

mypay.dfas.mil offers electronic W-2s

ARLINGTON, VA - All current *myPay* military users and Defense Finance and Accounting Service (DFAS) civilian employees who request or already have a *myPay* Personal Identification Number (PIN) and access *myPay* will now automatically receive an electronic W-2.

The electronic method is now the primary means of delivery for all DFAS civilians and military users with a customized *myPay* PIN. Users may elect to receive a printed W-2 by mail by choosing the hard copy option through *myPay* before December 1.

“This is an opportunity for our customers to better manage their pay information,” said Dennis Eicher, director for Electronic Commerce, Military and Civilian Pay Services at DFAS. “We are providing *myPay* customers access to their tax and pay preferences online. We also know some individuals would rather have a hard copy statement, so we are giving them that choice.”

The online version, complete with printing instructions, is 100 percent compatible for all tax purposes and allows users to print as many copies as they need without having to depend on saving a hard copy. A save button is also available to allow individuals to save their W-2s to disk.

To ensure customers who are affected receive either an electronic or hard copy W-2, there will be a “no change” period from December 1 through January 31. During this period users will not be allowed to change their W-2 print election on *myPay*, but may request a paper W-2 by contacting their local financial services activity.

To select the hard copy W-2, go to <https://mypay.dfas.mil>. Under Taxes, select “Turn on/off Hardcopy of W-2”. Once this option is selected, carefully read the various questions posed. The user will be given the opportunity to select “hard copy.” In doing so, the user has elected to receive a hard copy by mail and will also still be able to see the W2 electronically.

Retired military service members and annuitants, as well as civilians outside of DFAS will continue to receive their tax statements or 1099 statements by mail. No action is required.

For further information, contact Roger Still or Carol A. García, DFAS Corporate Communications, at 303-676-7741.