

# Accessing Documents in the Pure Edge Folder using the Approver View Only Role

**Overview** The PureEdge Document Viewer is ONLY required if the user has a need to access the WAWF version 2.0D as an archive to view older documents (created or processed prior to July 2003).

**Procedure** Follow the steps below to view the Pure Edge Folder in WAWF using the Approver View Only Role.

Step	Action
1	After Logon, click on the Government link at the top of the screen. 
2	Click the <b>View Only Pure Edge Folder</b> link.  
3	Select a DoDAAC from the <b>DoDAAC</b> drop down menu.  <b>Important!</b> The DoDAAC is a required field. Select appropriate DoDAAC from the drop down menu.  
4	Select the <b>Submit</b> button  

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Procedure (continued) The steps below are continued from the previous page.

Step	Action																																																																						
5	<p>Below is an example of the document search results. Select the appropriate <b>Shipment Number</b>.</p> <p><b>Approver View Only Pure Edge Folder for 'S2401A' (6 items, sorted by Invoice Received Date)</b></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Type</th> <th>Vendor (Payee)</th> <th>Contract Number</th> <th>Delivery Order</th> <th>Shipment Number</th> <th>Submitted</th> <th>Shipped</th> <th>Accepted</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Inspection/Receiving</td> <td>27963</td> <td>F3460102C0427</td> <td></td> <td><a href="#">GSD0000</a></td> <td>2003-05-19</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>2</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0014</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>3</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0017</a></td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>4</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0018</a></td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>5</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>003Z</td> <td><a href="#">RMT0041</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>6</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>003Z</td> <td><a href="#">RMT0042</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> </tbody> </table> <p><i>Note: With the Release of WAWF 5.0.0 all columns within the search result screen can be selected to sort the values alphabetically (with the exception of the Item field which is always displayed in numerical ascending order.)</i></p>	Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	1	Inspection/Receiving	27963	F3460102C0427		<a href="#">GSD0000</a>	2003-05-19			Void	2	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0014</a>	2003-05-20			Void	3	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0017</a>	2003-05-22			Void	4	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0018</a>	2003-05-22			Void	5	Inspection/Receiving	59885	SP047002D0919	003Z	<a href="#">RMT0041</a>	2003-05-20			Void	6	Inspection/Receiving	59885	SP047002D0919	003Z	<a href="#">RMT0042</a>	2003-05-20			Void
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6	<p>Click the <b>Open</b> button to view the document using the Pure Edge Viewer.</p>																																																																						
7	<p>Review the document. Once the review is completed close out of the document and return to WAWF.</p>																																																																						

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Procedure The steps below are continued from the previous page.  
(continued)

Step	Action																																																																						
8	<p data-bbox="402 342 1336 447">Once back on the WAWF page the user can continue to view documents in the Pure Edge Viewer or continue on to perform other actions in WAWF.</p> <p data-bbox="402 474 1117 495"><b>Approver View Only Pure Edge Folder for 'S2401A' (6 items, sorted by Invoice Received Date)</b></p> <table border="1" data-bbox="402 506 1352 678"> <thead> <tr> <th>Item</th> <th>Type</th> <th>Vendor (Payee)</th> <th>Contract Number</th> <th>Delivery Order</th> <th>Shipment Number</th> <th>Submitted</th> <th>Shipped</th> <th>Accepted</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Inspection/Receiving</td> <td>27963</td> <td>F3460102C0427</td> <td></td> <td><a href="#">GSD0000</a></td> <td>2003-05-19</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>2</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0014</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>3</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0017</a></td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>4</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP046002D0218</td> <td>0073</td> <td><a href="#">RMT0018</a></td> <td>2003-05-22</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>5</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>003Z</td> <td><a href="#">RMT0041</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> <tr> <td>6</td> <td>Inspection/Receiving</td> <td>59885</td> <td>SP047002D0919</td> <td>003Z</td> <td><a href="#">RMT0042</a></td> <td>2003-05-20</td> <td></td> <td></td> <td>Void</td> </tr> </tbody> </table>	Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	1	Inspection/Receiving	27963	F3460102C0427		<a href="#">GSD0000</a>	2003-05-19			Void	2	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0014</a>	2003-05-20			Void	3	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0017</a>	2003-05-22			Void	4	Inspection/Receiving	59885	SP046002D0218	0073	<a href="#">RMT0018</a>	2003-05-22			Void	5	Inspection/Receiving	59885	SP047002D0919	003Z	<a href="#">RMT0041</a>	2003-05-20			Void	6	Inspection/Receiving	59885	SP047002D0919	003Z	<a href="#">RMT0042</a>	2003-05-20			Void
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