Defense Finance and Accounting Service

DFAS 7900.4-M
Financial Management Systems Requirements Manual
Volume 9, Accounts Payable (Payment Management)

September 2012

Strategy, Policy and Requirements

SUBJECT: Description of Requirement Changes

The complete listing and description of the requirements changes, deletions, and additions by chapters and systems requirements can be found below.

All changes in this volume are denoted by bold blue font.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.01.013	**D**	**This requirement was moved to 09.07.029, to realign it to a more applicable functional area.**
09.01.019	**D**	**This requirement was moved to 09.07.030, to realign it to a more applicable functional area.**
09.01.020	**D**	**This requirement was moved to 09.07.031, to realign it to a more applicable functional area.**
09.01.021	**D**	**This requirement was moved to 09.07.032, to realign it to a more applicable functional area.**
09.01.024	**D**	**This requirement was moved to 09.07.033, to realign it to a more applicable functional area.**
09.01.026	**D**	**This requirement was moved to 14.05.065, to realign it to a more applicable functional area.**
09.01.027	**A**	**New Requirement**
09.01.028	**A**	**New Requirement**
09.01.029	**A**	**New Requirement**
09.01.030	**A**	**New Requirement**
09.01.032	**A**	**New Requirement**
09.01.033	**A**	**New Requirement**
09.01.034	**A**	**New Requirement**
09.01.035	**A**	**New Requirement**
09.01.036	**A**	**New Requirement**
09.01.038	**A**	**New Requirement**
09.02.003	**D**	**This requirement was moved to 09.07.034, to realign it to a more applicable functional area.**
09.02.004	**D**	**This requirement was moved to 09.07.035, to realign it to a more applicable functional area.**

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.02.005	D	This requirement was moved to 09.07.036, to realign it to a more applicable functional area.
09.02.006	D	This requirement was moved to 09.07.037, to realign it to a more applicable functional area.
09.02.013	D	This requirement was moved to 09.07.038, to realign it to a more applicable functional area.
09.02.015	D	Covered by 17.09.028
09.02.018	D	This requirement was moved to 09.07.039, to realign it to a more applicable functional area.
09.02.027	D	Requirement is a Business Rule not a system function.
09.02.046	C	Requirement verbiage updated.
09.02.049	D	This requirement was moved to 09.07.040, to realign it to a more applicable functional area.
09.02.050	D	This requirement was moved to 09.07.041, to realign it to a more applicable functional area.
09.02.051	D	This requirement was moved to 09.07.042, to realign it to a more applicable functional area.
09.02.059	D	This requirement was moved to 09.07.043, to realign it to a more applicable functional area.
09.02.060	D	This requirement was moved to 09.07.044, to realign it to a more applicable functional area.
09.02.061	D	This requirement was moved to 09.07.045, to realign it to a more applicable functional area.
09.02.063	D	This requirement was moved to 09.07.046, to realign it to a more applicable functional area.
09.02.074	D	This requirement was moved to 09.07.047, to realign it to a more applicable functional area.
09.02.075	D	This requirement was moved to 09.07.048, to realign it to a more applicable functional area.
09.02.076	D	This requirement was moved to 09.07.049, to realign it to a more applicable functional area.
09.02.077	D	This requirement was moved to 09.07.050, to realign it to a more applicable functional area.
09.02.078	D	This requirement was moved to 09.07.051, to realign it to a more applicable functional area.
09.02.079	D	This requirement was moved to 09.07.052, to realign it to a more applicable functional area.
09.02.080	D	This requirement was moved to 09.07.053, to realign it to a more applicable functional area.
09.02.081	D	This requirement was moved to 09.07.054, to realign it to a more applicable functional area.
09.02.090	D	This requirement was moved to 09.07.055, to realign it to a more applicable functional area.
09.02.115	A	New Requirement
09.02.116	A	New Requirement
09.02.119	A	New Requirement

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.02.120	A	New Requirement
09.02.121	A	New Requirement
09.02.125	A	New Requirement
09.02.126	A	New Requirement
09.02.127	A	New Requirement
09.03.009	D	This requirement is deleted as a result of the functional area requirement text alignment.
09.03.010	D	This requirement is deleted as a result of the functional area requirement text alignment.
09.03.012	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.03.016	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.03.017	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.03.035	C	Requirement verbiage updated.
09.03.038	D	Moved to different chapter. See 09.07.056.
09.03.039	D	Covered by 09.03.048
09.03.043	D	Moved to different chapter. See 09.07.058.
09.03.050	A	New Requirement
09.03.051	A	New Requirement
09.03.052	A	New Requirement
09.03.053	A	New Requirement
09.03.054	A	New Requirement
09.03.056	A	New Requirement
09.03.057	A	New Requirement
09.03.058	A	New Requirement
09.03.060	A	New Requirement
09.03.062	A	New Requirement
09.03.063	A	New Requirement
09.03.064	A	New Requirement
09.03.066	A	New Requirement
09.03.067	A	New Requirement
09.03.068	A	New Requirement
09.03.069	A	New Requirement
09.03.070	A	New Requirement
09.03.072	A	New Requirement
09.03.073	A	New Requirement
09.03.074	A	New Requirement
09.03.075	A	New Requirement
09.03.077	A	This requirement was moved from 08.04.045, to realign it to a more applicable functional area.
09.04.001	D	This requirement was moved to 09.07.059, to realign it to a more applicable functional area.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.04.005	D	This requirement was moved to 09.07.060, to realign it to a more applicable functional area.
09.04.013	D	This requirement was moved to 09.07.061, to realign it to a more applicable functional area.
09.04.017	D	This requirement was moved to 09.07.062, to realign it to a more applicable functional area.
09.04.018	D	Covered by 17.14.037
09.04.019	D	Requirement moved to different volume to align with applicable functional area.
09.04.020	D	Requirement moved to different volume to align with applicable functional area.
09.04.021	D	This requirement was moved to 09.07.063, to realign it to a more applicable functional area.
09.04.022	D	Covered by 17.14.038
09.04.023	D	Requirement moved to different volume to align with applicable functional area.
09.04.026	D	Covered by 17.11.004
09.04.027	D	Requirement is not applicable to the DoD, applies to the Federal agencies that the Treasury makes disbursements for.
09.04.029	D	Requirement is not applicable to the DoD, applies to the Federal agencies that the Treasury makes disbursements for.
09.04.030	D	This requirement was moved to 09.07.064, to realign it to a more applicable functional area.
09.04.032	D	Covered by 17.13.005
09.04.037	D	Covered by 17.14.033
09.04.038	D	This requirement was moved to 09.07.065, to realign it to a more applicable functional area.
09.04.039	D	This requirement was moved to 09.07.066, to realign it to a more applicable functional area.
09.04.041	D	Requirement is not applicable to the DoD, applies to the Federal agencies that the Treasury makes disbursements for.
09.04.043	D	This requirement was moved to 09.07.067, to realign it to a more applicable functional area.
09.04.044	D	This requirement was moved to 09.07.068, to realign it to a more applicable functional area.
09.04.050	D	Covered by 17.06.017
09.04.052	D	This requirement was moved to 09.07.069, to realign it to a more applicable functional area.
09.04.054	D	Covered by 17.15.006
09.04.076	D	This requirement was moved to 09.07.070, to realign it to a more applicable functional area.
09.04.081	D	This requirement was moved to 09.07.071, to realign it to a more applicable functional area.

VOLUME 9 - Accounts Payable (Payment Management)

Req ID	Change Type	Reason for Change
09.04.082	D	This requirement was moved to 09.07.072, to realign it to a more applicable functional area.
09.04.083	D	This requirement was moved to 09.07.073, to realign it to a more applicable functional area.
09.04.084	D	This requirement was moved to 09.07.074, to realign it to a more applicable functional area.
09.04.086	D	This requirement was moved to 03.01.066, to realign it to a more applicable functional area.
09.04.091	D	This requirement was moved to 09.07.075, to realign it to a more applicable functional area.
09.04.092	D	This requirement was moved to 09.07.076, to realign it to a more applicable functional area.
09.04.096	D	This requirement was moved to 09.07.077, to realign it to a more applicable functional area.
09.04.101	D	This requirement was moved to 09.07.078, to realign it to a more applicable functional area.
09.04.102	D	This requirement was moved to 09.07.079, to realign it to a more applicable functional area.
09.04.103	D	This requirement was moved to 09.07.080, to realign it to a more applicable functional area.
09.04.111	D	This requirement was moved to 09.07.081, to realign it to a more applicable functional area.
09.04.112	D	This requirement was moved to 09.07.082, to realign it to a more applicable functional area.
09.04.113	D	Requirement is deleted as a result of an update to the authoritative source.
09.04.115	D	This requirement was moved to 09.07.083, to realign it to a more applicable functional area.
09.04.119	D	Business Rule not a system function.
09.04.121	D	This requirement was moved to 09.07.084, to realign it to a more applicable functional area.
09.04.123	A	New Requirement
09.04.124	A	New Requirement
09.04.125	A	New Requirement
09.04.126	A	New Requirement
09.04.127	A	New Requirement
09.04.128	A	New Requirement
09.04.129	A	New Requirement
09.04.130	A	New Requirement
09.04.131	A	New Requirement
09.04.132	A	New Requirement
09.04.133	A	New Requirement
09.04.134	A	New Requirement
09.04.135	A	New Requirement
09.04.136	A	New Requirement

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.04.137	A	New Requirement
09.04.138	A	New Requirement
09.04.139	A	New Requirement
09.04.140	A	New Requirement
09.04.141	A	New Requirement
09.04.142	A	New Requirement
09.04.143	A	New Requirement
09.04.144	A	New Requirement
09.04.145	A	New Requirement
09.05.003	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.05.004	D	This requirement was moved to 09.07.085, to realign it to a more applicable functional area.
09.05.014	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.05.016	D	This is not a DoD requirement, DoD does not use Treasury Regional Center (RFC).
09.05.017	D	Deleted due to functional area requirement text alignment.
09.05.019	D	Out of scope due to DTS implementation.
09.05.023	D	Requirement is not applicable to the DoD, applies to the Federal agencies that the Treasury makes disbursements for.
09.05.024	D	Deleted due to functional area requirement text alignment.
09.05.025	D	Deleted due to functional area requirement text alignment.
09.05.027	D	Deleted due to functional area requirement text alignment.
09.05.037	D	Requirement is not applicable to the DoD, applies to the Federal agencies that the Treasury makes disbursements for.
09.05.038	A	New Requirement
09.05.039	A	New Requirement
09.05.040	A	New Requirement
09.05.041	A	New Requirement
09.05.042	A	New Requirement
09.05.043	A	New Requirement
09.05.045	A	New Requirement
09.05.046	A	New Requirement
09.05.047	A	New Requirement
09.06.024	A	New Requirement
09.06.026	A	New Requirement
09.07.001	A	New Requirement
09.07.002	A	New Requirement
09.07.003	A	New Requirement
09.07.004	A	New Requirement
09.07.005	A	New Requirement

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.07.007	A	New Requirement
09.07.008	A	New Requirement
09.07.009	A	New Requirement
09.07.010	A	New Requirement
09.07.012	A	New Requirement
09.07.014	A	New Requirement
09.07.015	A	New Requirement
09.07.018	A	New Requirement
09.07.019	A	New Requirement
09.07.020	A	New Requirement
09.07.021	A	New Requirement
09.07.022	A	New Requirement
09.07.023	A	New Requirement
09.07.025	A	New Requirement
09.07.027	A	New Requirement
09.07.028	A	New Requirement
09.07.029	A	This requirement was moved from 09.01.013, to realign it to a more applicable functional area.
09.07.030	A	This requirement was moved from 09.01.019, to realign it to a more applicable functional area.
09.07.031	A	This requirement was moved from 09.01.020, to realign it to a more applicable functional area.
09.07.032	A	This requirement was moved from 09.01.021, to realign it to a more applicable functional area.
09.07.033	A	This requirement was moved from 09.01.024, to realign it to a more applicable functional area.
09.07.034	A	This requirement was moved from 09.02.003, to realign it to a more applicable functional area.
09.07.035	A	This requirement was moved from 09.02.004, to realign it to a more applicable functional area.
09.07.036	A	This requirement was moved from 09.02.005, to realign it to a more applicable functional area.
09.07.037	A	Agree. Change the DoDFMR issue date to Nov 2010
09.07.038	A	This requirement was moved from 09.02.013, to realign it to a more applicable functional area.
09.07.039	A	This requirement was moved from 09.02.018, to realign it to a more applicable functional area.
09.07.040	A	This requirement was moved from 09.02.049, to realign it to a more applicable functional area.
09.07.041	A	This requirement was moved from 09.02.050, to realign it to a more applicable functional area.
09.07.042	A	This requirement was moved from 09.02.051, to realign it to a more applicable functional area.
09.07.043	A	This requirement was moved from 09.02.059, to realign it to a more applicable functional area.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.07.044	A	This requirement was moved from 09.02.060, to realign it to a more applicable functional area.
09.07.045	A	This requirement was moved from 09.02.061, to realign it to a more applicable functional area.
09.07.046	A	This requirement was moved from 09.02.063, to realign it to a more applicable functional area.
09.07.047	A	This requirement was moved from 09.02.074, to realign it to a more applicable functional area.
09.07.048	A	This requirement was moved from 09.02.075, to realign it to a more applicable functional area.
09.07.049	A	This requirement was moved from 09.02.076, to realign it to a more applicable functional area.
09.07.050	A	This requirement was moved from 09.02.077, to realign it to a more applicable functional area.
09.07.051	A	This requirement was moved from 09.02.078, to realign it to a more applicable functional area.
09.07.052	A	This requirement was moved from 09.02.079, to realign it to a more applicable functional area.
09.07.053	A	This requirement was moved from 09.02.080, to realign it to a more applicable functional area.
09.07.054	A	This requirement was moved from 09.02.081, to realign it to a more applicable functional area.
09.07.055	A	This requirement was moved from 09.02.090, to realign it to a more applicable functional area.
09.07.056	A	This requirement was moved from 09.03.023, to realign it to a more applicable functional area.
09.07.057	A	This requirement was moved from 09.03.024, to realign it to a more applicable functional area.
09.07.058	A	This requirement was moved from 09.03.028, to realign it to a more applicable functional area.
09.07.059	A	This requirement was moved from 09.04.001, to realign it to a more applicable functional area.
09.07.060	A	This requirement was moved from 09.04.005, to realign it to a more applicable functional area.
09.07.061	A	This requirement was moved from 09.04.013, to realign it to a more applicable functional area.
09.07.062	A	This requirement was moved from 09.04.017, to realign it to a more applicable functional area.
09.07.063	A	This requirement was moved from 09.04.021, to realign it to a more applicable functional area.
09.07.064	A	This requirement was moved from 09.04.030, to realign it to a more applicable functional area.
09.07.065	A	This requirement was moved from 09.04.038, to realign it to a more applicable functional area.
09.07.066	A	This requirement was moved from 09.04.039, to realign it to a more applicable functional area.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	**Change Type**	**Reason for Change**
09.07.067	A	This requirement was moved from 09.04.043, to realign it to a more applicable functional area.
09.07.068	A	This requirement was moved from 09.04.044, to realign it to a more applicable functional area.
09.07.069	A	This requirement was moved from 09.04.052, to realign it to a more applicable functional area.
09.07.070	A	This requirement was moved from 09.04.076, to realign it to a more applicable functional area.
09.07.071	A	This requirement was moved from 09.04.081, to realign it to a more applicable functional area.
09.07.072	A	This requirement was moved from 09.04.082, to realign it to a more applicable functional area.
09.07.073	A	This requirement was moved from 09.04.083, to realign it to a more applicable functional area.
09.07.074	A	This requirement was moved from 09.04.084, to realign it to a more applicable functional area.
09.07.075	A	This requirement was moved from 09.04.091, to realign it to a more applicable functional area.
09.07.076	A	This requirement was moved from 09.04.092, to realign it to a more applicable functional area.
09.07.077	A	This requirement was moved from 09.04.096, to realign it to a more applicable functional area.
09.07.078	A	This requirement was moved from 09.04.101, to realign it to a more applicable functional area.
09.07.079	A	This requirement was moved from 09.04.102, to realign it to a more applicable functional area.
09.07.080	A	This requirement was moved from 09.04.103, to realign it to a more applicable functional area.
09.07.081	A	This requirement was moved from 09.04.111, to realign it to a more applicable functional area.
09.07.082	A	This requirement was moved from 09.04.112, to realign it to a more applicable functional area.
09.07.083	A	This requirement was moved from 09.04.115, to realign it to a more applicable functional area.
09.07.084	A	This requirement was moved from 09.04.121, to realign it to a more applicable functional area.
09.07.085	A	This requirement was moved from 09.05.004, to realign it to a more applicable functional area.

Chart Legend:

A - Added FFMRs

These are new requirements due to revised and updated source document

C - Changed FFMRs

These requirements were contained in previous versions, but were changed for various reasons, as described in the Requirement Changes Appendix.

D - Deleted FFMRs

These requirements were removed from this version because they were no longer required by the source document or were redundant with another FFMR

Note: If there is no code in the requirements value added or change type columns for an FFMR, it is by definition, unchanged from previous versions.

Defense Finance and Accounting Service

DFAS 7900.4-M
Financial Management Systems Requirements Manual
Volume 09, Accounts Payable (Payment Management)

September 2012

Strategy, Policy and Requirements

SUBJECT: Financial Management Systems Requirements
Volume 09, Accounts Payable (Payment Management)

1. PURPOSE

a. This Volume presents the financial management system design and implementation requirements for Department of Defense (DoD) military components' and agencies' Accounts Payable (Payment Management) financial management systems. This Volume is part of the publication which reissues Defense Finance and Accounting Service (DFAS) 7900.4-M, "Financial Management Systems Requirements Manual," commonly known as the "Blue Book." This manual is a comprehensive compilation of the Federal and Department of Defense (DoD) systems requirements.

b. The Blue Book serves as a "roadmap" to Federal and DoD financial management system requirements by major financial management functional areas and their authoritative sources, and will assist managers who are responsible for financial management systems in planning, designing, enhancing, modifying, and implementing financial management systems. Managers are ultimately responsible for being knowledgeable of and complying with the various authoritative sources of financial requirements (both legislative and regulatory). Guidance and procedures are contained in several volumes located on the DFAS Reference Library at http://www.dfas.mil/dfasffmia/bluebook.html. Appendix 4 of the manual includes links to where authoritative sources of requirements may be accessed.

c. Adherence to these requirements will enable DoD military components and agencies to meet Federal mandates and will help facilitate DFAS to progress toward reaching its strategic goal of providing services faster, better, and cheaper. The objective of this Volume is to promulgate the financial management systems requirements for system and program managers' use in developing Accounts Payable functionality.

2. APPLICABILITY:

Requirements contained within this document are applicable to accounting and finance systems operated and maintained by DoD.

3. POLICY:

a. This Volume provides a synopsis of Federal and DoD financial system requirements, mandated by policy, for Accounts Payable (Payment Management) financial management systems. It is a comprehensive compilation of financial management systems requirements mandated by Public Law 104-208, "Federal Financial Management Improvement Act of 1996"

September 30, 1996.

b. This Volume incorporates revisions to existing financial system requirements from the authoritative sources **via highlighting the appropriate text in bolded blue font.** See description of requirement changes for a complete listing and description of the financial systems requirements changes, deletions, and additions, for this volume.

c. Users of this Volume may forward questions, comments and suggested changes to:

Defense Finance and Accounting Service
Strategy, Policy and Requirements
Attn: Financial Management Systems and Requirements Branch
8899 East 56th Street
Indianapolis, IN 46249-0002

E-mail questions, comments, and suggestions to ffmiarequirements@dfas.mil

4. ORGANIZATIONAL RESPONSIBILITIES FOR FFMIA COMPLIANCE

a. Within DoD, various organizations operate financial management systems. In an overall scheme, many of these systems should be linked in an integrated network. However, these systems frequently "stand-alone" or "stovepipe" systems that are not logically integrated with other related systems. Critical financial data, instead of being transferred electronically between systems through well-controlled interfaces, are often transferred manually by means of journal vouchers, hardcopy spreadsheets, "data calls," or other inefficient and error-prone methods.

b. DFAS functions as the primary Departmental entity responsible for producing a Trial Balance from the ERP general ledger and preparing the financial reports for the DoD. Much of the data used by DFAS to carry out the DoD's accounting and financial reporting functions—such as property and inventory values—originate in non-DFAS organizations or systems. Therefore, other organizations, primarily the military services and Defense agencies, should be held responsible for the compliance of their financial management systems with all applicable Federal requirements. Appendix 5 of DFAS 7900.4-M contains Federal and DoD guidance on FFMIA compliance, evaluation, and reporting.

5. PROCEDURES:

Procedures are presented in each Volume of this Manual as appropriate.

6. RELEASABILITY:

UNLIMITED. This Volume as part of DFAS 7900.4-M is approved for public release and may be accessed at http://www.dfas.mil/dfasffmia/bluebook.html

7. EFFECTIVE DATE: This Volume is effective immediately.

TABLE OF CONTENTS

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION 1
ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS 2
Chapter 01 - Maintain and Update Payee Information 2
Chapter 02 - Recognize Liabilities/Establish Payables 10
Chapter 03 - Schedule Payments for Disbursement 26
Chapter 04 - Execute Payments 42
Chapter 05 - Confirm and Follow-up on Payments 77
Chapter 06 - Reporting 87
Chapter 07 - Accounts Payable Certifying Officer Legislation 90
ACRONYMS 112

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION

1. The Payment Management function deals with accounts payable. Specific activities relating to payments may be supported in Core by other systems that provide payment data to the Core financial system for control and management depending on the agency's system architecture. For example, payroll systems usually trigger actual disbursements to employees through direct deposit or by check, and send only the expense and disbursement information to the Core financial system for recording to the general ledger, funds control, and cost management processes.

2. Other systems may support activities that lead up to the payment stage, such as recording obligations, expenditures and establishing payables, but depend on the Core financial system to manage the actual payment process itself. For example, a travel system might calculate the amount to be paid on a travel voucher and send the transactions to the Core financial system to record the expenses and create a payable to the traveler. The Core financial system would then schedule the payment for disbursement and confirm that the disbursement has been made.

3. Each Federal agency is responsible for providing appropriate control over all payments made by it or on its behalf. Part 1315 of title 5, Code of Federal Regulations implements the Prompt Payment Act requirements that specify Government policy for payments made by Federal entities. Different payment and related processes are used for different programs (e.g., entitlement program payments, commercial payments, and intra-governmental payments), for different payment methods (e.g., check, electronic funds transfer [EFT], and card technology), and for payments issuing offices (e.g., DoD disbursing offices, the Department of the Treasury, or Department of State). Various systems in the DoD architecture perform functions relating to payments. For example, fund-control systems establish obligations and other systems record accounts payable. Still other systems actually make the payments. Finally, summary data regarding payments are provided to accounting systems for proprietary and budgetary accounting purposes.

4. Throughout this Volume, the terminology used for "vendor," etc. is that used in the source document. DoD uses special terminology for "vendor" and "contractor" ("commercial" is the terminology used to include both vendor and contractor). Users must understand that this Volume does NOT necessarily use the special DoD terminology for requirements that come from sources outside of DoD.

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.004		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to report third-party payments on the principal vendors' IRS 1099-MISC forms.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-07		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Maintain_And_Update_Payee_Information_001

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.005		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to capture the following vendor information: Vendor ID number (agency-assigned) Vendor name (Legal) Vendor name (Doing Business as (DBA)) Vendor name (Division) Vendor address Business type (support Central Contractor Registration (CCR) published business rules for business type: Federal govt., state govt., small business, etc.) Organization type (support CCR published business rules for organization type: sole proprietorship/Individual; partnership, employee, etc.) US or Non-US Product Service codes SIC code North American Industry Classification System (NAICS) code Credit Card Vendor Indicator Data Universal Numbering System (DUNS) number DUNS + 4 number for each instance of banking information, for CCR vendors Prompt Pay indicator and type, or payment terms IRS 1099 indicator IRS W-2 indicator CCR registration indicator (required, exempt) CCR registration status (active or expired) Comment field Active/Inactive indicator Debarment indicator Debarment start and end dates Government wide Financial Report System (GFRS) and Federal Agencies' Centralized Trial-Balance System (FACTS) I trading partner codes for Federal vendors Agency Location Codes (ALC) (for Federal	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-01		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_002

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
			vendors) Disbursing Office Symbol (for Federal vendors) Default payment method, e.g., check, EFT Alternate payment methods Taxpayer Identification Number (TIN) Foreign address indicator Four remittance addresses, for check payments (including street address, city, state, zip code, and country) Contact name, telephone number and e-mail address for each remittance address Four instances of Electronic Fund Transfer (EFT) banking information (including account number; account type (e.g., checking, savings); and RTN) Four instances of EFT bank name and address Contact name, telephone number and e-mail address for each instance of EFT banking information, accommodating contact types defined as mandatory" in CCR business rules.					
Maintain and Update Payee Information	09.01.009		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to validate for duplicate Taxpayer Identification Numbers (TINs) when adding or updating vendor records. Notify the agency when duplicate TINs are identified. Allow the error message to be overridden.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-10		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_003

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.010		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to maintain a history of changes made to vendor information. Capture name of data item changed, before and after values, entry date and time and ID of user who made the change.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-12		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_004
Maintain and Update Payee Information	09.01.011		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to deactivate vendors on demand or based on agency-specified length of time with no activity.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-14		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_005
Maintain and Update Payee Information	09.01.012		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to import CCR data. Update vendor data for relevant changes contained in the CCR's daily extract files. Support the data definitions (e.g. data types; field names; field lengths) used in CCR for fields that are common to the CCR and the Core vendor file.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-04		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_006
Maintain and Update Payee Information	09.01.013	D	This requirement was moved to 09.07.029, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Maintain and Update Payee Information	09.01.014		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple DUNS plus 4 numbers to a single DUNS number.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-08		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_008

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.015		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate one DUNS+4 with each instance of a vendor's CCR banking information.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-09		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_009
Maintain and Update Payee Information	09.01.016		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple DUNS numbers with a single TIN.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-07		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_010
Maintain and Update Payee Information	09.01.017		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor file. Parameters include: Vendor number Vendor legal name Vendor DBA Name Vendor Division Vendor TIN DUNS number IRS 1099 indicator. Result is a display of all vendor data for the specified vendor. Output options include an Excel formatted data file.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-11		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_011
Maintain and Update Payee Information	09.01.018		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor history. Parameters include vendor number, change date range. Results include date and time of change, ID of user who made the change, item name, before and after data values.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-13		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_012
Maintain and Update Payee Information	09.01.019	D	This requirement was moved to 09.07.030, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.020	D	This requirement was moved to 09.07.031, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Maintain and Update Payee Information	09.01.021	D	This requirement was moved to 09.07.032, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Maintain and Update Payee Information	09.01.022		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate vendor and customer records that represent the same entity.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-03			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_016
Maintain and Update Payee Information	09.01.023		To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to identify updated CCR company names (legal, DBA or division) that are different than vendor names on obligations. Generate an exception report to notify agencies of contracts that require modification. Result is a list of selected vendor numbers, details of the CCR company name change, related obligation document numbers and associated vendor names.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-05			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_017
Maintain and Update Payee Information	09.01.024	D	This requirement was moved to 09.07.033, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.026	D	This requirement was moved to 14.05.065, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Maintain and Update Payee Information	09.01.027	A	**The system shall have the capability to block a vendor from offset for any contract assigned in accordance with the Assignment of Claims Act of 1940.**	Source: USC Title 31 3727; Source Date: 1/1/2011; Source Number: 3727□Source: USC Title 31 3728; Source Date: 1/1/2011; Source Number: 3728	Source: DoDFMR Vol 10, Ch 18; Source Date: 12/1/2010; Source Number: 180502.B			Maintain_And_Update_Payee_Information_022
Maintain and Update Payee Information	09.01.028	A	**The system shall provide the capability to recognize (identify), record, and track when FAR clause 52.232-23 is cited on the awarded contract. Note: This clause allows the assignment of claims against contracts citing this clause.**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030201□Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030102			Maintain_And_Update_Payee_Information_023
Maintain and Update Payee Information	09.01.029	A	**The system shall provide a capability for an authorized user to add, modify, save, and delete a Notice of Assignment (NOA) and/or Release of Assignment (ROA).**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 0302			Maintain_And_Update_Payee_Information_024
Maintain and Update Payee Information	09.01.030	A	**The system shall provide a capability to send an acknowledgment of a NOA receipt as an electronic notification to the assignee after receiving validation from the contracting officer.**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030202			Maintain_And_Update_Payee_Information_025

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Maintain and Update Payee Information	09.01.032	A	**The system shall have the capability to prevent more than one notice of assignment (NOA) for the same contract number and generate an alert to the authorized user.**	Source: USC Title 31 3727; Source Date: 1/1/2011; Source Number: 3727 (b)	Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030206 A□Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030201.D.2			Maintain_And_Update_Payee_Information_026
Maintain and Update Payee Information	09.01.033	A	**In the event there are more than one assignment of claims (NOA) for the same contract , the system shall validate the first assignment of claims has been released/ended before allowing activation of the second claim.**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030206 A□Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030207			Accounts_Payable_Maintain_and_Update_Payee_Information_007
Maintain and Update Payee Information	09.01.034	A	**The system shall have the capability to prevent the assignment of claims (NOA) prior to the effective date of it's associated contract number.**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030206 C			Maintain_And_Update_Payee_Information_029
Maintain and Update Payee Information	09.01.035	A	**The system shall have the capability to validate the minimum dollar amount for Assignment of Claims ($1,000).**	Source: USC Title 31 3727; Source Date: 1/1/2011; Source Number: 3727	Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030201 A□Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030205			Maintain_And_Update_Payee_Information_030

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.036	A	**The system shall automatically identify assignees who are not registered in CCR/CEFT upon receipt of Notice of Assignment requests.**		Source: DoDFMR Vol 10, Ch 17; Source Date: 5/18/2012; Source Number: 170207			Maintain_And_Update_Payee_Information_032
Maintain and Update Payee Information	09.01.038	A	**The system shall provide the ability to recognize, record, and track when FAR clause 52.232-24 is cited on the awarded contract. This clause prohibits the establishment of an assignment of claims against contracts citing this clause.**		Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 030201 B			Accounts_Payable_Maintain_and_Update_Payee_Information_010
Recognize Liabilities/Establish Payables	09.02.001		To support the Invoicing process the Core financial system must provide automated functionality to warehouse approved invoices for future scheduling.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-16		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_001
Recognize Liabilities/Establish Payables	09.02.002		To support the Accounts Payable process, the Core financial system must provide automated functionality to record an accrued liability and the reclassification of the order from undelivered to delivered upon receipt of goods or services whether the goods are delivered or in transit	Source: SFFAS-1; Source Date: 3/1/1993; Source Number: Para 77 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMB-02			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_002

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.003	D	This requirement was moved to 09.07.034, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.004	D	This requirement was moved to 09.07.035, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.005	D	This requirement was moved to 09.07.036, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.006	D	This requirement was moved to 09.07.037, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.010		To support the Disbursing process, the Core financial system must provide automated functionality to record payments made on behalf of another agency, citing the other agency's funding information.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-43			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_007
Recognize Liabilities/Establish Payables	09.02.013	D	This requirement was moved to 09.07.038, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.014		To support the Payment Confirmation process, the Core financial system must provide automated functionality to record disbursement cancellations for individual payments that have not been negotiated.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-07			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_009
Recognize Liabilities/Establish Payables	09.02.015	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to record the establishment and replenishment of imprested funds.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-40			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	
Recognize Liabilities/Establish Payables	09.02.016		To support the Disbursing process, the Core financial system must provide automated functionality to record the United States Standard General Ledger (USSGL) prescribed general ledger entries for the payment of advances, prepaid expenses, loans, and grants.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-39		Generate Pro Forma Entries for Advance Received Collection		Recognize_Liabilities_And_Establish_Payables_011
Recognize Liabilities/Establish Payables	09.02.018	D	This requirement was moved to 09.07.039, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.020		The system must compute interest penalties in accordance with the Office of Management and Budget (OMB) prompt pay regulations at 5 CFR 1315.10 and FAR 32.907. The Department of the Treasury's website contains both a simple daily interest calculator and a monthly compounding interest calculator to assist in interest calculations.		Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208.F			
Recognize Liabilities/Establish Payables	09.02.023		The system must record interest payable for the amount of interest expense incurred and unpaid.	Source: SFFAS 1; Source Date: 3/1/1993; Source Number: Para 81			Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_015
Recognize Liabilities/Establish Payables	09.02.024		Interest payable to federal entities is an Intragovernmental liability and the system must account for it separately from interest payable to the public.	Source: SFFAS-1; Source Date: 3/1/1993; Source Number: Para 82	Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201.H			Recognize_Liabilities_And_Establish_Payables_016
Recognize Liabilities/Establish Payables	09.02.027	D	Deleted: An entry to record accrued expenditures unpaid in budgetary accounts requires a corresponding entry to record accounts payable in proprietary accounts.		Source: DoDFMR Vol 04, Ch 17; Source Date: 12/1/2010; Source Number: 170401.A and 170401.B			
Recognize Liabilities/Establish Payables	09.02.034		The system should record contract holdbacks as a part of the other liabilities rather than being included in accounts payable.		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090101.B			Recognize_Liabilities_And_Establish_Payables_020

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.037		The system should, for ongoing shipbuilding or construction of facilities, record accounts payable based on the percentage of completion of the project. The recorded accounts payable amount should be equivalent to the amount certified by the contracting officer and should not include any amounts held pending completion and acceptance of the contract.	Source: SFFAS-1; Source Date: 3/1/1993; Source Number: Para 79	Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201.E		Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_021
Recognize Liabilities/Establish Payables	09.02.038		The system shall not delay in recognizing a liability based upon the availability of funds and shall disclose the accounts payable not covered by budgetary resources.	Source: SFFAS-1; Source Date: 3/1/1993; Source Number: Para 80	Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201.G		Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_022

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.041		To support the Invoicing process the Core financial system must provide automated functionality to capture the following additional information on invoice documents: Vendor invoice number or account number Invoice date Invoice receipt date Vendor ID number and name Contract line/sub line number Name and address of contractor official to whom payment is to be sent Electronic Fund Transfer (EFT) banking information (account number, account type, Routing Transit Number (RTN)) Data Universal Numbering System (DUNS)+4 number for Central Contractor Registration (CCR) vendors Payment terms (including discount for prompt payment) Shipping terms (e.g., shipment number and date of shipment) Vendor contact name and telephone number Dates products were delivered or services were provided User comments Date invoice returned to vendor Date improper invoice resubmitted by vendor.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-01		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_024

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.046	C	**Other current liabilities due to federal entities are Intragovernmental liabilities that the system must report separately from those due to employees and the public.**	Source: SFFAS-1; Source Date: 3/1/1993; Source Number: Para 85			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_026
Recognize Liabilities/Establish Payables	09.02.047		To support the Disbursing process, the Core financial system must provide automated functionality to record credit memo offsets against subsequent payments to the same vendor from the same or a different funding source.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-52			Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_027
Recognize Liabilities/Establish Payables	09.02.048		To support the Invoicing process the Core financial system must provide automated functionality to capture a vendor invoice number of up to 30 characters or the current requirement of I TFM-6-5000. Report the complete number on all payment files, reports and query results.	Source: I TFM Part 6, Ch 5000; Source Date: 3/1/1998; Source Number: Sec 5030 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-02		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_028
Recognize Liabilities/Establish Payables	09.02.049	D	This requirement was moved to 09.07.040, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.050	D	This requirement was moved to 09.07.041, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.051	D	This requirement was moved to 09.07.042, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.053		To support the Invoicing process the Core financial system must provide automated functionality to define recurring payments in the system and schedule items (e.g. contracts, leases, etc.) for payment on an interval determined by the agency (i.e., weekly, bi-weekly, monthly, quarterly or other specified number of days). Capture the actual payment dates on the individual payment records.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-14		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_032
Recognize Liabilities/Establish Payables	09.02.054		To support the Invoicing process the Core financial system must provide automated functionality to update recurring payment information for changes in agreement terms, amounts, frequency, etc.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-15		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_033
Recognize Liabilities/Establish Payables	09.02.056		To support the Disbursing process, the Core financial system must provide automated functionality to capture an agency-specified payment due date in place of a system-calculated due date (i.e. payment due date override).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-05		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_034

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.058		To support the Invoicing process the Core financial system must provide automated functionality to record an invoice as a "partial" or "final" payment of the referenced obligation. If "final", de-obligate any un-liquidated balance and close the obligation and receipt.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-12			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_035
Recognize Liabilities/Establish Payables	09.02.059	D	This requirement was moved to 09.07.043, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.060	D	This requirement was moved to 09.07.044, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.061	D	This requirement was moved to 09.07.045, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.062		To support the Invoicing process the Core financial system must provide automated functionality to generate a letter or email to the vendor notifying them of the return of an improper invoice, upon the recording of an improper invoice reason code. Include the following information in the notice: Vendor invoice number and date Reason code(s) and description(s) of invoice discrepancies Date of notice. Request for a corrected invoice Name, title, telephone number and e-mail address of Agency contact person.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-22		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_039
Recognize Liabilities/Establish Payables	09.02.063	D	This requirement was moved to 09.07.046, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.064		To support the Disbursing process, the Core financial system must provide automated functionality to record purchases made through the use of imprested funds and third-party drafts.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-41			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_041

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.073		To support the Accounts Payable process, the Core financial system must provide automated functionality to liquidate advance or prepaid expense when recording an accrued liability (receipt of goods or services).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMB-03			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_050
Recognize Liabilities/Establish Payables	09.02.074	D	This requirement was moved to 09.07.047, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.075	D	This requirement was moved to 09.07.048, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.076	D	This requirement was moved to 09.07.049, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.077	D	This requirement was moved to 09.07.050, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.078	D	This requirement was moved to 09.07.051, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.079	D	This requirement was moved to 09.07.052, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.080	D	This requirement was moved to 09.07.053, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.081	D	This requirement was moved to 09.07.054, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.082		To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for invoice processing actions in the following categories: Invoice adjusted Invoice held from payment schedule Invoice cancelled. For example, PH01, Payment Held, Vendor CCR status expired, IA03, Invoice Adjusted, Unauthorized shipping charges deducted, IC02, Invoice cancelled, Invoice resubmitted with new invoice number.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-18		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_059

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.083		To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for improper invoices.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-19		Perform Acceptance Procedures for Other Goods and Services	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_060
Recognize Liabilities/Establish Payables	09.02.084		To support the Invoicing process the Core financial system must provide automated functionality to capture reason codes and related descriptions for the following types of invoice processing errors and actions: Advantageous discount lost Interest paid improper payment made Invoice adjusted Invoice held from payment schedule Invoice cancelled.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-20		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_061
Recognize Liabilities/Establish Payables	09.02.085		To support the Invoicing process the Core financial system must provide automated functionality to capture reason codes and related descriptions for improper invoices held or suspended (i.e., failed validations).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-21		Perform Acceptance Procedures for Other Goods and Services	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_062
Recognize Liabilities/Establish Payables	09.02.086		To support the Disbursing process, the Core financial system must provide automated functionality to define dates (e.g., weekends, Federal holidays) for which payments cannot be scheduled. Prevent payment scheduling that falls on agency-excluded dates.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-06		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_063

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.087		To support the Invoicing process the Core financial system must provide automated functionality to import vendor updates from the CCR system and release previously suspended invoices and payment vouchers for the following: Vendor status change from expired to active Vendor name on document or referenced obligation now the same as CCR company name (legal, DBA, or division) Banking information on document or referenced obligation now the same as banking information on vendor file. Calculate payment due dates for released invoices and recalculate payment due dates for released payment vouchers.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-23			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_064
Recognize Liabilities/Establish Payables	09.02.088		To support the Disbursing process, the Core financial system must provide automated functionality to record disbursements-in-transit entries when payments are certified.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-15			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_065

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Recognize Liabilities/Establish Payables	09.02.089		The agency's single integrated financial management system must provide access the following information at time of purchase card approval card number; FY; appropriation/Treasury fund symbol; organization code; cost center; object class; project code; program code; and individual name/office name of cardholder.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 56-57		Capture Collection Information		Recognize_Liabilities_And_Establish_Payables_066
Recognize Liabilities/Establish Payables	09.02.090	D	This requirement was moved to 09.07.055, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Recognize Liabilities/Establish Payables	09.02.115	A	**The system shall have the capability to identify Foreign Military Sales (FMS) payments by case identifier (composed of the country code, implementing agency (IA) code, and a three-position case designator assigned by the IA) and the line item number . All requisitions for materiel or services have a case identifier and line item number.**		Source: DoDFMR Vol 15, Ch 03; Source Date: 2/1/2012; Source Number: 030102.A			Recognize_Liabilities_And_Establish_Payables_092
Recognize Liabilities/Establish Payables	09.02.116	A	**The system shall provide the capability to classify payables as governmental or public.**		Source: DoDFMR Vol 06B, Ch 04; Source Date: 5/1/2009; Source Number: 040305 A			Recognize_Liabilities_And_Establish_Payables_093

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.119	A	**The system shall provide automated functionality to accrue and recognize an accounts payable in each accounting period based on constructive or de facto receipt when a contractor builds or manufactures facilities or equipment according to the government specifications.**	Source: SFFAS-1; Source Date: 6/1/2011; Source Number: Para 78	Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201.E			Recognize_Liabilities_And_Establish_Payables_094
Recognize Liabilities/Establish Payables	09.02.120	A	**The system shall alert the user when FAR 52.216-26 (Payments of Allowable Costs Before Definitization) is cited to notify an authorized user of definitization of Letter Contract is required according to the terms and conditions of the contract set forth by the contracting officer (i.e., payment to vendor up to 75% of the cost of the clin until definitization of the contract).**	Source: FAR 52.216; Source Date: 5/18/2012; Source Number: 26	Source: DoDFMR Vol 10, Ch 01; Source Date: 1/1/2010; Source Number: 010401.A.			Recognize_Liabilities_And_Establish_Payables_095
Recognize Liabilities/Establish Payables	09.02.121	A	**The system shall have a capability to identify the type of contract (i.e. cost, cost plus, fixed price, etc.)**		Source: DoDFMR Vol 10, Ch 08; Source Date: 12/1/2009; Source Number: 080402.B			Recognize_Liabilities_And_Establish_Payables_096
Recognize Liabilities/Establish Payables	09.02.125	A	**The system shall provide the capability to maintain an SFIS standard accounting classification structure.**		Source: DoDFMR Vol 01, Ch 04; Source Date: 6/1/2009; Source Number: 040701			Recognize_Liabilities_And_Establish_Payables_097
Recognize Liabilities/Establish Payables	09.02.126	A	**The system shall have the ability to identify, record, and maintain deliverable line item (e.g., CLIN/SLIN/ELIN) structures, at the lowest level (e.g., 0001, 0001AA, A001) IAW DFARS 204.71.**		Source: DFARS; Source Date: 3/1/2010; Source Number: 204.7105			Recognize_Liabilities_And_Establish_Payables_099

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.127	A	**The system shall have the ability to identify informational SLINs as an identifier of accounting classifications for multiple funded contract line items. For example, CLINs 0001 ($12,000.00) and 0002 ($12,500.00) are funded by informational subline items 000101 ACRN: AA - $20,000.00 and 000102 ACRN: AB - $15000.00.**		Source: DFARS; Source Date: 3/1/2010; Source Number: 204.7103-1. A.4.iii			Recognize_Liabilities_And_Establish_Payables_098
Schedule Payments for Disbursement	09.03.005		To support the Disbursing process, the Core financial system must provide automated functionality to consolidate multiple payments to a single payee in accordance with Treasury Financial Manual (TFM) prescribed limitations (currently up to 14 lines of 55 characters each for check payments, up to 9,999 lines of 80 characters each for Corporate Trade Exchange (CTX) payments). Itemize all payments covered by the one check or Electronic Fund Transfer (EFT) (CTX only). Provide the option to issue separate checks to a payee.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-35		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_001
Schedule Payments for Disbursement	09.03.006		The system must, if the amounts of two or more basic vouchers or invoices due one payee may be properly combined in one check, clearly indicate in the voucher number column on the voucher-schedule the individual basic voucher numbers. However, the items will be added and listed as a single payment.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2055.40		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_002

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.007		The system must segregate basic vouchers into the following general classifications for processing on separate voucher-schedules: Payroll vouchers. Travel vouchers. Vouchers payable in foreign currency. "No-Check" vouchers requiring no action by the Regional Financial Center. Fedwire payment vouchers. Vendor payment vouchers. All others.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2055.30		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_003
Schedule Payments for Disbursement	09.03.008		The system must cross-reference each basic voucher to the voucher-schedule by agency identification numbers in a manner that enables positive association of one with the other.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2055.30		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_004
Schedule Payments for Disbursement	09.03.009	D	Deleted: The system must assign each basic voucher an identification number by the administrative agency processing the document in its accounts. This reference or document number will be used for all accounting and auditing purposes.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2045.40		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_005
Schedule Payments for Disbursement	09.03.010	D	Deleted: In all cases, the account symbol or other appropriate reference which clearly identifies the appropriation or fund affected must be shown by the system in the accounting classification space on all basic vouchers.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2035.10			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Schedule_Payments_For_Disbursements_006

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.011		The system, in accordance with The Debt Collection Improvement Act of 1996, must mandate the use electronic funds transfer for almost all Federal Government payments. Automated Clearing House (ACH) is the preferred mechanism for all payment amounts up to $99,999,999.99, except for payments which must be made the same day. Fedwire is the preferred mechanism for same day payments.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2020.50			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_007

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.012	D	Deleted: Agency financial officers, Treasury Regional Financial Centers, non-Treasury disbursing offices, and agencies with delegation of disbursing authority must through the system report in advance all disbursements totaling $50 million or more. Large disbursements must be reported in advance of the transaction settlement date. A minimum of two business days notice is required for disbursements totaling $50 million or more. If a disbursement of over $500 million is anticipated, a minimum of five business days is required. The system must report the following to FMS: • Name and address of the agency, department, bureau, or administration. • Name and telephone number of contact. • Agency location code (ALC) or Defense Station Symbol Number (DSSN). • Account title and account symbol number. • Description of transaction. • Transaction settlement date. • Amount of the disbursement. • Payment mechanism (wire transfer or check). • Check number for check payments. • Payee name and address.	Source: I TFM Part 6, Ch 8500; Source Date: 4/1/1996; Source Number: Sec 8535.20			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Schedule_Payments_For_Disbursements_008
Schedule Payments for Disbursement	09.03.014		The system must for payments for services of a continuing nature such as rents, janitorial services, etc., which are performed under agency-vendor agreements providing for payments of definite amounts at fixed periodic intervals, be capable of making payments without submission of invoices, or bills by the vendor.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2025.30			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_010

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Schedule Payments for Disbursement	09.03.016	D	Deleted: If a disbursing system is using a servicing Treasury Regional Center (RFC), the system must prepare the paper SF 1166 in an original and two copies. The original of the voucher-schedule will be sent to the servicing Treasury Regional Financial Center (RFC) for payment processing and two copies will be retained by the agency. Preparation of check payments from voucher-schedules will be by manual typing (on an exception basis, for check payments of $10 million or more, foreign currency payments, and cashier advances), from electronically transmitted payment files or computer magnetic tapes. To the maximum extent possible, agencies should schedule their payment activities so that each tape contains a minimum of 100 payment records. If an agency is unable to meet this minimum, it is within the jurisdiction of each RFC to accept tapes with fewer than 100 records. Agencies should submit only one magnetic tape per day for a particular class of payment. For miscellaneous payment files, all payments on the tape should be certified under a single paper SF 1166. Agencies unable to produce computer magnetic tape or telecommunicate payment files electronically must submit and certify payments via the Electronic Certification System.	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2055.20		Process Cash Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_011

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.017	D	Deleted: If a disbursing system is using a servicing Treasury Regional Center (RFC), the system must, request payments for only one type of foreign currency for each SF 1166,	Source: I TFM Part 4, Ch 2000; Source Date: 2/1/1998; Source Number: Sec 2065.30		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_012
Schedule Payments for Disbursement	09.03.019		Except as provided in paragraphs (g)(2) through (5) of this section, The system must generate a payment due date of either: (i) On the date(s) specified in the contract; (ii) In accordance with discount terms when discounts are offered and taken (see 1315.7); (iii) In accordance with Accelerated Payment Methods (see 1315.5); or (iv) 30 days after the start of the payment period as specified in paragraph (f) of this section, if not specified in the contract, if discounts are not taken, and if accelerated payment methods are not used.	Source: CFR Title 5, Part 1315; Source Date: 5/1/2009; Source Number: 1315.4 (g)			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_013
Schedule Payments for Disbursement	09.03.035	C	**The system shall provide automated functionality to make payment using the ACRN funding of the line item being billed. Line Item Specific: Single Funding.**		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d1)			Schedule_Payments_For_Disbursements_027
Schedule Payments for Disbursement	09.03.036		The system shall provide automated functionality to make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric. Line Item Specific: Sequential ACRN Order.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d2)			Schedule_Payments_For_Disbursements_028

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.037		The system shall provide automated functionality to make payment within the line item in the sequence ACRN order specified, exhausting all funds in the previous ACRN before paying from the next ACRN, if there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order. Line Item Specific: Contracting Officer Specified ACRN Order.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d3)			Schedule_Payments_For_Disbursements_029
Schedule Payments for Disbursement	09.03.038	D	Deleted: The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Line Item Specific: By Fiscal Year.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.039	D	Deleted: In the event there is more than one ACRN within a contract line item (i.e. informational sub-line items contain separate ACRNs), the system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. Line Item Specific: By Cancellation Date.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Schedule Payments for Disbursement	09.03.040		In the event there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, the system shall provide automated functionality to make payment from each ACRN in the same proportion as the amount of funding currently unliquidated for each ACRN. Line Item Specific: Proration.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d6)			Schedule_Payments_For_Disbursements_032
Schedule Payments for Disbursement	09.03.041		The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: alpha/alpha; alpha/numeric; numeric/alpha; and numeric/numeric. Contract-wide: Sequential ACRN Order.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d7)			Schedule_Payments_For_Disbursements_033

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.042		The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN in the sequence order specified (if the contracting officer intends the funds to be liquidated in a specified ACRN order). Contract-wide: Contracting Officer Specified ACRN Order.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d8)			Schedule_Payments_For_Disbursements_034
Schedule Payments for Disbursement	09.03.043	D	Deleted: The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. Contract-wide: by Fiscal Year.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Schedule Payments for Disbursement	09.03.044		The system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in that ACRN before disbursing funds from the next. Contract-wide: by Cancellation Date.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d10)			Schedule_Payments_For_Disbursements_036

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.045		The system shall provide automated functionality to make payment from each ACRN within the contract or order in the same proportion as the amount of funding currently unliquidated for each ACRN (if the contract or order that provides for progress payments based on costs, unless the administrative contracting officer authorizes use of one of the other options, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN). Contract-wide: Proration.		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d11)			Schedule_Payments_For_Disbursements_037
Schedule Payments for Disbursement	09.03.047		In the event there is more than one ACRN associated with the same cancellation date, the system shall disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Line Item Specific: By Cancellation Date.		Source: DFARS; Source Date: 10/9/2009; Source Number: 204.7108 (d5)			Schedule_Payments_For_Disbursements_038
Schedule Payments for Disbursement	09.03.048		In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Contract-wide: by Fiscal Year.		Source: DFARS; Source Date: 10/9/2009; Source Number: 204.7108 (d9)			Schedule_Payments_For_Disbursements_039

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.049		In the event there is more than one ACRN associated with the same cancellation date, the system shall provide automated functionality to disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Contract-wide: by Cancellation Date.		Source: DFARS; Source Date: 10/9/2009; Source Number: 204.7108 (d10)			Schedule_Payments_For_Disbursements_040
Schedule Payments for Disbursement	09.03.050	A	**The system shall require the Unique Identification (UID) code exists on the Material Inspection and Receiving Report (at the time of delivery) when the contract contains clause DFARS 252.211-7003, Item Identification and Valuation.**		Source: DFARS 211.274; Source Date: 9/1/2011; Source Number: 6(a)□Source: DFARS 252.211; Source Date: 6/1/2011; Source Number: 7003			Schedule_Payments_For_Disbursements_041
Schedule Payments for Disbursement	09.03.051	A	**The system shall provide automated functionality to flag a line item containing an exceeded Freight Charge Threshold (e.g., pre-paid transportation freight charges in excess of $100 without documentation substantiating charges IAW FAR 52.247-67 or FAR 47.303-17(d)(2), $250.00 or less).**		Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130602□Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130201.E□Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130201.F			Schedule_Payments_For_Disbursements_043

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.052	A	**The system shall flag invoices if two invoices on the same contract have the following preconditions: -- same gross amount -- invoice status is not deleted or rejected -- invoice payment date is not null -- invoices entered within plus or minus 45 days of each other -- net amount is greater than 0 -- the second invoice's last update date is greater than the last update on the original invoice Upon meeting above preconditions, invoices that meet any of the following scenarios should be considered reviewable for an Improper Payment Integrity Check: -- gross amount is greater than user defined threshold -- identical invoice dates and invoice numbers -- identical vendor id and invoice numbers but different invoice dates -- identical invoice dates and material acceptance dates -- identical invoice dates, but different vendor id -- identical material delivery dates -- identical invoice dates but different input dates**	Source: OMB Circular A-123; Source Date: 8/1/2006; Source Number: Appendix C				Schedule_Payments_For_Disbursements_044
Schedule Payments for Disbursement	09.03.053	A	**The system shall have the capability to display the status (e.g., approved/not approved) of the Foreign Military Sales (FMS) Expenditure Authority (EA) requests.**		Source: DoDFMR Vol 15, Ch 04; Source Date: 2/1/2011; Source Number: 040103.B.2.a Source: DoDFMR Vol 15, Ch 04; Source Date: 2/1/2011; Source Number: 040103.C.4			Schedule_Payments_For_Disbursements_045

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.054	A	**The system shall provide the capability to generate requests for Foreign Military Sales (FMS) Expenditure Authority (EA) approval.**		Source: DoDFMR Vol 15, Ch 04; Source Date: 2/1/2011; Source Number: 040103.B.2.a			Schedule_Payments_For_Disbursements_046
Schedule Payments for Disbursement	09.03.056	A	**The system shall provide the capability to record and maintain Foreign Military Sales (FMS) Expenditure Authority (EA) unique identifier (e.g., EA advice number or transaction control number).**		Source: DoDFMR Vol 15, Ch 04; Source Date: 2/1/2011; Source Number: 040501□Source: DoDFMR Vol 15, Ch 04; Source Date: 2/1/2011; Source Number: 040504			Schedule_Payments_For_Disbursements_047
Schedule Payments for Disbursement	09.03.057	A	**The system must have the capability to allow for quantities in excess of the obligation document. When the clause is cited, this is the following criteria: a) allow for input of quantities accepted in excess of any allowable variation in quantity b) track**	Source: FAR 11.7; Source Date: 5/18/2012; Source Number: 01 (c)□Source: FAR 52.211; Source Date: 5/18/2012; Source Number: 17				Schedule_Payments_For_Disbursements_051

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.058	A	**The system shall provide automated functionality to recognize an accounts payable for the approved amount upon the receipt of the related invoice when contract financing payments are allowed to be issued to the vendor prior to the delivery of the good or service. (Examples of these contract financing payments include Advance Payments, Performance-Based Payments, Commercial Advances & Interim Payments, Progress Payments based on costs, Progress Payments based on percentage or stage of completion, and Interim Payments under a costs reimbursement contract.)**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100401□Source: DFAS 7000.10-I; Source Date: 7/1/2008; Source Number: C.3.5.1.2			Schedule_Payments_For_Disbursements_048
Schedule Payments for Disbursement	09.03.060	A	**The system shall have the capability to suspend interim cost voucher payments (against a cost-reimbursement type contract) until an approval has been received from an authorized government official e.g. DCAA.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100302.B□Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100302.A			Schedule_Payments_For_Disbursements_049
Schedule Payments for Disbursement	09.03.062	A	**The system shall provide the capability to record contract financing payments against contracts designated as Foreign Military Sales (FMS) and apply the applicable payment and liquidation rates.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100402.A.2			Schedule_Payments_For_Disbursements_050

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.063	A	**The system shall provide automated functionality to suspend payment of invoices to the vendor for any portion of a contract line item or exhibit line item which contains an Not Separately Priced (NSP) item(s) until: The vendor has delivered the total quantity of all related contract subline items or exhibit subline items and the Government has accepted them.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-04	Source: DFARS 252.204; Source Date: 3/1/2010; Source Number: 7002□Source: DFARS 204.71; Source Date: 9/20/2011; Source Number: 7104-1 (b)(3)(iv)			Schedule_Payments_For_Disbursements_052
Schedule Payments for Disbursement	09.03.064	A	**The system shall have a capability to flag invoices for further review by an authorized user to validate Evidence of Shipment exists for goods received when FAR 52.247-48 (Evidence of Shipment) is cited.**	Source: FAR 52.247; Source Date: 5/18/2012; Source Number: 48				Schedule_Payments_For_Disbursements_053
Schedule Payments for Disbursement	09.03.066	A	**The system shall provide automated functionality to accept contractor's extension of discount period or increase in the discount percentage beyond what was previously offered.**		Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301 A			Schedule_Payments_For_Disbursements_054
Schedule Payments for Disbursement	09.03.067	A	**The system shall provide the capability to identify invoices/payment requests subject to funds canceling at fiscal year end, September 30.**		Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100201.G			Schedule_Payments_For_Disbursements_055
Schedule Payments for Disbursement	09.03.068	A	**The system shall provide the capability to automatically make federal excise tax payments on fuel purchases.**		Source: DoDFMR Vol 10, Ch 06; Source Date: 9/1/2009; Source Number: 060301.A□Source: DoDFMR Vol 10, Ch 06; Source Date: 9/1/2009; Source Number: 060206.B			Schedule_Payments_For_Disbursements_056

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.069	A	**The system shall provide the capability to receive and process miscellaneous payments in an electronic format (e.g., EDI, XML) unless otherwise excluded.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-08 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-09 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-10	Source: DoDFMR Vol 10, Ch 17; Source Date: 9/1/2009; Source Number: 170201 and 170202			Schedule_Payments_For_Disbursements_057
Schedule Payments for Disbursement	09.03.070	A	**The system shall provide the capability to record contract financing payments against contracts designated as Foreign Military Sales (FMS) and apply the applicable payment and liquidation rates.**	Source: FAR 4.2; Source Date: 5/18/2012; Source Number: 03	Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120102.D			Schedule_Payments_For_Disbursements_050
Schedule Payments for Disbursement	09.03.072	A	**To support the progress payment process, the system shall calculate the recoupment/liquidation amount for progress payments by multiplying the gross amount of the invoice by the liquidation rate.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100404 B			Schedule_Payments_For_Disbursements_059
Schedule Payments for Disbursement	09.03.073	A	**To support the progress payment process, the system shall use the outstanding work in process (WIP) balance to liquidate progress payments, when the recoupment/liquidation amount is greater than the outstanding WIP balance.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100404 B			Schedule_Payments_For_Disbursements_060

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.074	A	**The system shall run integrity checks and flag invoices that meet the matching criteria to identify improper payments. Allow a user to define the dollar amount thresholds used and the number of days and/or date range used. Other edit criteria to be used are invoices that are not in a "deleted" or "rejected" status and if the invoice gross amount is 4 standard deviations outside the norm for the contract.**	Source: OMB Circular A-123, Appx C; Source Date: 4/14/2011; Source Number: Parts I and II	Source: DoDFMR Vol 04, Ch 14; Source Date: 10/1/2011; Source Number: 1403, 1404 Source: DoDFMR Vol 04, Ch 14; Source Date: 10/1/2011; Source Number: 140102			Schedule_Payments_For_Disbursements_061
Schedule Payments for Disbursement	09.03.075	A	**The system shall generate a daily report identifying all potential improper invoices.**	Source: OMB Circular A-123, Appx C; Source Date: 4/14/2011; Source Number: Parts I and II	Source: DoDFMR Vol 04, Ch 14; Source Date: 10/1/2011; Source Number: 1403, 1404			Schedule_Payments_For_Disbursements_062
Schedule Payments for Disbursement	09.03.077	A	**To support the Funds Status process, the Core financial system must provide automated functionality to query status of funds. Parameters include accounting period, and allotment accounting classification. Result is a display providing the following inform**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FMF-02		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Schedule_Payments_For_Disbursements_063
Execute Payments	09.04.001	D	This requirement was moved to 09.07.059, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.004		To support the Disbursing process, the Core financial system must provide automated functionality to generate the following identification on each remittance, as allowed for by Treasury payment file formats and National Automated Clearing House Association (NACHA) edits: Vendor invoice number(s) or account number Obligating document number or other reference number Discount, interest and offset amounts.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-36			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_002
Execute Payments	09.04.005	D	This requirement was moved to 09.07.060, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.006		To support the Disbursing process, the Core financial system must provide automated functionality to generate totals by Treasury Appropriation Fund Symbol (TAFS) on each Electronic Certification System (ECS) and Secure Payment System (SPS) payment file.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-32			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_004
Execute Payments	09.04.007		To support the Disbursing process, the Core financial system must provide automated functionality to export check and EFT payment files in the current Treasury FMS defined formats.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-20			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_005

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.009		To support the Disbursing process, the Core financial system must provide automated functionality to record payment transactions from other systems, such as payroll and travel. Identify whether or not disbursement has already been made, and record the United States Standard General Ledger (USSGL) prescribed general ledger entries. Schedule those disbursements not already made for payment through the Core financial system.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-44			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_006
Execute Payments	09.04.012		To support the Disbursing process, the Core financial system must provide automated functionality to apply interest and discount amounts across multiple accounting lines on an invoice using the ratio of the original invoice accounting line amounts to the	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-10			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_026
Execute Payments	09.04.013	D	This requirement was moved to 09.07.061, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.015		To support the Invoicing process the Core financial system must provide automated functionality to capture up to 9,999 document line items per invoice document.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-03		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_028

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.016		To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for invoice processing errors in the following categories: Advantageous discount lost Interest paid, and Improper payment made.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-17		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_029
Execute Payments	09.04.017	D	This requirement was moved to 09.07.062, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.018	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to export Automated Clearing House (ACH) payment files in the following formats: • Corporate Trade Exchange (CTX) 820 file • CTX Flat File • Cash Concentration or Disbursement (CCD) • CCD Plus Addendum (CCD+) • Prearranged Payment and Deposit (PPD) • Prearranged Payment and Deposit Plus Addendum (PPD+).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-21		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	
Execute Payments	09.04.019	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to validate that employee ACH payments are generated only as PPD or PPD+ payments.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-25		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_032

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.020	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to validate that vendor ACH payments are generated only as CCD, CCD+ or CTX formats.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-26		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_033
Execute Payments	09.04.021	D	This requirement was moved to 09.07.063, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.022	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to validate that EFT payment file data submitted to Treasury will pass the following edits: • Routing Transit Number (RTNs) exist in the Financial Organization Master File (FOMF) or other verified update file, for the financial institution. • RTNs pass the Modulus 10 check on the validity of the check digit. • RTNs for domestic banks are nine-digits, numeric-only, and not all zeroes • RTNs for foreign banks are eight-digits, alpha-numeric, and not all zeroes • Agency Location Codes (ALCs) are eight-digits and numeric only. • Taxpayer Identification Numbers are nine-digits, numeric-only, and not all zeroes.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-23			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.023	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to validate that CTX vendor payments contain properly structured remittance information, as specified in the CTX payment file's remittance record format.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-28		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_036
Execute Payments	09.04.026	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to generate one bulk check payment file regardless of payee type (employee or vendor).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-34			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	
Execute Payments	09.04.027	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to combine ECS and SPS payment files with multiple ALCs into single files for transmission to Treasury. Include summary totals (items and dollars) by ALC and TAFS and for the entire file for certification purposes.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-33		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_038
Execute Payments	09.04.028		To support the Disbursing process, the Core financial system must provide automated functionality to generate CTX payment files that meet the following specifications: Reflect balanced transactions (sum of all remittance records equals the transaction total). Include a valid settlement date (next business day or later). Accommodate credit memos.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-27		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_039

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.029	D	Deleted: If a disbursing system uses the Treasury's Electronic Certification System (ECS), to support the Disbursing process, the Core financial system must provide automated functionality to schedule and disburse U.S. dollar payments (SF 1166) through the Treasury's ECS, containing up to the limit of 60 payments per schedule (for non-summary schedules) and 100 schedules for each ECS terminal per day.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-29			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_040
Execute Payments	09.04.030	D	This requirement was moved to 09.07.064, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.031		To support the Disbursing process, the Core financial system must provide automated functionality to prevent agency offset of vendor payments based on agency-defined criteria such as accounting classification elements, vendor number, and vendor Central Contractor Registration (CCR) business type.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-54			Deployment-to-Redeployment/Retrograde Service Request-to-Resolution	Execute_Payments_042

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.032	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to maintain a sequential numbering system for scheduling payments to be made by the disbursing office. Define different schedule number ranges for different payment types, such as travel schedules, transportation schedules, payroll schedules, vendor schedules, etc. Generate appropriate and unique schedule numbers for the payments scheduled for disbursement.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-12			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	
Execute Payments	09.04.033		To support the Disbursing process, the Core financial system must provide automated functionality to generate the reversal of an entire payment schedule or a single payment within a payment schedule based on a single, online action. Generate disbursement-in-transit reversal entries, record the re-established accounts payable, and update related payment records.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-55			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_044
Execute Payments	09.04.035		To support the Disbursing process, the Core financial system must provide automated functionality to capture the TAFS associated with each payment in ECS, SPS and Bulk Vendor/Miscellaneous payment files.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-31			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_045

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.037	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to export National Automated Clearing House Association (NACHA) payment formats for Non-Treasury Disbursing Officers (DOs).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-22		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	
Execute Payments	09.04.038	D	This requirement was moved to 09.07.065, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.039	D	This requirement was moved to 09.07.066, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.040		To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the Cash Forecasting Report. Result is a report with payment and deposit amounts at a detail suitable for reporting large dollar notifications as described in TFM-6-8500, Cash Forecasting Requirements.	Source: I TFM Part 6, Ch 8500; Source Date: 4/1/1996; Source Number: Sec 8530 and 8535 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-16			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_049

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.041	D	Deleted: If a disbursing system uses the Treasury's Secure Payment System (SPS), to support the Disbursing process, the Core financial system must provide automated functionality to schedule and disburse U.S. dollar payments (SF 1166) through the Treasury's SPS containing up to the limit of 60 payments per schedule (for non-summary schedules).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-30			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_050
Execute Payments	09.04.042		To support the Disbursing process, the Core financial system must provide automated functionality to notify vendors of payments that have been offset by credit memos. Specify the invoice number, invoice amount, offset amount, payment amount and payment date.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-53		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_051
Execute Payments	09.04.043	D	This requirement was moved to 09.07.067, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.044	D	This requirement was moved to 09.07.068, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.045		To support the Disbursing process, the Core financial system must provide automated functionality to select and process warehoused invoices for manual payment.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-17		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_054

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.046		To support the Disbursing process, the Core financial system must provide automated functionality to query disbursement data. Parameters include accounting period range, disbursement type(s) to be included. Provide an option to exclude credit card transactions. Result is the total number of payments made on time by disbursement type. Query returns total number of on-time and late payments made based on due date.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-38			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_055
Execute Payments	09.04.047		To support the Disbursing process, the Core financial system must provide automated functionality to capture the following additional information for Intra-governmental Payment and Collection (IPAC) transactions: Sender/originator TAS Sender ALC Sender Standard General Ledger (SGL) account Sender BETC Sender DO symbol Sender DUNS number Sender DUNS+4 number Customer/receiver TAS Customer ALC Customer SGL account Customer DUNS number Customer DUNS+4 number Customer BETC Customer Department Code.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_056
Execute Payments	09.04.048		To support the Disbursing process, the Core financial system must provide automated functionality to capture the following additional information with IPAC reclassifications: Original DO symbol Voucher number.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-46		Monitor Contract or Order Performance		Execute_Payments_057

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.049		To support the Disbursing process, the Core financial system must provide automated functionality to capture SGL comments with IPAC disbursement and collection transactions.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-47			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Procure-to-Pay Prospect-to-Order Service-to-Satisfaction	Execute_Payments_058
Execute Payments	09.04.050	D	Deleted: To support the Disbursing process, the Core financial system must provide automated functionality to export a bulk file in the currently required format for uploading the following interagency transactions to IPAC: • Payment • Collection • Adjustment • Zero dollar • SGL posting.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-48			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_059
Execute Payments	09.04.051		To support the Disbursing process, the Core financial system must provide automated functionality to record vendor credit memoranda as accounts receivable or negative accounts payable.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-50			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_060
Execute Payments	09.04.052	D	This requirement was moved to 09.07.069, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.053		To add value to the Disbursing process, the Core financial system should provide automated functionality to calculate payments to foreign vendors based on current exchange rates.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-57		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_062
Execute Payments	09.04.054	D	Deleted: To add value to the Disbursing process, the Core financial system should provide automated functionality to generate foreign payment file formats, including International Direct Deposit (IDD).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-58			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	
Execute Payments	09.04.055		To support the payment process, the agency's single integrated financial management system must access the contractor's nine digit, numeric TIN and DUNS identification.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 35		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Execute_Payments_064
Execute Payments	09.04.056		To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether payments to the contractor are exempt from Electronic Fund Transfer (EFT).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 35		Monitor Contract or Order Performance		Execute_Payments_065
Execute Payments	09.04.057		To support the payment process, the agency’s single integrated financial management system must provide access to the following information related to an EFT payment • contract number and all associated delivery order numbers or task order numbers (includ	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 35			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_136

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.058		To support the payment process, the agency's single integrated financial management system must access the following information related to the contract: contract number and all associated delivery order numbers or task order numbers (including modification number, if any); Purchase Order (PO) number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any) award date; obligating document number (if different from contract number); contractor name and address, including any previous company name(s) used for the particular contract; contract administration office; payment office; product or service description; unit of measure; unit price; extended price; quantity; payment terms and conditions (e.g., discount terms, applicable payment clauses, withhold indicator, withhold percentage, etc.); payment type (e.g., advance pay, progress pay, or partial pay); accounting information; names of government-designated receiving, certifying, and acceptance officials; variance amount or percentage allowed; and total amount.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 35-36		Monitor Contract or Order Performance		Execute_Payments_067
Execute Payments	09.04.059		To support the payment process, the agency's single integrated financial management system must provide access to a protest decision that resulted in the award of costs.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_068

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.060		To support the payment process, the agency's single integrated financial management system must access the specified duration of land rights acquired.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_069
Execute Payments	09.04.061		To support the payment process, the agency's single integrated financial management system must access any restrictions on the use or convertibility of general property, plant and equipment (PP&E) acquired, e.g., land donated to an agency for its use with the provision that if the agency ceases operations at that location, the land would revert back to the donor.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_070
Execute Payments	09.04.062		To support the payment process, the agency's single integrated financial management system must provide access to the following required information associated with the payment for PP&E acquired under lease lease agreement and terms; amount of lease; and discount rate (if a lease).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_071
Execute Payments	09.04.063		To support the payment process, the agency's single integrated financial management system must access the costs and asset identifier(s) associated with the cleanup of PP&E.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_072

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.064		To support the payment process, the agency's single integrated financial management system must access the asset identifier and/or project/program code and asset category (e.g., national defense assets, multi-use heritage assets, and investments in non-Federal property) associated with the payment.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_073
Execute Payments	09.04.065		To support the payment process, the agency's single integrated financial management system must access the following information associated with acquisitions related to software development total acquisition costs by line item description of phase (e.g., completion of conceptual formulation, design, and testing); transaction purpose (e.g., acquisition, data conversion, or repair); asset identifier or associated project/program; and elements of products and services acquired, e.g., training, licenses, and manuals.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_074
Execute Payments	09.04.066		To support the payment process, the agency's single integrated financial management system must access assignment of claim information, as in the case of a bankruptcy or court ordered restructuring, to ensure payment is made in accordance with the assignment.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_075
Execute Payments	09.04.067		To support the payment process, the agency's single integrated financial management system must access the contract terms regarding delivery or constructive delivery.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37		Monitor Contract or Order Performance		Execute_Payments_076

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.068		To support the payment process, the agency's single integrated financial management system must access the advance/prepayment terms associated with a contract financing agreement.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37		Monitor Contract or Order Performance		Execute_Payments_077
Execute Payments	09.04.069		To support the payment process, the agency's single integrated financial management system must provide access to the bill, invoice, or written request for payment.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_078

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.070		To support the payment process, the agency's single integrated financial management system must access the following proper invoice information name and address of contractor; contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); description of products or services for each item; quantity for each item; unit of measure for each item; unit price for each item; extended price for each item; total invoice amount; shipping terms; payment terms; name and address of contractor official to whom payment is to be sent; name, title, phone number, and mailing address of person to notify if invoice is defective; invoice date; invoice receipt date; proper invoice date; proper invoice receipt date; transportation costs; prompt payment terms; vendor invoice number; and proper invoice acceptance date.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37-38		Monitor Contract or Order Performance		Execute_Payments_079
Execute Payments	09.04.071		To support the payment process, the agency's single integrated financial management system must provide an indicator to mark whether an invoice has been paid (including Treasury schedule and trace number).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 38		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_080

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.072		To support the payment process, the agency's single integrated financial management system must access the estimated cost of work completed by a contractor for facilities or equipment constructed or manufactured by contractors in accordance with contract specifications.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 38		Monitor Contract or Order Performance		Execute_Payments_081
Execute Payments	09.04.073		To support the payment process, the agency's single integrated financial management system must access the following information from the receiving report contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); description of products delivered or services performed; quantity of items delivered; unit of measure; date products delivered, or dates from/to services performed; date products received; and signature, printed name, phone number, and mailing address of receiving official.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 38-39		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_082

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.074		To support the payment process, the agency's single integrated financial management system must access the following acceptance information contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); product or service description; unit of measure; delivery/performance schedule; quantities accepted; quantity rejected; date rejected (returned); date products delivered or dates from/to services performed; receipt date; acceptance of products and services date; progress payment approval date; signature (or electronic alternative) of acceptance official; name, title, phone number, and mailing address of acceptance official; and interest calculation date in accordance with Title 5, Part 1315 of the Code of Federal Regulations (CFR).	Source: CFR Title 5, Part 1315; Source Date: 5/1/2009; Source Number: 1315.10 Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 39		Monitor Contract or Order Performance		Execute_Payments_083
Execute Payments	09.04.075		To support the payment process, the agency's single integrated financial management system must access the following information associated with final acceptance at closeout relative to final payment date of acceptance; evidence of performance (e.g., receiving report approved by designated official); and receipt of products and services.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 39		Monitor Contract or Order Performance		Execute_Payments_084

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.076	D	This requirement was moved to 09.07.070, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.077		To support the payment process, the agency's single integrated financial management system must access the acquisition cost of each item and the proper accounting classification.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40		Monitor Contract or Order Performance		Execute_Payments_086
Execute Payments	09.04.078		To support the payment process, the agency's single integrated financial management system must provide evidence of performance indicator if payment was made prior to performance in accordance with the fast or advance payment clause.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_087
Execute Payments	09.04.079		To support the payment process, the agency's single integrated financial management system must provide access to information on the history of contractor deficiencies to determine if fast pay abuse exists.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40		Monitor Contract or Order Performance		Execute_Payments_088

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.080		To support the payment process, the agency's single integrated financial management system must access the contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); contractor invoice number; total invoice amount; and name and address of contractor official to whom payment is to be sent.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40		Monitor Contract or Order Performance		Execute_Payments_089
Execute Payments	09.04.081	D	This requirement was moved to 09.07.071, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.082	D	This requirement was moved to 09.07.072, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.083	D	This requirement was moved to 09.07.073, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.084	D	This requirement was moved to 09.07.074, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Execute Payments	09.04.085		To support the payment process, the agency's single integrated financial management system must provide the ability to make payment without an invoice based on the contract schedule of payment.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_094
Execute Payments	09.04.086	D	This requirement was moved to 03.01.066, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.087		To support the payment process, the agency's single integrated financial management system must provide the capability to flag payments for accelerated/special processing.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_096
Execute Payments	09.04.088		To support the payment process, the agency's single integrated financial management system must identify project(s) associated with a payment.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Monitor Contract or Order Performance		Execute_Payments_097
Execute Payments	09.04.089		To support the payment process, the agency's single integrated financial management system must match receipt, acceptance and payment to funding source(s) in accordance with contract.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Monitor Contract or Order Performance		Execute_Payments_098

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.090		To support the payment process, the agency's single integrated financial management system must provide the total amount paid and the amount of funds remaining for each contract, delivery order, task order, and BPA call.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_099
Execute Payments	09.04.091	D	This requirement was moved to 09.07.075, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.092	D	This requirement was moved to 09.07.076, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.093		To support the payment process, the agency's single integrated financial management system must permit payment without evidence of performance (for contract financing, including advance payments and commercial contract financing).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_102

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.094		To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the payment is for a commercial purchase card issuer.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_103
Execute Payments	09.04.095		To support the payment process, the agency's single integrated financial management system must permit payment to commercial purchase card issuers prior to evidence of receipt or performance.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_104
Execute Payments	09.04.096	D	This requirement was moved to 09.07.077, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.097		To support the payment process, the agency's single integrated financial management system must access the following information for Intragovernmental payment and collection (IPAC) transactions ALC contact; contact telephone number; contact email address; originating ALC; customer ALC; amount; obligating document number; PO number; invoice number; pay flag; quantity; unit price; unit of issue; sender Treasury account symbol (e.g., appropriation); and receiver department code.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41-42			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_106

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.098		To support the payment process, the agency's single integrated financial management system must Access the following information for IPAC adjustment transactions ALC contact; contact telephone number; contact email address; originating ALC; customer ALC; amount; original IPAC document reference number; original date accomplished; and original accounting date.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 42			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_107
Execute Payments	09.04.099		To support the payment process, the agency's single integrated financial management system must access the following information for IPAC zero-dollar transactions ALC contact; contact telephone number; contact email address; originating ALC; and customer ALC.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 42			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_108
Execute Payments	09.04.100		To support the payment process, the agency's single integrated financial management system must provide access to the following information for purchase card payments: card number; accounting data associated with card number; FY; appropriation/Treasury fund symbol; organization code; cost center; object class; project code; program code; and individual name/office name of cardholder.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 42-43			Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Execute_Payments_007
Execute Payments	09.04.101	D	This requirement was moved to 09.07.078, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.102	D	This requirement was moved to 09.07.079, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.103	D	This requirement was moved to 09.07.080, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.104		To support the payment process, the agency's single integrated financial management system must verify that electronic payments are within the maximum amount specified in the Treasury Financial Manual (TFM).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_011
Execute Payments	09.04.105		To support the payment process, the agency's single integrated financial management system should capture vendor information required when registering with the CCR and track activity by CCR identifier (will become mandatory upon issuance of government wide implementing standard requirements).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments_012
Execute Payments	09.04.106		To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is registered through the CCR (will become mandatory upon issuance of government wide implementing standard requirements).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments_013

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.107		To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is exempt from registering through the CCR (will become mandatory upon issuance of government wide implementing standard requirements).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments_014
Execute Payments	09.04.108		To support the payment process, the agency's single integrated financial management system should provide the ability to produce aged accounts payable information.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_015
Execute Payments	09.04.109		To support the payment process, the agency's single integrated financial management system should provide the ability to cross-reference contract numbers and related interagency agreements.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_016
Execute Payments	09.04.110		To support the payment process, the agency's single integrated financial management system should access the following optional data elements of the contract line item number; and estimated completion date.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_017
Execute Payments	09.04.111	D	This requirement was moved to 09.07.081, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.112	D	This requirement was moved to 09.07.082, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.113	D	Deleted: To support the payment process, the agency's single integrated financial management system should allow contracting staff to determine whether a contractor is a first-time contractor or abuser of fast pay (so that contracting can determine whether or not to include a fast pay clause).	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_020
Execute Payments	09.04.114		To support the payment process, the agency's single integrated financial management system should enable electronic receiving report processing, submission of invoices, approval and signatures, and notification alerts for pending actions.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_021
Execute Payments	09.04.115	D	This requirement was moved to 09.07.083, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.116		To support the payment process, the agency's single integrated financial management system should provide the ability to "forward" or make available the invoice data to others outside the finance office (receiving and accepting personnel, contracting office personnel) for receipt and acceptance sign-offs on-line.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_023

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.117		To support the payment process, the agency's single integrated financial management system should record or recognize if invoiced quantities exceed, match or are less than contract quantities, and keep track of quantities yet to be invoiced/received.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_024
Execute Payments	09.04.119	D	Deleted: All components of an agency's integrated financial management system must provide complete, accurate, and prompt payment of payment requests.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 59				
Execute Payments	09.04.120		The system must have the functionality to submit payments for the following invoices and vouchers only after ACO approval: 1. Completion vouchers under cost-plus fixed-fee or other cost-reimbursement contracts. 2. Vouchers and invoices for termination costs under supplemental agreements unless the termination modification specifies the costs to be paid. 3. Completion vouchers under T&M and LH contracts. 4. Invoices for progress payments under fixed-price type contracts. 5. Vouchers and invoices where the contract requires approval by the ACO before payment. 6. Invoices for the release of "withhold" amounts previously instituted by the ACO. 7. Any payment request where a disbursing officer requires an ACO signature.		Source: DoDFMR Vol 10, Ch 08; Source Date: 12/1/2009; Source Number: 080404.E	Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Maintain_and_Update_Payee_Information_001

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.121	D	This requirement was moved to 09.07.084, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Execute Payments	09.04.122		The restrictions of FAR 32.906 prohibiting early payment do not apply to invoice payments made to small business concerns. However, contractors shall not be entitled to interest penalties if the Government fails to make early payment.		Source: DFARS; Source Date: 4/11/2011; Source Number: 232.906 ii			Execute_Payments_110
Execute Payments	09.04.123	A	**The system shall provide functionality to allow authorized users take an administrative offset (that include appropriate administrative charges) against payment amounts due the contractor that is indebted to the government, when the name and tax identification number (TIN) of a payee match the name and TIN of a debtor and all other requirements for administrative offset have been met.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-51	Source: DoDFMR Vol 10, Ch 18; Source Date: 12/1/2010; Source Number: 180502			Execute_Payments_111
Execute Payments	09.04.124	A	**The system shall provide the capability to re-entitle payment requests that were modified, cancelled, and/or put on hold.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-04				Execute_Payments_131
Execute Payments	09.04.125	A	**The system shall provide a capability to withhold amounts otherwise due to the contractor in accordance with the contract Withholding Clause (DFARS 252.227-7030).**		Source: DoDFMR Vol 10, Ch 08; Source Date: 12/1/2009; Source Number: 080402.C□Source: DFARS 252.227; Source Date: 3/1/2000; Source Number: 7030			Execute_Payments_112

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.126	A	**The system shall schedule payments in the currency billed unless the payee is located in a restricted country, or in an excess or near-excess currency country.**	Source: I TFM 4-2000; Source Date: 2/1/1999; Source Number: Para 2065.30 Source: JFMIP SR-01-01; Source Date: 9/1/2001; Source Number: Pg 25				Execute_Payments_113
Execute Payments	09.04.127	A	**The system shall allow an authorized user to modify the method of payment, when the payment office loses the ability to release payment by EFT.**	Source: FAR 32.11; Source Date: 5/18/2012; Source Number: 03 (a) Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-01				Execute_Payments_114
Execute Payments	09.04.128	A	**The system shall provide automated functionality to pay Grants and Cooperative Agreements within 7 days after receipt of the recipient's request at the administering office whenever electronic commerce is used.**	Source: CFR Title 32 Ch 1; Source Date: 7/1/2004; Source Number: 32.21	Source: DoDFMR Vol 10, Ch 19; Source Date: 3/1/2010; Source Number: 190404.A			Execute_Payments_115
Execute Payments	09.04.129	A	**The system shall have the capability to automatically re-entitle (process) any payment request against an order which contained canceled funds for which current funds have been obligated.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-56 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-04				Execute_Payments_132

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.130	A	**The system shall schedule payments falling due on weekends, federal holidays or agency excluded dates for the following business day.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-06	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070206 E			Execute_Payments_116
Execute Payments	09.04.131	A	**The system shall provide automated functionality to apply appropriate fiscal year funds for accrued interest and penalties (interest penalties will be charged to the fiscal yr(s) in which they accrue).**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-11	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070209			Execute_Payments_117
Execute Payments	09.04.132	A	**The system shall be able to recalculate all or specified previous progress payment liquidation based on change of liquidation rates. This applies when a modification is done changing the liquidation rate.**	Source: FAR 32.503; Source Date: 5/18/2012; Source Number: 9	Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100402.A.1			Execute_Payments_118
Execute Payments	09.04.133	A	**The system shall provide automated functionality to capture and update the Treasury interest rate.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-09	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208.B			Execute_Payments_119
Execute Payments	09.04.134	A	**The system shall provide automated functionality to release the payment of invoices to the vendor when all Not Separately Priced (NSP) item(s) have been delivered and accepted.**		Source: DFARS 252.204; Source Date: 3/1/2010; Source Number: 7002□Source: DFARS 204.71; Source Date: 9/20/2001; Source Number: 7104-1(B)(3)(IV)			Execute_Payments_120

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.135	A	**The system shall provide the capability to prevent accrual of interest penalties exceeding 360 days.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-08	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208.B			Execute_Payments_121
Execute Payments	09.04.136	A	**The system shall provide automated functionality to apply the interest rate in effect on the first day to the entire period of interest accrual.**		Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208 B			Execute_Payments_122
Execute Payments	09.04.137	A	**The system shall provide automated functionality to ensure that payments are made no earlier than seven days prior of the payment period for all payments**		Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070206			Execute_Payments_123
Execute Payments	09.04.138	A	**The system shall provide automated functionality to compute discounts on mandatory withheld funds when these amounts are released for payment if previous payments were paid within the discount terms. The discount period for the released payment will begin when the entitlement office receives notification of the release.**		Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301.F.3			Execute_Payments_124
Execute Payments	09.04.139	A	**The system shall provide the capability to split invoice payments when discounts are offered by line item.**		Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301.F.5			Execute_Payments_125

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.140	A	**In the event the invoice/payment request is subject to funds canceling at fiscal year end, the system shall allow payment prior to the scheduled due date. The payment has a scheduled due date of Oct. 8, 2XXX, the system should allow payment on or before Sep. 30, of the current year.**		Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070202			Execute_Payments_134
Execute Payments	09.04.141	A	**The system shall provide the capability to pay GSA Motor Pool payment requests within 30 days of the billing date.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100204 F 4			Execute_Payments_126
Execute Payments	09.04.142	A	**The system shall provide the capability to process GSA Federal Telecommunication Services (FTS) within 15 days after receipt of the GSA payment request**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100204 F 5			Execute_Payments_127
Execute Payments	09.04.143	A	**The system shall provide the capability to identify invoices / payment requests for services provided by the Government Printing Office (GPO). The invoice may be used to support payment instead of a receiving report certification, subject to later adjustment when required.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100205 B			Execute_Payments_128

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.144	A	**The system shall provide the capability to accrue interest on interim payments (e.g., cost vouchers) under cost-reimbursement service contracts awarded on or after Dec. 15, 2000. Unless stated differently in the contract, the payment due date for interim payments under cost-reimbursement service contracts will be 14 days after the date of receipt of a properly approved invoice; however, for purposes of computing late payment interest penalties that may apply, the due date for making interim payments on cost-reimbursement contracts for services is 30 days after the date of receipt of a proper invoice.**		Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070203.C.1.a			Execute_Payments_129
Execute Payments	09.04.145	A	**The system shall provide the capability to pay interim payments against cost-reimbursement service contract as early as 14 days after receipt of invoice.**	Source: CFR Title 5 1315; Source Date: 5/1/2009; Source Number: 1315.5 (d)	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070206 B			Execute_Payments_130
Confirm and Follow-up on Payments	09.05.003	D	Deleted: To support the Payment Confirmation process, the Core financial system must provide automated functionality to update payments with paid schedule number, confirmed date, and check number or trace number upon receipt of confirmation data from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-03		Monitor Contract or Order Performance		Confirm_And_Followup_On_Payments_001

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.004	D	This requirement was moved to 09.07.085, to realign it to a more applicable functional area.		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			
Confirm and Follow-up on Payments	09.05.012		To support the Payment Confirmation process, the Core financial system must provide automated functionality to liquidate individual disbursement-in-transit transactions and record confirmed disbursements upon receipt of payment confirmation from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-02			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Confirm_And_Followup_On_Payments_007
Confirm and Follow-up on Payments	09.05.013		To support the Disbursing process, the Core financial system must provide automated functionality to record transactions to reflect disbursement activity initiated by other agencies and recorded in Intra-governmental Payment and Collection (IPAC).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-49			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Confirm_And_Followup_On_Payments_008
Confirm and Follow-up on Payments	09.05.014	D	Deleted: To support the Payment Confirmation process, the Core financial system must provide automated functionality to assign check numbers to individual payment records when a payment schedule has multiple check ranges or a break in check numbers.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-06		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_009

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.015		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate IRS Forms 1099-MISC, 1099-INT and 1099-G in accordance with IRS regulations and in current IRS acceptable format, including hard copy and electronic form (i.e., bulk file). For example, produce an IRS Form 1099-MISC for payments of $600 or more to a sole proprietor for services rendered.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-06		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_010
Confirm and Follow-up on Payments	09.05.016	D	Deleted: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to import the Agency Confirmation Report (ACR) support listing from the GOALS II/IAS RFC Agency Link to facilitate reconciliation of agency recorded disbursements and cancellations with Treasury.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-01		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_011
Confirm and Follow-up on Payments	09.05.017	D	Deleted: To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to capture the TAS/BETC on all transactions that impact the FBWT and are reported through the Government wide Accounting (GWA) system.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBA-09		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_012
Confirm and Follow-up on Payments	09.05.018		To support the Payment Confirmation process, the Core financial system must provide automated functionality to import payment confirmation data from the GOALS II/IAS RFC Agency Link.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-01		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_013

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.019	D	Deleted: To add value to the Payment Follow-Up process, the Core financial system should provide automated functionality to generate e-mail notification to employees of travel payments made by disbursing offices.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-10		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_014
Confirm and Follow-up on Payments	09.05.020		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate the Unmatched Invoice Document Lines Report. Result is a list of selected invoice document numbers with document lines not matched to obligations, receipts, and/or acceptance, as required by the matching terms of the obligation (2, 3 or 4-way matching). Report the following information for each invoice document listed: Vendor number and name Invoice number Invoice date Invoice receipt date Invoice amount Referenced obligation number Document number Document line number(s) Document line amount(s) Document line accounting classification Unmatched document(s) (obligation, receipt and/or acceptance) Age, in days, that invoice document line has been unmatched. Sorting options include document number, vendor number, vendor name, accounting classification and unmatched age.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-04		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Confirm_And_Followup_On_Payments_015

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.023	D	Deleted: To support the Payment Confirmation process, the Core financial system must provide automated functionality to assign check numbers to individual payments, based upon the payment schedule's check range received from the GOALS II IAS RFC Agency Link.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-04		Process Collection Voucher and Deposit		Confirm_And_Followup_On_Payments_016
Confirm and Follow-up on Payments	09.05.024	D	Deleted: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to compare individual amounts on the ACR support listing with amounts recorded in the agency's general ledger by schedule number and accounting period. The accounting period is the fiscal month and year used for financial reporting purposes.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-02		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Confirm_And_Followup_On_Payments_017
Confirm and Follow-up on Payments	09.05.025	D	Deleted: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the GL/ACR Discrepancy Report. Parameter is accounting period. Result is a report including schedule number, dollar amount, and confirmed date or transaction date of: • Items on the ACR listing and not in the agency's general ledger • Items on the ACR listing for a different amount than in the agency's general ledger • Items in the agency's general ledger and not on the ACR listing.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-03		Process Contract Clauses	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_018

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.027	D	Deleted: To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to import IPAC support listing from the GOALS II/IAS to facilitate reconciliation of agency recorded IPAC transactions with Treasury.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-04		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_020
Confirm and Follow-up on Payments	09.05.029		To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to compare IPAC transactions on the IPAC support listing with IPAC transactions recorded in the agency's general ledger.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-05		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Confirm_And_Followup_On_Payments_022
Confirm and Follow-up on Payments	09.05.030		To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the General Ledger (GL)/IPAC Discrepancy Report. Parameter is the accounting period. Result is report including document reference number (from IPAC Support Listing), dollar amount, and audit date or transaction date of: Items on the IPAC support listing and not in the agency's general ledger Items on the IPAC support listing for a different amount than in the agency's general ledger Items in the agency's general ledger and not on the IPAC support listing.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBC-06		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_023

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS								DFAS 7900.4-M, Vol. 09
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.031		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payment data. Parameter is accounting period range. Result is number of payments and percent of total by payment method (EFT vs. check).	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-03		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_024
Confirm and Follow-up on Payments	09.05.032		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate a report of payment vouchers past their due date, as of current system date. List the selected payment vouchers with the following information: Payment voucher number Referenced obligation number Vendor invoice number Vendor number and name Invoice date Invoice amount Invoice due date Number of days late. Sort options include number of days late and vendor number.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-05				Confirm_And_Followup_On_Payments_025
Confirm and Follow-up on Payments	09.05.033		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query IRS 1099-MISC information. Parameters include calendar year, vendor name (legal or Doing Business As (DBA)), TIN and DUNS+4 number. Result is details supporting IRS 1099-MISC reporting.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-08		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_026

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.034		To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payments data. Identify a sample of payments for review based on agency-defined sampling criteria and the date(s) of payment. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-09 Source: CFR Title 5, Part 1315; Source Date: 5/1/2009; Source Number: 1315.9		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_027
Confirm and Follow-up on Payments	09.05.035		To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to maintain GWA Reporter Categories.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBA-05		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_028
Confirm and Follow-up on Payments	09.05.036		To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to define the GWA Reporter Category for GWA reporter ALCs as IPAC Only CA $HLINK II Only Treasury Disbursing Office (TDO) Payments Only IPAC and CA$HLINK II IPAC and TDO Payments TDO Payments and CA$HLINK II, or IPAC, CA$HLINK II and TDO Payments.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBA-06		Capture Collection Information		Confirm_And_Followup_On_Payments_029
Confirm and Follow-up on Payments	09.05.037	D	Deleted: If the disbursing system uses check numbers assigned by the Treasury Department, to support the Payment Confirmation process, the Core financial system must provide automated functionality to correct system-assigned check numbers on payment records that do not match the actual check number assigned by Treasury.	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FBB-05				Confirm_And_Followup_On_Payments_030

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.038	A	**The system shall provide automated functionality for an authorized user to electronically certify a Voucher.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLE-04	Source: DoDFMR Vol 10, Ch 17; Source Date: 5/1/2012; Source Number: 170204			Confirm_And_Followup_On_Payments_038
Confirm and Follow-up on Payments	09.05.039	A	**To support the Disbursing process, the Core financial system must provide automated functionality to generate totals by Treasury Appropriation Fund Symbol (TAFS) on each Electronic Certification System (ECS) and Secure Payment System (SPS) payment file.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-32				Execute_Payments_004
Confirm and Follow-up on Payments	09.05.040	A	**The system shall allow the receipt and acceptance to be recorded against a previously disbursed Fast Pay invoice. No additional processing will be initiated under this condition.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 1005			Confirm_And_Followup_On_Payments_031
Confirm and Follow-up on Payments	09.05.041	A	**The system shall provide automated functionality to initiate collection action after 45 days when (from the initial follow up letter) receipt/acceptance has not been received for Fast Pay payments made.**		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201 L□Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 1005			Confirm_And_Followup_On_Payments_032
Confirm and Follow-up on Payments	09.05.042	A	**To support the accounts payable and invoice processes, the system shall provide the capability to write-off (adjustment) accounts payable entries when no invoice has been received, after more than six years since the date of acceptance by the Government.**		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090202 C			Confirm_And_Followup_On_Payments_033

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS								DFAS 7900.4-M, Vol. 09
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Confirm and Follow-up on Payments	09.05.043	A	**To support the payment process, the system shall have the capability to receive a payment error notifications from the disbursing system. This includes, for example, receiving notifications for returned/undelivered checks and/or EFT returns.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: SMB-12 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLC-04				Confirm_And_Followup_On_Payments_034
Confirm and Follow-up on Payments	09.05.045	A	**The Core financial system must provide automated functionality to generate contract activity reports.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FMF-03				Confirm_And_Followup_On_Payments_039
Confirm and Follow-up on Payments	09.05.046	A	**To support the contract entitlement process, the core financial system must provide automated functionality to generate a letter or e-mail requesting an invoice from the contractor for any accounts payable when not receiving an invoice within 180 days from the date of acceptable final performance.**		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090202.B			Confirm_And_Followup_On_Payments_035
Confirm and Follow-up on Payments	09.05.047	A	**To support the contract entitlement process, the core financial system must provide automated functionality to generate a follow-up letter or e-mail to the vendor requesting an invoice for goods or services that has acceptable final performance. This request is to be sent 60 days after the initial letter.**		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090202.B			Confirm_And_Followup_On_Payments_036

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.016		To support the closeout process, the agency's single integrated financial management system must provide a receiving report containing a final indicator, with acceptance acknowledged by a designated agency official including: contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); date of receipt; date of acceptance; and final acceptance indicator.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 48		Monitor Contract or Order Performance		Accounts_Payable_Reporting_013
Reporting	09.06.017		To support the closeout process, the agency's single integrated financial management system must access or provide evidence that the contractor's final invoice has been submitted.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 49			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Reporting_014
Reporting	09.06.018		To support the closeout process, the agency's single integrated financial management system must provide evidence that a final invoice payment has taken place with the following: final payment indicator (including any resolution of contract withholds); invoice number; and total amount paid.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 49			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Reporting_015

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.019		To support the closeout process, the agency's single integrated financial management system must where excess funds have been identified, provide the document number under which the funds were obligated, the amount of the de-obligation, and the date of the de-obligation.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 49			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Reporting_016
Reporting	09.06.020		To support the closeout process, the agency's single integrated financial management system should provide an accounting document number.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 49		Execute Contract Closeout	Deployment-to-Redeployment/Retrograde Service Request-to-Resolution	Accounts_Payable_Reporting_017
Reporting	09.06.021		To support the closeout process, the agency's single integrated financial management system should enable electronic contracting, obligation of funds, approvals and signatures, and notification alerts for pending actions.	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 49			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Reporting_018

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.023		Based on the report requirements established in the participation agreement with the network bank, reports of the merchant's plastic card activity will be made available electronically by the network bank to the participating DoD activity (merchant). The summary will detail dates of deposits, dollar amounts of deposits, number of transactions processed, adjustment charges, and chargebacks. This report shall be used to reconcile any differences which may occur between the report and entries into the accounting system. The report shall also be reconciled with the Cash Collection Voucher (Department of Defense (DD) Form 1131), submitted to the DO or DDO, and Standard Form (SF) 215 information posted in the Transaction Reporting System (TRS) and/or CA$HLINK II.		Source: DoDFMR Vol 5,; Source Date: 6/1/2011; Source Number: Ch 24, 240204			Accounts_Payable_Reporting_020
Reporting	09.06.024	A	**The system shall provide a capability to process an SF1081 to correct an interfaced transaction (e.g., Treasury appropriation and station errors).**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: TLD-02	Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 100201.B.2			Accounts_Payable_Reporting_021
Reporting	09.06.026	A	**The system shall have the capability to identify all obligations to current appropriations that were previously charged or would have otherwise been chargeable to a canceled appropriation.**		Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100201.G.3 Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100201.F			Accounts_Payable_Reporting_022

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.001	A	**The system shall provide a capability to suspend invoices citing a Closed Account (closed appropriation).**		Source: DoDFMR Vol 04, Ch 09; Source Date: 8/1/2009; Source Number: 090201.O Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100213.C			Accounts_Payable_Certifying_Officer_Legislation_001
Accounts Payable Certifying Officer Legislation	09.07.002	A	**The system shall provide the capability to systemically apply contract payment terms and conditions based on FAR and DFAR clauses.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-01	Source: DoDFMR Vol 10, Ch 08; Source Date: 12/1/2009; Source Number: 080402.C.2			Accounts_Payable_Certifying_Officer_Legislation_002
Accounts Payable Certifying Officer Legislation	09.07.003	A	**The system shall provide automated functionality to reduce amount of payment request for unauthorized freight charges (FOB Destination).**		Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130601.B Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130601			Accounts_Payable_Certifying_Officer_Legislation_003
Accounts Payable Certifying Officer Legislation	09.07.004	A	**The system shall provide automated functionality to pay freight charges on contracts marked as FOB Origin without documentation if withn the dollar threshold on the contract.**		Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130601. A			Accounts_Payable_Certifying_Officer_Legislation_004

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.005	A	**The system shall provide the capability for an authorized user to release the invoice for payment after validation of the existence of evidence of prepaid transportation freight charges.**		Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 130602 Source: DoDFMR Vol 10, Ch 13; Source Date: 6/1/2011; Source Number: 13201.E			Accounts_Payable_Certifying_Officer_Legislation_005
Accounts Payable Certifying Officer Legislation	09.07.007	A	**The system shall have the capability to pay late payment penalties for utility payments when imposed.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-08	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070201.C			Accounts_Payable_Certifying_Officer_Legislation_006
Accounts Payable Certifying Officer Legislation	09.07.008	A	**The system shall provide automated functionality to compute offered discount on gross amount of the invoice less taxes or freight that is listed separately.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-07	Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301.F.1			Accounts_Payable_Certifying_Officer_Legislation_007
Accounts Payable Certifying Officer Legislation	09.07.009	A	**The system shall provide automated functionality to determine that no discount should be taken on the progress payment liquidation portion of the invoice when, the discount is offered for the first time on an invoice and the contract does not contain a discount clause.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-07	Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301.G.4			Accounts_Payable_Certifying_Officer_Legislation_008
Accounts Payable Certifying Officer Legislation	09.07.010	A	**The system shall provide automated functionality to determine, after a progress payment has been made, that the discount should still be taken on any part of delivery payments applied in liquidation of progress payments.**		Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301 G			Accounts_Payable_Certifying_Officer_Legislation_009

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.012	A	**The system shall provide automated functionality to capture actual and constructive acceptance dates, in order to correctly calculate the valid Prompt Payment due date.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 37	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070203.C.3			Accounts_Payable_Certifying_Officer_Legislation_010
Accounts Payable Certifying Officer Legislation	09.07.014	A	**The system shall provide automated functionality to prevent new obligations against expired appropriations.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FME-11	Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100201.A			Accounts_Payable_Certifying_Officer_Legislation_011
Accounts Payable Certifying Officer Legislation	09.07.015	A	**The system shall provide automated functionality to prevent new obligations against canceled appropriations.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: FME-11	Source: DoDFMR Vol 03, Ch 10; Source Date: 6/1/2012; Source Number: 100102.B			Accounts_Payable_Certifying_Officer_Legislation_012
Accounts Payable Certifying Officer Legislation	09.07.018	A	**The system shall have the capability to release payment of invoices previously on hold upon receipt of modification ratifying name change request (Novation Agreement).**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: SMC-05 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-23	Source: DoDFMR Vol 10, Ch 03; Source Date: 9/1/2011; Source Number: 0303			Accounts_Payable_Certifying_Officer_Legislation_013
Accounts Payable Certifying Officer Legislation	09.07.019	A	**The system shall provide automated functionality to make payments within 15 days after receipt of the invoice for Fast Payment contracts.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-01	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070203.C.1.b			Accounts_Payable_Certifying_Officer_Legislation_014
Accounts Payable Certifying Officer Legislation	09.07.020	A	**The system shall not calculate interest before the normal payment due date even if the company is a small business and the "earliest possible" date falls before the due date.**		Source: DFARS Subpart 232.9; Source Date: 4/1/2011; Source Number: 06 (a) (ii)			Accounts_Payable_Certifying_Officer_Legislation_015

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.021	A	**The system shall provide automated functionality to calculate interest beginning on the first day after the due date of the invoice.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-08	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208			Accounts_Payable_Certifying_Officer_Legislation_016
Accounts Payable Certifying Officer Legislation	09.07.022	A	**The system shall provide automated functionality to calculate interest due in 30 day increments.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-08	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070205 A 1			Accounts_Payable_Certifying_Officer_Legislation_021
Accounts Payable Certifying Officer Legislation	09.07.023	A	**The system shall provide automated functionality to accept discounts offered on an invoice. Whether stipulated in the contract or offered against an invoice, a DoD Component should take the discount if economically justified but only after acceptance has occurred.**		Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020301.A			Accounts_Payable_Certifying_Officer_Legislation_017
Accounts Payable Certifying Officer Legislation	09.07.025	A	**The system shall automatically validate all lines of accounting against the appropriation master table. These are the data elements for validation: 1.Department Code 2.Transfer Department Code (if applicable) 3.Period of Availability Beginning 4.Main Account 5.Sub-Class 6.Sub-Account**		Source: DoDFMR Vol 01, Ch 04; Source Date: 6/1/2009; Source Number: 040604			Accounts_Payable_Certifying_Officer_Legislation_018

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.027	A	**The system shall provide the capability to calculate additional late interest penalty when all of the conditions are met: A. The contractor is owed an interest payment; B. The interest was not paid with the invoice payment to the contractor on the date on which the interest became due; C. The contractor was not paid the interest within 10 days after the date on which the invoice was paid; D. The contractor makes a written request, not later than 40 days after the date on which the payment was made, for the additional penalty; E. The contractor must specifically assert that late payment interest is due under a specific invoice and request payment of any overdue late payment interest penalty: 1) the additional interest penalty shall be equal to one hundred percent (100%) of the original late payment interest penalty; and 2) additional penalty will be no less than $25 and no more than $5,000.**	Source: FAR Subpart 32.9; Source Date: 5/18/2012; Source Number: 32.907 (c)	Source: DoDFMR Vol 10, Ch 07; Source Date: 12/1/2009; Source Number: 070208 C			Accounts_Payable_Certifying_Officer_Legislation_019
Accounts Payable Certifying Officer Legislation	09.07.028	A	**The system shall provide the capability for the manual input and process of miscellaneous payments. Payments will be requested using Standard Form (SF) 1034 (Public Voucher for Purchases and Services Other than Personal) (or substitute electronic version), SF 1164 (Claim for Reimbursement for Expenditures on Official Business), or other approved forms.**		Source: DoDFMR Vol 10, Ch 12; Source Date: 7/1/2010; Source Number: 120101			Accounts_Payable_Certifying_Officer_Legislation_020

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.029	A	**To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to capture third-party payee information associated a primary vendor including: • Payee name • Payee point of contact • Payee telephone nu**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-02			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_022
Accounts Payable Certifying Officer Legislation	09.07.030	A	**To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent the deactivation of vendors that have unliquidated obligations or unpaid invoices in the system.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-15			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_023
Accounts Payable Certifying Officer Legislation	09.07.031	A	**To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent new obligations that reference inactive or debarred vendors.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-16			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_014

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.032	A	**To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent new obligation and payment to vendors with expired CCR registrations.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-17			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_015
Accounts Payable Certifying Officer Legislation	09.07.033	A	**To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent the agency from manually updating CCR vendor data for vendors required to register in the CCR.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMA-06		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_026
Accounts Payable Certifying Officer Legislation	09.07.034	A	**To support the Disbursing process, the Core financial system must provide automated functionality to calculate the due date of vendor payments in accordance with 5 CFR Part 1315, including but not limited to the following factors: • Commodity type • Contr**	Source: CFR Title 5, Part 1315; Source Date: 5/1/2009; Source Number: 1315.4 Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-01		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_027

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.035	A	**To support the Invoicing process the Core financial system must provide automated functionality to record additional shipping and other charges to adjust the payment amount, if they are authorized and within variance tolerances.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-13			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_004
Accounts Payable Certifying Officer Legislation	09.07.036	A	**To support the Disbursing process, the Core financial system must provide automated functionality to calculate multiple due dates when items on an invoice have different payment terms.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-02			Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_005
Accounts Payable Certifying Officer Legislation	09.07.037	A	**To support the Disbursing process, the Core financial system must provide automated functionality to calculate whether taking a discount is economically justified as defined in TFM-6-8040.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-07 Source: TFM Part 6, Ch 8000, Sec 8040.40; Source Date: 4/1/2009; Source Number:	Source: DoDFMR Vol 10, Ch 02; Source Date: 11/1/2010; Source Number: 020102	Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_030
Accounts Payable Certifying Officer Legislation	09.07.038	A	**To support the Disbursing process, the Core financial system must provide automated functionality to reduce payments to vendors to satisfy outstanding credit memos. Record the collection for the amount offset and reduce expenditures under the related obligation. If a credit is not fully liquidated by one payment, maintain the balance of the credit for application against a future payment.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-51			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_008

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.039	A	**To support the Disbursing process, the Core financial system must provide automated functionality to calculate amounts to be disbursed, including discounts, interest, and penalties, in accordance with 5 CFR Part 1315. Record USSGL prescribed transactions for discounts taken, and interest, penalties and principal paid.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-08			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_012
Accounts Payable Certifying Officer Legislation	09.07.040	A	**To support the Accounts Payable process, the Core financial system must provide automated functionality to record full or partial receipt and/or acceptance of goods and services by document line item. This is to include the receipt and/or acceptance of partial quantities of goods and services on each document line.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMB-01			Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_029

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.041	A	**To support the Invoicing process the Core financial system must provide automated functionality to match invoices to obligations, receiving reports and acceptance information by document line item and quantity. Perform two-way matching (obligation and invoice, or obligation and receipt), three-way matching (obligation, simultaneous receipt/acceptance and invoice), and four-way matching (obligation, receipt, acceptance and invoice). Prevent the payment of invoices until the matching process is complete.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-08			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_030
Accounts Payable Certifying Officer Legislation	09.07.042	A	**To support the Disbursing process, the Core financial system must provide automated functionality to record ""obligate and pay"" transactions where obligation and payment occur simultaneously.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-42			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_035

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.043	A	**To support the Disbursing process, the Core financial system must provide automated functionality to generate a payment if the receiver information matches the obligation, under related 2-way matching option.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-14			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_036
Accounts Payable Certifying Officer Legislation	09.07.044	A	**The system must provide the capability to perform a prevalidation process that matches expenditures and obligations for fast pay transactions.**		Source: DoDFMR Vol 10, Ch 10; Source Date: 11/1/2009; Source Number: 1005.D		Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_037
Accounts Payable Certifying Officer Legislation	09.07.045	A	**To support the Disbursing process, the Core financial system must provide automated functionality to validate payment terms on invoices against the payment terms on the related obligating documents. Calculate the most advantageous terms, store them on the invoice documents, and use them to calculate the payment due dates and amounts.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-04			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_038

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.046	A	**To support the Invoicing process the Core financial system must provide automated functionality to define the criteria to be used in editing for duplicate vendor invoices, including one or more of the following: agency code, vendor number, vendor account number, vendor TIN, vendor invoice number, invoice date, invoice amount, referenced obligation document number.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-04		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_040
Accounts Payable Certifying Officer Legislation	09.07.047	A	**To support the Accounts Payable process, the Core financial system must provide automated functionality to capture the following additional information on receipt documents (receiving reports): • Receiving official • Dates products were delivered or servi**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMB-04		Receive Collection Receipts		Accounts_Payable_Certifying_Officer_Legislation_040
Accounts Payable Certifying Officer Legislation	09.07.048	A	**To support the Accounts Payable process, the Core financial system must provide automated functionality to capture the following additional information on the acceptance of goods/services: • Acceptance official • Dates products were delivered or services**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMB-05		Establish Accounts Payable	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_041
Accounts Payable Certifying Officer Legislation	09.07.049	A	**To support the Invoicing process the Core financial system must provide automated functionality to validate for duplicate vendor invoices based on the agency-defined editing criteria.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-05		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_053

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.050	A	**To support the Invoicing process the Core financial system must provide automated functionality to validate invoices from registered CCR vendors for the following Central Contractor Registration (CCR) vendor information: • Active status • Vendor name on i**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-06			Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Accounts_Payable_Certifying_Officer_Legislation_043
Accounts Payable Certifying Officer Legislation	09.07.051	A	**To support the Invoicing process the Core financial system must provide automated functionality to, at the time of preliminary payment scheduling, validate payments to registered CCR vendors for the following CCR vendor information: • Active status • Vend**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-07		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_044
Accounts Payable Certifying Officer Legislation	09.07.052	A	**To support the Invoicing process the Core financial system must provide automated functionality to process invoices for payment of partial quantities received and accepted.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-09		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_056
Accounts Payable Certifying Officer Legislation	09.07.053	A	**To support the Invoicing process the Core financial system must provide automated functionality to validate that invoice dates that products were delivered or services were performed are within the period of performance dates on the referenced obligation.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-10		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_057

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.054	A	**To support the Invoicing process the Core financial system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are dates for which the products/services have been received and accepted. Prevent the processing of invoices with unmatched dates and the duplicate processing of invoices with matched dates.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMC-11			Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_058
Accounts Payable Certifying Officer Legislation	09.07.055	A	**The agency's single integrated financial management system must provide access the following information at time of invoice/payment recorded by card issuing institution • amount; • card number; and • individual name/office of cardholder.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 57		Monitor Contract or Order Performance		Accounts_Payable_Certifying_Officer_Legislation_048
Accounts Payable Certifying Officer Legislation	09.07.056	A	**The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one ACRN asso**		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d4)			Accounts_Payable_Certifying_Officer_Legislation_076
Accounts Payable Certifying Officer Legislation	09.07.057	A	**In the event there is more than one ACRN within a contract line item (i.e. informational sub-line items contain separate ACRNs), the system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first, exh**		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d5)			Accounts_Payable_Certifying_Officer_Legislation_077

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.058	A	**The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in the previous fiscal year befor**		Source: DFARS; Source Date: 10/1/2009; Source Number: 204.7108 (d9)			Accounts_Payable_Certifying_Officer_Legislation_078
Accounts Payable Certifying Officer Legislation	09.07.059	A	**To support the Disbursing process, the Core financial system must provide automated functionality to identify payments to be disbursed in a particular payment cycle based on their due date. Provide for on-line review and certification by an authorized certifying officer, including the holding of individual payments from inclusion in the payment schedule.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-13			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_001
Accounts Payable Certifying Officer Legislation	09.07.060	A	**To support the Disbursing process, the Core financial system must provide automated functionality to capture prompt payment information required by 5 CFR Part 1315, including discounts taken, discounts lost, and interest paid.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-37			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_003
Accounts Payable Certifying Officer Legislation	09.07.061	A	**To support the Disbursing process, the Core financial system must provide automated functionality to calculate payment amounts and due dates using Treasury rate tables, i.e., Prompt Pay Act Interest rate and Current Value of Funds rate.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-09			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_027

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.062	A	**To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query invoice status information. Parameters include: vendor number, vendor name (legal, Doing Business As (DBA) or division), TIN, DUNS number and**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-01			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_052
Accounts Payable Certifying Officer Legislation	09.07.063	A	**To support the Disbursing process, the Core financial system must provide automated functionality to prevent the creation of an EFT (Fedwire, ACH or CTX) payment that does not contain a RTN, bank account number and account type (checking or savings).**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-24		Create Electronic Fund Transfer File	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_034
Accounts Payable Certifying Officer Legislation	09.07.064	A	**To support the Disbursing process, the Core financial system must provide automated functionality to validate that invoices selected for payment will not disburse a fund into a negative cash position. Notify the agency of invoices that fail this edit.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-16		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_041
Accounts Payable Certifying Officer Legislation	09.07.065	A	**To support the Disbursing process, the Core financial system must provide automated functionality to distribute the payment of a single invoice to multiple bank accounts.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-19		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_047

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.066	A	**To support the Disbursing process, the Core financial system must provide automated functionality to query preliminary payment schedule data. Identify a sample of invoices for certification based on agency-defined sampling criteria and the payment due date. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.**	Source: CFR Title 5, Part 1315; Source Date: 5/1/2009; Source Number: 1315.9(b)Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-18			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_048
Accounts Payable Certifying Officer Legislation	09.07.067	A	**To support the Disbursing process, the Core financial system must provide automated functionality to capture payment terms on obligations that are different than those specified on the associated vendor record.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-03		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_052
Accounts Payable Certifying Officer Legislation	09.07.068	A	**To support the Disbursing process, the Core financial system must provide automated functionality to define the default for recording late payment interest, i.e., to the same accounting classification as the original payment or to another specified accounting classification in the same fund as the original payment.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-11			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_053

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.069	A	**To support the Disbursing process, the Core financial system must provide automated functionality to, for payments that reference obligations in cancelled funds, the system must bring forward accounting and non-financial information from the original obligation document to an invoice in the current year.**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PMD-56		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_061
Accounts Payable Certifying Officer Legislation	09.07.070	A	**To support the payment process, the agency's single integrated financial management system must provide notification that receipt and acceptance of products/services has occurred, title has passed, terms of the contract have been met, or progress under th**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 39-40		Monitor Contract or Order Performance		Accounts_Payable_Certifying_Officer_Legislation_061
Accounts Payable Certifying Officer Legislation	09.07.071	A	**To support the payment process, the agency's single integrated financial management system must access the name, signature, and phone number of financial approving and certifying officers for a voucher.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_062

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.072	A	**To support the payment process, the agency's single integrated financial management system must access the appropriation or fund symbol for each voucher.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_063
Accounts Payable Certifying Officer Legislation	09.07.073	A	**To support the payment process, the agency's single integrated financial management system must provide partial payment indicator.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_064
Accounts Payable Certifying Officer Legislation	09.07.074	A	**To support the payment process, the agency's single integrated financial management system must provide the ability to recognize, for an invoice, that supplies or services have been received and accepted.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 40			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_065

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.075	A	**To support the payment process, the agency's single integrated financial management system must verify the contracting officer's approval, including amount and accounting information, for a performance-based payment.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_060
Accounts Payable Certifying Officer Legislation	09.07.076	A	**To support the payment process, the agency's single integrated financial management system must permit progress payments in the amount approved by the contracting officer.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_066
Accounts Payable Certifying Officer Legislation	09.07.077	A	**To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the associated contract has a fast payment clause. If yes, the contractor's invoice triggers payment.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 41			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_067
Accounts Payable Certifying Officer Legislation	09.07.078	A	**To support the payment process, the agency's single integrated financial management system must support the following pre-audit verifications • contract number is valid, and payee name is correct; • required administrative authorizations for the procureme**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 43-44		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Accounts_Payable_Certifying_Officer_Legislation_068
Accounts Payable Certifying Officer Legislation	09.07.079	A	**To support the payment process, the agency's single integrated financial management system must verify that the appropriate government officials have signed the appropriate form authorizing payment.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Obtain Payee's Signature	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_069

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS							DFAS 7900.4-M, Vol. 09	
Chapter	**Req Id**	**Change Type**	**Requirement**	**Federal Sources**	**DoD Sources**	**BPM Processes**	**End 2 End Process**	**DFMIG Rule Name**
Accounts Payable Certifying Officer Legislation	09.07.080	A	**To support the payment process, the agency's single integrated financial management system must verify funds availability before making payment.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44		Verify Funds Availability	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Proposal-to-Reward Service Request-to-Resolution Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_073
Accounts Payable Certifying Officer Legislation	09.07.081	A	**To support the payment process, the agency's single integrated financial management system should access the contract payment method (e.g., payment to be made by purchase card or other non-invoice means, or payment to be made by invoice) which triggers a**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 44			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_070
Accounts Payable Certifying Officer Legislation	09.07.082	A	**To support the payment process, the agency's single integrated financial management system should access the names of individual(s) who must approve the invoice before payment can be made.**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_071
Accounts Payable Certifying Officer Legislation	09.07.083	A	**To support the payment process, the agency's single integrated financial management system should provide the ability to compare the electronic invoice data elements (contract/order number, description of items or services, quantity, and price) to the con**	Source: JFMIP SR-02-02; Source Date: 6/1/2002; Source Number: Pg 45			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_072

Chapter	Req Id	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Accounts Payable Certifying Officer Legislation	09.07.084	A	**DoD policy is to assist small business concerns by paying them as quickly as possible after invoices and all proper documentation, including acceptance, are received and before normal payment due dates established in the contract (see 232.906(a)).**		Source: DFARS; Source Date: 4/11/2011; Source Number: 232.903			Execute_Payments_109
Accounts Payable Certifying Officer Legislation	09.07.085	A	**To support the Payment Follow-Up process, the Core financial system must provide automated functionality to maintain a history of the following information for each payment made: • Accounting classification information • Agency Locator Code (ALC) • Treasu**	Source: OFFM-NO-0106; Source Date: 1/1/2006; Source Number: PME-02			Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Hire-to-Retire Market-to-Prospect Order-to-Cash Prospect-to-Order Service-to-Satisfaction	Accounts_Payable_Certifying_Officer_Legislation_075

ACRONYMS

ACH	Automated Clearing House
ACO	Approving Certifying Officer
ACR	Agency Confirmation Report
ALC	Agency Locator Code
BETC	Business Event Type Code
BPA	Blanket Purchase Agreement
CCD	Cash Concentration or Disbursement
CCD+	CCD Plus Addendum
CCR	Central Contractor Registration
CFR	Code of Federal Regulations
CTX	Corporate Trade Exchange
DBA	Doing Business As
DFARS	Defense Federal Acquisition Regulation Supplement
DFAS	Defense Finance and Accounting Service
DO	Disbursing Officer
DoD	Department of Defense
DoDFMR	DoD Financial Management Regulation
DSSN	Disbursing Station Symbol Number
DT/DV	Deposit Ticket/Deposit Voucher
DUNS	Data Universal Numbering System
ECS	Electronic Certification System
FACTS	Federal Agencies' Centralized Trial-Balance System
FAR	Federal Acquisition Regulation
FBWT	Fund Balance with Treasury
FFMIA	Federal Financial Management Improvement Act
FMS	Foreign Military Sales
FRS	Financial Report System
FOMF	Financial Organization Master File
GFRS	Government-wide Financial Reporting System
GL	General Ledger
GOALS	Government Online Accounting Link System
GWA	Government-Wide Accounting
IAS	Information Access System
IDD	International Direct Deposit
IPAC	Intra-governmental Payment and Collection
IRS	Internal Revenue Service
JFMIP	Joint Financial Management Improvement Program

LH	Labor Hours
NACHA	National Automated Clearing House Association
NAICS	North American Industry Classification System
PO	Purchase Order
PP&E	Property, Plant, and Equipment
PPD	Prearranged Payment and Deposit
PPD+	Prearranged Payment and Deposit Plus Addendum
RFC	Regional Financial Center
RTN	Routing Transit Number
SFIS	Standard Financial Information Structure
SGL	Standard General Ledger
SFFAS	Statement of Federal Financial Accounting Standards
SP	Secure Payment
SPS	Secure Payment System
T&M	Time and Material
TAS	Treasury Account Symbol
TAS/TAFS	Treasury Account Symbol/Treasury Appropriation Fund Symbol
TDO	Treasury Disbursing Office
TFM	Treasury Financial Manual
TIN	Taxpayer Identification Number
TIPRA	Tax Increase Prevention and Reconciliation Act of 2005
USSGL	United States Standard General Ledger