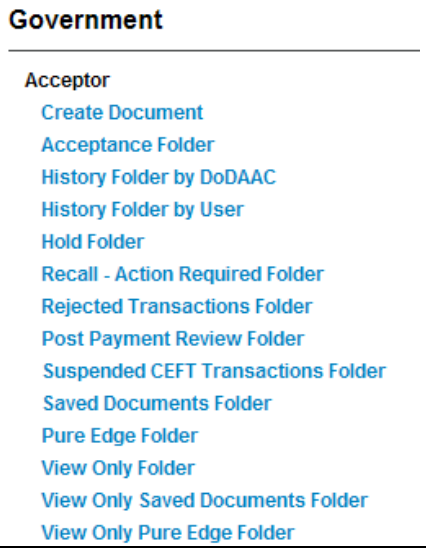
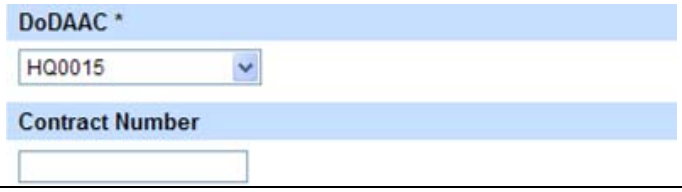
Accessing Documents in the Pure Edge Folder using the Acceptor View Only Role

Overview The PureEdge Document Viewer is ONLY required if the user has a need to access the WAWF version 2.0D as an archive to view older documents (created or processed prior to July 2003).

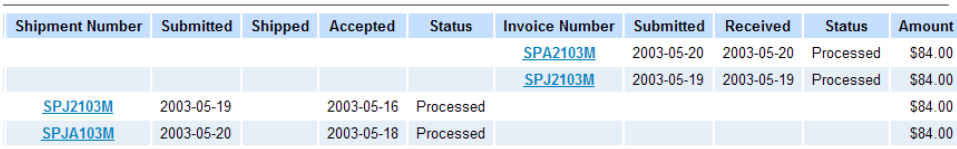
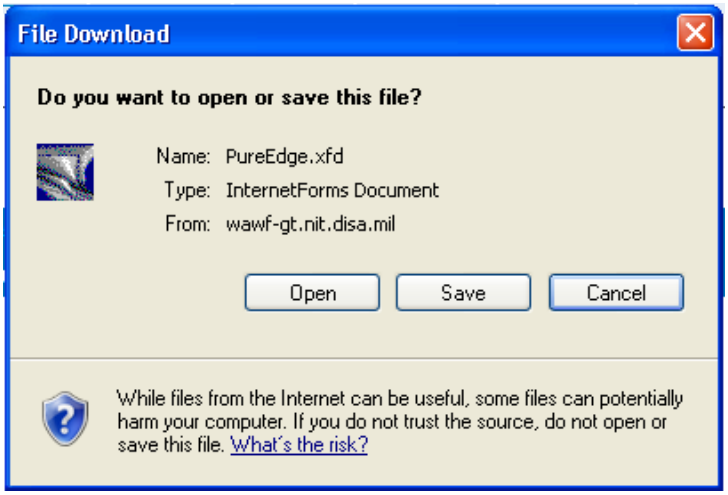
Procedure Follow the steps below to view the Pure Edge Folder in WAWF using the Acceptor View Only Role.

Step	Action
1	After Logon, click on the Government link at the top of the screen.
2	Click the **View Only Pure Edge Folder** link. 
3	Select a DoDAAC from the **DoDAAC** drop down menu. **Important!** The DoDAAC is a required field. Select appropriate DoDAAC from the drop down menu. 

Continued on next page

Accessing Documents in the Pure Edge Folder using the Acceptor View Only Role

Procedure (continued) The steps below are continued from the previous page.

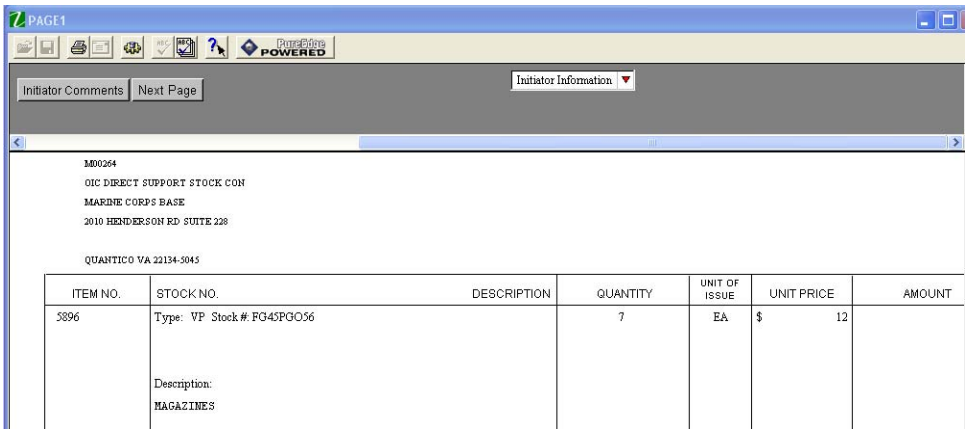
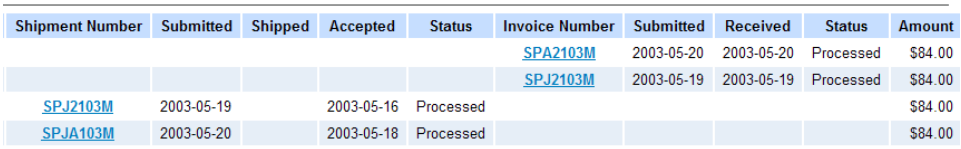
Step	Action
4	Select the **Submit** button
5	Below is an example of the document search results. Select the appropriate **Shipment** or **Invoice Number.**  ***Note: With the Release of WAWF 5.0.0 all columns within the search result screen can be selected to sort the values alphabetically (with the exception of the Item field which is always displayed in numerical ascending order.)***
6	Click the **Open** button to view the document using the Pure Edge Viewer. 

Shipment Number	Submitted	Shipped	Accepted	Status	Invoice Number	Submitted	Received	Status	Amount
					SPA2103M	2003-05-20	2003-05-20	Processed	$84.00
					SPJ2103M	2003-05-19	2003-05-19	Processed	$84.00
SPJ2103M	2003-05-19		2003-05-16	Processed					$84.00
SPJA103M	2003-05-20		2003-05-18	Processed					$84.00

Continued on next page

Accessing Documents in the Pure Edge Folder using the Acceptor View Only Role

Procedure (continued) The steps below are continued from the previous page.

Step	Action
7	Review the document. Once the review is completed close out of the document and return to WAWF. 
8	Once back on the WAWF page the user can continue to view documents in the Pure Edge Viewer or continue on to perform other actions in WAWF.  Shipment Number | Submitted | Shipped | Accepted | Status | Invoice Number | Submitted | Received | Status | Amount SPA2103M 2003-05-20 2003-05-20 Processed $84.00 SPJ2103M 2003-05-19 2003-05-19 Processed $84.00 SPJ2103M 2003-05-19 2003-05-16 Processed $84.00 SPJA103M 2003-05-20 2003-05-18 Processed $84.00