DEFENSE FINANCE AND ACCOUNTING SERVICE

Defense Joint Military Pay System – Active Component (DJMS-AC)

Unique Project (Investment) Identifier – 007-97-01-20-02-0134-00

PRIVACY IMPACT ASSESSMENT (PIA)

Point of Contact

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PREPARED BY:

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February 2009

PRIVACY IMPACT ASSESSMENT

1. **Department of Defense Component.** Defense Finance and Accounting Service (DFAS).

2. **System Title.** Defense Joint Military Pay System – Active Component (DJMS-AC)

3. **Budget System Identification Number.** 0134.

4. **System Identification Number(s) (IT Registry/Defense IT Portfolio Repository (DITPR)).** DITPR ID No. 92

5. **IT Investment (OMB Circular A-11) Unique Identifier (if applicable).** 007-97-01-20-02-0134-00

6. **Privacy Act System of Records Notice Identifier (if applicable).** T-7340

7. **OMB Information Collection Requirement Number (if applicable) and Expiration Date.** N/A

8. **Type of authority to collect information (statutory or otherwise).** 5 U.S.C. 301, Departmental Regulations; 37 U.S.C.; and E.O. 9397 (SSN).

9. **Provide a brief summary or overview of the IT system (activity/purpose, present life cycle phase, system owner, system boundaries and interconnections, location of system and components, and system backup).**

   a. **Activity/Purpose.**

   To ensure accurate and timely military pay and allowances to active component military members (including those who are enrolled at a military academy and those who participate in voluntary separation pay, Armed Forces Health Professions Scholarship Program, basic military trainees or payment to a financial organization through electronic fund transfer program (including allotments and issuance and cancellation of United States treasury checks and bonds)); to document and account for military pay and allowance disbursements and collections; to verify and account for system input transactions; to identify, correct, and collect overpayment; to establish, control, and maintain member indebtedness notices and levies; and to provide timely, complete master individual pay account review; and to provide internal and external managers with statistical and monetary reports and to maintain a record of related personnel data.

   b. **Present Life Cycle Phase.** Operations and Support.

   c. **System Owner.**

Defense Finance and Accounting Service.

d. **System boundaries and interconnections.**
For a list of interconnections contact the system manager at Defense Finance and Accounting Service, Indianapolis, IN 46249-0001.

e. **System Location and Components.**
Mainframe: Defense Information Systems Agency (DISA), Defense Enterprise Computing Center (DECC), Mechanicsburg, PA 17050-2411.

Additional locations:
Defense Finance and Accounting Service – Denver, CO 80279-0002
Defense Finance and Accounting Service - Cleveland, OH 44199-2055.

f. **System Backup.**
Defense Information Systems Agency (DISA), Defense Enterprise Computing Center (DECC) Ogden, UT 84056-5996.

10. **Describe what information in identifiable form will be collected and the nature and source of the information (e.g., names, Social Security Numbers, gender, race, other component IT systems, IT systems from agencies outside DoD, etc.)**

a. **Information in Identifiable Form.**
Names, Social Security Numbers, pay data, date of birth, citizenship, marital status, home of record, dependent information, record of emergency data, population group, sex, ethnic group, and health care coverage.

b. **DFAS IT systems.**
ACHIS – Automated Clearing House Information System
ADS – Automated Disbursing System
BEBS – Book Entry Bond System
CDS – Central Disbursing System
CFASS– Central Finance & Accounting Support System
CMS – Case Management System
CRISPS – Consolidated Return Items Stop Payment System
DCD – DFAS Corporate Database (CEFT & CERPS)
DDMS – Defense Debt Management System
DJMS-RC Defense Joint Military Payroll System, Reserve Component
DMO – Defense MilPay Office
DRAS – Defense Retiree and Annuity Pay System
IATS – Integrated Automated Travel System
IGS – Integrated Garnishment System
JUMPS-Outlays – Joint Uniform Military Pay System
MAFR – Merged Accountability & Fund Reporting
MyPay – MyPay
SMART – Systems Management for Rejected Transaction

SNIPS – Standard Negotiable Instrument Processing System
SRD-1 – STANFINS Redesign Subsystem-1
SORS – Salary Offset Reporting System
WIA – Wounded In Action

c. **DoD Component IT systems.**
DAPS – Document Automation Production Service
SFAO – Subsistence Finance & Accounting Office
UMIDS – Uniform Microcomputer Input Disbursing System

d. **IT systems from agencies outside DoD.**
Department of Veterans Affairs
Federal Reserve banks
National Finance Center
Federal Reserve Bank of Minneapolis

11. **Describe how the information will be collected (e.g. via the Web, via paper-based collection, etc.)**
The information in this system will be collected through encrypted transactions transmitted via web or by paper documents. Information is also collected by file interfaces using file transfer protocol (FTP) server and batch processing.

12. **Describe the requirement and why the information in identifiable form is to be collected (e.g., to discharge a statutory mandate, to execute a Component program, etc.)**
5 U.S.C. 301, Departmental Regulations; 37 U.S.C.; and E.O. 9397 (SSN).

13. **Describe how the information in identifiable form will be used (e.g., to verify existing data, etc.)**
The information in identifiable form will be used to verify the pay account of the military members to input payroll transactions, and pull report data for management from the Master Military Pay Account (MMPA) record.

14. **Describe whether the system derives or creates new data about individuals through aggregation.**
DJMS-AC does not derive or create new data about individuals.

15. **Describe with whom the information in identifiable form will be shared, both within the Component and outside the Component (e.g., other DoD Components, Federal agencies, etc.)**
DJMS-AC shares this data with DFAS, the military services, including the Army, Navy, and Air Force, Reserve and National Guard finance offices, military academies and "consumer reporting agencies' Information is shared with the following outside components and agencies:.

Treasury Department
Internal Revenue Service
Federal, state, and local agencies
Social Security Administration
Department of Veterans Affairs
American Red Cross and military relief societies
Federal Reserve banks
Department of Justice
Federal, state, and local governmental
Federal, state and local revenue departments
National Finance Center, Office of Thrift Savings Plan

16. **Describe any opportunities individuals will have to object to the collection of information in identifiable form about themselves or to consent to the specific uses of the information in identifiable form. Where consent is to be obtained, describe the process regarding how the individual is to grant consent.**
The DJMS-AC does not collect personal information directly from an individual. The users of the system who input the data collect the personal information from the individual by displaying a Privacy Act Statement on the forms used to collect it. An individual has the opportunity to object to the collection of the personal information when they complete the forms.

17. **Describe any information that is provided to an individual, and the format of such information (Privacy Act Statement, Privacy Advisory) as well as the means of deliver (e.g., written, electronic, etc.), regarding the determination to collect the information in identifiable form.**
The DJMS-AC does not collect personal information directly from an individual. The users of the system who input the data collect the personal information from the individual. Privacy Act Statements are provided on the forms used to collect the data. Collection may be by hard copy forms or electronic forms.

18. **Describe the administrative/business, physical, and technical processes and controls adopted to secure, protect, and preserve the confidentiality of the information in identifiable form.**
Records are located in office buildings on military installations and/or Navy ships and are protected by guards, controlled screening, use of visitor registers, electronic access, and/or locks. Access to records is limited to individuals who are properly screened and cleared on a need-to-know basis in the performance of their official duties. Passwords and digital signatures are used to control access to the systems data, and procedures are in place to deter and detect browsing and unauthorized access. Physical and electronic access are limited to persons responsible for servicing and authorized to use the system.

19. **Identify whether the IT system or collection of information will require a System of Records (SOR) notice as defined by the Privacy Act of 1974, and as implemented by DoD Directive 5400.11-R, "DoD Privacy Program,"**

November 11, 2004. If so, and a SOR notice has been published in the Federal Register, the Privacy Act System of Records Identifier must be listed in question six above. If not yet published, state when publication of the Notice will occur.

SORN: T7340, Defense Joint Military Pay System-Active Component (March 21, 2006, 71 FR 14179).

20. **Describe/evaluate any potential privacy risks regarding the collection, use, and sharing of the information in identifiable form. Describe/evaluate any privacy risks in providing individuals an opportunity to object/consent or in notifying individuals. Describe/evaluate further any risks posed by the adopted security measures.**
There are no identified risks at this time. Security controls are reviewed annually, and the system is recertified and re-accredited at least every three years. Risks are evaluated and mitigated whenever they are discovered or identified.

21. **State classification of information/system and whether the PIA should be published or not. If not, provide rationale. If a PIA is planned for publication, state whether it will be published in full or summary form.**
Sensitive/Unclassified; the PIA should be published in full form.

SIGNATURE PAGE - Defense Joint Military Pay System – Active Component

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