



DFAS HIRE A HERO APPLICANT SUPPLY FILE QUESTIONNAIRE

Name (Last Name, First Name, Middle Name):

- A. I am currently interested and available for employment with DFAS: Yes No
- B. I am a U.S. Citizen or National Yes No
- C. I am available for the following types of appointments: (check at least one)
- Permanent
 - Temporary
- D. I am available for the following work schedules: (check at least one)
- Full-Time
 - Part-Time
 - Seasonal
 - Intermittent
- E. Are you a retired Veteran? Yes No
If yes, input retirement date:
- F. Date available for work:
- G. I found out about the DFAS Hire a Hero Program by:
- Vet Success
 - Veterans Administration (VA)
 - Vocational Rehabilitation Counselor
 - Friend/Colleague
 - Career Fair
 - Other
- H. I am eligible, interested in, and qualified for the following grade(s):
- GS-03 (6 months of general experience and a High School Graduation/Equivalent)
 - GS-04 (1 year of general experience and a High School Graduation/Equivalent)
 - GS-05 (requires 1 year of specialized experience equivalent to the next lower grade or 120 Credits/Bachelor's degree in any field)
 - GS-06 (requires 1 year of specialized experience equivalent to the next lower grade)
 - GS-07 (requires 1 year of specialized experience equivalent to the next lower grade or Bachelor's degree with a 3.0 G.P.A. or higher or 1 year (18 credits) of graduate level education)
 - GS-08 (requires 1 year of specialized experience equivalent to the next lower grade)
 - GS-09 (requires 1 year of specialized experience equivalent to the next lower grade or Master's degree in any field)
 - GS-11 (requires 1 year of specialized experience equivalent to the next lower grade *GS-11 is the maximum grade level for VRA appointment eligible, which includes less than 30% disabled veterans)
 - GS-12 (requires 1 year of specialized experience equivalent to the next lower grade)

- GS-13 (requires 1 year of specialized experience equivalent to the next lower grade)
- GS-14 (requires 1 year of specialized experience equivalent to the next lower grade)
- GS-15 (requires 1 year of specialized experience equivalent to the next lower grade)

Salary is based on the grade of the position and the geographic location. Please use this link to find out more about salary information: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>

- I. Job Series Survey (Place a check mark in the box(es) of the job series that you are eligible for, interested in, and qualified):

Accounting and Budgeting:

- Financial Management Analyst/Financial Systems Analyst (0501)
- Accountant (0510) – *Requires 24 credit hours of accounting related coursework*
- Auditor (0511) - *Requires 24 credit hours of accounting related coursework*
- Finance Clerk (0503)
- Accounting Technician (0525)
- Teller (0530)
- Voucher Examiner (0540)
- Civilian Pay (0544)
- Military Pay (0545)
- Budget Analyst (0560)

General Administrative:

- Administrative Specialist (0301)
- Administrative Clerk (0303)
- File Clerk (0305)

Human Resources Management:

- Human Resources Specialist (0201)
- Human Resources Assistant (0203)

Customer Service:

- Contact Representative (0962)

Information Technology Management:

- Computer Assistant (0335)
- Information Technology Specialist (2210) – *If you do not have the specialized experience you must have a bachelor's degree in an information technology subject or a bachelor's degree with at least 24 hours of IT related coursework.*

Other(s) - Specify series and grade

Use the link below for additional information on the Office of Personnel Management (OPM) qualifications standards and the link to the DFAS Careers Page:

<https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/>

<https://www.dfas.mil/careers/>

J. I am interested in DFAS employment at the following location(s): (Select at least one location)

DFAS Locations:

- Alexandria, VA
- Bratenahl, OH
- Cleveland, OH
- Columbus, OH
- Indianapolis, IN
- Limestone, ME
- Rome, NY
- Texarkana, TX

29 CFR 1614.601 requires each agency to collect information on the race, national origin, and sex of employees and to do so by employee self-identification. The term "employee" as used in the regulation includes applicants or potential applicants for employment. Please use the link below to self-identify and submit RNO data.

<https://www.surveymonkey.com/s/DFASHHeroesDemographics>