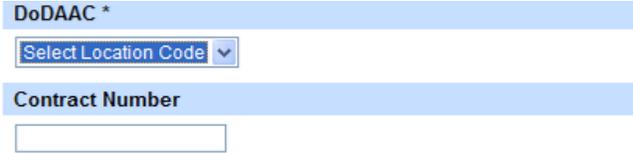


# Access the Pure Edge Folder

**Introduction** The PureEdge Document Viewer is ONLY required if the user has a need to access the WAWF version 2.0D as an archive to view older documents (created or processed prior to July 2003).

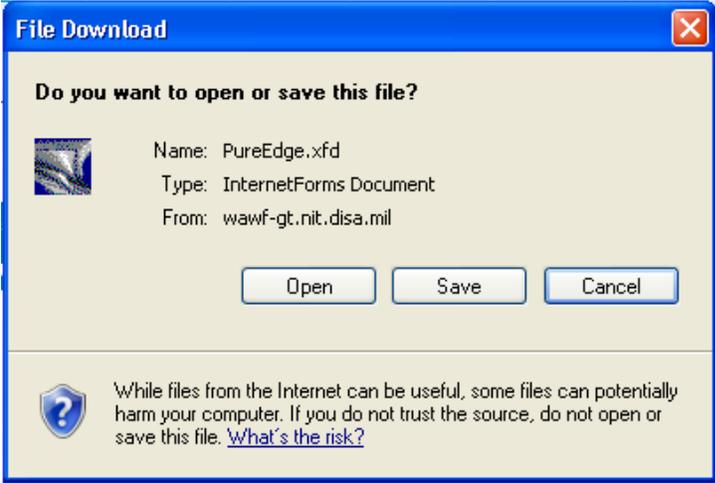
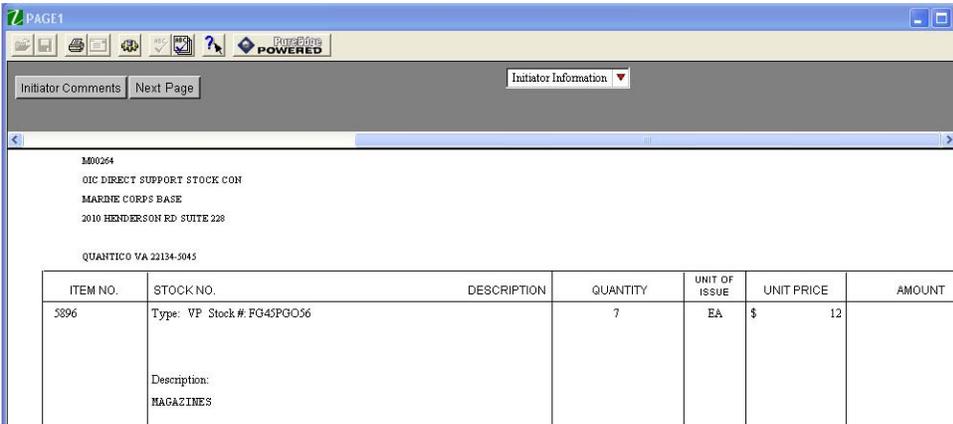
**Procedure** Follow the steps below to access the Pure Edge Folder Folder.

Step	Action
1	After Logon, click on the Government link at the top of the screen. 
2	Click on the <b>Pure Edge Folder</b> .  <b>Acceptor</b> <ul style="list-style-type: none"> <li><a href="#">Create Document</a></li> <li><a href="#">Acceptance Folder</a></li> <li><a href="#">History Folder by DoDAAC</a></li> <li><a href="#">History Folder by User</a></li> <li><a href="#">Hold Folder</a></li> <li><a href="#">Recall - Action Required Folder</a></li> <li><a href="#">Rejected Transactions Folder</a></li> <li><a href="#">Post Payment Review Folder</a></li> <li><a href="#">Suspended CEFT Transactions Folder</a></li> <li><a href="#">Saved Documents Folder</a></li> <li><a href="#">Pure Edge Folder</a></li> </ul> Result: The search screen is displayed.
3	Select the Acceptor DoDAAC in the drop down box.    <i>NOTE: The DoDAAC is the only required field. It is best that you search on other fields (contract number, shipment number or invoice number etc.), each additional field will help narrow the search results.</i>
4	Click <b>Submit</b> .    Result: The Acceptor History Folder screen is displayed.

Continued on next page

# Access the Pure Edge Folder

**Procedure** The steps below are continued from the previous page.  
(continued)

Step	Action																																																		
5	<p>Below is an example of the document search results. Select the appropriate <b>Shipment</b> or <b>Invoice Number</b>.</p> <table border="1" data-bbox="407 394 1360 531"> <thead> <tr> <th>Shipment Number</th> <th>Submitted</th> <th>Shipped</th> <th>Accepted</th> <th>Status</th> <th>Invoice Number</th> <th>Submitted</th> <th>Received</th> <th>Status</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">SPA2103M</a></td> <td>2003-05-20</td> <td>2003-05-20</td> <td>Processed</td> <td>\$84.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">SPJ2103M</a></td> <td>2003-05-19</td> <td>2003-05-19</td> <td>Processed</td> <td>\$84.00</td> </tr> <tr> <td><a href="#">SPJ2103M</a></td> <td>2003-05-19</td> <td></td> <td>2003-05-16</td> <td>Processed</td> <td></td> <td></td> <td></td> <td></td> <td>\$84.00</td> </tr> <tr> <td><a href="#">SPJA103M</a></td> <td>2003-05-20</td> <td></td> <td>2003-05-18</td> <td>Processed</td> <td></td> <td></td> <td></td> <td></td> <td>\$84.00</td> </tr> </tbody> </table> <p><i>Note: With the Release of WAWF 5.0.0 all columns within the search result screen can be selected to sort the values alphabetically (with the exception of the Item field which is always displayed in numerical ascending order.)</i></p>	Shipment Number	Submitted	Shipped	Accepted	Status	Invoice Number	Submitted	Received	Status	Amount						<a href="#">SPA2103M</a>	2003-05-20	2003-05-20	Processed	\$84.00						<a href="#">SPJ2103M</a>	2003-05-19	2003-05-19	Processed	\$84.00	<a href="#">SPJ2103M</a>	2003-05-19		2003-05-16	Processed					\$84.00	<a href="#">SPJA103M</a>	2003-05-20		2003-05-18	Processed					\$84.00
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<a href="#">SPJA103M</a>	2003-05-20		2003-05-18	Processed					\$84.00																																										
6	<p>Click the <b>Open</b> button to view the document using the Pure Edge Viewer.</p> 																																																		
7	<p>Review the document. Once the review is completed close out of the document and return to WAWF.</p> 																																																		

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# Access the Pure Edge Folder

**Procedure** The steps below are continued from the previous page.  
(continued)

Step	Action																																																		
8	<p>Once back on the WAWF page the user can continue to view documents in the Pure Edge Viewer or continue on to perform other actions in WAWF.</p> <table border="1" data-bbox="407 432 1349 569"><thead><tr><th>Shipment Number</th><th>Submitted</th><th>Shipped</th><th>Accepted</th><th>Status</th><th>Invoice Number</th><th>Submitted</th><th>Received</th><th>Status</th><th>Amount</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td><td><a href="#">SPA2103M</a></td><td>2003-05-20</td><td>2003-05-20</td><td>Processed</td><td>\$84.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td><a href="#">SPJ2103M</a></td><td>2003-05-19</td><td>2003-05-19</td><td>Processed</td><td>\$84.00</td></tr><tr><td><a href="#">SPJ2103M</a></td><td>2003-05-19</td><td></td><td>2003-05-16</td><td>Processed</td><td></td><td></td><td></td><td></td><td>\$84.00</td></tr><tr><td><a href="#">SPJA103M</a></td><td>2003-05-20</td><td></td><td>2003-05-18</td><td>Processed</td><td></td><td></td><td></td><td></td><td>\$84.00</td></tr></tbody></table>	Shipment Number	Submitted	Shipped	Accepted	Status	Invoice Number	Submitted	Received	Status	Amount						<a href="#">SPA2103M</a>	2003-05-20	2003-05-20	Processed	\$84.00						<a href="#">SPJ2103M</a>	2003-05-19	2003-05-19	Processed	\$84.00	<a href="#">SPJ2103M</a>	2003-05-19		2003-05-16	Processed					\$84.00	<a href="#">SPJA103M</a>	2003-05-20		2003-05-18	Processed					\$84.00
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