



Task: Define Operational Requirements
Phase: Concept and Technology Development
Activity: Operational Requirements Definition
Process Area: Requirements Development and Management
Management Responsibility: Business Line Executive, Product Line Executive
Task Level: Enterprise, Application

1. Task Name: Define Operational Requirements

2. Purpose: Define the operational concept for a new system. Define the high-level objective for the system, the type of data to be processed, the users to be supported, the initial operational support requirement, and the operational performance parameters.

3. Roles: Functional Analyst

4. References:

- a. [Chairman of the Joint Chiefs of Staff Instruction \(CJCSI\) 3170.01B \(see Enclosure E \(Operational Requirements Document Generation\)\)](#)

5. Entrance Criteria:

- a. [Mission Need Statement \(MNS\)](#) (Word)
- b. [Operational Requirements Document \(ORD\) Standard](#) (Word)

6. Procedures:

- a. Establish a Requirements Integrated Product Team (RIPT)
- b. Define the operational capability
- c. Define the threat (e.g., fraud, security)
- d. Identify shortcomings of existing systems
- e. Determine capabilities required for the system
- f. Determine required program support
- g. Identify force structure impacts (e.g., transition, installation, deployment, and training)
- h. Describe schedule
- i. Describe program affordability for the system
- j. Prioritize requirements using need, cost, and schedule as criteria
- k. Determine supportability and interoperability requirements (C4ISP)
- l. Coordinate operational requirements
- m. Obtain approval for operational requirements

7. Exit Criteria:

- a. [Operational Requirements Document \(ORD\)](#) (Word)

8. Estimation Criteria:

9. Measures:

Please direct questions/comments about this page to the DFAS PAL Administrator at pal.admin@dfas.mil, DFAS-TA/IN

Last updated: April 03, 2003 at 14:45

| [Home](#) | [Search](#) | [DFAS 508 Initiative](#) | [Contact DFAS](#) | [Help/AskDFAS](#) | [FOIA](#) | [Firstgov.gov](#) |

U.S. Government Computer System: See our [Privacy and Security Notice](#)