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DEFENSE FINANCE AND ACCOUNTING SERVICE

1931 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22240-5291  
WWW.DFAS.MIL



DFAS-DT

FEB 12 2001

MEMORANDUM FOR DIRECTORS, DFAS HEADQUARTERS  
DIRECTORS, DFAS FIELD ORGANIZATIONS  
DIRECTOR, MILITARY AND CIVILIAN PAY SERVICES  
DIRECTOR, CONTRACT PAY SERVICES  
DIRECTOR, COMMERCIAL PAY BUSINESS ANALYSIS  
DIRECTOR, TECHNOLOGY SERVICES ORGANIZATION

SUBJECT: Revised DFAS Systems Acquisition Life Cycle Management Process

The Department of Defense (DoD) issued new guidance for defense acquisition through promulgation of DoD Directive 5000.1, "The Defense Acquisition System," October 23, 2000, DoD Instruction 5000.2, "Operation of the Defense Acquisition System," October 23, 2000, and Interim Regulation, DoD 5000.2-R, "Mandatory Procedures for Major Defense Acquisition Programs (MDAPs) and Major Automated Information System (MAIS) Acquisition Programs," January 1, 2001. These documents define the requirements for life cycle management (LCM) and approval points in the life cycle of acquisition programs. They identify the minimum information to be provided for each Milestone review to assess program progress and make informed decisions. The new 5000 series of documents are available on the Defense Acquisition Deskbook (<http://web1.deskbook.osd.mil>).

The principal impact to the Defense Finance and Accounting Service (DFAS) Systems Life Cycle is the new arrangement of Phases, Milestones, and Reviews identified by the new process. For example, the previous DoD 5000 series defined four Phases and four Milestones. The new DoD 5000 series defines four Phases, three Milestones, and three intra-phase reviews. In general, the activities performed throughout the life cycle remain consistent between the two models, but the timing of some of the activities change. A graphical depiction of the DFAS Systems Life Cycle is provided as Attachment 1 and is available in the DFAS Process Asset Library (PAL) on the DFAS Infoweb. You can access it by selecting "Information & Technology," "Process Asset Library," "DFAS Standard Software Process," "System Development Scenario (SDS) Release 3 - DRAFT" (<https://infoweb.dfas.mil/technology/pal/ssps/sds/newrel3>).

Programs that have received their Milestone II approval will continue to follow the process previously documented on the System Life Cycle chart dated 12 June 2000. All other programs, including new and migratory applications, will follow the newly defined process. The DFAS Systems Life Cycle policy is implemented through the System Development Scenario (SDS). The SDS has recently been revised to define the activities, tasks, and documents to be developed during each phase of system acquisition. Additionally, the SDS includes tailoring of life cycle documentation for DFAS use. Tailoring has eliminated sections of documents not well suited to business systems and has adapted the documents to the DFAS organization roles and

responsibilities and to the DCII strategy. All DFAS acquisition programs must use the SDS process and associated documentation standards to aid in corporate integration and consistent corporate management and oversight. The methodology is published in the PAL on the DFAS Infoweb (<https://infoweb.dfas.mil/technology/pal/ssps/sds/newrel3>).

Comments on the SDS and documentation standards are welcome and can be forwarded to any of the persons identified below. The experience with the SDS and standard document formats will be monitored closely and comments will be considered before the SDS and documentation standards are formally considered for final approval.

Assistance for system life cycle management may be obtained from David Conner (703-607-3966), Angela DeSenze (703-607-3946) at DFAS Headquarters, or from Jim Palecek (317-510-5927) at the Technology Services Organization in Indianapolis.

A handwritten signature in black ink, appearing to read "Audrey Y. Davis". The signature is fluid and cursive, with a large initial "A" and "D".

Audrey Y. Davis

Director for Information and Technology

Attachment:  
As stated

