TM 4/8   |  |  |
| Not Used             | DTM04 | 623            | Time Code        | O ID 2/2   |  |  |

| Not Used | DTM05 | 1250 | Date Time Period Format Qualifier | X | ID 2/3  |
|----------|-------|------|-----------------------------------|---|---------|
| Not Used | DTM06 | 1251 | Date Time Period                  | X | AN 1/35 |

Segment: FOB F.O.B. Related Instructions
Position: 150

Loop:

Level: Heading Usage: Optional Max Use: 1

**Purpose:** To specify transportation instructions relating to shipment

Syntax Notes: 1 If FOB03 is present, then FOB02 is required.
2 If FOB04 is present, then FOB05 is required.

3 If FOB07 is present, then FOB06 is required.
4 If FOB08 is present, then FOB09 is required.
1 FOB01 indicates which party will pay the carrier.

2 FOB02 is the code specifying transportation responsibility location.

**3** FOB06 is the code specifying the title passage location.

4 FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

**Comments:** 

**Semantic Notes:** 

Notes: This segment is not necessary when the order is for a service.

| Data Element Summary |                              |                  |   |   |              |                   |  |
|----------------------|------------------------------|------------------|---|---|--------------|-------------------|--|
| M                    | Ref.<br><u>Des.</u><br>FOB01 | Data Element 146 | <u>Name</u><br>Shipment Method  | of Payment  | Attı<br>M    | ributes<br>ID 2/2 |  |
|                      |                              |                  | Code identifying pa   | syment terms for transportation charges   |              |                   |  |
|                      |                              |                  | BP  | Paid by Buyer   |              |                   |  |
|                      |                              |                  | PE  | Use to indicate a Government Bill of L<br>was issued.<br>Prepaid and Summary Bill                         | ading        | g (GBL)           |  |
|                      |                              |                  | PP  | Use when transportation charges are to the seller, are not included in the unit be invoiced periodically. | _            | -                 |  |
|                      |                              |                  | PP Prepaid (by Seller)  Use to indicate that transportation charges are not |   |              |                   |  |
|                      |                              |                  | PS  | included in the unit price but are prepared added as a separate item on this invoice Paid by Seller       |              | ıd are            |  |
|                      |                              |                  |   | Use to indicate transportation charges the unit price.  | are ii       | ncluded in        |  |
| Not Used             | FOB02                        | 309              | <b>Location Qualifier</b>   | •   | X            | ID 1/2            |  |
| Not Used             | FOB03                        | 352              | Description   |   | O            | AN 1/80           |  |
| Not Used             | FOB04                        | 334              | Transportation Te   | erms Qualifier Code   | O            | ID 2/2            |  |
| Not Used             | FOB05                        | 335              | Transportation Te   | erms Code   | X            | ID 3/3            |  |
| Not Used             | FOB06                        | 309              | <b>Location Qualifier</b>   | •   | $\mathbf{X}$ | ID 1/2            |  |
| Not Used             | FOB07                        | 352              | Description   |   | O            | AN 1/80           |  |
| Not Used             | FOB08                        | 54               | Risk of Loss Code   |   | O            | ID 2/2            |  |
| Not Used             | FOB09                        | 352              | Description   |   | X            | AN 1/80           |  |

Segment: N9 Reference Identification

**Position:** 240

Loop: N9 Optional

Level: Heading Usage: Optional

Max Use:

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

**Syntax Notes:** 1 At least one of N902 or N903 is required.

2 If N906 is present, then N905 is required.

**Semantic Notes:** 1 N906 reflects the time zone which the time reflects.

2 N907 contains data relating to the value cited in N902.

**Comments:** 

|              |        |                | Data   | a Element Summary  |   |  |
|--------------|--------|----------------|--|--|---|--|
|              | Ref.   | Data           |  |  |   |  |
|              | Des.   | <b>Element</b> | <u>Name</u>  |  |   | <u>ributes</u>                               |
| M            | N901   | 128            | Reference Io   | dentification Qualifier  | M                                       | ID 2/3                                       |
|              |        |                | Code qualify   | ring the Reference Identification  |   |  |
|              |        |                | 01   | American Bankers Assoc. (ABA) Tran<br>Number (Including Check Digit, 9 Dig   |   | uting  |
|              |        |                | 02   | Society for Worldwide Interbank Fina Telecommunication (S.W.I.F.T.) Identification (S.W.I.F.T.)  |   | on (8 or 11                                  |
|              |        |                | 11   | Account Number   |   |  |
|              |        |                | SG   | Savings  |   |  |
|              |        |                | SY   | Social Security Number   |   |  |
|              |        |                | TJ   | Federal Taxpayer's Identification Num  | ıber                                    |  |
|              | N902   | 127            | Reference Io   | dentification  | X                                       | AN 1/30                                      |
|              |        |                | specified by   | formation as defined for a particular Transaction the Reference Identification Qualifier   | on Set o                                |  |
|              | N903   | 369            | Free-form Description                                |  | X                                       | AN 1/45                                      |
|              |        |                | Free-form de   | escriptive text  |   |  |
|              | N904   | 373            | Date   |  | O                                       | <b>DT 8/8</b>                                |
|              |        |                | Date express   | ed as CCYYMMDD   |   |  |
|              | N905   | 337            | Time   |  | X                                       | TM 4/8                                       |
|              |        |                | HHMMSSD,<br>(00-59), S =<br>seconds are 6<br>(00-99) | sed in 24-hour clock time as follows: HHMM, or HHMMSSDD, where H = hours (00-23), No integer seconds (00-59) and DD = decimal second sexpressed as follows: D = tenths (0-9) and DD = 10 tenths (0-9 | $M = \min_{i \in \mathcal{S}} display $ | nutes<br>lecimal                             |
|              | N906   | 623            | Time Code  |  | 0                                       | ID 2/2                                       |
|              |        |                | Organization in hours in restricted cha              | ying the time. In accordance with International a standard 8601, time can be specified by a + or elation to Universal Time Coordinate (UTC) time aracter, + and - are substituted by P and M in the 1010 Data Element Dictionary for acceptable co   | r - and<br>me; sin<br>ne code           | an indication<br>ce + is a<br>es that follow |
|              | N907   | C040           | Reference Io   | dentifier  | O                                       |  |
|              |        |                | specified by   | one or more reference numbers or identification<br>the Reference Qualifier   |   |  |
| $\mathbf{M}$ | C04001 | 128            | Reference Io   | dentification Qualifier  | M                                       | ID 2/3                                       |

|   |                 |     | Code qualifying the Reference Identification  |                               |         |  |
|---|-----------------|-----|---|-------------------------------|---------|--|
|   |                 |     | Refer to 004010 Data Element Dictionary for acceptable coo  | le valı                       | ues.    |  |
| M | C04002          | 127 | Reference Identification  | M                             | AN 1/30 |  |
|   | G0 400 <b>2</b> | 100 | Reference information as defined for a particular Transaction specified by the Reference Identification Qualifier |                               |         |  |
|   | C04003          | 128 | Reference Identification Qualifier  | X                             | ID 2/3  |  |
|   |                 |     | Code qualifying the Reference Identification  |                               |         |  |
|   |                 |     | Refer to 004010 Data Element Dictionary for acceptable coo  | le valı                       | ues.    |  |
|   | C04004          | 127 | Reference Identification  | $\mathbf{X}$                  | AN 1/30 |  |
|   |                 |     | Reference information as defined for a particular Transaction specified by the Reference Identification Qualifier | n Set                         | or as   |  |
|   | C04005          | 128 | Reference Identification Qualifier  | $\mathbf{X}$                  | ID 2/3  |  |
|   |                 |     | Code qualifying the Reference Identification  |                               |         |  |
|   |                 |     | Refer to 004010 Data Element Dictionary for acceptable coo  | y for acceptable code values. |         |  |
|   | C04006          | 127 | Reference Identification  | X                             | AN 1/30 |  |
|   |                 |     | Reference information as defined for a particular Transaction specified by the Reference Identification Qualifier | n Set o                       | or as   |  |

Segment: MSG Message Text

**Position:** 250

Loop: N9 Optional

Level: Heading Usage: Mandatory

Max Use: 10

**Purpose:** To provide a free-form format that allows the transmission of text information

Syntax Notes: 1 If MSG03 is present, then MSG02 is required.

**Semantic Notes:** 1 MSG03 is the number of lines to advance before printing.

**Comments:** 1 MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc.

2 If MSG02 is "AA - Advance the specified number of lines before print" then MSG03 is required.

|   | Ref.  | Data           | Sum Diement Summary  |         |                |
|---|-------|----------------|--|---------|----------------|
|   | Des.  | <b>Element</b> | <u>Name</u>  | Att     | <u>ributes</u> |
| M | MSG01 | 933            | Free-Form Message Text   | M       | AN 1/264       |
|   |       |                | Free-form message text   |         |                |
|   | MSG02 | 934            | Printer Carriage Control Code                                    | X       | ID 2/2         |
|   |       |                | A field to be used for the control of the line feed of the recei | ving p  | rinter         |
|   |       |                | Refer to 004010 Data Element Dictionary for acceptable coo       | le valı | ies.           |
|   | MSG03 | 1470           | Number   | O       | N0 1/9         |
|   |       |                | A generic number   |         |                |

FA1 Type of Financial Accounting Data **Segment:** 

290 **Position:** 

> FA1 Loop: Optional

Level: Heading Usage: Optional

Max Use:

**Purpose:** To specify the organization controlling the content of the accounting citation, and the

purpose associated with the accounting citation

**Syntax Notes: Semantic Notes:** 

FA101 Identifies the organization controlling the assignment of financial accounting information.

FA102 Identifies the purpose of the accounting allowance or charge information.

**Comments:** 

Use the FA1/FA2 loop to cite the Long Line of Accounting (LOA) or Accounting **Notes:** Classification Reference Number (ACRN) when required by the contract.

|          |                              |                  | Data Elem                  | ent Summary   |
|----------|------------------------------|------------------|----------------------------|---|
| M        | Ref.<br><u>Des.</u><br>FA101 | Data Element 559 | Name<br>Agency Qualifier ( |   |
|          |                              |                  | Code identifying the       | e agency assigning the code values  |
|          |                              |                  | DD                         | Department of Defense   |
|          |                              |                  | DF                         | Use as the department indicator for all invoices submitted to DoD legacy finance systems.  Department of Defense (DoD)  |
|          |                              |                  |                            | Use to indicate that the Component originating the funds is a Department of Defense agency, including DLA.  |
|          |                              |                  | DN                         | Department of the Navy  |
|          |                              |                  |                            | Includes the United States Marine Corps.  |
|          |                              |                  | DX                         | United States Marine Corps  |
|          |                              |                  | DY                         | Department of Air Force   |
|          |                              |                  | DZ                         | Department of Army  |
|          |                              |                  | FG                         | Federal Government  |
|          |                              |                  |                            | 1. Use this code to indicate a Federal agency other than DoD or the military service that originated the line of accounting.  2. When code "FG" is cited, use FA201 code "ZZ" |
|          |                              |                  |                            | and transmit the federal agency line of accounting (LOA) as one string in FA202. Multiple iterations of   |
|          |                              |                  |                            | the 1/FA/290 segment may be required to transmit the  |
|          |                              |                  |                            | complete LOA if it is longer than 80 characters.  |
| Not Used | FA102                        | 1300             | Service, Promotion         | n, Allowance, or Charge Code O ID 4/4   |
| Not Used | FA103                        | 248              | Allowance or Chai          | rge Indicator O ID 1/1  |

Segment: FA2 Accounting Data

**Position:** 300

Loop: FA1 Optional

Level: Heading Usage: Mandatory

Max Use: >1

**Purpose:** To specify the detailed accounting data

Syntax Notes: Semantic Notes: Comments:

Notes: Use this segment to identify the various components of the line of accounting.

### Data Element Summary

|   | Data Element Summary         |                   |                                 |  |   |  |  |  |
|---|------------------------------|-------------------|---------------------------------|--|---|--|--|--|
| M | Ref.<br><u>Des.</u><br>FA201 | Data Element 1196 | <u>Name</u><br>Breakdown Struct | ure Detail Code  | Attributes M ID 2/2                             |  |  |  |
|   |                              |                   | Codes identifying d             | etails relating to a reporting breakdown st  | tructure tree                                   |  |  |  |
|   |                              |                   | 18                              | Funds Appropriation  |   |  |  |  |
|   |                              |                   | A1                              | Use this code in conjunction with code when the individual components of the generated by the application. When u basic appropriation number (department appropriation limit). Example: 171797. Department Indicator           | LOA cannot be sed, provide the nt code through  |  |  |  |
|   |                              |                   |                                 | Use to indicate the two position departs   | ment code.                                      |  |  |  |
|   |                              |                   | A2                              | Transfer from Department   |   |  |  |  |
|   |                              |                   | A3                              | Use to indicate the two position transfe department. Fiscal Year Indicator   | er from   |  |  |  |
|   |                              |                   | A4                              | Use to indicate the eight position fiscal four positions represent the first year the available and the last four positions repyear the funds are available. Example 1999, year two 2000 would be cited as Basic Symbol Number | he funds are<br>present the last<br>e: Year one |  |  |  |
|   |                              |                   |                                 | Use to indicate the four position code a Treasury that indicates the type of fundappropriation.  |   |  |  |  |
|   |                              |                   | A5                              | Sub-class  |   |  |  |  |
|   |                              |                   | 16                              | Use to indicate the four position numeridentifies the subdivision of funds that amount of use of funds.  |   |  |  |  |
|   |                              |                   | A6                              | Sub-Account Symbol   | C-1   |  |  |  |
|   |                              |                   | B1                              | Use to indicate the two position Fund (Category Code. Budget Activity Number   | Soue or Maierial                                |  |  |  |
|   |                              |                   | D2                              | Use to indicate the two position Operat<br>Code that indicates the issuing organiz   |   |  |  |  |
|   |                              |                   | B2                              | Budget Sub-activity Number  Use to indicate the Allotment Serial Nu  | ımber that                                      |  |  |  |

В3

indicates the distribution of funds.

**Budget Program Activity** 

|           | Use to indicate the six position activity address code of the card holder. |
|-----------|--|
| B4        | Program Year Indicator   |
|           | Use to indicate the one position Program Year.                             |
| C1        | Program Element  |
|           | Use to indicate the program element code.                                  |
| C2        | Project Task or Budget Subline   |
| D1        | Defense Agency Allocation Recipient  |
| D4        | Component Sub-allocation Recipient   |
|           | Use to indicate the Job Order/Work Center Order                            |
| DC        | Number for assigning cost to a specific project.                           |
| D6        | Sub-allotment Recipient  |
|           | Use to indicate the one position Sub-allotment Recipient.                  |
| D7        | Work Center Recipient  |
|           | Use to indicate the six position Work Center Recipient                     |
| E1        | Major Reimbursement Source Code  |
| E2        | Detail Reimbursement Source Code   |
| E3        | Customer Indicator   |
|           | Use to indicate the six position customer identifier who                   |
| F1        | has requested the goods or services.                                       |
| ГІ        | Object Class  Use to indicate the Object Class, Element of Resource        |
|           | or the Element of Expense.   |
| F3        | Government or Public Sector Identifier                                     |
|           | Use to indicate the government or public source                            |
| E4        | providing the goods or services  |
| F4        | Country Code   |
| G1        | Program or Planning Code   |
| G2<br>H1  | Special Interest Code or Special Program Cost Code Cost Code               |
| 111       | Use to indicate the Cost Code.   |
| НЗ        | Cost Allocation Code   |
| H4        | Classification Code  |
| I14<br>I1 | Abbreviated Department of Defense (DoD) Budget and                         |
| 11        | Accounting Classification Code (BACC)                                      |
|           | Use to indicate the shorthand element of the                               |
|           | accounting classification.   |
| J1        | Document or Record Reference Number  |
| ***       | Use to indicate the Standard Document Number.                              |
| K6        | Accounting Classification Reference Code                                   |
| L1        | Accounting Installation Number   |
| M1        | Use to indicate the Accountable Station Number.                            |
| M1        | Local Installation Data  |
| N1        | Transaction Type   |
| P4        | International Balance of Payments (IBOP) Code                              |
| P5        | Foreign Military Sales (FMS) Line Item Number                              |
| P6        | Contract Payment Notice (CPN) Recipient Indicator                          |
| ZZ        | Mutually Defined   |

Use this code in conjunction with codes 18 and L1 when the individual components of the LOA cannot be generated by the application. When used, provide the balance of the financial accounting data, which should include the Accountable Station Number, identified by the use of code L1 in another iteration of this segment.

M FA202 1195 Financial Information Code M AN 1/80

Code representing financial accounting information

Segment: IT1 Baseline Item Data (Invoice)

**Position:** 010

Loop: IT1 Optional

Level: Detail
Usage: Optional

Max Use:

**Purpose:** To specify the basic and most frequently used line item data for the invoice and related transactions

### **Syntax Notes:**

- 1 If any of IT102 IT103 or IT104 is present, then all are required.
- 2 If either IT106 or IT107 is present, then the other is required.
- 3 If either IT108 or IT109 is present, then the other is required.
- 4 If either IT110 or IT111 is present, then the other is required.
- 5 If either IT112 or IT113 is present, then the other is required.
- 6 If either IT114 or IT115 is present, then the other is required.
- 7 If either IT116 or IT117 is present, then the other is required.
- **8** If either IT118 or IT119 is present, then the other is required.
- 9 If either IT120 or IT121 is present, then the other is required.
- **10** If either IT122 or IT123 is present, then the other is required.
- 11 If either IT124 or IT125 is present, then the other is required.

## **Semantic Notes:** Comments:

- 1 IT101 is the purchase order line item identification.
- 1 Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of IDs.
- 2 IT106 through IT125 provide for ten different product/service IDs for each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

#### **Notes:**

- 1. Use multiple iterations of this 2/IT1/010 loop to provide invoice data for a specific line item. Allowances or charges identifiable to a line item will be included in that line's 2/SAC/180 loop. Invoice level of allowances or charges, that is, allowances or charges not identifiable to a specific item or line of billing, will be included in the 3/SAC/040 loop.
- 2. Use as many 235/234 pairs as necessary to describe the item being invoiced.
- 3. Use to cite multiple ACRNs/LOAs on a single CLIN, cite the CLIN on the first iteration at 2/IT101/010, the first ACRN/LOA amount at 2/SLN06/200 and the associated ACRN/LOA in the 2/FA1/350 and 2/FA2/360 loop. On the second and subsequent iterations of 2/IT101/010 cite ACRN0001 and increment one thereafter for each ACRN/LOA and cite the remaining ACRN amounts and associated ACRNs/LOAs.
- 4. The DCD will only accept 99,999 lines on an invoice versus the 200,000 which the IC will accommodate.

| Ref.  | Data           | •  |              |                |
|-------|----------------|--|--------------|----------------|
| Des.  | <b>Element</b> | <u>Name</u>  | Att          | <u>ributes</u> |
| IT101 | 350            | Assigned Identification  | O            | AN 1/20        |
|       |                | Alphanumeric characters assigned for differentiation within  | a tran       | saction set    |
|       |                | Use to identify the CLIN, SUBCLIN, ELIN, or other numbline item.   | er ide       | entifying the  |
| IT102 | 358            | Quantity Invoiced  | $\mathbf{X}$ | R 1/10         |
|       |                | Number of units invoiced (supplier units)  |              |                |
|       |                | When billing for metered services, the quantity invoiced is units of meter usage. (e.g., 1,000 kilowatts). | the ni       | ımber of       |
| IT103 | 355            | Unit or Basis for Measurement Code   | $\mathbf{X}$ | ID 2/2         |

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

- 1. Use to identify the unit of issue for the quantity listed in IT102.
- 2. Use any appropriate code, but it must be the same unit of measure as cited in the applicable award instrument.
- 3. An application program conversion table may be required to convert agency codes to codes used by ASC X12.
- 4. Use the code SX, Shipment, when IT101 is a line item for prepaid transportation charges. Use the 2/SAC/180 segment when not prepaid and add.

Refer to 004010 Data Element Dictionary for acceptable code values.

IT104 212 Unit Price X R 1/17

Price per unit of product, service, commodity, etc.

Cite the contract or order unit price. In those cases where the line item was purchased without charge, cite the number "0".

IT105 639 Basis of Unit Price Code O ID 2/2

Code identifying the type of unit price for an item

Refer to 004010 Data Element Dictionary for acceptable code values.

IT106 235 Product/Service ID Qualifier X ID 2/2

Code identifying the type/source of the descriptive number used in Product/Service ID (234)

- 1. Use only codes that were contained in the contract or order. For example, if the item being invoiced was ordered by its National Stock Number (NSN) (code FS), use code FS followed by the NSN of the item. Descriptions should be kept to a minimum essential to identify the item for payment purposes. While any code may be used, the listed codes are preferred.
- 2. IT106 through IT125 are used in pairs. For example, IT106 will contain a qualifier code and IT107 will contain information related to the qualifying code. So, if IT106 is code FS, then IT107 would carry the NSN.
- A3 Locally Assigned Control Number
- A8 Exhibit Line Item Number
- AK Refined Product Code
  Use to indicate a petroleum product type.
- B8 Batch Number
- BL Brand/Label

Use to indicate the product's brand or model name, e.g., Trinitron is the Sony brand name for a TV or computer monitor.

- BS Bill Subgroup Code
- CG Commodity Grouping

Use to indicate a commodity code, e.g., the 2 position Federal Supply Group Code.

- CH Country of Origin Code
  When used, cite the two position ISO 3166 country code in the following 234 data element.
- CL Color
- CN Commodity Name
- DG Discount Grouping

Use to indicate a discount group of the line item.

EF Exhibit Identifier

Use to indicate the letter assigned to an exhibit.

- EN European Article Number (EAN) (2-5-5-1)
- EQ Equipment Type
- F1 Catalog Number

Use to indicate a catalog number that identifies the product.

F7 End-Item Description

Use to indicate the end item of the ordered item.

F8 Next Higher Used Assembly

Use to indicate the next higher assembly of the ordered item.

FS National Stock Number

The NSN shall be transmitted as a continuous set of numbers without dashes.

FT Federal Supply Classification

See Code Source 27 in the ASC X12 standards for the FSC codes.

- HI HIBC (Health Care Industry Bar Code)
- IB International Standard Book Number (ISBN)
- IN Buyer's Item Number

Use to indicate a locally assigned code for a product or service whenever stock number does not apply.

- KA Engineering Data List
- KB Data Category Code

When IT101 is a CLIN or SUBCLIN related to an exhibit, use to indicate the data category of a Contract Data Requirements List.

- KD Replacement National Stock Number
- KF Item Type Number
- KG Time Compliant Technical Order
- KI Cognizance Symbol
- KJ Material Control Code
- KK Special Material Identification Code
- KL Item Management Code
- KM Shelf-Life Code
- KN Shelf-Life Action Code
- LT Lot Number
- MF Manufacturer

When used, cite the manufacturer's DUNS number in the following data element.

MG Manufacturer's Part Number

When used, a second 235/234 pair must be used citing either code MF or 7B

MM Motor Equipment Manufacturing Association (MEMA) Product Type Code

This code will be deleted unless a business case for its retention is provided.

- MN Model Number
- N1 National Drug Code in 4-4-2 Format
- N2 National Drug Code in 5-3-2 Format
- N3 National Drug Code in 5-4-1 Format
- N4 National Drug Code in 5-4-2 Format
- ND National Drug Code (NDC)
- PA Pattern Number
- PD Part Number Description

Use to indicate a clear text description of an item.

PI Purchaser's Item Code

Use to indicate a GSA Special Item Number.

PU Part Reference Number

Use to indicate a part number assigned by an industry (not related to a

|          |      | specific manufacturer). Do not use for National Drug Codes.<br>RC Returnable Container Number               |
|----------|------|---|
|          |      | Use to indicate a NSN, manufacturer's part number, or other   |
|          |      | identifying number (except a serial number) of a returnable container.                                      |
|          |      | SN Serial Number  |
|          |      | Use to indicate the serial number of the item cited in IT101, e.g.,   |
|          |      | the serial number of an aircraft engine that is to be repaired.   |
|          |      | SV Service Rendered   |
|          |      | Use to indicate a clear text description of a service being invoiced.  SW Stock Number                      |
|          |      | Use to indicate a local stock number.   |
|          |      | SZ Vendor Alphanumeric Size Code (NRMA)   |
|          |      | Use to indicate the size of an item being ordered.  |
|          |      | TP Product Type Code  |
|          |      | Use to indicate a specific product type. Do not use for petroleum   |
|          |      | products; use code AK. UA U.P.C./EAN Case Code (2-5-5)  |
|          |      | UD U.P.C./EAN Case Code (2-3-3) UD U.P.C./EAN Consumer Package Code (2-5-5)                                 |
|          |      | UI U.P.C. Consumer Package Code (1-5-5)   |
|          |      | UK U.P.C./EAN Shipping Container Code (1-2-5-5-1)   |
|          |      | UN U.P.C. Case Code Number (1-1-5-5)  |
|          |      | UP U.P.C. Consumer Package Code (1-5-5-1)   |
|          |      | UX Universal Product Number VC Vendor's (Seller's) Catalog Number   |
|          |      | VP Vendor's (Seller's) Part Number  |
|          |      | Use to indicate a part number assigned by a contractor other than a   |
|          |      | manufacturer.   |
|          |      | ZB Commercial and Government Entity (CAGE) Code   |
|          |      | Use, as applicable, to indicate a CAGE code when not otherwise a part                                       |
|          |      | of a cited manufacturer's part number.  Refer to 004010 Data Element Dictionary for acceptable code values. |
| IT107    | 234  | Product/Service ID X AN 1/48  |
| 11107    | 234  | Identifying number for a product or service   |
| IT108    | 235  | Product/Service ID Qualifier X ID 2/2   |
| 11100    | 233  | Code identifying the type/source of the descriptive number used in  |
|          |      | Product/Service ID (234)  |
|          |      | Refer to 004010 Data Element Dictionary for acceptable code values.   |
| IT109    | 234  | Product/Service ID X AN 1/48  |
|          |      | Identifying number for a product or service   |
| IT110    | 235  | Product/Service ID Qualifier X ID 2/2   |
|          |      | Code identifying the type/source of the descriptive number used in  |
|          |      | Product/Service ID (234)  |
|          |      | Refer to 004010 Data Element Dictionary for acceptable code values.   |
| IT111    | 234  | Product/Service ID X AN 1/48  |
|          |      | Identifying number for a product or service   |
| IT112    | 235  | Product/Service ID Qualifier X ID 2/2   |
|          |      | Code identifying the type/source of the descriptive number used in  |
|          |      | Product/Service ID (234)  |
| T/D112   | 22.4 | Refer to 004010 Data Element Dictionary for acceptable code values.   |
| IT113    | 234  | Product/Service ID X AN 1/48  |
| T/D4 4 4 | 225  | Identifying number for a product or service   |
| IT114    | 235  | Product/Service ID Qualifier X ID 2/2   |
|          |      |   |

| IT115 234 Product/Service ID  Identifying number for a product or service  IT116 235 Product/Service ID Qualifier  Code identifying the type/source of the descriptive number used in | 2<br>/48 |
|---|----------|
| IT116 235 Product/Service ID Qualifier X ID 2/2   | /48      |
| IT116 235 Product/Service ID Qualifier X ID 2/2   | /48      |
| Code identifying the type/source of the descriptive number used in  |          |
| Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values.  |          |
| IT117 234 Product/Service ID X AN 1   |          |
| Identifying number for a product or service   | •        |
| IT118 235 Product/Service ID Qualifier X ID 2/2   | L        |
| Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values.                       | _        |
| IT119 234 Product/Service ID X AN 1   | /48      |
| Identifying number for a product or service   |          |
| IT120 235 Product/Service ID Qualifier X ID 2/2   | 2        |
| Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values.                       |          |
| IT121 234 Product/Service ID X AN 1   | /48      |
| Identifying number for a product or service   |          |
| IT122 235 Product/Service ID Qualifier X ID 2/2   | 2        |
| Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values.                       |          |
| IT123 234 Product/Service ID X AN 1   | /48      |
| Identifying number for a product or service   |          |
| IT124 235 Product/Service ID Qualifier X ID 2/2   | 2        |
| Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values.                       |          |
| IT125 234 Product/Service ID X AN 1   | /48      |
| Identifying number for a product or service   | 70       |

| ·        | Segment: Position: Loop: Level: Usage: Max Use: Purpose: ntax Notes: | TXI Tax Information  040  IT1 Optional  Detail Optional  10  To specify tax information  1 At least one of TXI02 TXI03 or TXI06 is required.  2 If either TXI04 or TXI05 is present, then the other is required.  3 If TXI08 is present, then TXI03 is required.  1 TXI02 is the monetary amount of the tax.  2 TXI03 is the tax percent expressed as a decimal. |   |         |            |  |  |  |
|----------|--|--|---|---------|------------|--|--|--|
|          |  | 3 TXIO   | 07 is a code indicating the relationship of the price or amount nent. | to the  | associated |  |  |  |
| (        | Comments:<br>Notes:  | Use this   | 2/TXI/040 segment only if taxes apply to a line item.                 |         |            |  |  |  |
|          | Notes:   | Ose inis .   | 2/1 A1/040 segment only tf taxes apply to a line tiem.                |         |            |  |  |  |
|          | Ref.   | Data   | Data Element Summary  |         |            |  |  |  |
|          | Des.   | Element <b>Element</b>   | Name  | Attı    | ributes    |  |  |  |
| M        | TXI01  | 963  | Tax Type Code   |         | ID 2/2     |  |  |  |
|          |  |  | Code specifying the type of tax                                       |         |            |  |  |  |
|          |  |  | Use any code. Cited codes are preferred.                              |         |            |  |  |  |
|          |  |  | CA City Tax   |         |            |  |  |  |
|          |  |  | F1 FICA Tax   |         |            |  |  |  |
|          |  |  | FD Federal Tax  |         |            |  |  |  |
|          |  |  | FI Federal Income Tax Withholding FT Federal Excise Tax               |         |            |  |  |  |
|          |  |  | GR Gross Receipts Tax   |         |            |  |  |  |
|          |  |  | LO Local Tax  |         |            |  |  |  |
|          |  |  | Use to indicate local taxes   |         |            |  |  |  |
|          |  |  | LS State and Local Sales Tax SA State Fuel Tax                        |         |            |  |  |  |
|          |  |  | SE State Excise Tax   |         |            |  |  |  |
|          |  |  | Use to indicate state excise tax                                      |         |            |  |  |  |
|          |  |  | SF Super fund Use to indicate the Super Fund Tax                      |         |            |  |  |  |
|          |  |  | Refer to 004010 Data Element Dictionary for acceptable coo            | le valı | ies.       |  |  |  |
|          | TXI02  | 782  | Monetary Amount   | X       | R 1/18     |  |  |  |
|          |  |  | Monetary amount   |         |            |  |  |  |
|          | TXI03  | 954  | Percent   | X       | R 1/10     |  |  |  |
|          |  |  | Percentage expressed as a decimal                                     |         |            |  |  |  |
|          |  |  | Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing          | zeros   | s are      |  |  |  |
| Not Used | TXI04  | 955  | suppressed). Tax Jurisdiction Code Qualifier                          | X       | ID 2/2     |  |  |  |
| Not Used | TXI04  | 956  | Tax Jurisdiction Code   | X       | AN 1/10    |  |  |  |
| Not Used | TXI06  | 441  | Tax Exempt Code   | X       | ID 1/1     |  |  |  |
|          | <b>TXI07</b>   | 662  | Relationship Code   | O       | ID 1/1     |  |  |  |
|          |  |  | Code indicating the relationship between entities                     |         |            |  |  |  |
|          |  |  | A Add   |         |            |  |  |  |
|          |  |  | Use to indicate the tax amount is to be                               | adde    | d to the   |  |  |  |

|          |       |     | invoice unit price.                                  |                                |
|----------|-------|-----|--|--------------------------------|
|          |       |     | I Included   |                                |
|          |       |     | Use to indicate the tax a the invoice unit price.    | mount is already included in   |
|          | TXI08 | 828 | Dollar Basis For Percent                             | O R 1/9                        |
|          |       |     | Dollar basis to be used in the percent calculati tax | on of the allowance, charge or |
| Not Used | TXI09 | 325 | Tax Identification Number                            | O AN 1/20                      |
| Not Used | TXI10 | 350 | <b>Assigned Identification</b>                       | O AN 1/20                      |

Segment: PID Product/Item Description

**Position:** 060

Loop: PID Optional

Level: Detail Usage: Optional

Max Use:

**Purpose:** To describe a product or process in coded or free-form format

**Syntax Notes:** 1 If PID04 is present, then PID03 is required.

- 2 At least one of PID04 or PID05 is required.
- 3 If PID07 is present, then PID03 is required.
- 4 If PID08 is present, then PID04 is required.
- 5 If PID09 is present, then PID05 is required.

# **Semantic Notes:**

- 1 Use PID03 to indicate the organization that publishes the code list being referred to.
- 2 PID04 should be used for industry-specific product description codes.
- 3 PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
- PID09 is used to identify the language being used in PID05.

#### **Comments:**

- If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
- 2 Use PID06 when necessary to refer to the product surface or layer being described in the segment.
- 3 PID07 specifies the individual code list of the agency specified in PID03.

#### **Notes:**

The use of this segment is discouraged. Use only for a clear text description when the product/service identification in 235/234 pairs in the IT1 segment is insufficient to describe the item or service being invoiced. Do not use when codes in IT106/07 can be used to describe the item or service being invoiced.

|              | Ref.  | Data           | •  |              |                |
|--------------|-------|----------------|--|--------------|----------------|
|              | Des.  | <b>Element</b> | <u>Name</u>  | Attı         | <u>ributes</u> |
| $\mathbf{M}$ | PID01 | 349            | Item Description Type  | $\mathbf{M}$ | ID 1/1         |
|              |       |                | Code indicating the format of a description                    |              |                |
|              |       |                | F Free-form  |              |                |
| Not Used     | PID02 | 750            | Product/Process Characteristic Code                            | O            | ID 2/3         |
| Not Used     | PID03 | 559            | Agency Qualifier Code  | $\mathbf{X}$ | ID 2/2         |
| Not Used     | PID04 | <b>751</b>     | <b>Product Description Code</b>                                | $\mathbf{X}$ | AN 1/12        |
|              | PID05 | 352            | Description  | $\mathbf{X}$ | AN 1/80        |
|              |       |                | A free-form description to clarify the related data elements a | nd the       | eir content    |
|              |       |                | Use to identify the item description or job description.       |              |                |
| Not Used     | PID06 | 752            | Surface/Layer/Position Code                                    | O            | ID 2/2         |
| Not Used     | PID07 | 822            | Source Subqualifier  | O            | AN 1/15        |
| Not Used     | PID08 | 1073           | Yes/No Condition or Response Code                              | O            | <b>ID</b> 1/1  |
| Not Used     | PID09 | 819            | Language Code  | O            | ID 2/3         |

ITD Terms of Sale/Deferred Terms of Sale **Segment:** 

**Position:** 

Loop: IT1 Optional

Level: Detail Usage: **Optional** Max Use:

**Purpose:** To specify terms of sale

**Syntax Notes:** If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required.

- If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required.
- 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.

**Semantic Notes:** 1

ITD15 is the percentage applied to a base amount used to determine a late payment charge.

**Comments:** 

If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or 1 ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

**Notes:** 

1. Use this 2/ITD/110 segment when the discount terms vary by line item. If the discount applies to all of the line items, use the 1/ITD/130 segment.

2. Discount terms must be the same as identified in the applicable award instrument unless the contractor is offering better discount terms.

| Ref.  | Data           | Dutu Liem             | che Summary   |        |                |
|-------|----------------|-----------------------|---|--------|----------------|
| Des.  | <b>Element</b> | <u>Name</u>           |   | Attı   | <u>ributes</u> |
| ITD01 | 336            | Terms Type Code       |   | O      | ID 2/2         |
|       |                | Code identifying typ  | pe of payment terms   |        |                |
|       |                | 03                    | Fixed Date  |        |                |
|       |                | 04                    | Deferred or Installment   |        |                |
|       |                | 05                    | Discount Not Applicable   |        |                |
|       |                | 08                    | Basic Discount Offered  |        |                |
|       |                | 09                    | Proximo   |        |                |
|       |                | 16                    | Prompt Payment Act  |        |                |
|       |                | 21                    | Fast Pay  |        |                |
|       |                |                       | Use to indicate FAST PAY procedures only when that procedure has been aut contract or order for which this invoice submitted. | thoriz | ed in the      |
|       |                | 22                    | Cash Discount Terms Apply   |        |                |
|       |                | 23                    | Payment Due Upon Receipt of Invoice   |        |                |
|       |                | PP                    | Prepayment  |        |                |
| ITD02 | 333            | Terms Basis Date      | Code  | O      | ID 1/2         |
|       |                | Code identifying the  | e beginning of the terms period   |        |                |
|       |                | Refer to 004010 Da    | ta Element Dictionary for acceptable cod  | e valı | ies.           |
| ITD03 | 338            | Terms Discount Pe     | ercent  | O      | R 1/6          |
|       |                | an invoice is paid or | centage, expressed as a percent, available n or before the Terms Discount Due Date  |        |                |
|       |                |                       | is a percent, e.g. two and a half percent   | shou   | ld be shown    |
| ITD04 | 370            | Terms Discount Di     | ve). Do not write the percent as .025.  | X      | DT 8/8         |
| 11104 | 570            |                       | e if discount is to be earned expressed in  |        |                |
| ITD05 | 351            | Terms Discount Da     | ays Due   | X      | N0 1/3         |

|          |       |     | Number of days in the terms discount period by which payment is due discount is earned |      |               |  |  |
|----------|-------|-----|--|------|---------------|--|--|
|          | ITD06 | 446 |  | o    | <b>DT 8/8</b> |  |  |
|          |       |     | Date when total invoice amount becomes due expressed in for CCYYMMDD                   | nat  |               |  |  |
|          | ITD07 | 386 | Terms Net Days   | O    | N0 1/3        |  |  |
|          |       |     | Number of days until total invoice amount is due (discount not                         | apj  | olicable)     |  |  |
|          | ITD08 | 362 | Terms Discount Amount  | O    | N2 1/10       |  |  |
|          |       |     | Total amount of terms discount   |      |               |  |  |
|          |       |     | Use, if needed, to prevent differences that can result from roumethods.                | ındi | ing off       |  |  |
| Not Used | ITD09 | 388 | Terms Deferred Due Date  | O    | DT 8/8        |  |  |
| Not Used | ITD10 | 389 | <b>Deferred Amount Due</b>   | X    | N2 1/10       |  |  |
| Not Used | ITD11 | 342 | Percent of Invoice Payable   | X    | R 1/5         |  |  |
| Not Used | ITD12 | 352 | Description  | O    | AN 1/80       |  |  |
| Not Used | ITD13 | 765 | Day of Month   | X    | N0 1/2        |  |  |
| Not Used | ITD14 | 107 | Payment Method Code  | O    | ID 1/2        |  |  |
| Not Used | ITD15 | 954 | Percent  | O    | R 1/10        |  |  |

REF Reference Identification **Segment:** 

**Position:** 

Loop: IT1 Optional

Level: Detail Usage: Optional Max Use:

**Purpose:** To specify identifying information

At least one of REF02 or REF03 is required. **Syntax Notes:** 

**Semantic Notes:** REF04 contains data relating to the value cited in REF02.

**Comments: Notes:** 

Use this 2/REF/120 segment to identify reference numbers that vary by line item. When the reference numbers apply to all the line items in the invoice, use the

1/REF/110 segment.

# **Data Element Summary**

|     |                      |                | Data                        | Liement Summary  |
|-----|----------------------|----------------|-----------------------------|--|
|     | Ref.                 | Data           | NT                          | A44-214  |
| M   | <u>Des.</u><br>REF01 | Element<br>128 | <u>Name</u><br>Reference Id | lentification Qualifier  Attributes M ID 2/3   |
| 141 | KLIVI                | 120            |                             | ing the Reference Identification   |
|     |                      |                | 12                          | Billing Account  |
|     |                      |                | 12                          | Use to indicate the Invoice Account Number.  |
|     |                      |                | 55                          | Sequence Number  |
|     |                      |                |                             | Use to indicate a suffix number associated with a final shipment number (i.e., when transmitting the letter Z to indicate a final shipment). (Applicable to DoD invoices only.)                              |
|     |                      |                | AA                          | Accounts Receivable Statement Number   |
|     |                      |                | AP                          | Accounts Receivable Number   |
|     |                      |                | AT                          | Appropriation Number   |
|     |                      |                | AW                          | Air Waybill Number   |
|     |                      |                | BL                          | Government Bill of Lading  |
|     |                      |                |                             | Use to indicate the government bill of lading number.  |
|     |                      |                | CA                          | Cost Allocation Reference  |
|     |                      |                | FA                          | Federal Acquisition Regulations (FAR)  |
|     |                      |                | FS                          | Final Sequence Number  |
|     |                      |                |                             | Use, as applicable, to indicate the suffix number of a replacement shipment associated with a shipment number (i.e., when transmitting the letter A to indicate the first replacement shipment).             |
|     |                      |                | IL                          | Internal Order Number  |
|     |                      |                | K5                          | Task Order   |
|     |                      |                | OI                          | Original Invoice Number  |
|     |                      |                | RQ                          | Purchase Requisition Number  |
|     |                      |                |                             | Use to indicate the purchase requisition number which is the 14/15 position MILSTRIP requisition number (or other 14/15 position document number of non-MILSTRIP items) associated to the current line item. |
|     |                      |                | SE                          | Serial Number  |
|     |                      |                |                             | Use to indicate the item's serial number.  |
|     |                      |                | CT                          | CITY AND A COURT OF COURT  |

Shipper's Identifying Number for Shipment (SID)

SI

|          |        |      |                | Use to indicate the vendor shipping num  | ber   | •           |
|----------|--------|------|----------------|--|-------|-------------|
|          |        |      | TG             | Transportation Control Number (TCN)  |       |             |
|          |        |      | ZZ             | Mutually Defined   |       |             |
| Must Use | REF02  | 127  | Reference Ide  | ntification  | X     | AN 1/30     |
|          |        |      |                | rmation as defined for a particular Transaction See Reference Identification Qualifier | Set o | or as       |
|          | REF03  | 352  | Description    |  | X     | AN 1/80     |
|          |        |      | A free-form de | scription to clarify the related data elements and                                     | l the | eir content |
| Not Used | REF04  | C040 | Reference Ide  | ntifier  | O     |             |
|          |        |      | •              | e or more reference numbers or identification nu<br>e Reference Qualifier              | mb    | ers as      |
| Not Used | C04001 | 128  | Reference Ide  | ntification Qualifier  | M     | ID 2/3      |
|          |        |      | Code qualifyin | g the Reference Identification   |       |             |
| Not Used | C04002 | 127  | Reference Ide  | ntification  | M     | AN 1/30     |
|          |        |      |                | rmation as defined for a particular Transaction See Reference Identification Qualifier | Set o | or as       |
| Not Used | C04003 | 128  | Reference Ide  | ntification Qualifier  | X     | ID 2/3      |
|          |        |      | Code qualifyin | g the Reference Identification   |       |             |
| Not Used | C04004 | 127  | Reference Ide  | ntification  | X     | AN 1/30     |
|          |        |      |                | rmation as defined for a particular Transaction S e Reference Identification Qualifier | Set o | or as       |
| Not Used | C04005 | 128  | Reference Ide  | ntification Qualifier  | X     | ID 2/3      |
|          |        |      | Code qualifyin | g the Reference Identification   |       |             |
| Not Used | C04006 | 127  | Reference Ide  | ntification  | X     | AN 1/30     |
|          |        |      |                | rmation as defined for a particular Transaction See Reference Identification Qualifier | Set o | or as       |

Segment: YNQ Yes/No Question

**Position:** 125

Loop: IT1 Optional

Level: Detail
Usage: Optional
Max Use: 10

Purpose: To identify and answer yes and no questions, including the date, time, and comments

further qualifying the condition

**Syntax Notes:** 1 Only one of YNQ01 YNQ09 or YNQ10 may be present.

2 If either YNQ03 or YNQ04 is present, then the other is required.

3 If YNQ09 is present, then YNQ08 is required.

Semantic Notes: 1 YNQ02 confirms or denies the statement made in YNQ01, YNQ09 or YNQ10. A

"Y" indicates the statement is confirmed; an "N" indicates the statement is denied.

2 YNQ10 contains a free-form question when codified questions are not available.

#### **Comments:**

|          | Ref.<br><u>Des.</u><br>YNQ01 | Data <u>Element</u> 1321 | Name Condition Indicator                                   | Attı<br>X    | ributes<br>ID 2/2 |
|----------|------------------------------|--------------------------|--|--------------|-------------------|
|          | 111,201                      | 1021                     | Code indicating a condition                                | 1-           | 10 2/2            |
|          |                              |                          | 9S Fees are Current  |              |                   |
| M        | YNQ02                        | 1073                     | Yes/No Condition or Response Code                          | $\mathbf{M}$ | ID 1/1            |
|          |                              |                          | Code indicating a Yes or No condition or response          |              |                   |
|          |                              |                          | N No   |              |                   |
|          |                              |                          | Y Yes  |              |                   |
| Not Used | YNQ03                        | 1250                     | Date Time Period Format Qualifier                          | X            | ID 2/3            |
|          |                              |                          | Refer to 004010 Data Element Dictionary for acceptable cod | e valı       | ies.              |
| Not Used | YNQ04                        | 1251                     | Date Time Period   | X            | AN 1/35           |
| Not Used | YNQ05                        | 933                      | Free-Form Message Text                                     | O            | AN 1/264          |
| Not Used | YNQ06                        | 933                      | Free-Form Message Text                                     | O            | AN 1/264          |
| Not Used | YNQ07                        | 933                      | Free-Form Message Text                                     | O            | AN 1/264          |
| Not Used | YNQ08                        | 1270                     | Code List Qualifier Code                                   | X            | ID 1/3            |
|          |                              |                          | Refer to 004010 Data Element Dictionary for acceptable cod | e valı       | ies.              |
| Not Used | YNQ09                        | 1271                     | Industry Code  | X            | AN 1/30           |
| Not Used | YNQ10                        | 933                      | Free-Form Message Text                                     | X            | AN 1/264          |

Segment: DTM Date/Time Reference

**Position:** 150

Loop: IT1 Optional

Level: Detail
Usage: Optional
Max Use: 10

**Purpose:** To specify pertinent dates and times

**Syntax Notes:** 1 At least one of DTM02 DTM03 or DTM05 is required.

- If DTM04 is present, then DTM03 is required.
- 3 If either DTM05 or DTM06 is present, then the other is required.

# **Semantic Notes:** Comments:

**Notes:** 

1. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).

2. Use this 2/DTM/150 segment to specify the dates of the line item data for the invoice. When the dates for all items are the same, use the 1/DTM/140 segment.

|          | D 6          | <b>T</b> D 4    | Data Elei         | ment Summary  |        |               |
|----------|--------------|-----------------|-------------------|---|--------|---------------|
|          | Ref.<br>Des. | Data<br>Element | Name              |   | A tt   | ributes       |
| M        | DTM01        | 374             | Date/Time Qualit  | fier  | M      | ID 3/3        |
|          |              |                 |                   | ype of date or time, or both date and time                                      |        |               |
|          |              |                 | 007               | Effective   |        |               |
|          |              |                 |                   | Use to indicate the effective date.   |        |               |
|          |              |                 | 011               | Shipped   |        |               |
|          |              |                 |                   | Use to indicate the date the goods were   | e ship | ped.          |
|          |              |                 | 035               | Delivered   |        |               |
|          |              |                 | 135               | Booking   |        |               |
|          |              |                 |                   | Use to indicate a billing revenue perio identify the period in DTM06.           | d. V   | Vhen used,    |
|          |              |                 | 186               | Invoice Period Start  |        |               |
|          |              |                 | 187               | Invoice Period End  |        |               |
|          |              |                 | 193               | Period Start  |        |               |
|          |              |                 |                   | Use to indicate the performance comn for a line item that is ordering a service |        | ment date     |
|          |              |                 | 194               | Period End  |        |               |
|          |              |                 |                   | Use to indicate the performance comp line item that is ordering a service.      | letion | date for a    |
|          |              |                 | 266               | Base  |        |               |
|          |              |                 |                   | Use to indicate a billing demand mont cite the last date of the applicable mon  |        | nen used,     |
|          |              |                 | 321               | Purchased   |        |               |
|          |              |                 | 458               | Certification   |        |               |
|          | DTM02        | 373             | Date              |   | X      | <b>DT 8/8</b> |
|          |              |                 | Date expressed as | CCYYMMDD  |        |               |
| Not Used | DTM03        | 337             | Time              |   | X      | TM 4/8        |
| Not Used | DTM04        | 623             | Time Code         |   | O      | ID 2/2        |
| Not Used | DTM05        | 1250            | Date Time Period  | d Format Qualifier  | X      | ID 2/3        |
| Not Used | DTM06        | 1251            | Date Time Period  | d   | X      | AN 1/35       |

Segment: CAD Carrier Detail

**Position:** 160

Loop: IT1 Optional

Level: Detail
Usage: Optional
Max Use: >1

Purpose: To specify transportation details for the transactionSyntax Notes: 1 At least one of CAD05 or CAD04 is required.

If CAD07 is present, then CAD08 is required.

**Semantic Notes:** Comments:

**Notes:** 

1. Use only when a different type of transportation method is used than identified in the purchase order.

2. Use this 2/CAD/160 segment to identify the transportation data that vary by line item. When the transportation information applies to all line items in the invoice, use the 3/CAD/030 segment.

|          | Ref.  | Data           |   |                |              |  |  |
|----------|-------|----------------|---|----------------|--------------|--|--|
|          | Des.  | <b>Element</b> | <u>Name</u>   | <u>ributes</u> |              |  |  |
|          | CAD01 | 91             | Transportation Method/Type Code   | O              | ID 1/2       |  |  |
|          |       |                | Code specifying the method or type of transportation for the s                                | hipm           | nent         |  |  |
|          |       |                | 1. Use to indicate the transportation method/type code for the line items.                    |                |              |  |  |
|          |       |                | 2. An application program conversion table may be required to convert                         |                |              |  |  |
|          |       |                | agency codes to codes used by ASC X12.  |                |              |  |  |
|          |       |                | Refer to 004010 Data Element Dictionary for acceptable code                                   | valu           | ies.         |  |  |
| Not Used | CAD02 | 206            | Equipment Initial   | O              | AN 1/4       |  |  |
| Not Used | CAD03 | 207            | Equipment Number  | O              | AN 1/10      |  |  |
| Not Used | CAD04 | 140            | Standard Carrier Alpha Code   | $\mathbf{X}$   | ID 2/4       |  |  |
| Must Use | CAD05 | 387            | Routing   | $\mathbf{X}$   | AN 1/35      |  |  |
|          |       |                | Free-form description of the routing or requested routing for soriginating carrier's identity | hipm           | nent, or the |  |  |
|          |       |                | Always cite the number 1. This data element is used to satisf                                 | y an           | X12 syntax   |  |  |
|          |       |                | requirement. The data, (i.e., the number 1), shall not be production                          | esse           | d by the     |  |  |
|          | ~     | •              | receiving application program.  |                |              |  |  |
| Not Used | CAD06 | 368            | Shipment/Order Status Code  | O              | ID 2/2       |  |  |
| Not Used | CAD07 | 128            | Reference Identification Qualifier  | O              | ID 2/3       |  |  |
| Not Used | CAD08 | 127            | Reference Identification  | X              | AN 1/30      |  |  |
| Not Used | CAD09 | 284            | Service Level Code  | O              | ID 2/2       |  |  |

Segment: SAC Service, Promotion, Allowance, or Charge Information

Position: 180
Loop: SAC Optional
Level: Detail
Usage: Optional

Usage: (Max Use: 1

**Purpose:** To request or identify a service, promotion, allowance, or charge; to specify the amount

or percentage for the service, promotion, allowance, or charge

**Syntax Notes:** 1 At least one of SAC02 or SAC03 is required.

- 2 If either SAC03 or SAC04 is present, then the other is required.
- 3 If either SAC06 or SAC07 is present, then the other is required.
- 4 If either SAC09 or SAC10 is present, then the other is required.
- 5 If SAC11 is present, then SAC10 is required.
- **6** If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7 If SAC14 is present, then SAC13 is required.
- **8** If SAC16 is present, then SAC15 is required.

#### **Semantic Notes:**

- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 3 SAC08 is the allowance or charge rate per unit.
- 4 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.

  SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 5 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- **6** SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
- 7 SAC16 is used to identify the language being used in SAC15.

# **Comments:**

- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.

#### **Notes:**

Rof

Data

- 1. Use this 2/SAC/180 segment to identify charges that apply to a line item. If the charges apply to all of the line items, use the 3/SAC/040 segment.
- 2. Use also to identify the amount of the line item total invoice amount that is to be applied to the accounting data cited in SAC15.

|   | Des.  | Element | Name                |  | Attributes |
|---|-------|---------|---------------------|--|------------|
| M | SAC01 | 248     | Allowance or Char   | ge Indicator   | M ID 1/1   |
|   |       |         | Code which indicate | s an allowance or charge for the service   | specified  |
|   |       |         | A                   | Allowance  |            |
|   |       |         | C                   | Charge   |            |
|   |       |         | N                   | No Allowance or Charge   |            |
|   |       |         |                     | Use to indicate that the amount cited in applied to the accounting data identified |            |
|   | SAC02 | 1300    | Service, Promotion  | , Allowance, or Charge Code  | X ID 4/4   |

Any code may be used except those referring to taxes which should be carried in the TXI segment. F460 Postage F650 Preparation Use to indicate packing, crating and handling. *I170* Trade Discount Transportation Direct Billing *I260* ZZZZ Mutually Defined Use to indicate the amount cited in SAC05 is to be applied to the accounting data identified in SAC15. Refer to 004010 Data Element Dictionary for acceptable code values. SAC03 559 **Agency Qualifier Code** X ID 2/2 Code identifying the agency assigning the code values DL Defense Logistics Agency SAC04 1301 Agency Service, Promotion, Allowance, or Charge Code Agency maintained code identifying the service, promotion, allowance, or charge SAC05 610 **Amount** O N2 1/15 Monetary amount 1. Use to identify the amount of the allowance or charge. 2. When SAC02 is code ZZZZ, cite the line item invoiced amount that is to be applied to the accounting data identified in SAC15. 3. Use to indicate line item amount disallowed by government certifier when SAC02 = B050.SAC06 378 Allowance/Charge Percent Qualifier X ID 1/1 Code indicating on what basis allowance or charge percent is calculated Refer to 004010 Data Element Dictionary for acceptable code values. SAC07 332 Percent X R 1/6 Percent expressed as a percent The amount shown is a percentage, e.g., two and a half percent should be shown as 2.5 (two point five). Do not write as .025. SAC08 118 R 1/9 Rate  $\mathbf{O}$ Rate expressed in the standard monetary denomination for the currency specified Use to identify the allowance or charge rate per unit. SAC09 355 **Unit or Basis for Measurement Code** X ID 2/2 Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken Refer to 004010 Data Element Dictionary for acceptable code values. SAC10 380 X R 1/15 Quantity Numeric value of quantity Use to identify the quantity that corresponds to the amount cited in SAC05. SAC10/11 can be used together to specify a quantity range that corresponds to the amount in SAC05. SAC11 380 R 1/15 Quantity 0 Numeric value of quantity Use only if SAC10 is used. SAC10/11 can be used together to specify a quantity range.

Code identifying the service, promotion, allowance, or charge

| Not Used | SAC12 | 331 | Allowance or Charge Method of Handling Code O ID 2/2   |                               | ID 2/2        |  |  |
|----------|-------|-----|--|-------------------------------|---------------|--|--|
| Not Used | SAC13 | 127 | Reference Identification   | Reference Identification X AN |               |  |  |
| Not Used | SAC14 | 770 | Option Number  | Option Number O A             |               |  |  |
|          | SAC15 | 352 | Description  | X                             | AN 1/80       |  |  |
|          |       |     | A free-form description to clarify the related data elements and their content                 |                               |               |  |  |
|          |       |     | 1. Use only when additional clarification of SAC02 is required                                 | quired.                       |               |  |  |
|          |       |     | 2. When SAC02 is code ZZZZ, identify the accounting do amount cited in SAC05 is to be applied. | ata agai                      | nst which the |  |  |
| Not Used | SAC16 | 819 | Language Code  | O                             | ID 2/3        |  |  |

| Semai    | Segment: Position: Loop: Level: Usage: Max Use: Purpose: tax Notes:  comments: | 190 SAC Detail Optional 10 To specif 1 At le 2 If eit 3 If TXI 1 TXI 2 TXI 3 TXI 6 segm | AC Optional etail ptional  |              |                   |  |  |
|----------|--|---|--|--------------|-------------------|--|--|
|          | Notes:   | Use this ?  | 2/TXI/190 segment only if taxes apply to the cited charge amo  | ounts        |                   |  |  |
|          |  |   | Data Element Summary   |              |                   |  |  |
|          | Ref.   | Data  | N  | <b>A</b> 44- | .914              |  |  |
| M        | <u>Des.</u><br>TXI01   | <u>Element</u> 963  | Name<br>Tax Type Code  |              | ributes<br>ID 2/2 |  |  |
| 171      | 121101   | 703   | Code specifying the type of tax  | 141          | 10 2/2            |  |  |
|          |  |   | Use any code. Cited codes are preferred.  CA City Tax  F1 FICA Tax  FD Federal Tax  FI Federal Income Tax Withholding  FT Federal Excise Tax  GR Gross Receipts Tax  LO Local Tax  Use to indicate local taxes  LS State and Local Sales Tax  SA State Fuel Tax  SE State Excise Tax  Use to indicate state excise tax  SF Super fund  Use to indicate the Super Fund Tax  Refer to 004010 Data Element Dictionary for acceptable code | e valı       | ies.              |  |  |
|          | TDY/102  | <b>=0.5</b>   | •  |              |                   |  |  |
|          | TXI02  | 782   | Monetary Amount Monetary amount  | X            | R 1/18            |  |  |
|          | TXI03  | 954   | Percent  | X            | R 1/10            |  |  |
|          | 111100   | 754   | Percentage expressed as a decimal  | 41           | 14 1/10           |  |  |
|          |  |   | Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing)  | zeros        | are               |  |  |
|          |  |   | suppressed).   |              |                   |  |  |
| Not Used | TXI04  | 955   | Tax Jurisdiction Code Qualifier  | X            | ID 2/2            |  |  |
| Not Used | TXI05  | 956   | Tax Jurisdiction Code  | X            | AN 1/10           |  |  |
| Not Used | TXI06  | 441   | Tax Exempt Code  | X            | ID 1/1            |  |  |
|          | TXI07  | 662   | Relationship Code  | O            | ID 1/1            |  |  |
|          |  |   | Code indicating the relationship between entities  |              |                   |  |  |
|          |  |   | A Add  |              | v                 |  |  |
|          |  |   | Use to indicate the tax amount is to be  | added        | d to the          |  |  |

|          |       |     |              | charge amount being invoiced.   |         |           |
|----------|-------|-----|--------------|---|---------|-----------|
|          |       |     | D            | Delete  |         |           |
|          |       |     | I            | Included  |         |           |
|          |       |     |              | Use to indicate the tax amount is alr the charge amount being invoiced. | eady in | cluded in |
|          |       |     | S            | Substituted   |         |           |
|          | TXI08 | 828 | Dollar Bas   | sis For Percent   | 0       | R 1/9     |
|          |       |     | Dollar basis | s to be used in the percent calculation of the alle                     | owance. | charge or |
| Not Used | TXI09 | 325 | Tax Identi   | fication Number   | O       | AN 1/20   |
| Not Used | TXI10 | 350 | Assigned I   | dentification   | O       | AN 1/20   |

Segment: SLN Subline Item Detail

**Position:** 200

Loop: SLN Optional

Level: Detail Usage: Optional

Max Use:

**Purpose:** To specify product subline detail item data

**Syntax Notes:** 1 If either SLN04 or SLN05 is present, then the other is required.

- 2 If SLN07 is present, then SLN06 is required.
- 3 If SLN08 is present, then SLN06 is required.
- 4 If either SLN09 or SLN10 is present, then the other is required.
- 5 If either SLN11 or SLN12 is present, then the other is required.
- **6** If either SLN13 or SLN14 is present, then the other is required.
- 7 If either SLN15 or SLN16 is present, then the other is required.
- **8** If either SLN17 or SLN18 is present, then the other is required.
- **9** If either SLN19 or SLN20 is present, then the other is required.
- 10 If either SLN21 or SLN22 is present, then the other is required.
- 11 If either SLN23 or SLN24 is present, then the other is required.
- 12 If either SLN25 or SLN26 is present, then the other is required.
- 13 If either SLN27 or SLN28 is present, then the other is required.

#### **Semantic Notes:**

- 1 SLN01 is the identifying number for the subline item.
- 2 SLN02 is the identifying number for the subline level. The subline level is analogous to the level code used in a bill of materials.
- 3 SLN03 is the configuration code indicating the relationship of the subline item to the baseline item.
- **4** SLN08 is a code indicating the relationship of the price or amount to the associated segment.

#### **Comments:**

- 1 See the Data Element Dictionary for a complete list of IDs.
- 2 SLN01 is related to (but not necessarily equivalent to) the baseline item number. Example: 1.1 or 1A might be used as a subline number to relate to baseline number
- 3 SLN09 through SLN28 provide for ten different product/service IDs for each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

#### **Notes:**

Use to identify the portion of the invoice which is attributed to Government Furnished Material.

|   | Ref.   | Data           |   |              |               |
|---|--------|----------------|---|--------------|---------------|
|   | Des.   | <b>Element</b> | <u>Name</u>   | Attı         | <u>ibutes</u> |
| M | SLN01  | 350            | Assigned Identification   | M            | AN 1/20       |
|   |        |                | Alphanumeric characters assigned for differentiation within a       | tran         | saction set   |
|   | SLN02  | 350            | Assigned Identification   | O            | AN 1/20       |
|   |        |                | Alphanumeric characters assigned for differentiation within a       | tran         | saction set   |
| M | SLN03  | 662            | Relationship Code   | M            | <b>ID</b> 1/1 |
|   |        |                | Code indicating the relationship between entities                   |              |               |
|   |        |                | O Information Only  |              |               |
|   | SLN04  | 380            | Quantity  | X            | R 1/15        |
|   |        |                | Numeric value of quantity   |              |               |
|   | SLN05  | C001           | Composite Unit of Measure   | $\mathbf{X}$ |               |
|   |        |                | To identify a composite unit of measure (See Figures Appear of use) | ndix f       | for examples  |
| M | C00101 | 355            | Unit or Basis for Measurement Code                                  | M            | ID 2/2        |

which a measurement has been taken Refer to 004010 Data Element Dictionary for acceptable code values. **Not Used** C00102 1018 **Exponent** R 1/15 Not Used C00103 649 Multiplier 0 R 1/10 **Not Used** C00104 355 **Unit or Basis for Measurement Code** 0 ID 2/2Not Used C00105 1018 0 R 1/15 **Exponent** Not Used C00106 649 Multiplier 0 R 1/10 **Not Used** C00107 355 **Unit or Basis for Measurement Code** 0 ID 2/2R 1/15 **Not Used** C00108 1018 **Exponent** 0 Not Used C00109 649 Multiplier 0 R 1/10 Not Used C00110 355 Unit or Basis for Measurement Code 0 ID 2/2 R 1/15 Not Used C00111 1018 **Exponent** 0 **Not Used** C00112 649 Multiplier 0 R 1/10 Not Used C00113 355 Unit or Basis for Measurement Code 0 ID 2/2Not Used C00114 R 1/15 1018 **Exponent** 0 Not Used C00115 649 Multiplier 0 R 1/10 **Unit Price** X R 1/17 SLN06 212 Price per unit of product, service, commodity, etc. SLN07 639 **Basis of Unit Price Code** ID 2/2Code identifying the type of unit price for an item Refer to 004010 Data Element Dictionary for acceptable code values. Not Used 662 O ID 1/1 SLN08 **Relationship Code** SLN09 235 Product/Service ID Qualifier X ID 2/2 Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 004010 Data Element Dictionary for acceptable code values. 234 X AN 1/48 SLN10 Product/Service ID Identifying number for a product or service Not Used SLN11 235 **Product/Service ID Qualifier** X ID 2/2Not Used SLN12 234 Product/Service ID X AN 1/48 **Not Used** SLN13 235 **Product/Service ID Qualifier** X ID 2/2Not Used SLN14 234 Product/Service ID X AN 1/48 235 X ID 2/2**Not Used** SLN15 **Product/Service ID Qualifier Not Used** SLN16 234 Product/Service ID X AN 1/48 ID 2/2Not Used SLN17 235 Product/Service ID Qualifier  $\mathbf{X}$ **Not Used** SLN18 234 Product/Service ID X AN 1/48 Product/Service ID Qualifier Not Used SLN19 235  $\mathbf{X}$ ID 2/2SLN20 234 Product/Service ID X AN 1/48 **Not Used** Not Used SLN21 235 **Product/Service ID Qualifier** X ID 2/2Not Used 234 Product/Service ID AN 1/48 SLN22  $\mathbf{X}$ Not Used SLN23 235 **Product/Service ID Qualifier** X ID 2/2**Not Used** SLN24 234 Product/Service ID X AN 1/48 Not Used 235 **Product/Service ID Qualifier** X ID 2/2SLN25 **Not Used** SLN26 234 Product/Service ID X AN 1/48 Not Used SLN27 235 **Product/Service ID Qualifier** X ID 2/2

Code specifying the units in which a value is being expressed, or manner in

X AN 1/48

Product/Service ID

234

SLN28

**Not Used** 

N<sub>1</sub> Name **Segment: Position:** Loop: N1 Optional Level: Detail Usage: **Optional** Max Use: **Purpose:** To identify a party by type of organization, name, and code **Syntax Notes:** At least one of N102 or N103 is required. If either N103 or N104 is present, then the other is required. **Semantic Notes: Comments:** 1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. N105 and N106 further define the type of entity in N101. **Notes:** Use this 2/N1/240 loop to identify information pertaining to the line item. If the information applies to all of the line items, use the 1/N1/070 loop. **Data Element Summary** Ref. Data Des. **Element** Name **Attributes**  $\mathbf{M}$ N101 98 **Entity Identifier Code** M ID 2/3 Code identifying an organizational entity, a physical location, property or an individual STShip To Use to indicate the address to which an item must be shipped. If the ship-to address is an FPO or APO, cite the FPO or APO zip code in N403, cite code AR in N405, and cite the two letter identifier (AA for Miami, AE for New York, AP for San Francisco) in N406. SV Service Performance Site Use to indicate the location where a service was performed. N102 93 Name X AN 1/60 Free-form name Must Use N103 X ID 1/2 66 **Identification Code Qualifier** Code designating the system/method of code structure used for Identification Code (67) While the federal EDI program uses the DUNS number, DoD users of this implementation convention may require the use of other and additional numbers for a transition period in order to cross reference existing databases. D-U-N-S Number, Dun & Bradstreet 9 D-U-N-S+4, D-U-N-S Number with Four Character 10 Department of Defense Activity Address Code (DODAAC) 33 Commercial and Government Entity (CAGE) A2 Military Assistance Program Address Code (MAPAC)

FA

**Identification Code** 

**Must Use** 

N104

67

number.

Facility Identification

Use to identify the vendor facility that cannot be identified by either a DoDAAC, CAGE or DUNS

AN 2/80

Code identifying a party or other code

| Not Used | N105 | 706 | Entity Relationship Code      | 0 | ID 2/2 |
|----------|------|-----|-------------------------------|---|--------|
| Not Used | N106 | 98  | <b>Entity Identifier Code</b> | 0 | ID 2/3 |

Segment: N2 Additional Name Information

**Position:** 250

Loop: N1 Optional

Level: Detail Usage: Optional

Max Use:

**Purpose:** To specify additional names or those longer than 35 characters in length

Syntax Notes: Semantic Notes: Comments:

| M | Ref.<br><u>Des.</u><br>N201 | Data <u>Element</u> 93 | Name<br>Name   | Attributes M AN 1/60 |
|---|-----------------------------|------------------------|----------------|----------------------|
|   |                             |                        | Free-form name |                      |
|   | N202                        | 93                     | Name           | O AN 1/60            |
|   |                             |                        | Free-form name |                      |

Segment: N3 Address Information

**Position:** 260

Loop: N1 Optional

Level: Detail
Usage: Optional
Max Use: 2

**Purpose:** To specify the location of the named party

Syntax Notes: Semantic Notes:

**Comments:** 

| M | Ref.<br><u>Des.</u><br>N301 | Data<br>Element<br>166 | Name Address Information | <u>Attributes</u><br>M AN 1/55 |
|---|-----------------------------|------------------------|--------------------------|--------------------------------|
|   | 1.001                       |                        |                          | 1/1 111 1,00                   |
|   |                             |                        | Address information      |                                |
|   | N302                        | 166                    | Address Information      | O AN 1/55                      |
|   |                             |                        | Address information      |                                |

Segment: N4 Geographic Location

**Position:** 270

Loop: N1 Optional

Level: Detail Usage: Optional

Max Use:

**Purpose:** To specify the geographic place of the named party

Syntax Notes: Semantic Notes: Comments: 1 If N406 is present, then N405 is required.

- 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
- 2 N402 is required only if city name (N401) is in the U.S. or Canada.

| Ref. | Data           |   | •  |               |                |  |
|------|----------------|---|--|---------------|----------------|--|
| Des. | <b>Element</b> | <u>Name</u>                                   |  | Attr          | <u>ributes</u> |  |
| N401 | 19             | City Name                                     |  | O             | AN 2/30        |  |
|      |                | Free-form text for city n                     | name   |               |                |  |
| N402 | 156            | State or Province Code O ID 2/2               |  |               |                |  |
|      |                | Code (Standard State/Pr                       | rovince) as defined by appropriate gov   | ernn          | nent agency    |  |
| N403 | 116            | Postal Code                                   |  | O             | ID 3/15        |  |
|      |                | •   | Code defining international postal zone code excluding punctuation and blanks (zip code for United States) |               |                |  |
| N404 | 26             | <b>Country Code</b>                           |  | O             | ID 2/3         |  |
|      |                | Code identifying the con                      | untry  |               |                |  |
|      |                | An application program codes to ASC X12 code. | n conversion table may be required to<br>s.  | con           | vert agency    |  |
| N405 | 309            | <b>Location Qualifier</b>                     |  | X             | ID 1/2         |  |
|      |                | Code identifying type of                      | f location   |               |                |  |
|      |                | AR Ar   | med Services Location Designation  |               |                |  |
|      |                |   | se to indicate an Army Post Office (A.<br>ost Office (FPO).  | <b>PO</b> ) ( | or a Fleet     |  |
| N406 | 310            | <b>Location Identifier</b>                    |  | O             | AN 1/30        |  |
|      |                | Code which identifies a                       | specific location  |               |                |  |

Segment: LM Code Source Information

**Position:** 300

Loop: LM Optional

Level: Detail
Usage: Optional

Max Use: 1

**Purpose:** To transmit standard code list identification information

Syntax Notes: Semantic Notes:

**Comments:** 1 LM02 identifies the applicable industry code list source information.

|          | Ref.<br>Des. | Data<br><u>Element</u> | <u>Name</u> |  | Attı | <u>ributes</u> |
|----------|--------------|------------------------|-------------|--|------|----------------|
| M        | LM01         | 559                    | Agency Qu   | Agency Qualifier Code                      |      | ID 2/2         |
|          |              |                        | Code identi | fying the agency assigning the code values |      |                |
|          |              |                        | DF          | Department of Defense (DoD)                |      |                |
| Not Used | LM02         | 822                    | Source Sub  | qualifier                                  | O    | AN 1/15        |

Segment: LQ Industry Code

**Position:** 310

**Loop:** LM Optional

Level: Detail
Usage: Mandatory

Max Use: 100

Purpose: Code to transmit standard industry codes
Syntax Notes: 1 If LQ01 is present, then LQ02 is required.

**Semantic Notes:** Comments:

| Ref.<br><u>Des.</u><br>LQ01 | Data Element 1270 | <u>Name</u><br>Code List Qualifi | ier Code                                | Attı<br>O | ributes<br>ID 1/3 |
|-----------------------------|-------------------|----------------------------------|---|-----------|-------------------|
|                             |                   | Code identifying a               | a specific industry code list           |           |                   |
|                             |                   | 6                                | Special Contract Provision Code         |           |                   |
|                             |                   | 14                               | Contract Shipment Advice Code           |           |                   |
| LQ02                        | 1271              | <b>Industry Code</b>             |   | X         | AN 1/30           |
|                             |                   | Code indicating a                | code from a specific industry code list |           |                   |

FA1 Type of Financial Accounting Data **Segment:** 

**Position:** 350

> FA1 Loop: Optional

Level: Detail Usage: Optional Max Use:

To specify the organization controlling the content of the accounting citation, and the **Purpose:** 

purpose associated with the accounting citation

**Syntax Notes: Semantic Notes:** 

FA101 Identifies the organization controlling the assignment of financial accounting information.

FA102 Identifies the purpose of the accounting allowance or charge information.

**Comments:** 

Use the FA1/FA2 loop to cite the Long Line of Accounting (LOA) or Accounting **Notes:** Classification Reference Number (ACRN) when required by the contract.

|          |                              |                        | Data Eleme              | ent Summary  |
|----------|------------------------------|------------------------|-------------------------|--|
| M        | Ref.<br><u>Des.</u><br>FA101 | Data<br>Element<br>559 | Name Agency Qualifier ( |  |
|          |                              |                        |                         | e agency assigning the code values   |
|          |                              |                        | DD<br>DF                | Department of Defense  Use as the department indicator for all invoices submitted to DoD legacy finance systems.  Department of Defense (DoD)  |
|          |                              |                        |                         | Use to indicate that the Component originating the funds is a Department of Defense agency, including DLA.   |
|          |                              |                        | DN                      | Department of the Navy   |
|          |                              |                        |                         | Includes the United States Marine Corps.   |
|          |                              |                        | DX                      | United States Marine Corps   |
|          |                              |                        | DY                      | Department of Air Force  |
|          |                              |                        | DZ                      | Department of Army   |
|          |                              |                        | FG                      | Federal Government   |
|          |                              |                        |                         | <ol> <li>Use this code to indicate a Federal agency other than DoD or the military service that originated the line of accounting.</li> <li>When code "FG" is cited, use FA201 code "ZZ" and transmit the federal agency line of accounting (LOA) as one string in FA202. Multiple iterations of the 1/FA/290 segment may be required to transmit the</li> </ol> |
| Not Hand | EA 102                       | 1200                   | Coursian Dunary : 42    | complete LOA if it is longer than 80 characters.   |
| Not Used | FA102                        | 1300                   |                         | n, Allowance, or Charge Code O ID 4/4  |
| Not Used | FA103                        | 248                    | Allowance or Char       | rge Indicator O ID 1/1   |

Segment: FA2 Accounting Data

**Position:** 360

Loop: FA1 Optional

Level: Detail
Usage: Mandatory

Max Use: >1

**Purpose:** To specify the detailed accounting data

Syntax Notes: Semantic Notes: Comments:

Notes: Use this segment to identify the various components of the line of accounting.

# **Data Element Summary**

|   | Data Element Summary |                |                   |   |  |  |  |  |  |
|---|----------------------|----------------|-------------------|---|--|--|--|--|--|
|   | Ref.                 | Data           |                   |   |  |  |  |  |  |
|   | Des.                 | <b>Element</b> | <u>Name</u>       |   | <b>Attributes</b>                                  |  |  |  |  |
| M | FA201                | 1196           | Breakdown Struc   | ture Detail Code  | M ID 2/2   |  |  |  |  |
|   |                      |                | Codes identifying | details relating to a reporting breakdown   | structure tree                                     |  |  |  |  |
|   |                      |                | 18                | Funds Appropriation   |  |  |  |  |  |
|   |                      |                | A1                | Use this code in conjunction with code when the individual components of the generated by the application. When a basic appropriation number (departmappropriation limit). Example: 17179. Department Indicator | e LOA cannot be used, provide the ent code through |  |  |  |  |
|   |                      |                |                   | Use to indicate the two position depart   | tment code.  |  |  |  |  |
|   |                      |                | A2                | Transfer from Department  |  |  |  |  |  |
|   |                      |                | A3                | Use to indicate the two position transf department.  Fiscal Year Indicator  | er from  |  |  |  |  |
|   |                      |                | AS                |   | 1 701 61   |  |  |  |  |
|   |                      |                |                   | Use to indicate the eight position fiscal four positions represent the first year available and the last four positions reyear the funds are available. Examp 1999, year two 2000 would be cited as             | the funds are<br>epresent the last<br>le: Year one |  |  |  |  |
|   |                      |                | A4                | Basic Symbol Number   |  |  |  |  |  |
|   |                      |                |                   | Use to indicate the four position code Treasury that indicates the type of fun appropriation.   | •  |  |  |  |  |
|   |                      |                | A5                | Sub-class   |  |  |  |  |  |
|   |                      |                |                   | Use to indicate the four position nume identifies the subdivision of funds that amount of use of funds.   |  |  |  |  |  |
|   |                      |                | A6                | Sub-Account Symbol  |  |  |  |  |  |
|   |                      |                | D.1               | Use to indicate the two position Fund Category Code.  | Code or Material                                   |  |  |  |  |
|   |                      |                | B1                | Budget Activity Number  |  |  |  |  |  |
|   |                      |                | B2                | Use to indicate the two position Opera<br>Code that indicates the issuing organi<br>Budget Sub-activity Number  | 3  |  |  |  |  |
|   |                      |                |                   | Use to indicate the Allotment Serial N  | umber that   |  |  |  |  |

В3

indicates the distribution of funds.

**Budget Program Activity** 

|    | Use to indicate the six position activity address code of  |
|----|--|
| B4 | the card holder. Program Year Indicator  |
| D4 |  |
| C1 | Use to indicate the one position Program Year.   |
| C1 | Program Element  |
| C2 | Use to indicate the program element code.  |
| C2 | Project Task or Budget Subline   |
| CY | Current Year Costs   |
| D1 | Defense Agency Allocation Recipient  |
| D4 | Component Sub-allocation Recipient   |
| D6 | Use to indicate the Job Order/Work Center Order  Number for assigning cost to a specific project.  Sub-allotment Recipient |
|    | Use to indicate the one position Sub-allotment   |
|    | Recipient.   |
| D7 | Work Center Recipient  |
|    | Use to indicate the six position Work Center Recipient   |
| E1 | Major Reimbursement Source Code  |
| E2 | Detail Reimbursement Source Code   |
| E3 | Customer Indicator   |
| F1 | Use to indicate the six position customer identifier who has requested the goods or services.  Object Class                |
|    | Use to indicate the Object Class, Element of Resource or the Element of Expense.   |
| F3 | Government or Public Sector Identifier   |
|    | Use to indicate the government or public source  |
| F4 | providing the goods or services Country Code   |
| G1 | Program or Planning Code   |
| G2 | Special Interest Code or Special Program Cost Code   |
| H1 | Cost Code  |
|    | Use to indicate the Cost Code.   |
| НЗ | Cost Allocation Code   |
| H4 | Classification Code  |
| I1 | Abbreviated Department of Defense (DoD) Budget and Accounting Classification Code (BACC)                                   |
|    | Use to indicate the shorthand element of the accounting classification.  |
| J1 | Document or Record Reference Number  |
|    | Use to indicate the Standard Document Number.  |
| K6 | Accounting Classification Reference Code   |
| L1 | Accounting Installation Number   |
|    | Use to indicate the Accountable Station Number.  |
| M1 | Local Installation Data  |
| N1 | Transaction Type   |
| P4 | International Balance of Payments (IBOP) Code  |
| P5 | Foreign Military Sales (FMS) Line Item Number  |
| P6 | Contract Payment Notice (CPN) Recipient Indicator  |

# ZZ Mutually Defined

Use this code in conjunction with codes 18 and L1 when the individual components of the LOA cannot be generated by the application. When used, provide the balance of the financial accounting data, which should include the Accountable Station Number, identified by the use of code L1 in another iteration of this segment.

M FA202 1195 Financial Information Code M AN 1/80

Code representing financial accounting information

Segment: TDS Total Monetary Value Summary

**Position:** 010

Loop:

Level: Summary Usage: Mandatory

Max Use:

**Purpose:** 

To specify the total invoice discounts and amounts

Syntax Notes: Semantic Notes:

- 1 TDS01 is the total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable).
- 2 TDS02 indicates the amount upon which the terms discount amount is calculated.
- 3 TDS03 is the amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount).
- 4 TDS04 indicates the total amount of terms discount.

**Comments:** 

1 TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.

**Notes:** 

There is no need to transmit either the currency symbol (e.g., the dollar sign \$), commas separating thousands, or the decimal point because the amount data elements are N2 types which means that there are two decimal places implied in every transmitted number. When using, be sure to follow all whole numbers with two zeros to account for the implied two decimal places.

| M | Ref.<br><u>Des.</u><br>TDS01 | Data<br>Element<br>610 | Name<br>Amount   |      | ributes<br>N2 1/15 |  |  |  |
|---|------------------------------|------------------------|--|------|--------------------|--|--|--|
|   |                              |                        | Monetary amount  |      |                    |  |  |  |
|   | TDS02                        | 610                    | Amount   | O    | N2 1/15            |  |  |  |
|   |                              |                        | Monetary amount  |      |                    |  |  |  |
|   |                              |                        | <ol> <li>Use to identify the total amount of the invoice subject to discounts (which may vary by line item). Use is required if the dollar value subject to the term discount is not equal to the dollar value cited in TDS01.</li> <li>Use to indicate total amount of the invoice approved by government official. Use is required if dollar value is different than TDS01.</li> </ol> |      |                    |  |  |  |
|   | TDS03                        | 610                    | Amount   | O    | N2 1/15            |  |  |  |
|   |                              |                        | Monetary amount  |      |                    |  |  |  |
|   |                              |                        | Use to identify the total amount of the invoice minus allowardiscounts and plus the charges, as applicable.  | nces | and                |  |  |  |
|   | TDS04                        | 610                    | Amount   | O    | N2 1/15            |  |  |  |
|   |                              |                        | Monetary amount  |      |                    |  |  |  |
|   |                              |                        | Use to identify the terms discount total amount applicable to  | the  | invoice.           |  |  |  |

| Sema     | Segment: Position: Loop: Level: Usage: Max Use: Purpose: ntax Notes: | 020  Summary Optional 10  To specif 1 At let 2 If eit 3 If TX 1 TXI0 2 TXI0 | Fy tax information East one of TXI02 TXI03 or TXI06 is required. East one of TXI02 TXI03 or TXI06 is required. East one of TXI04 or TXI05 is present, then the other is required. EXI08 is present, then TXI03 is required. Exi09 is the monetary amount of the tax. Exi09 is the tax percent expressed as a decimal. Exi09 is a code indicating the relationship of the price or amount in   | to the   | associated     |
|----------|--|---|---|----------|----------------|
|          | Notes:   | Use this .<br>invoiced  | 3/TXI/020 segment to identify the total tax amount applicabl amount.  | le to tl | ne total       |
|          | TO A   |   | Data Element Summary  |          |                |
|          | Ref.<br><u>Des.</u>  | Data<br><u>Element</u>  | Name  | Attı     | <u>ributes</u> |
| M        | TXI01  | 963   | Tax Type Code   |          | ID 2/2         |
|          | TVI02  | 792   | Code specifying the type of tax  Use any code. Cited codes are preferred.  CA City Tax  F1 FICA Tax  FD Federal Tax  FI Federal Income Tax Withholding  FT Federal Excise Tax  GR Gross Receipts Tax  LO Local Tax  Use to indicate local taxes  LS State and Local Sales Tax  SA State Fuel Tax  SE State Excise Tax  Use to indicate state excise tax  SF Super fund  Use to indicate the Super Fund Tax  Refer to 004010 Data Element Dictionary for acceptable cod  Monetowy Amount |          |                |
|          | TXI02  | 782   | Monetary Amount   | X        | R 1/18         |
|          | TXI03  | 954   | Monetary amount Percent   | X        | R 1/10         |
|          |  |   | Percentage expressed as a decimal Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing suppressed).   | zeros    | are            |
| Not Used | TXI04  | 955   | Tax Jurisdiction Code Qualifier   | X        | ID 2/2         |
| Not Used | TXI05  | 956   | Tax Jurisdiction Code   | X        | AN 1/10        |
| Not Used | TXI06  | 441   | Tax Exempt Code   | X        | ID 1/1         |
|          | TXI07  | 662   | Relationship Code  Code indicating the relationship between entities  A Add   | О        | ID 1/1         |

|          |       |     | I   | Use to indicate the total tax am to the total invoice amount. Included | ist be added             |             |  |
|----------|-------|-----|---|--|--------------------------|-------------|--|
|          |       |     | Use to indicate the total tax amoin the invoice total amount. |  | ount is already included |             |  |
|          | TXI08 | 828 | Dollar Basis Fo   | or Percent   | 0                        | R 1/9       |  |
|          |       |     | Dollar basis to b   | be used in the percent calculation of the                              | ne allowance             | , charge or |  |
| Not Used | TXI09 | 325 | Tax Identificat   | tion Number  | 0                        | AN 1/20     |  |
| Not Used | TXI10 | 350 | <b>Assigned Ident</b>   | tification   | 0                        | AN 1/20     |  |

CAD Carrier Detail **Segment:** 

**Position:** 

Loop:

Level: Summary Usage: Optional Max Use:

**Purpose:** To specify transportation details for the transaction **Syntax Notes:** At least one of CAD05 or CAD04 is required.

If CAD07 is present, then CAD08 is required.

**Semantic Notes: Comments:** 

**Notes:** 

- 1. Use only when a different type of transportation method is used than identified in the purchase order.
- 2. Use this 3/CAD/030 segment to identify transportation information that applies to all line items. When the transportation information varies by line item, use the 2/CAD/160 segment.

|          | Ref.  | Data           | ·   |              |               |  |  |  |
|----------|-------|----------------|---|--------------|---------------|--|--|--|
|          | Des.  | <b>Element</b> | Name  | <u>Attr</u>  | <u>ibutes</u> |  |  |  |
|          | CAD01 | 91             | Transportation Method/Type Code   | O            | ID 1/2        |  |  |  |
|          |       |                | Code specifying the method or type of transportation for the s                                    | hipm         | nent          |  |  |  |
|          |       |                | 1. Use to indicate the transportation method/type code for the line items.                        |              |               |  |  |  |
|          |       |                | 2. An application program conversion table may be required agency codes to codes used by ASC X12. | to c         | onvert        |  |  |  |
|          |       |                | Refer to 004010 Data Element Dictionary for acceptable code                                       | valu         | ies.          |  |  |  |
| Not Used | CAD02 | 206            | Equipment Initial   | O            | AN 1/4        |  |  |  |
| Not Used | CAD03 | 207            | Equipment Number  | O            | AN 1/10       |  |  |  |
| Not Used | CAD04 | 140            | Standard Carrier Alpha Code   | $\mathbf{X}$ | ID 2/4        |  |  |  |
| Must Use | CAD05 | 387            | Routing   | $\mathbf{X}$ | AN 1/35       |  |  |  |
|          |       |                | Free-form description of the routing or requested routing for soriginating carrier's identity     | hipm         | nent, or the  |  |  |  |
|          |       |                | Always cite the number 1. This data element is used to satisf                                     | y an         | X12 syntax    |  |  |  |
|          |       |                | requirement. The data shall not be processed by the receiving                                     | g app        | plication     |  |  |  |
|          | ~     | •              | program.  |              |               |  |  |  |
| Not Used | CAD06 | 368            | Shipment/Order Status Code  | O            | ID 2/2        |  |  |  |
| Not Used | CAD07 | 128            | Reference Identification Qualifier  | O            | ID 2/3        |  |  |  |
| Not Used | CAD08 | 127            | Reference Identification  | $\mathbf{X}$ | AN 1/30       |  |  |  |
| Not Used | CAD09 | 284            | Service Level Code  | O            | ID 2/2        |  |  |  |

Segment: SAC Service, Promotion, Allowance, or Charge Information

**Position:** 040

Loop: SAC Optional

Level: Summary
Usage: Optional

Max Use:

**Purpose:** To request or identify a service, promotion, allowance, or charge; to specify the amount

or percentage for the service, promotion, allowance, or charge

**Syntax Notes:** 1 At least one of SAC02 or SAC03 is required.

- 2 If either SAC03 or SAC04 is present, then the other is required.
- 3 If either SAC06 or SAC07 is present, then the other is required.
- 4 If either SAC09 or SAC10 is present, then the other is required.
- 5 If SAC11 is present, then SAC10 is required.
- **6** If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7 If SAC14 is present, then SAC13 is required.
- **8** If SAC16 is present, then SAC15 is required.

#### **Semantic Notes:**

- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 3 SAC08 is the allowance or charge rate per unit.
- 4 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.

  SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- **5** SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 6 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
- 7 SAC16 is used to identify the language being used in SAC15.

#### **Comments:**

- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.

**Notes:** 

Dof

Data

Use the 3/SAC/040 segment to identify total charges that are not being invoiced as a line item. These amounts are included in the TDS segment.

| M | Des.<br>SAC01 | Element<br>248 | Name<br>Allowance or Charge Indicator  | Attributes<br>M ID 1/1 |
|---|---------------|----------------|--|------------------------|
|   |               |                | Code which indicates an allowance or charge for the ser  | rvice specified        |
|   |               |                | A Allowance  |                        |
|   |               |                | C Charge   |                        |
|   | SAC02         | 1300           | Service, Promotion, Allowance, or Charge Code  | X ID 4/4               |
|   |               |                | Code identifying the service, promotion, allowance, or   | charge                 |
|   |               |                | Use any code except tax related codes (tax related code the TXI segment). The following codes are preferred. |                        |
|   |               |                | B050 - Certification   |                        |
|   |               |                | B570 - Container Deposits  |                        |
|   |               |                | B660 - Contract Allowance  |                        |

|          |         |      | C040 - Deuvery<br>C310 - Discount   |       |             |
|----------|---------|------|---|-------|-------------|
|          |         |      | D340 - Goods and Services Charge  |       |             |
|          |         |      | D350 - Goods and Services Credit Allowance  |       |             |
|          |         |      | D900 - Installation   |       |             |
|          |         |      | D980 - Insurance  |       |             |
|          |         |      | F050 - Other (See related description)  |       |             |
|          |         |      | F110 - Overrun Charge   |       |             |
|          |         |      | F155 - Packaging  |       |             |
|          |         |      | F650 - Preparation<br>F680 - Price Deviation  |       |             |
|          |         |      | F690 - Prior Balance  |       |             |
|          |         |      | F810 - Promotional Discount   |       |             |
|          |         |      | F910 - Quantity Discount  |       |             |
|          |         |      | F920 - Quantity Surcharge   |       |             |
|          |         |      | I170 - Trade Discount   |       |             |
|          |         |      | I180 - Trade In   |       |             |
|          |         |      | Refer to 004010 Data Element Dictionary for acceptable code                           | valu  | ies.        |
| Not Used | SAC03   | 559  | Agency Qualifier Code   | X     | ID 2/2      |
| Not Used | SAC04   | 1301 | Agency Service, Promotion, Allowance, or Charge Code                                  | X     | AN 1/10     |
|          | SAC05   | 610  | Amount  | O     | N2 1/15     |
|          |         |      | Monetary amount   |       |             |
|          |         |      | Use to identify the amount of the allowance or charge.                                |       |             |
|          | SAC06   | 378  | Allowance/Charge Percent Qualifier  | X     | ID 1/1      |
|          |         |      | Code indicating on what basis allowance or charge percent is                          | calcı | ılated      |
|          |         |      | Refer to 004010 Data Element Dictionary for acceptable code                           | valı  | ies.        |
|          | SAC07   | 332  | Percent   | X     | R 1/6       |
|          |         |      | Percent expressed as a percent  |       |             |
|          |         |      | The amount shown is a percent, e.g. two and a half percent s                          | shou  | ld be shown |
|          | G + G00 | 110  | as 2.5 (two point five). Do not write the percent as .025.                            |       | D 1/0       |
|          | SAC08   | 118  | Rate  | O     | R 1/9       |
|          |         |      | Rate expressed in the standard monetary denomination for the specified                | curi  | ency        |
|          |         |      | Use to identify the allowance or charge rate per unit.                                |       |             |
|          | SAC09   | 355  | Unit or Basis for Measurement Code  | X     | ID 2/2      |
|          |         |      | Code specifying the units in which a value is being expressed.                        | or r  | nanner in   |
|          |         |      | which a measurement has been taken  | . 1   |             |
|          | CA C10  | 200  | Refer to 004010 Data Element Dictionary for acceptable code                           |       |             |
|          | SAC10   | 380  | Quantity Numeric value of quantity  | X     | R 1/15      |
|          |         |      | Use to identify the quantity to which the amount cited in SA                          | C05   | annlies     |
|          |         |      | SAC10/11 can be used together to specify a quantity range to amount in SAC05 applies. |       |             |
|          | SAC11   | 380  | Quantity  | 0     | R 1/15      |
|          | D.1011  | 200  | Numeric value of quantity   | 3     |             |
|          |         |      | Use only if SAC10 is used. SAC10/11 can be used together to                           | o sna | cify a      |
|          |         |      | quantity range.   | spe   | cijy u      |
| Not Used | SAC12   | 331  | Allowance or Charge Method of Handling Code   | 0     | ID 2/2      |
| Not Used | SAC13   | 127  | Reference Identification  | X     | AN 1/30     |
| Not Used | SAC14   | 770  | Option Number   | o     | AN 1/20     |
|          |         |      | <b>.</b>  |       |             |

C040 - Delivery

|          | SAC15 | 352 | Description   | X         | AN 1/80     |
|----------|-------|-----|---|-----------|-------------|
|          |       |     | A free-form description to clarify the related data element | ts and th | eir content |
|          |       |     | Use only when additional clarification of codes in SACO     | 2 is requ | uired.      |
| Not Used | SAC16 | 819 | Language Code   | 0         | ID 2/3      |

| Sema      | Segment: Position: Loop: Level: Usage: Max Use: Purpose: ntax Notes: ntic Notes: | 050 SAC Summary Optional 10 To specif 1 At le 2 If eit 3 If TX 1 TXIO 2 TXIO | Sy tax information Least one of TXI02 TXI03 or TXI06 is required. Least one of TXI02 TXI03 or TXI06 is required. Least one of TXI04 or TXI05 is present, then the other is required. Least of the tax present, then TXI03 is required. Least of the monetary amount of the tax. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal. Least of the tax percent expressed as a decimal tax percent expressed as | to the | associated       |
|-----------|--|--|---|--------|------------------|
|           | Notes:   |  | 3/TXI/050 segment to identify total taxes applicable to total c<br>nounts are included in TDS segment.  | harge  | e amounts.       |
|           |  |  | Data Element Summary  |        |                  |
|           | Ref.   | Data   |   |        |                  |
| 3.6       | Des.   | <u>Element</u>   |   |        | ributes          |
| M         | TXI01  | 963  | Tax Type Code   | IVI    | ID 2/2           |
|           |  |  | Code specifying the type of tax   |        |                  |
|           |  |  | Use any code. Cited codes are preferred.  |        |                  |
|           |  |  | CA C:4 T  |        |                  |
|           |  |  | CA City Tax F1 FICA Tax   |        |                  |
|           |  |  | FD Federal Tax  |        |                  |
|           |  |  | FI Federal Income Tax Withholding   |        |                  |
|           |  |  | FT Federal Excise Tax   |        |                  |
|           |  |  | GR Gross Receipts Tax   |        |                  |
|           |  |  | LO Local Tax  |        |                  |
|           |  |  | Use to indicate local taxes   |        |                  |
|           |  |  | LS State and Local Sales Tax  |        |                  |
|           |  |  | SA State Fuel Tax   |        |                  |
|           |  |  | SE State Excise Tax   |        |                  |
|           |  |  | Use to indicate state excise tax  SF Super fund   |        |                  |
|           |  |  | SF Super fund Use to indicate the Super Fund Tax  |        |                  |
|           |  |  | Refer to 004010 Data Element Dictionary for acceptable cod  | e valu | ies.             |
|           | TXI02  | 782  | Monetary Amount   | X      | R 1/18           |
|           |  |  | Monetary amount   |        | 21 2/20          |
|           | TXI03  | 954  | Percent   | X      | R 1/10           |
|           | 12103  | 754  | Percentage expressed as a decimal   | 1      | K 1/10           |
|           |  |  | Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing  | F040-  | ava              |
|           |  |  | cute 4.25% as 4.25; cute 3% as 3 (note: leading and trailing suppressed).   | Leros  | ure              |
| Not Used  | TXI04  | 955  | Tax Jurisdiction Code Qualifier   | X      | ID 2/2           |
| Not Used  | TXI05  | 956  | Tax Jurisdiction Code   | X      | AN 1/10          |
| Not Used  | TXI05  | 441  | Tax Exempt Code   | X      | ID 1/1           |
| THUI USEU | TXI07  | 662  | Relationship Code   | 0      | ID 1/1<br>ID 1/1 |
|           | 1 AIU/   | 002  |   | U      | 10 1/1           |
|           |  |  | Code indicating the relationship between entities   |        |                  |
|           |  |  | A Add   |        |                  |

|          |       |     |                         | Use to indicate the total tax amount ap<br>total charges that must be added to the<br>amount.     | - |         |  |  |
|----------|-------|-----|-------------------------|---|---|---------|--|--|
|          |       |     | I                       | Included  |   |         |  |  |
|          |       |     |                         | Use to indicate the total tax amount ap<br>total charges that is already included invoice amount. | - |         |  |  |
|          | TXI08 | 828 | Dollar Basis For I      |   | O | R 1/9   |  |  |
|          |       |     | Dollar basis to be utax | s to be used in the percent calculation of the allowar  |   |         |  |  |
| Not Used | TXI09 | 325 | Tax Identification      | Number  | O | AN 1/20 |  |  |
| Not Used | TXI10 | 350 | Assigned Identific      | ation   | O | AN 1/20 |  |  |

Segment: CTT Transaction Totals

**Position:** 070

Loop:

Level: Summary Usage: Optional

Max Use:

Purpose: To transmit a hash total for a specific element in the transaction set
Syntax Notes: 1 If either CTT03 or CTT04 is present, then the other is required.

If either CTT05 or CTT06 is present, then the other is required.

**Semantic Notes:** 

**Comments:** 1 This segment is intended to provide hash totals to validate transaction completeness and correctness.

|          |       |                | Data Element Summary   |              |             |  |  |  |
|----------|-------|----------------|--|--------------|-------------|--|--|--|
|          | Ref.  | Data           |  |              |             |  |  |  |
|          | Des.  | <b>Element</b> | Name   | Att          | ttributes   |  |  |  |
| M        | CTT01 | 354            | Number of Line Items   | M            | N0 1/6      |  |  |  |
|          |       |                | Total number of line items in the transaction set  |              |             |  |  |  |
|          |       |                | Use to indicate the number of times the IT1 loop was used is set.  | n the        | transaction |  |  |  |
|          | CTT02 | 347            | Hash Total   | O            | R 1/10      |  |  |  |
|          |       |                | Sum of values of the specified data element. All values in the be summed without regard to decimal points (explicit or imp Truncation will occur on the left most digits if the sum is gre maximum size of the hash total of the data element. | licit)       | or signs.   |  |  |  |
|          |       |                | Example:   |              |             |  |  |  |
|          |       |                | 0018 First occurrence of value being hashed.   |              |             |  |  |  |
|          |       |                | .18 Second occurrence of value being hashed.   |              |             |  |  |  |
|          |       |                | 1.8 Third occurrence of value being hashed.  |              |             |  |  |  |
|          |       |                | 18.01 Fourth occurrence of value being hashed.   |              |             |  |  |  |
|          |       |                | 1855 Hash total prior to truncation.   |              |             |  |  |  |
|          |       |                | 855 Hash total after truncation to three-digit field.  |              |             |  |  |  |
| Not Used | CTT03 | 81             | Weight   | X            | R 1/10      |  |  |  |
| Not Used | CTT04 | 355            | Unit or Basis for Measurement Code   | X            | ID 2/2      |  |  |  |
| Not Used | CTT05 | 183            | Volume   | $\mathbf{X}$ | R 1/8       |  |  |  |
| Not Used | CTT06 | 355            | Unit or Basis for Measurement Code   | X            | ID 2/2      |  |  |  |
| Not Used | CTT07 | 352            | Description  | O            | AN 1/80     |  |  |  |
| -        |       |                | •  |              |             |  |  |  |

Segment: **SE** Transaction Set Trailer

**Position:** 080

Loop:

Level: Summary Usage: Mandatory

Max Use:

**Purpose:** To indicate the end of the transaction set and provide the count of the transmitted

segments (including the beginning (ST) and ending (SE) segments)

Syntax Notes: Semantic Notes:

**Comments:** 1 SE is the last segment of each transaction set.

| M | Ref.<br><u>Des.</u><br>SE01 | Data<br><u>Element</u><br>96 | Name Number of Included Segments  |   | ributes<br>N0 1/10 |  |
|---|-----------------------------|------------------------------|---|---|--------------------|--|
| M | SE02                        | 329                          | Total number of segments included in a transaction set include segments  Transaction Set Control Number   | ing S<br><b>M</b>                         | ST and SE  AN 4/9  |  |
|   |                             |                              | Identifying control number that must be unique within the transfunctional group assigned by the originator for a transaction so <i>Cite the same number that is contained in ST02</i> . | d by the originator for a transaction set |                    |  |