Navy Separation

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Purpose

To provide an overview pertaining to issues with separation account processing

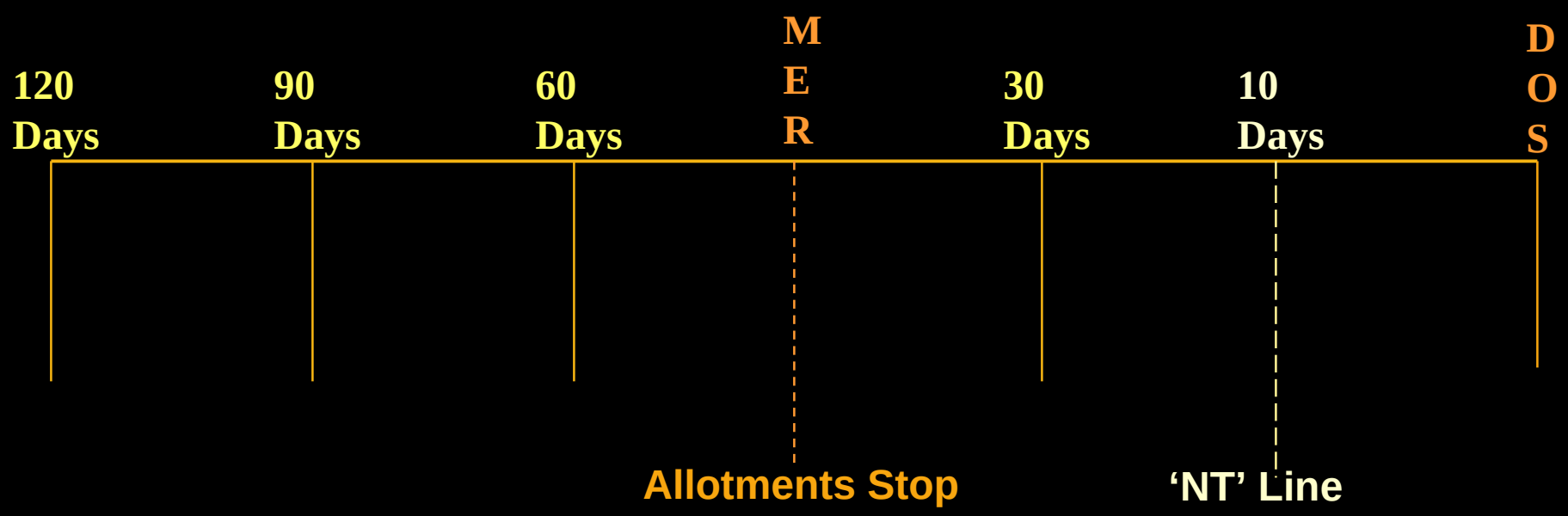
Overview

- When to process the separation FID
- Corrections, cancellations or changes
- Outstanding entitlements or payments
- Status ‘T’ and ‘V’ status
- ADSN 3891 and ADSN 3892

E503 - Separation Transaction

- As early as 120 days prior to the Date of Separation (DOS)
- Anytime after DOS

Timeline for Separations Submitted Prior to DOS



Input

- Correction/change (E504) to or delete (E506) of the separation transaction can be submitted anytime after the initial separation transaction has been submitted, prior to DOS.
- Correction/change/cancellation for payment(s) or entitlement(s) can be submitted anytime.

Advantages of Early Submission

- Allotments are stopped timely
- Debts are restructured
- NT - Authorization for final payment is generated 10 days prior to DOS

Post-Separation

T - Status V-Status

1 . . . . . 5 . . . . . 10 . . . . . 15 . . . . . 20 days

Date of Separation (DOS) **Final Comp**

V-Status

ADSN 3891 - Overpaid

ADSN 3892 - Underpaid

Top Reasons For Out-of-Balance Accounts

- Separation transaction submit after DOS
- Late submission of other entitlements and leave entries
- Leave taken not considered in separation processing
- Wrong SPD code
- Bonus recoupment

Separation Points Of Contact

ADSN: 3892 - Systems Analyst
Ms. Stephanie Jeter, Code PMMXB
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ADSN: 3891 - Chief, Claims Division
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Overview is completed.

Transition to twenty-five minute facilitated discussion.