PUBLIC SERVICE LOAN FORGIVENESS

The DFAS HR Benefits Customer Care Center completes the Certification of Employment section of the [Public Service Loan Forgiveness (PSLF)](https://www.salliemargroup.com/pslf) form, and returns the form to the requester.

**DFAS CAN ONLY CERTIFY THE PSLF FORM FOR EMPLOYEES OF THESE AGENCIES:**

- Defense Acquisition University
- Defense Contract Audit Agency
- Defense Finance and Accounting Service
- Defense Information Systems Agency
- Defense Technical Information Center
- Department of Defense Inspector General
- National Defense University/Defense Security Cooperation Agency
- U.S. Army Financial Management Command

**ALL OTHER requesters must forward the PSLF form to their current [or former] respective Agency Human Resource Office for certification.**

**Submitting the PSLF Request for Certification to DFAS**

I. Complete Sections 1, 2, and 3 of the PSLF form.
   A. FEIN is 31-1575142.
   B. Borrower’s signature on page 1 is not required prior to certification.

*DO NOT ELECTRONICALLY SIGN YOUR APPLICATION*

Doing so prevents DFAS from including an agency signature.

Digital signatures are not accepted by the Department of Education

II. Forward your PSLF form using 1 of the below methods:
   A. AskHR ticket [Category: Careers; Subcategory: Public Service Loan Forgiveness (PSLF)]
   B. Email [dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil](mailto:dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil) (those who are unable to access AskHR and non-DFAS employees of the agencies listed above).
   C. DoD Safe Drop-off (if you have access);
      1. Recipient Name – DFAS HR Benefits Customer Care Center
      2. Recipient Email - [dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil](mailto:dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil)

*IF YOU SUBMIT THE PSLF FORM VIA DOD SAFE*

Do NOT encrypt or password protect the form. Doing so prevents us from retrieving it.

Please allow adequate time for processing – typically a week.

The DFAS HR Benefits office is currently closed to the public. Further, we are not presently accepting forms via fax.

For questions regarding the PSLF program, see [PSLF FAQ’s](https://www.salliemargroup.com/pslf). If you need additional guidance, you may review the [Federal Student Aid](https://www.fafsa.gov) site or call FedLoan Servicing at 1-855-265-4038.